REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Restont No.:

19019

Sponsor(s): Date: Alfred Jordan November 30, 2015

SUBJECT	Action Requested Resolution Ordinance Project/Title: Awarding a Thirty Six Month Term and Supply Contextend, for the furnishing of Inmate Commissary and Kiosk Service Department of Corrections to Keefe Commissary Network of St Lou of Request for Proposal No. 58-15.	es for the Jackson County, Missouri
BUDGET INFORMATION To be completed By Requesting Department and Finance	Amount authorized by this legislation this fiscal year: Amount previously authorized this fiscal year: Total amount authorized after this legislative action: Amount budgeted for this item * (including transfers): Source of funding (name of fund) and account code number: * If account includes additional funds for other expenses, total budgeted in the account OTHER FINANCIAL INFORMATION: No budget impact (no fiscal note required) Term and Supply Contract (funds approved in the annual budgeted)	
	Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):	ey, commune varies and use of contract.
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): 17403 October 25, 2010	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purcha	using Supervisor, 881-3253
REQUEST SUMMARY	The Department of Corrections requires an Inmate Commissary and the County and Regional Detention Centers. Security is maintained inmates with reasonably priced consumer items controlled by the Department issued Request for Proposal No. 58-15 in response to the A total of thirteen notifications were distributed and three responses	at the Detention Centers by providing epartment of Corrections. The Purchasing ese requirements.
		Total Pricing of All Items
	Keefe Commissary of St. Louis, MO CBM of Sioux Falls, SD Trinity Services of Oldsmar, FL The Successful Contractor pays a location commission of twenty (20 to the Jackson County, Missouri Department of Corrections.	\$26.30 \$34.72 \$37.18
	Pursuant to Section 1054.6 of the Jackson County Code, the Directo award for Inmate Commissary and Kiosk Services for the Department Network of St. Louis, Missouri under the terms and conditions of Reand best proposal received.	nt of Corrections to Keefe Commissary
CLEARANCE	☐ Tax Clearance Completed (Purchasing & Department) N/A ☐ Business License Verified (Purchasing & Department) N/A ☐ Chapter 6 Compliance - Affirmative Action/Prevailing Wage (C	ounty Auditor's Office)

ATTACHMENTS	Award Recommendation Memorandum from Ms. Laura Scott of the Department of Co and the pertinent pages of Keefe's proposal.	rrections, the Bid Recap
REVIEW	Pinance (Budget Approval): If applicable Division Manager: County Counselor's Office:	Date: (1/12/15 Date: 11/03/15 Date: Date: 11/03/15

This expenditure was included in the annual budget. Funds for this were encumbered from the Fund in ... There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized. Funds sufficient for this expenditure will be/were appropriated by Ordinance # Funds sufficient for this appropriation are available from the source indicated below. Account Number: Account Title: Amount Not to Exceed: This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. \boxtimes This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Information (to be verified by Budget Office in Finance Department)

Jackson County Department of Corrections MEMO



To:

Barbara Casamento, Purchasing Supervisor

CC:

Joseph Piccinini, Acting Director; Rex Tarwater, Deputy Director;

Brian Johnson, Deputy Director; Crystal Henson, Manager of Criminal Records; Jeanette McDaniel-Fairley, Criminal Records Administrator; Marvin Walker, Support Services Supervisor

Date:

11/13/15

From:

L.J. Scott, Asst Director of Administration

Subject:

Inmate Commissary and Kiosk Services RFP 58-15 Evaluation

Bids were evaluated by Laura Scott, Crystal Henson and Marvin Walker with outcomes and recommendations reviewed by the Acting Director, and Deputy Directors. All three bid proposals appear to meet the criteria established in the RFP. The fees associated with kiosk and debit card use and the debit card cashing procedures appear to be comparable. A review and comparison of commissary charges to inmates show Keefe as the lowest and best bid. The attached spreadsheet compares product prices. Yellow highlighted rows indicate cost totals that have been reduced to the lowest common denominator to accommodate varying product weights. Blue highlights indicate products that were not directly comparable, either because a weight was not provided for one product, or the product named differed substantially from the others. Rows with blue highlights were discarded across all three bids.

