

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve (12) month term and supply contract, and authorizing three twelve-month options for extension, on Electronic Solicitation No. BB20113 for the furnishing of office furniture for use by various county departments to Corporate Express/Staples of Kansas City, MO, and Phoenix Office Products of Kansas City, MO.

RESOLUTION #17549, March 21, 2011

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Electronic Solicitation No. BB20113 for the furnishing of office furniture for use by various county departments to provide for departmental needs for the upcoming twelve-month period with annual options to extend for terms not to exceed an additional total of thirty-six months; and,

WHEREAS, a total of sixteen notifications were distributed and five responses were received, two of which were rejected for failing to meet the required specifications, and the remaining three were as follows:

<u>Vendor</u>	<u>Discount on Sample Bid Items</u>
Corporate Express/Staples Kansas City (Jackson County), MO	55% to 56% discount on items
Working Spaces, Inc. St. Louis, MO	54% discount on all items
Phoenix Office Kansas City (Jackson County), MO	56% discount on all items

and,

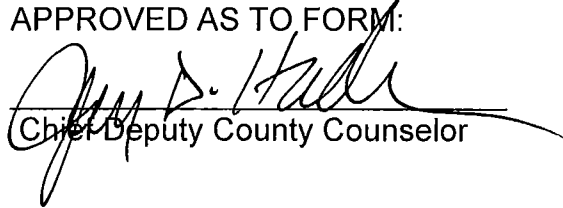
WHEREAS, following evaluation of the bids submitted, the Director of Finance and Purchasing recommends that the contract award be split between Corporate Express/Staples of Kansas City (Jackson County), MO, and Phoenix Office Products of Kansas City (Jackson County), MO, for the reason that they have submitted the lowest and best bids; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award and any extensions; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies have been made in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17549 of March 21, 2011, was duly passed on March 28, 2011 by the Jackson County Legislature.

The votes thereon were as follows:

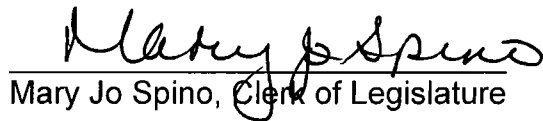
Yeas 8

Nays 0

Abstaining 0

Absent 1

3/28/11
Date


Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

March 16, 2011
Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

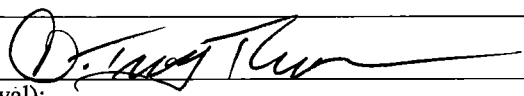
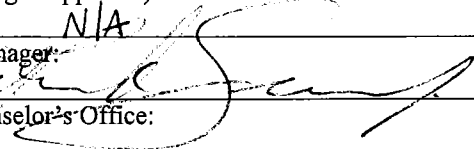
Completed by County Counselor's Office:

Res/Ord No: 17549

Sponsor(s): Scott Burnett

Date: March 21, 2011

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract with Three Twelve Month Extension Options for the furnishing of Office Furniture for Various County Departments to Corporate Express/Staples of Kansas City, MO and Phoenix Office Products of Kansas City, MO under the Terms and Conditions of Electronic Bid Solicitation No, BB20113.</u></p>																										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table> <tr> <td>Department: Corrections</td> <td>Estimated Use: \$15,000.00</td> </tr> <tr> <td> Sheriff's Office</td> <td>\$ 5,000.00</td> </tr> <tr> <td> Assessment</td> <td>\$ 5,000.00</td> </tr> <tr> <td> Public Works</td> <td>\$ 2,000.00</td> </tr> <tr> <td> Family Support</td> <td>\$ 2,000.00</td> </tr> <tr> <td> Parks</td> <td>\$ 1,000.00</td> </tr> <tr> <td> Communications</td> <td>\$ 1,000.00</td> </tr> <tr> <td> Total</td> <td>\$31,000.00</td> </tr> </table> <p>The RLA only approves the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$125,000.00 Prior Year Actual Amount Spent (if applicable): \$65,000.00</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT	Department: Corrections	Estimated Use: \$15,000.00	Sheriff's Office	\$ 5,000.00	Assessment	\$ 5,000.00	Public Works	\$ 2,000.00	Family Support	\$ 2,000.00	Parks	\$ 1,000.00	Communications	\$ 1,000.00	Total	\$31,000.00
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Total	\$31,000.00																										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 16153, February-12, 2007</p>																										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																										
<p>REQUEST SUMMARY</p>	<p>The County Departments require a Term and Supply Contract for the furnishing of Office Furniture.</p> <p>A total of Sixteen notifications were distributed, five responses were received, two of which were rejected for failing to meet the required specifications, the other three were evaluated as follows:</p>																										

