

REQUEST FOR LEGISLATIVE ACTION

EXECUTIVE OFFICE

Completed by County Counselor's Office:

Res/Ord No.: 19988

Sponsor(s): Alfred Jordan

Date: September 17, 2018

SEP 10 2018

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution transferring \$24,676.00 within the 2018 General Fund to cover various expenses in the Jackson County Prosecutor's Office.</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$24,676.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$24,676.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> </table> <p>Source of funding (name of fund) and account code number;</p> <table border="1"> <tr> <td>FROM General Fund 001-4101-55010 Regular Salaries</td> <td>FROM ACCT \$24,676.00</td> </tr> <tr> <td>TO General Fund 001-4101-56020 Legal Services 001-4101-56140 Travel Expenses 001-4101-56750 Educational Benefit</td> <td>TO ACCT \$17,176.00 \$ 2,500.00 \$ 5,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$24,676.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$24,676.00	Amount budgeted for this item * (including transfers):	\$	FROM General Fund 001-4101-55010 Regular Salaries	FROM ACCT \$24,676.00	TO General Fund 001-4101-56020 Legal Services 001-4101-56140 Travel Expenses 001-4101-56750 Educational Benefit	TO ACCT \$17,176.00 \$ 2,500.00 \$ 5,000.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 881-3369</p>												
<p>REQUEST SUMMARY</p>	<p>This resolution requests to transfer estimated "soft" salary savings in the Prosecutor's Office General Fund to cover outside legal counsel fees, educational benefits and travel expenses.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p>ATTACHMENTS</p>													

REVIEW	Department Director: <i>Cheryl Peters Baker</i>	Date: <i>9/4/18</i>
	Finance (Budget Approval): <i>If applicable</i> <i>Mary Rasmussen</i>	Date: <i>9/10/18</i>
	Division Manager: <i>[Signature]</i>	Date: <i>9.17.18</i>
	County Counselor's Office: <i>[Signature]</i>	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