The Department of Corrections recommends the award of this bid to Keefe Commissary Network.

	_
2	2
2	2
μ	J
느	=
5	_
6	_
4	Ī
U	5
Ÿ	2
5	5
E	:
2	
C)
)
()
5	,
	Ę
Ξ	i
ū	j
V)
C)
ľ)
Δ	_
C)
Ē	-

		Trinity Services	erv	ices	CBM	Σ		KEEFE	出	
		Unit/Size	Ū	Cost	Unit/Size	Ŭ	Cost	Unit/Size		Cost
1	MARUCHAN_RAMEN_CHILI_3 OZ_PILLOW PK CLEAR WINDOW	3 oz	\$	0.75	3 02	\$	0.84	3 02	\$	0.77
2	MARUCHAN_RAMEN_HOT & SPICY VEGETABLE_3 OZ_PILLOW PK CLEAR	2.25 oz	\$	0.49	3 oz	\$	0.28	3 oz	\$	0.26
3	MARUCHAN_RAMEN_CAJUN CHICKEN_3 OZ_PILLOW PK CLEAR WINDOW	3 oz	\$	0.75	3 oz	\$		3 oz	❖	0.77
4	MARUCHAN_RAMEN_TX BEEF_3 OZ_PILLOW PK CLEAR WINDOW	3 oz	\$	0.75	3 oz	\$	0.84	3 oz	\$	0.77
2	MOORE MEDICAL_IBUPROFEN_TABLETS 200 MG_2 PK	2 tabs	\$	0.15	2 pk	ئ	0.50	2 pack	\$	0.07
9	CACTUS ANNIES_TORTILLAS_FLOUR_8 OZ 6CT 8 IN_BAG CLEAR RESEALABLE	6 ct	\$	2.11	6 ct	❖	1.35	8 oz/6ct	\$	0.92
7	MARUCHAN_RAMEN_CHICKEN_3 OZ_PILLOW PK CLEAR WINDOW	3 02	\$	0.75	3 02	⋄		3 02	\$	0.77
∞	MARUCHAN_RAMEN_CAJUN SHRIMP_3 OZ_PILLOW PK CLEAR WINDOW	2.25 oz	\$	0.49	3 02	❖	0.28	3 oz	ş	0.26
6	CITY COW_CHEESE SNACK SPREAD_JALAPENO_8 OZ_PLASTIC CUP	20 g	\$	0.47	16 oz	❖	0.23	8 02	⊹∿	0.20
10	POSTAGE_STAMP_FIRST CLASS	each	↔	0.49	each	φ.	0.49	each	\$	0.49
11	UNISOURCE_ENV_#10_BOX_WHITE	each	↔	0.05	each	↔	0.10	each	٠	0.05
12	BRUSHY CREEK_CHILI_HOT W/BEANS_11.25 OZ POUCH	8 02	v.	4.00	11.25 oz	\$	2.69	11.25 oz	\$	2.05
13	ZIPPY CAKE_HONEY BUN_MEGA (BUNEEZ)_4.75 OZ_CLEAR PLASTIC WRAP	zo 9	\$	0.25	4.75 oz	\$	0.32	4.75 oz	\$	0.17
14	ZIPPY CAKE_CAKE_SWISS ROLL_12 OZ_PAPER BOX	4 oz	\$	0.33	13 oz	Ş	0.23	2 oz	\$	0.24
15	SUGAR TWIN_SWEETENER_REGULAR_10 PK_PKT_YELLOW	10 pack	ب	0.55	10 pack	ş	0.82	10 pack	ب	0.53
16	CACTUS ANNIES_TORTILLA CHIPS_NACHO CHEESE_10 0Z_BAG CLEAR WINDOW	10 oz	\$	2.75	10 oz	\$	2.79	10 oz	\$	2.55