	Working Spaces	Corporate Express	Phoenix
Percentage of Discount 1 st 4 Months	54%	56%	56%
Percentage of Discount 2 nd 4 Months	54%	55.5%	56%
Percentage of Discount 3 rd 4 Months	54%	55%	56%
Manufacturer Bid	National	Allsteel, Hon and National	Global
<p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the split award for the furnishing of Office Furniture for Various County Departments to Corporate Express/Staples of Kansas City, MO and Phoenix Office Products of Kansas City, MO as the best bids received. A split award is requested in order to obtain the best discounts on a variety of Office Furniture Manufacturers.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>			
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)		
ATTACHMENTS	Abstract of Bids Received		
REVIEW	Department Director:		Date: 3/11/11
	Finance (Budget Approval): If applicable N/A		Date:
	Division Manager:		Date: 3/11/11
	County Counselor's Office:		Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____.
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY OPENED AND
 RECORDED ON: 2-22-11 BY



Jackson County Missouri
 Purchasing Department
 415 East 12th Street, Room G1
 Kansas City, MO 64106

Sylvia Reed
 CLERK OF THE LEGISLATURE
John Ballard
 PURCHASING MANAGER

LUMP SUM Abstract of Responses for Solicitation #BB20113 - 00							
Click here to attach a post award file to this solicitations header. This file will be viewable by vendors from the abstract solicitation view after award.							
NIGP Nbr: 42548			Abbreviated Desc: FURNITURE: OFFICE Percentage of Discount off Catalog Prices, 1st 4 Months of C				
Start of Service Date	Email Date	Due Date	Solicitation Line Items			Requisition Nbr	
Tue Mar 15 2011 00:00:00	Thu Jan 27 2011 13:46:03	Tue Feb 22 2011 14:00:00	4 TOTAL			RR20113	
Estimated Price: 0							
Agency Attachments		Line Item View		Assign/Manage pCard		Federal Excluded Parties List	
Vendor Response Tracking				Bottom Of Page			
Toggle All Switches							
Award /	Price	Pymt Terms	Pymt Text	Discount Price	LABP Price NLAB: +0	Trans Date	Trans Time
Award: <input type="radio"/>	\$69,037.50	0	net 30	69037.50	69037.50	Mon Feb 21 2011	16:20:17
Vendor:	WORKING SPACES, INC. P0000097948				FedID:	XX-XXXX812	
					IP Addr:	65.23.5.26	
Response Version:	001: 00 002: 00 003: 00 004: 00						
Line Item Prices:	001: 23000 (23000.00) 002: 23000 (23000.00) 003: 23000 (23000.00) 004: 37.5 (37.50)						
Recycle Status:	001: Environmentally Friendly 002: Environmentally Friendly 003: Environmentally Friendly 004: Environmentally Friendly						
Vendor Comments:	<p>Item #001 Cmnt: Due to the complicated nature of pricing furniture manufacturers, Working Spaces has submitted a schedule of different manufacturers we would recommend for the City of Jackson County to use. We used one manufacturer (National), with a 54% off of Catalog List for each of the next 3 sections to show what our overall extended dollars would be if Jackson County used the one supplier.</p> <p>Item #002 Cmnt: Due to the complicated nature of pricing furniture manufacturers, Working Spaces has submitted a schedule of different manufacturers we would recommend for the City of Jackson County to use. We used one manufacturer (National), with a 54% off of Catalog List for each of the next 3 sections to show what our overall extended dollars would be if Jackson County used the one supplier.</p> <p>Item #003 Cmnt: Due to the complicated nature of pricing furniture manufacturers, Working Spaces has submitted a schedule of different manufacturers we would recommend for the City of Jackson County to use. We used one manufacturer (National), with a 54% off of Catalog List for each of the</p>						

next 3 sections to show what our overall extended dollars would be if Jackson County used the one supplier.

