

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the extension of the term and supply contracts for the furnishing of lockbox processing and on-line bill payments for use by the Department of Collections with UMB Bank of Kansas City, MO.

RESOLUTION #17666, September 12, 2011

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, by Resolution 15195, dated October 12, 2004, the legislature authorized term and supply contracts with UMB Bank to provide for imaging and processing of remittance payments, through a "lockbox" system and acceptance of on-line credit and debit payments; and,

WHEREAS, the Director of Collections is requesting an extension to the existing agreements with UMB Bank through September 18, 2012, to allow sufficient time to re-write bid specifications for the lockbox services and online payment system until after the 2011 County tax season; and,

WHEREAS, this extension is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to execute any and all

documents with UMB Bank of Kansas City (Jackson County), MO, as are necessary to extend the agreements with UMB Bank for lockbox services and on-line debit tax payments; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency have been made in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

[Signature]
Chief Deputy County Counselor

[Signature]
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17666 of September 12, 2011 was duly passed on September 12, 2011 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

Absent 0

9.13.11
Date

[Signature]
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

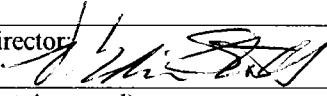
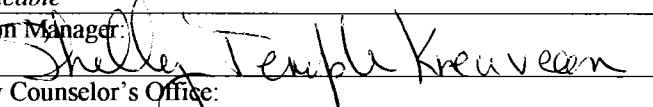
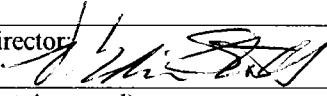
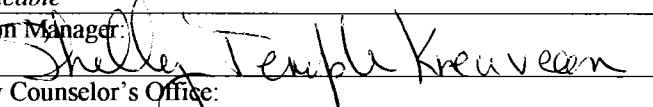
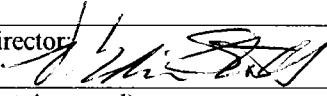
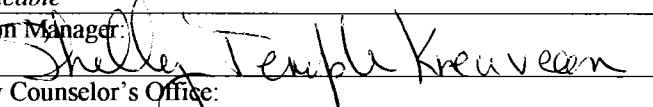
9/2/11
Date

[Signature]
Director of the Department of Finance

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 17666
 Sponsor(s): Scott Burnett
 Date: Sept. 12, 2011

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Authorizing an extension to the Agreement with UMB Bank of Kansas City, Missouri to provide Online Bill Payment Services (not to exceed \$26,000.00 annually) and Lockbox Services (not to exceed \$39,500 annually) at an estimated cost to the County no to exceed \$65,500 annually.</u>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$36,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$29,500.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$65,500.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$65,500.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td> \$26,000 FROM ACCT 001-1403-56790-11 \$39,500 FROM ACCT 049-1403-56790-11 </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): 2010: \$25,000 Web; \$42,975 Lockbox Prior Year Actual Amount Spent (if applicable): 2010: \$23,957 Web; \$33,198 Lockbox</p>	Amount authorized by this legislation this fiscal year:	\$36,000.00	Amount previously authorized this fiscal year:	\$29,500.00	Total amount authorized after this legislative action:	\$65,500.00	Amount budgeted for this item * (including transfers):	\$65,500.00	Source of funding (name of fund) and account code number; FROM / TO	\$26,000 FROM ACCT 001-1403-56790-11 \$39,500 FROM ACCT 049-1403-56790-11
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): 15195 dated 10/12/04; 14342 dated 10/21/02 and 13329 dated 8/28/00										
CONTACT INFORMATION	RLA drafted by (name, title, & phone): V. Edwin Stoll, Director of Collections, 881-3187										
REQUEST SUMMARY	The Director of Collections has requested an extension to the Agreement with UMB Bank for Online Bill Payment and Lockbox Services. UMB Bank has agreed to extend the current contract pricing for twelve months with two additional twelve month options to extend. The extension is requested as there is insufficient time before the 2011 tax bill process begins for installation and testing of new services.										
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)										
ATTACHMENTS REVIEW	<table border="1" style="width: 100%;"> <tr> <td>Department Director: </td> <td>Date: 9-2-11</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 9/8/2011</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: 	Date: 9-2-11	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 9/8/2011	County Counselor's Office:	Date:		
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County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



31 August 2011

Mr. V. Edwin Stoll
Director of Collections
Jackson County, Missouri
415 E. 12th Street, Suite 100
Kansas City, MO 64106

Dear Mr. Stoll:

UMB is pleased that the County has exercised its option to renew its banking services arrangement with the Bank through September 18, 2012, with the option to renew for two additional one year extensions, under the same terms and conditions of the County's RFP and UMB's most recent proposal to the County for ACH (e-check) and credit/debit card processing services for year round on-line tax payments for the County's Collection Department and lockbox services for the County's Collection Department (collectively, the "Services").

Accordingly, the following current pricing for the Services will remain in effect through September 18, 2012, and, if exercised by the County, for each such additional one year renewal period, and represents charges on a per item or per transaction basis, as applicable.

Web ACH Transactions Confirmed	\$0.40
Web ACH Transactions Returned	\$2.50
Convenience Fee charge for credit/debit cards(charged by UMB directly to and collected by UMB directly from the cardholder)	2.4%
Retail Lockbox File Transmission Monthly (November, December and January)	\$125.00
Retail Lockbox CD Monthly (November, December, and January)	\$200.00
Retail Lockbox Multiple Items	\$0.28
Retail Lockbox Single Items Automated	\$0.21

Mr. V. Edwin Stoll, Dir. of Collections
Jackson County, Missouri
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Retail Lockbox Single Items Manual	\$0.21
Retail Lockbox Single Hi-Speed	\$0.21
Retail Lockbox Single Low Speed	\$0.21
Retail Lockbox Go-Backs	\$0.26
Retail Lockbox Address Change	\$0.02

If you have any question concerning the foregoing, please communicate with me.
We sincerely appreciate Jackson County's business and this opportunity to
continue our great partnership with the County!

Very truly yours,
UMB Bank, N.A.

Anne Bowman
Senior Vice President
Corporate Business Development



V. EDWIN STOLL

DIRECTOR OF COLLECTIONS

415 East 12th Street, Suite 100
Kansas City, Missouri 64106
(816) 881-3187
Fax: (816) 881-3200
www.jacksongov.org

Memo

Date: 8/17/2011

To: Barb Casamento, Purchasing Supervisor; Jay Haden, Chief Deputy County Counselor

From: V. Edwin Stoll, Director of Collection

RE: Request for extension time to re-write bid specifications

The Collection department is requesting extension time to re-write the bid specifications for the Website Services (online bill payment) and Remittance Processing (Lockbox Services) until after the 2011 tax bill season. The extension is needed because there is insufficient time before the 2011 tax bill process begins for installation and testing time of a new process to ensure that all systems are properly integrated and functioning per specifications. This is a one-time extension request and future contract termination dates will take the implementation and testing times into consideration. The current vendor has agreed to extend their current contract price quotes for both services for this extension time. Since this is the same amount used to project the 2011 budget, no additional funding should be necessary. The online bill payment expenses for 2011 (\$26,000) are encumbered on open PO #1403-18490 (funded from 001-1403-56790-11). The lockbox services for fall 2011 are budgeted at \$36,000 and are to be funded from 049-1403-56790-11. Prior resolutions for these services are: #16020 9/18/06, #15195 10/12/04, 5-day review online payment 10/30/03, #14342 10/21/02, #13329 8/28/00. Please contact me if any further information is needed to complete the RLA.

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