17	POSTAGE_STAMPED ENV_LARGE	each	\$	0.63	each	\$		each	\$	0.59
18	COFFEE CRYSTALS_INST_4 OZ_FOIL BAG	4 02	\$	3.00	4 oz	\$	5.50	4 oz	\$	3.08
19	SEVILLA_REFRIED BEANS_REGULAR_8 OZ_POUCH CLEAR RESEALABLE	7 02	❖	0.41	8 oz	ئ	0.22	8 oz	ب	0.20
20	CACTUS ANNIES_CORN CHIPS_HOT_12 OZ_BAG CLEAR WINDOW	12 oz	٠	2.75	12 oz	ئ	2.79	12 oz	❖	2.88
21	NEW WORLD IMPORTS_PENCIL_GOLF TYPE	each	❖	0.04	each	\$	0.12	each	\$	0.04
22	CACTUS ANNIES_PORK RINDS_HOT & SPICY_2 OZ_CLEAR	1.75 oz	٠ς	99.0	2 02	ب		2 oz	\$	0.39
23	GEN_BEEF STICK_HICKORY SMOKED_1.125 OZ_TWIN PK	1 02	↔	1.01	1.125 oz	\$	1.26	1.125 oz	\$	0.87
24	QUAKER_GRANOLA BAR_CHOC CHIP_6.72 OZ	1.2 oz	\$	1.00	10 ct box	\$	4.99	.84 oz	\$	0.44
25	MARS_SNICKERS1.86 OZ	3.29 oz	\$	0.76	1.86 oz	\$	0.67	1.86 oz	\$	0.53
56	ZIPPY CAKE_DANISH_ICED CINNAMON SWIRL_4 OZ_CLEAR PLASTIC WRAP	4.5 oz	\$	1.30	4 oz	\$	1.50	4 oz	\$	0.73
27	CACTUS ANNIES_CHEESE CRUNCHY_REGULAR_11 OZ_BAG CLEAR WINDOW	2 oz	\$	0.58	11 oz	\$	0.25	11 oz	\$	0.20
28	MOON LODGE_POPCORN_WHITE CHEDDAR_5 OZ_BAG FOIL	1 oz	\$	5.75	5 oz	\$	1.69	5 oz	\$	1.17
29	MOORE MEDICAL_ACETAMINOPHEN_NON ASPIRIN REGULAR 325MG_2 PK	2 tabs	\$	0.08	2 tabs	\$	0.50	2 pack	ئ	0.07
30	MOORE MEDICAL_ASPIRIN_325 MG_2 PK	2 tabs	\$	0.08	2 tabs	\$	0.50	2 pack	\$	0.07
31	HOT COCOA_SS8 OZ	1 oz	\$	0.35	.8 oz	\$	0.56	.8 oz	\$	0.55
32	HERSHEY JOLLY RANCHER_CANDY_ASSORTED_3.7 OZ_PLASTIC WRAPPED	4 oz	\$	0.40	7 02		_	3.7 oz	\$	0.33
33	KITCHENS_RICE_INST WHITE_8 OZ_POUCH CLEAR RESEALABLE	2 oz	\$		8 oz	\$		8 oz	\$	0.16
34	VAN HOLTEN_PICKLE_HOT PICKLE_9.6 OZ_POUCH CLEAR	each	٠Ş.		9.6 oz	ς٠	.55	9.6 oz	<i></i>	1.21
35	FRESH CATCH_MACKEREL FILLETS_IN OIL_3.53 OZ_POUCH	20 9	\$	2.94	3.53 oz	φ.	2.39	3,53 oz	\$	2.00