Item #004 Cmnt: Even though the price is already included in the first 3 sections, Working Spaces' WBE delivery/installation partner has a non-prevailing wage of \$37.50/hr and a prevailing wage of \$48/hr per person. We have included a copy of the WBE certification for inspection.

Attached Files:	Item: 001 JacksonCountyPricing.xls
	Item: 002 JacksonCountyPricing.xls
	Item: 003 JacksonCountyPricing.xls
	Item: 004 wbe dbe cert kcmo -csi.pdf

Buyer Comments:

Solicitation: BB20113

Award /	Price	Pymt Terms	Pymt Text	Discount Price	LABP Price NLAB: +0	Trans Date	Trans Time
Award: <input type="radio"/>	\$70,250.00	0		70250.00	70250.00	Mon Feb 21 2011	08:09:07
Vendor:	Corporate Express P00000004167					FedID: IP Addr:	XX-XXXX716 170.37.244.10

Response Version: 001: 00 002: 00 003: 00 004: 00

Line Item Prices: 001: 22000 (22000.00) 002: 22250 (22250.00) 003: 22500 (22500.00) 004: 3500 (3500.00)

Recycle Status: 001: Not applicable 002: Not applicable 003: Not applicable 004: Not applicable

Vendor Comments:

Item #001 Cmnt: Allsteel, Hon and National is 56% off current list price delivered. Allsteel and Hon Systems product is 60% off current list price + installation. Standard lead time is 4 to 6 weeks.

Item #002 Cmnt: Allsteel, Hon and National is 55.5% off current list price delivered. Allsteel and Hon Systems product is 60% off current list price + installation. Standard lead time is 4 to 6 weeks.

Item #003 Cmnt: Allsteel, Hon and National is 55% off current list price delivered. Allsteel and Hon Systems product is 60% off current list price + installation. Standard lead time is 4 to 6 weeks.

Item #004 Cmnt: Chairs, desks and files are delivered at no charge. Fire files or "stair carry" will have a delivery charge. Systems furniture requires installation and will be billed as a seperate line itme at 7% of list.

Attached Files:

Buyer Comments:

Solicitation: BB20113

Award /	Price	Pymt Terms	Pymt Text	Discount Price	LABP Price NLAB: +0	Trans Date	Trans Time

Award: <input type="radio"/>	\$72,020.00	0		72020.00	72020.00	Tue Feb 22 2011	10:17:46
Vendor:	AMERICAN DISCOUNT OFFICE SUPPLY INC P00000097708					FedID: IP Addr:	XX-XXXX802 99.32.47.149
Response Version:	001: 00 002: 00 003: 00 004: 00						
Line Item Prices:	001: 24000 (24000.00) 002: 24000 (24000.00) 003: 24000 (24000.00) 004: 20 (20.00)						
Recycle Status:	001: Not applicable 002: Not applicable 003: Not applicable 004: Not applicable						
Vendor Comments:	Item #001 Cmnt: 52% off all HON furniture, 45% off all other brands						
	Item #002 Cmnt: 52% off all HON furniture, 45% off all other brands						
	Item #003 Cmnt: 52% off all HON furniture, 45% off all other brands						
	Item #004 Cmnt: \$20 per hour per installer						
Attached Files:							
Buyer Comments:							

Solicitation: BB20113

Award /	Price	Pymt Terms	Pymt Text	Discount Price	LABP Price	Trans Date	Trans Time
Award: <input type="radio"/>	\$84,035.00	0	30	84035.00	84035.00	Tue Feb 22 2011	10:20:37
Vendor:	PHOENIX OFFICE PRODUCTS P00000037539					FedID: IP Addr:	XX-XXXX101 173.197.4.34
Response Version:	001: 00 002: 00 003: 00 004: 00						
Line Item Prices:	001: 28000 (28000.00) 002: 28000 (28000.00) 003: 28000 (28000.00) 004: 35 (35.00)						
Recycle Status:	001: Environmentally Friendly 002: Environmentally Friendly 003: Environmentally Friendly 004: Not applicable						
Vendor Comments:	Item #001 Cmnt: GLOBAL FURNITURE CATALOG 56% DISCOUNT						
	Item #002 Cmnt: GLOBAL FURNITURE CATALOG 56% DISCOUNT						
	Item #003 Cmnt: GLOBAL FURNITURE CATALOG 56% DISCOUNT						
	Item #004 Cmnt: \$35.00 PER MAN HOUR WILL BE USED ON ANY ORDERS CONSISTING OF ACCOUSTIC PANELS						
Attached Files:							
Buyer Comments:							

Solicitation: BB20113

Award /	Price	Pymt Terms	Pymt Text	Discount Price	LABP Price	Trans Date	Trans Time
Award: <input type="radio"/>	\$132,027.76	0	NET 30	132027.76	132027.76	Mon Feb 07 2011	10:40:14

Vendor:	ATD-AMERICAN P00000069038		FedID:	XX-XXXX196
			IP Addr:	146.145.48.251
Response Version:	001: 00 002: 00 003: 00 004: 00			
Line Item Prices:	001: 44000 (44000.00) 002: 44000 (44000.00) 003: 44000 (44000.00) 004: 27.76 (27.76)			
Recycle Status:	001: Not applicable 002: Not applicable 003: Not applicable 004: Not applicable			
Vendor Comments:	<p>Item #001 Cmnt: SHIPING, INSIDE DELIVERY AND INSTALLATION CHARGES ARE NOT INCLUDED ON CATALOG DISCOUNT ITEMS AND ARE AVAILABLE BY CALLING 800-523-2300 EXT 3102.PREVAILING HOURLY WAGE RATE WILL BE USED FOR ANY INSTALLATION.PLEASE REFERENCE PROMO CODE # 9127 ON ALL PAPERWORK TO GUARANTEE PRICES.PAYMENT TERMS:NET 30 CALALOGS SUBMITTED UNDER SEPARATE COVER.</p> <p>Item #002 Cmnt: SHIPING, INSIDE DELIVERY AND INSTALLATION CHARGES ARE NOT INCLUDED ON CATALOG DISCOUNT ITEMS AND ARE AVAILABLE BY CALLING 800-523-2300 EXT 3102.PREVAILING HOURLY WAGE RATE WILL BE USED FOR ANY INSTALLATION.PLEASE REFERENCE PROMO CODE # 9127 ON ALL PAPERWORK TO GUARANTEE PRICES.PAYMENT TERMS:NET 30 CALALOGS SUBMITTED UNDER SEPARATE COVER.</p> <p>Item #003 Cmnt: SHIPING, INSIDE DELIVERY AND INSTALLATION CHARGES ARE NOT INCLUDED ON CATALOG DISCOUNT ITEMS AND ARE AVAILABLE BY CALLING 800-523-2300 EXT 3102.PREVAILING HOURLY WAGE RATE WILL BE USED FOR ANY INSTALLATION.PLEASE REFERENCE PROMO CODE # 9127 ON ALL PAPERWORK TO GUARANTEE PRICES.PAYMENT TERMS:NET 30 CALALOGS SUBMITTED UNDER SEPARATE COVER.</p> <p>Item #004 Cmnt: SHIPING, INSIDE DELIVERY AND INSTALLATION CHARGES ARE NOT INCLUDED ON CATALOG DISCOUNT ITEMS AND ARE AVAILABLE BY CALLING 800-523-2300 EXT 3102.PREVAILING HOURLY WAGE RATE WILL BE USED FOR ANY INSTALLATION.PLEASE REFERENCE PROMO CODE # 9127 ON ALL PAPERWORK TO GUARANTEE PRICES.PAYMENT TERMS:NET 30 CALALOGS SUBMITTED UNDER SEPARATE COVER.</p>			
Attached Files:				
Buyer Comments:				
				Solicitation: BB20113

A temporary Excel format document has been written. [Click here](#) to access it.

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 - agency_buyer_AbstractLS Machine: prodappv6a IP: 67.52.252.218 - Tue, 22 Feb 2011
 Agency ID: A00000000004 Dept ID: AGENCY User ID: bwinston