36	MOON LODGE_POTATO CHIPS_HOT HOT HOT BBQ_1.5 OZ_BAG FOIL	1.75 oz	\$	1.15 Lays BBQ	\$ 1.1	1.15 1.5 02	\$	0.64
37	SQUEEZUM_MAYONNAISE_REGULAR_9 G_PK=STRIP, 12PK,POUCH CLEAR	each	ς.	0.17 12 pack	\$ 0.1	0.10 12 pack	\$	0.07
38	DRINK MIX_FRENCH VANILLA CAPPUCCINO81 OZ_1 SRV PK	2 grams	\$	0.35 .81 oz	\$ 0.4	0.49 .81 oz	\$	0.64
39	ZIPPY CAKE_PEANUT BUTTER WAFER_2PK_2 OZ	2.2 oz	\$	0.45 2 oz	\$ 0.5	0.50 2 oz	\$	0.35
40	ZIPPY CAKE_SNACK CAKE_OATMEAL & CREME_1.3 OZ	3.9 oz	❖	0.26 1.3 oz	\$ 0.4	0.46 1.3 oz	\$	0.30
41	SEVILLA_BEANS & RICE_HOT CHILI FLAVOR_4.4 OZ_POUCH CLEAR WINDOW	7 02	ᡐ	2.86 4.4 oz	\$ 2.6	2.65 4.4 oz	\$	1.03
42	SUGAR PKT_1 SRV_10 PK_PAPER PKT	10 pack	ب	0.70 10 pack	\$ 0.8	0.89 10 pack	s	69.0
43	ZIPPY CAKE_COOKIES_CHOC CHIP_6 OZ_CLEAR PLASTIC BAG	10 oz	\$	0.33 6 oz	\$ 0.2	0.25 6 oz	ş	0.17
44	TX TITOS_JALAPENO PEPPERS_SS SLICED7 OZ_BAG	.7 02	٠	0.80 .7 oz	\$ 1.0	1.00 .7 oz	\$	0.74
45	PEANUT BUTTER_CREAMY_18 OZ_PLASTIC JAR CLEAR	18 oz	↔	4.74 18 oz	\$ 3.3	3.39 18 oz	Ş	2.55
46	VISTA_CRACKERS_SALTINE BULK25 LB_PLASTIC	16 oz	↔	0.20 .25 lb	\$ 0.2	0.25 .25 lb	\$	0.20
47	HERSHEY REESES_CANDY BAR_PEANUT BUTTER CUPS_1.5 OZ	2.25 oz	ş	0.89 1.5 oz	\$ 0.83	3 1.5 oz	\$	99.0
48	CHEEZ-IT_CRACKERS1.5 OZ	3 02	❖	0.43 1.5 oz	\$ 0.7	0.77 1.5 oz	\$	0.32
49	MARS_MILKY WAY_1.84 OZ	3.63 oz	\$	0.69 1.84 oz	\$ 0.6	0.68 1.84 oz	S	0.54
20	FREEZE DRIED COFFEE_COLOMBIAN_3 OZ_POUCH CLEAR RESEALABLE	3 oz	ş	4.00 3 oz	\$ 4.4	4.49 3 oz	\$	4.34

\$ 26.30

\$

\$ 34.72

\$ 37.18 \$

)
Request for Proposal No. 58-15 Response Deadline: 10/13/15 Commissary and Kiosk Services		CBM	Keefe
DESCRIPTION	UNIT QTY	AMOUNT	AMOUN
1 See Proposal		Scebid	See 15.
CEDITIES ATION OF BID OBENING			

AMOUNT

AMOUNT

AMOUNT

Scelsid

ON

Trinity

ABSTRACT OF BIDS

BY. CERTIFICATION OF BID OPENING BIDS WERE PUBLICLY F THE LEGISLATURE OPENED AND RECORDED CLERKO

PAGE 1 OF 1





October 9, 2015

COVER LETTER REQUEST FOR PROPOSAL NO. 58-15

Office of the Jackson County Purchasing Department Room G-1, Ground Floor, Jackson County Courthouse 415 East 12th Street Kansas City, Missouri 64106

Keefe Commissary Network (KCN) would like to thank Jackson County for its acceptance of our proposal. It would be the intent of KCN to provide services exceeding all expectations of Jackson County in the capacity relating to Inmate Commissary and Kiosk Services, as we feel we have done for the previous 10 years. KCN acknowledges and accepts the terms and conditions set forth in this RFP, and certifies that all the information included in our proposal is accurate.

Respondent

Keefe Commissary Network 10880 Lin Page Place St. Louis, MO 63132

Phone: 314.264.2900

Contact

Steve Kruse Regional Manager Phone: 314.264.2903

Email: skruse@keefegroup.com

KCN is committed to our response and understand this response as a contractual obligation. This proposal is signed and authorized below by Ken Wright, an officer designated to empower and bind Keefe Group in a contract with Jackson County, if a contract were to

The undersigned certifies and represents that all data, pricing, representations and other information, of any sort or type, contained in this response is true, complete, accurate, and correct. Further, the undersigned acknowledges that Jackson County is, in part, relying on the information contained in this proposal in order to evaluate and compare the responses to the RFP.

Sincerely

Vice President of Sales | Keefe Group

Res. 19019

QUOTATION SHEET

Part A: These are the fifty top selling products at the Jackson County Detention Center and Regional Correctional Center. Respondents are to quote their selling unit/size and prices as they would appear on the Commissary Order Form. Successful Respondent will sell these items at the price quoted; price increases will not be considered until June, 2016. For any item without a weight designation, give the cost per ounce and specify. Substitutions in brand name, size or alternates will not be considered for this Request for Proposal. Proposals offering substitutions or alternates will be REJECTED. Successful Respondent must be able to provide all items effective on the first day of any resulting contract.

No.	Description	Unit/Size	Selling Price to Inmate
01	Maruchan Ramen Chili 3 oz Pillow Pack, Clear Window	3 OZ	\$0.77
02	Maruchan Ramen Hot & Spicy Vegetable 3 oz Pillow Pack Clear Window	3 OZ	\$0.77
03	Maruchan Ramen Cajun Chicken 3 oz Pillow Pack Clear Window	3 OZ	\$0.77
04	Maruchan Ramen Tx Beef 3 oz Pillow Pack Clear Window	3 OZ	\$0.77
05	Moore Medical Ibuprofen Tablets 200 Mg 2 Pack	2 PK	\$0.07
06	Cactus Annies Tortillas Flour 8 oz 6 ct in Bag Clear	8 OZ	\$0.92
07	Maruchan Ramen Chicken 3 oz Pillow Pack Clear Window	3 OZ	\$0.77
80	Maruchan Ramen Cajun Shrimp 3 oz Pillow Pack Clear Window	3 OZ	\$0.77
09	City Cow Cheese Snack Spread Jalapeno 8 oz Plastic. Cup	8 OZ	\$1.56
10	Postage Stamp First Class	1 EA	\$0.49
11	Unisource Envelope #10 Box White	1 EA	\$0.05
12	Brushy Creek Chili Hot W/Beans 11.25 oz Pouch	11.25 OZ	\$2.05
13	Zippy Cake Honey Bun Mega (Buneez) 4.75 oz Clear Plastic Wrap	4.75 OZ	\$0.83
14	Zippy Cake Swiss Roll 12 oz Paper Box	2 OZ	\$0.48
15	Sugar Twin Sweetener Regular 10 Pk Pkt Yellow	10 PK	\$0.53
16	Cactus Annies Tortilla Chips Nacho Cheese 10 oz Bag Clear Window	10 OZ	\$2.55
17	Postage Stamped Envelope Large	1 EA	\$0.59
18	Coffee Crystals Inst 4 oz Foil Bag	4 OZ	\$3.08
19	Sevilla Refried Beans Regular 8 oz Pouch Clear Resealable	8 OZ	\$1.61
20	Cactus Annies Corn Chips Hot 12 oz Bag Clear Window	12 OZ	\$2.88
21	New World Imports Pencil Golf Type	1 EA	\$0.04
22	Cactus Annies Pork Rinds Hot & Spicy 2 oz Clear	2 OZ	\$0.78
23	Gen Beef Stick Hickory Smoked 1.125 oz Twin Pack	1.125 OZ	\$0.87
24	Quacker Granola Bar Choc Chip 6.72 oz	.84 OZ	\$0.44
25	Mars Snickers 1.86 oz	1.86 OZ	\$0.99
26	Zippy Cake Danish Iced Cinnamon Swirl 4. oz Clear Plastic Wrap	4 OZ	\$0.73

27	Cactus Annies Cheese Crunchy Regular 11 oz Bag Clear Window	11 OZ	\$2.16
28	Moon Lodge Popcorn White Cheddar 5 oz Bag Foil	5 OZ	\$1.17
29	Moore Medical Acetaminophen Non Aspirin Regular 325 mg 2 Pk	2 PK	\$0.07
30	Moore Medical Aspirin 325 mg 2 Pk	2 PK	\$0.07
31	Hot Cocoa SS .8oz	.8 OZ	\$0.44
32	Hershey Jolly Rancher Candy Assorted 3.7 oz Plastic	3.7 OZ	\$1.22
33	Kitchens Rice Inst White 8 oz Pouch Clear Resealable	8 OZ	\$1.26
34	Van Holten Pickle Hot Pickle 9.6 oz Pouch Clear	9.6 OZ	\$1.21
35	Fresh Catch Mackerel Fillets in Oil 3.53 oz Pouch	3.53 OZ	\$2.00
36	Moon Lodge Potato Chips Hot Hot Hot BBQ 1.5 oz Bag Foil	1.5 OZ	\$0.64
37	Squeezum Mayonnaise Regular 9 G Pk=Strip, 12 PK, Pouch Clear	12 PK	\$0.78
38	Drink Mix French Vanilla Cappuccino .81oz I Srv Pk	.81 OZ	\$0.64
39	Zippy Cake Peanut Butter Wafer 2 Pk 2 oz	2 OZ	\$0.69
40	Zippy Cake Snack Cake Oatmeal & Creme 1.3 oz	1.3 OZ	\$0.39
41	Sevilla Beans & Rice Hot Chili Flavor 4.4 oz Pouch Clear Window	4.4 OZ	\$1.03
42	Sugar Pkt I Srv 1.0Pk Paper Pkt	10 PK	\$0.69
43	Zippy Cake, Cookies, Choc Chip, 6 oz Clear Plastic Bag	6 OZ	\$1.03
44	Tx Titos Jalapeno Peppers SS Sliced .7oz Bag	.7 OZ	\$0.74
45	Peanut Butter Creamy 18 oz Plastic Jar Clear	18 OZ	\$2.55
46	Vista Crackers Saltine Bulk .25 lb Plastic	.25 LB	\$0.78
47	Hershey's Reese's Candy Bar Peanut Butter Cups 1.5 oz	1.5 OZ	\$0.99
48	Cheez-It Crackers 1.5 oz	1.5 OZ	\$0.48
49	Mars Milky Way 1.84 oz	1.84 OZ	\$0.99
50	Freeze Dried Coffee Colombian 3 oz Pouch Clear Resealable	3 OZ	\$4.34

Part B: The Successful Respondent will pay a location commission of Twenty (20%) Percent of the prior months gross sales for the privilege of operating this exclusive franchise providing services on County-owned property.

State the percentage Mark-Up applied to Successful Respondent's invoiced cost (from Distributor not associated with the Successful Respondent) that will be used to establish selling price to inmates: