



# Jackson County Health Department

## October 7-14, 2020

### COVID-19

#### Data

\*\*More in depth data can be found on the [JACOHD dashboard](#).

#### JACOHD

- Total Positive Cases- 9,161
- Total Hospitalizations- unavailable
- Total Deaths- 117
- Presumed Recoveries-unavailable
- Individuals tested– 84,001

#### Totals This Week:

- Cases-796
- Hospitalizations-unavailable
- Deaths-10

#### KC Region

- Total Cases- 49,478
- Total Deaths- 690

### Current Outbreaks

\*\*Outbreaks are considered concluded after two incubation periods (28 days) since the onset date of the last confirmed case, and are thus removed from the list.

#### Jefferson Healthcare of Lee’s Summit

48 cases

#### Blue Hills Rest Home

24 cases

#### Willow Creek Memory Care

5 cases

#### Jackson County Detention Center

53 cases

#### Redwood of Independence

18 cases

#### John Knox Village Care Center

20 cases

#### Polytainers, Inc.

14 cases

#### Villages of Jackson Creek

80 cases

#### Wilshire at Lakewood Care Center

91 cases

#### Monterey Park Rehabilitation and Health

67 cases

#### Sunterra Springs Independence

14 cases

#### Autumn Terrace

18 cases

#### Highlands Group Home

5 cases

### JACOHD/TMC Sponsored Testing

Ongoing weekly widespread testing at outbreak facilities

Thursday Oct. 15, 2020 at 10:00am – 2:00pm - Raytown 10500 E. State Rte 350

Friday Oct. 16, 2020 at 10:00 – 2:00pm - Independence Unity of Independence

Monday Oct. 19, 2020 – 10:00-2:00pm - Lee’s Summit 616 NE Douglas St.

Tuesday, Oct. 20, 2020 – 10:00-2:00pm - Grandview Metro Christian Fellowship Church

#### Symptomatic Testing

- Call 816-404-CARE

### PPE Supply

The PPE burn rate exceeds the supply rate

### Testing Supply

Varies. The health department is testing symptomatic and asymptomatic individuals at traveling clinics in EJC five days a week.

### JCDC Testing

53 cases identified and awaiting testing on additional inmates and staff.

### Weekly Regional Coordination Meetings

Health Care Coalition Steering Committee Meeting, Public Health Risk Communication Coordination Meeting, Hospitals & Public Health Meeting, Communicable Disease COVID-19 Update Meeting, Missouri Center for Public Health Excellence Meeting, Public Health Coordination Meeting, Public Health Directors Meeting, Multi Agency Coordination Resource Section Support Meeting, Community Organizations Active in Disaster Meeting

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$50,000.00 from the undesignated fund balance of the 2020 CARES Act Fund for use by the Kansas City Public Library of Kansas City, MO, to provide for the purchase of fifteen additional laptop computers for its device lending program and for the funding of scholarships to the Library's Career On-Line High School, in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic.

**ORDINANCE NO. 5415**, October 5, 2020

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, the Kansas City Public Library of Kansas City, MO, has submitted a proposal for the purchase of fifteen additional laptops for its device lending program that will serve patrons and community partners needing such resources for telehealth and/or education

purposes as well as for the funding of scholarships for the Library's Career On-Line High School; and,

WHEREAS, the County Executive and County Administrator recommend the funding of this project; now therefore,

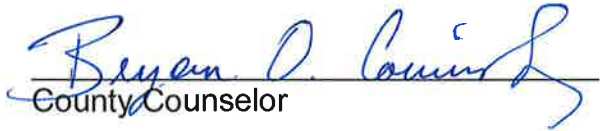
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund 040-9999	32810- Undesignated Fund Balance	\$50,000	
Kansas City Public Library 040-1557	56070- Intergovernmental Agreements		\$50,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5415 introduced on October 5, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5415.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive



Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 040 9999 32810  
ACCOUNT TITLE: CARES Act Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$50,000.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 040 1557 56070  
ACCOUNT TITLE: CARES Act Fund  
Kansas City Public Library  
Intergovernmental Agreements  
NOT TO EXCEED: \$50,000.00

10/15/20  
Date

  
Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**


**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5415

Sponsor(s): Theresa Cass Galvin

Date: October 5, 2020

<p>SUBJECT</p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$50,000 in CARES Act funding for use by the Kansas City Public Library to support the purchase of 15 additional laptops for its device lending program.</p>														
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$50,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$50,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$50,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$50,000</td> </tr> <tr> <td>FROM: 040-9999-32810 CARES Act Fund, Undesignated Balance</td> <td></td> </tr> <tr> <td>TO: 040 -1557-56070 CARES Act Fund, Kansas City Public Library, Intergovernmental Agreements</td> <td>\$50,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use:</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$50,000	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$50,000	Amount budgeted for this item * (including transfers):	\$50,000	Source of funding (name of fund) and account code number:	\$50,000	FROM: 040-9999-32810 CARES Act Fund, Undesignated Balance		TO: 040 -1557-56070 CARES Act Fund, Kansas City Public Library, Intergovernmental Agreements	\$50,000
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Amount previously authorized this fiscal year:															
Total amount authorized after this legislative action:	\$50,000														
Amount budgeted for this item * (including transfers):	\$50,000														
Source of funding (name of fund) and account code number:	\$50,000														
FROM: 040-9999-32810 CARES Act Fund, Undesignated Balance															
TO: 040 -1557-56070 CARES Act Fund, Kansas City Public Library, Intergovernmental Agreements	\$50,000														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):          Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone): Ashley Burke 816-881-3449</p>														
<p>REQUEST SUMMARY</p>	<p>This ordinance appropriates \$50,000.00 in CARES Act funding to the Kansas City Public Library to support the purchase of 15 additional laptops for its device lending program that will serve patrons and community partners needing such resources for telehealth or education purposes plus the annual fees and scholarships required to provide free access to Career Online High School for qualified students.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>														
<p>ATTACHMENTS</p>	<p>Further Project Background and Description Provided by KC Public Library</p>														
<p>REVIEW</p>	<p>Department Director: CAO:  Date: 9-28-2020</p>														

Finance (Budget Approval): <i>If applicable</i>	<b>APPROVED</b> By Mark Lang at 4:27 pm, Sep 24, 2020	Date:
Division Manager:	<i>Tracy M. Schelton</i>	Date: <i>9-28-2020</i>
County Counselor's Office:	<i>Byron O. Lowrey</i>	Date: <i>10-1-20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-32810	Undesignated Fund Balance	\$50,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



# Kansas City Public Library

## *Tech Access Health & Education Lending Program*

### Project Background and Description

The Kansas City Public Library respectfully requests \$50,000 in matching CARES Act funds from Jackson County, MO to support the purchase of 15 additional laptops for its device lending program that will serve patrons and community partners needing such resources for telehealth or education purposes plus the annual fees and scholarships required to provide free access to Career Online High School for qualified students.

The Kansas City Public Library's Technology for Health & Education Lending Program (TechHELP) will grant community members access to technology for the purposes of telehealth and education. Since the pandemic began affecting our community in March 2020, the Kansas City Public Library has received numerous inquiries from patrons and community partners about how to access important technology and digital resources.

KCPL has been able to accommodate a few requests from community partners including, for example, Hope Faith Ministries. They borrowed three laptops, a mobile hotspot, and other peripherals to offer telehealth appointments for their clients, primarily individuals experiencing homelessness. The library's limited resources, through this arrangement, have enabled Hope Faith's continued service to KCMO's most vulnerable populations during a pandemic.

The goal for KCPL's Health & Education Lending Project is to accommodate more such requests from community partners and patrons, especially as the need for technology and internet access remains a priority. The need for TechHELP has already been demonstrated through conversations with established community partners as they struggle to serve individuals who have few, if any, other options for connectivity. One existing such partnership is with KC Degrees, an initiative managed by Mid America Regional Council that provides support for adults earning a degree or trade certification. As KCPL staff surveyed existing partners regarding community need and interest in preparation for this project proposal, KC Degrees' director, Cedric Deadmon, stated the following.

# Kansas City Public Library

## *Tech Access Health & Education Lending Program*

“There are many equity gaps around access to technology; magnified by COVID-19. We field several requests monthly from adults who lack access to technology or simply cannot afford the monthly cost. Most referrals are sent to Connecting for Good but there is still a financial investment involved. Higher education partners are providing some technology access, too for currently enrolled students. Adding another resource like the one in your proposed project, would be of great benefit to adult learners throughout the region.”

Additional established partnerships include six low-income housing complexes managed by a long-time community partner agency, Phoenix Family Services. Three of these five sites are exclusive to over 120 senior citizens each, most of whom have now been quarantined to their apartments for over three months. Providing a collection of internet-connected devices for residents to safely access telehealth services, from the safety of their homes, in addition to other healthcare resources such as a patient portal hosted by their physicians would fill a great need.

Three other Phoenix Family Services housing complexes regularly served by KCPL are home to diverse populations that include a mixture of senior citizens, families, immigrants, and refugees. At our pre-pandemic drop-in services sessions at these locations, KCPL staff and volunteers have assisted residents with the pursuit of or engagement with higher education, especially community college or professional certification programs. We therefore understand there are in fact students in residence at these low-income housing sites that would benefit from KCPL’s Health & Education Lending Program. Lending a collection of internet-connected devices to community partners such as Phoenix Family, KC Degrees, and others, enables students to stay on track to earn their degrees as most instruction moves to exclusively virtual platforms.

In addition to the described priorities of Tech Health & Education Lending Program, KCPL’s Strategic Initiatives team will designate a portion of Jackson County, MO support to K-12

# Kansas City Public Library

## Tech Access Health & Education Lending Program

education by continuing to provide a unique opportunity for marginalized populations to pursue their high school diploma through Career Online High School (COHS.) In partnership with Mid Continent Public Library and Literacy KC, KCPL awards scholarships for the COHS program to up to 50 students per year so that cost is not a barrier to this important milestone in life. COHS is especially valuable to students for whom the traditional high school experience was not successful. COHS students are able to work at their own pace, via a completely online platform, to complete a career-focused high school program that not only results in an accredited diploma, but also integrates real-life applicable concepts to give them an advantage within the career path they have selected.

### Project Budget

Project Expen		Expense Description	LSTA	Jackson County
Project Staff		25% of Project Director salary, benefits and, mileage	\$ 21,935.00	\$ -
Laptops		60 Surface Pro Go laptops with 1 year of SIM service, mouse, privacy software for education and telehealth security, and maintenance	\$ 230.00	\$ 10,350.00
Marketing		Design, printing, and fees for advertisements	\$ 6,000.00	\$ -
Scholarships		Career Online High School online platform fees and scholarships for up to 50 students in partnership with MCPL and Literacy KC	\$ -	\$ 39,650.00
<b>Project Total</b>			<b>\$ 28,165.00</b>	<b>\$ 50,000.00</b>
			<b>\$78,165.00</b>	



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$120,000.00 from the undesignated fund balance of the 2020 CARES Act Fund to reimburse the Kansas City Election Board and Jackson County Election Board for expended funds and make funds available to pay other costs necessary in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic.

**ORDINANCE NO. 5422**, October 12, 2020

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens and employees; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, the funding provided by this appropriation will reimburse the Kansas City Election Board and Jackson County Election Board for previous purchases of personal protective equipment for staff and voters, for the costs of modifying polling places and the purchase of eighteen additional Express Vote Ballot Marking Devices, and for other costs



incurred and to be incurred deemed reasonable under CARES Act guidelines that are utilized in COVID protocols; now therefore,

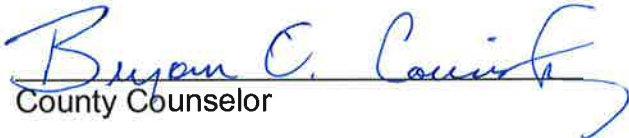
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund 040-9999	32810- Undesignated Fund Balance	\$120,000	
Kansas City Election Board 040-5401	57230- Other Operating Supplies		\$15,000
040-5401	58170- Other Equipment		\$85,000
Jackson County Election Board 040-5501	57230- Other Operating Supplies		\$20,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5422 introduced on October 12, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5422.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 040 9999 32810  
ACCOUNT TITLE: CARES Act Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$120,000.00

10/15/20  
Date

Whitehurst  
Interim Chief Administrative Officer

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 13, 2020

Ord # 5422

Department / Division	Character/Description	From	To
<b>040 CARES Act</b>			
9999 -	2810 Undesignated Fund Balance	\$ 120,000	\$ -
5401 Kansas City Election Board	57230 Other Operating Supplies	-	15,000
5401 Kansas City Election Board	58170 Other Equipment	-	85,000
5501 Jackson County Election Board	57230 Other Operating Supplies	-	20,000
		<u>\$ 120,000</u>	<u>\$ 120,000</u>

**APPROVED**  
By Mark Lang at 10:55 am, Oct 13, 2020

Budget Office

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** repealing section 255. Jackson County Code, 1984, relating to fees charged by the Clerk of the Legislature, and enacting, in lieu thereof, one new section relating to the same subject.

**ORDINANCE NO. 5423**, October 12, 2020

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, with the adoption of House Bill 1655 (Laws 2020), the Missouri General Assembly enacted increases to the maximum fees allowable by state law for a notary performing notarial acts; and,

WHEREAS, in view of these changes in state law, it is appropriate that chapter 2 of the County Code be revised to reflect these changes; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County Missouri, as follows:

Section A. Enacting Clause. Section 255., Jackson County Code, 1984, is hereby repealed and one new section enacted in lieu thereof, to be known as section 255., to read as follows:

255. Fees, County Clerk.

The Clerk of the County Legislature shall charge the following fees for the following Services:

255.1 Notary Commission.

The fee for issuance of a notary commission is five dollars (\$5).


255.2 Notarization of Signature.

The fee for notarization of any signature ~~[[is]]~~ shall be no more than [two] five  
dollars (~~2~~ 5). The specific fee shall be set by the County Legislature by  
Ordinance annually.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5423 introduced on October 12, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5423.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** repealing section 255. Jackson County Code, 1984, relating to fees charged by the Clerk of the Legislature, and enacting, in lieu thereof, one new section relating to the same subject, with an effective date.

**ORDINANCE NO. 5423**, October 12, 2020

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, with the adoption of House Bill 1655 (Laws 2020), the Missouri General Assembly enacted increases to the maximum fees allowable by state law for a notary performing notarial acts; and,

WHEREAS, in view of these changes in state law, it is appropriate that chapter 2 of the County Code be revised to reflect these changes; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County Missouri, as follows:

Section A. Enacting Clause. Section 255., Jackson County Code, 1984, is hereby repealed and one new section enacted in lieu thereof, to be known as section 255., to read as follows:

255. Fees, County Clerk.

The Clerk of the County Legislature shall charge the following fees for the following

Services:



255.1 Notary Commission.

The fee for issuance of a notary commission is five dollars (\$5).

255.2 Notarization of Signature.

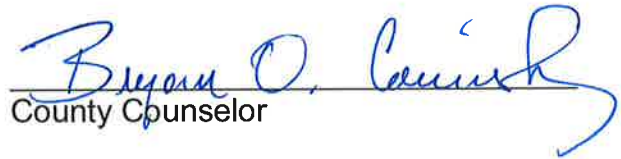
The fee for notarization of any signature is [two] five dollars (\$[2] 5).

Section B. Effective Date. This Ordinance, upon adoption and signature by the County Executive, shall take effect on December 1, 2020.

Effective Date: This ordinance shall be effective [[immediately]] on its specified effective date and upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5423 introduced on October 12, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5423.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Counselor to execute a Legal Services Agreement with Associates in Dispute Resolution, LLC, of Kansas City, MO, at a total cost to the County not to exceed \$15,000.00.

**RESOLUTION NO. 20506**, September 28, 2020

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, the Director of Human Resources advised that she is in need of an independent investigation to be conducted on a pending employment matter; and,

WHEREAS, Angela D. Gupta of Associates in Dispute Resolution, LLC (ADR), of Kansas City (Jackson County), MO, is a well-qualified lawyer, experienced in providing the needed type of legal services; and,

WHEREAS, ADR has estimated that it can perform this investigation at a cost of \$15,000.00; now therefore,

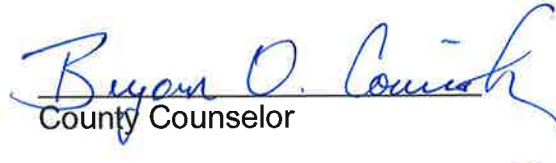
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Counselor be and hereby is authorized to execute a Legal Services Agreement with ADR of Kansas City, MO, for a term ending June 30, 2020, at a total cost to the County not to exceed \$15,000.00; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance and Purchasing be and hereby is authorized to make all payments, including final payments on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20506 of September 28, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

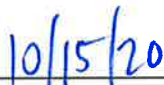
\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 001 1101 56020

ACCOUNT TITLE: General Fund  
County Counselors  
Legal Services

NOT TO EXCEED: \$15,000.00

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Interim Chief Administrative Officer



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** transferring \$35,167.00 and appropriating \$25,000.00 from the undesignated fund balance of the 2020 Park Fund in acceptance of funds received from the City of Lee's Summit Parks and Recreation for improvements to the Frank White, Jr., Softball Complex at Longview Lake parking lot.

**ORDINANCE NO. 5426**, October 19, 2020

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department desires to repair the potholes within the parking area and sealcoat the entire lot at the Frank White, Jr., Softball Complex at Longview Lake; and,

WHEREAS, by Resolution 20084, dated February 11, 2019, the Legislature did authorize an Intergovernmental Agreement with City of Lee's Summit Parks and Recreation, whereunder the City agreed to share a portion of the repair costs; and,

WHEREAS, the City has now provided \$25,000.00 for this purpose; and,

WHEREAS, a transfer and appropriation are necessary to place the City funds and other required funds in the appropriate spending account; now therefore,

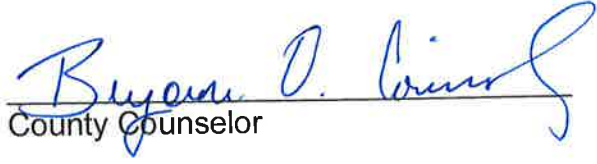
**BE IT ORDAINED** by the County Legislature of Jackson County, Missouri, that the following transfer within and appropriation from the undesignated fund balance of the 2020 Park Fund be and are hereby made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Park Fund			
003-9999	45479- City of Lee's Summit	\$25,000	
003-9999	32810- Undesignated Fund Balance		\$25,000
003-9999	32810- Undesignated Fund Balance	\$25,000	
Construction Services			
003-1608	58020-Buildings & Improvements	\$35,167	
003-1608	58040-Roads & Highways		\$60,167

Effective Date: This Ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5426 introduced on October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5426.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive



Funds sufficient for this appropriation and transfer are available from the sources indicated below.

ACCOUNT NUMBER: 003 9999 32810  
ACCOUNT TITLE: Park Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$25,000.00

ACCOUNT NUMBER: 003 1608 58040  
ACCOUNT TITLE: Park Fund  
Construction Services  
Buildings & Improvements  
NOT TO EXCEED: \$35,167.00

10/15/20  
Date

  
Interim Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5426

Sponsor(s): Tony Miller

Date: October 19, 2020

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <b>Requesting an appropriation of \$25,000 received from the Lee's Summit Parks and Recreation Department, and a transfer of funds within the Parks + Rec 2020 Budget for Park Improvements.</b></p>																				
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$60,167</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$60,167</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$60,167</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>FROM: Park Fund 003-9999-45479 Intergovernmental</td> <td style="text-align: right;">\$25,000</td> </tr> <tr> <td>TO: Park Fund 003-1608-58040 Roads &amp; Highways</td> <td style="text-align: right;">\$25,000</td> </tr> <tr> <td colspan="2">AND</td> </tr> <tr> <td>FROM: Park Fund 003-1608-58020 Buildings &amp; Improvements</td> <td style="text-align: right;">\$35,167</td> </tr> <tr> <td>TO: Park Fund 003-1608-58040 Roads &amp; Highways</td> <td style="text-align: right;">\$35,167</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$60,167	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$60,167	Amount budgeted for this item * (including transfers):	\$60,167	Source of funding (name of fund) and account code number:		FROM: Park Fund 003-9999-45479 Intergovernmental	\$25,000	TO: Park Fund 003-1608-58040 Roads & Highways	\$25,000	AND		FROM: Park Fund 003-1608-58020 Buildings & Improvements	\$35,167	TO: Park Fund 003-1608-58040 Roads & Highways	\$35,167
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AND																					
FROM: Park Fund 003-1608-58020 Buildings & Improvements	\$35,167																				
TO: Park Fund 003-1608-58040 Roads & Highways	\$35,167																				
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____          Prior resolutions and (date): Resolution #20084; Feb. 11, 2019</p>																				
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Brian Nowotny, Deputy Director Park Operations 816-503-4803</p>																				
<p><b>REQUEST SUMMARY</b></p>	<p>Parks + Rec requests that \$25,000 be appropriated in acceptance of funds from the City of Lee's Summit Parks and Recreation Department for improvements to the Frank White Jr. Softball Complex parking lot at Longview Lake. Further we also request a budget transfer of \$35,167 from account 003-1608-58020 Buildings &amp; Improvements to 003-1608-58040 Roads &amp; Highways for a parking lot improvement project, which will repair potholes within the parking area and sealcoat the entire lot. In 2019, Jackson County approved an Agreement with Lee's Summit Parks and Recreation whereby Lee's Summit agreed to participate in a portion of the repair costs.</p>																				
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																				
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>																				

ATTACHMENTS	Agreement with Lee's Summit Parks and Recreation; check copy	
REVIEW	Department Director: <i>Michele Newman</i>	Date: Sept. 29, 2020
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Tracy M. Schultz</i>	Date: <i>10-12-2020</i>
	County Counselor's Office: <i>Bryan Cairns</i>	Date: <i>10/14/20</i>

**APPROVED**  
By Mark Lang at 10:39 am, Oct 01, 2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation/transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
003-9999-45479	Park Fund – Intergovernmental	\$25,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





City of Lee's Summit | 220 SE Green Street  
 Lee's Summit, MO 64083-2706  
 816.969.1000 | cityofLS.net

No. 486178  
 Check Date: 9/23/20

Vendor Number: 441

JACKSON COUNTY PARKS & REC, 22807 WOODS CHAPEL RD, BLUE SPRINGS MO 64015

Invoice Number	Description	Invoice Date	Gross Amount	Discount Amount	Net Amount Paid
09182020	PARKING AREA AGREEMENT	09/18/20	\$25,000.00	\$0.00	\$25,000.00
<b>TOTALS:</b>			<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>

Detach at Perforation Before Depositing Check

WARNING! DO NOT ACCEPT THIS CHECK UNLESS THE PINK LOCK & KEY ICONS FADE WHEN WARMED AND YOU CAN SEE HEXAGONS IN A DUAL-TONE TRUE WATERMARK WHEN HELD TO THE LIGHT



City of Lee's Summit  
 220 SE Green Street  
 Lee's Summit, MO 64063-2706  
 (816) 969-1100



Check Date  
 09/23/2020

Number  
 486178

PAY Twenty Five Thousand and 00/100 Dollars\*\*\*\*\*

Void After 60 Days

Amount  
 \$ \*\*\*\*25,000.00

PAY TO THE ORDER OF \*\*\*\*\*  
 JACKSON COUNTY PARKS & REC\*\*\*\*\*  
 22807 WOODS CHAPEL RD  
 BLUE SPRINGS MO 64015  
 (441)

*W. Fowler*  
 Linda Fowler Currie

DO NOT ACCEPT THIS CHECK UNLESS THE PINK LOCK & KEY ICONS FADE WHEN WARMED AND YOU CAN SEE HEXAGONS IN A DUAL-TONE TRUE WATERMARK WHEN HELD TO THE LIGHT



INTERGOVERNMENTAL AGREEMENT  
PARKING AREA ENTRY USE AND IMPROVEMENT

THIS INTERGOVERNMENTAL AGREEMENT FOR PARKING AREA ENTRY USE AND IMPROVEMENT (hereinafter "Agreement") is entered into as of this 20<sup>th</sup> day of March, 2019 by and between THE CITY OF LEE'S SUMMIT, MISSOURI, a Missouri Municipal Corporation, by and through the LEE'S SUMMIT PARKS AND RECREATION BOARD (hereinafter "LSPR") and JACKSON COUNTY, MISSOURI a political subdivision of the State of Missouri (hereinafter "Jackson County.") WITNESSETH:

WHEREAS, the City of Lee's Summit is a constitutional charter City, organized and existing under the laws of the State of Missouri (hereinafter "City"); and,

WHEREAS, the Lee's Summit Parks and Recreation Board is empowered under the Charter of the City of Lee's Summit, Missouri, with the control of the supervision, improvement, care and custody of parks and recreation activities in the City of Lee's Summit, Missouri; and,

WHEREAS, LSPR owns property located at 3801 SW Longview Road, Lee's Summit, Missouri, commonly known as Longview Community Center; and,

WHEREAS, Jackson County leases property from the US Army Corps of Engineers, immediately adjacent to Longview Community Center to the west, which includes a parking lot that is connected to the west entrance and trash enclosure area for Longview Community Center, with the only access to the same being through the parking lot via SW County Park Road; and,

WHEREAS, in order to accommodate trash service needs for Longview Community Center, LSPR and Jackson County have negotiated certain terms and conditions which would allow for access across County leased property in favor of LSPR in exchange for certain improvements and maintenance obligations accruing to LSPR for the benefit of Jackson County, which have been established in response to the additional burden placed upon the area as a result of LSPR's use of the same; and,

WHEREAS, the terms and conditions associated with the accommodations as referenced herein, have been reduced to writing in this Agreement, and LSPR and Jackson County desire to enter into this Agreement for purposes of formally memorializing the same.

NOW, THEREFORE, it is agreed by LSPR and Jackson County as follows:

1. **Grant of Access.** Jackson County shall permit Ingress and Egress in favor of LSPR, for access for trash services vehicles and other equipment and vehicles needed to reasonably access and serve the Longview Community Center, across the property in an area as noted on attached "Exhibit A" and incorporated herein by reference.
2. **Cost of Increased Improvements to be borne by LSPR.** A portion of Jackson County leased land, as depicted on Exhibit A will experience increased traffic and use by heavy equipment as a result of this Agreement. LSPR hereby agrees to compensate Jackson County for the cost of certain improvements to the Use Area. Specifically, LSPR agrees to provide a one-time payment which represents the increased cost for improvement of the southernmost entrance apron, as well as an area equally as wide as the entrance apron to the LSPR trash dumpster driveway and a 42'x30' section of pavement immediately adjacent to the LSPR trash dumpster driveway, all identified on

FILED  
MAR 06 2019  
MARY JO SPINO  
COUNTY CLERK

**INTERGOVERNMENTAL AGREEMENT  
PARKING AREA ENTRY USE AND IMPROVEMENT**

Exhibit A. This shall include an increase in the depth of asphalt to be paved in the Use Area to a thickness of 6". LSPR and Jackson County shall share equally in the costs for Improvements, but in no case shall the total compensation to Jackson County from LSPR under this Section of the Agreement exceed TWENTY FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00). The improvements contemplated under this Section shall be completed by July 2020, or upon such other date as mutually agreed upon in writing by the Administrator of Parks and Recreation for LSPR and the Director of Parks + Rec for Jackson County. No other improvements are authorized by this Agreement. The LSPR provided trash dumpster shall be placed adjacent to the Longview Community Center by LSPR, as depicted on Exhibit A.

3. **Ongoing Maintenance Costs.** As Jackson County identifies maintenance or improvement needs for the Use Area which are not specifically addressed in this Agreement for Ingress and Egress, LSPR agrees to participate in good faith discussions to identify what reasonable monetary contribution shall be assessed to LSPR for the same.
4. **Use Area Utilization.** Access across County leased area for heavy equipment access shall be primarily on weekdays, Monday through Friday, between the hours of 8:00 am and 4:00 pm. Jackson County shall retain the right to temporarily close Use Area for County special events, such as the County's annual Trip the Light bicycle event, and will notify LSPR no less than thirty (30) days prior to any temporary closure. In no event will the temporary closure of the Use Area exceed seventy two (72) hours.
5. **Other Consideration.** As additional consideration for this Agreement, LSPR agrees to allow Jackson County, free of charge, utilization of a maximum of 350 spaces in LSPR's parking area on the west side of the Longview Community Center to be used as public/participant parking for Jackson County's annual Trip the Light bicycle event to be hosted on the Sunday before Thanksgiving, between the hours of 5:00 pm and 10:00 pm. Jackson County will provide notice to LSPR of the planned event date a minimum of sixty (60) days prior to the event. Further, Jackson County shall not permit alcoholic drinks to be sold or provided on LSPR property under any circumstances, and shall further ensure there are sufficient staff/volunteers to coordinate parking for the event and ensure that participants only park in areas identified pursuant to this Agreement. LSPR agrees to mark the areas of parking which shall remain open for use by patrons of Longview Community Center.
6. **Term and Termination.** The Initial Term of this Agreement shall be for a period of ten (10) years from the date of execution. Thereafter, this Agreement may be extended by mutual written agreement of the parties for successive one (1) year periods unless and until terminated in writing no less than ninety (90) days prior to its' natural expiration. Non-appropriation of funds by either LSPR or Jackson County shall not be considered a violation or default of this Agreement. In the event that LSPR does not appropriate funds as required herein, Jackson County shall be entitled to terminate this Agreement at its' discretion.
7. **Insurance.** Jackson County and LSPR shall each furnish evidence that it is self-insured or has procured insurance pursuant to any statute adopted by the General Assembly of Missouri authorizing same, including, but not limited to, the following: Section 71.185, Section 105.711, Section 105.721, Section 105.1070, Section 162.013, Section 537.610 and/or Section 537.620.

**INTERGOVERNMENTAL AGREEMENT  
PARKING AREA ENTRY USE AND IMPROVEMENT**

8. **Indemnification.** Each party to this Agreement shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its trustees, officers, agents, or employees. Neither party is obligated to indemnify the other party or to hold harmless the other party from costs or expenses incurred as a result of such claims. The foregoing provisions shall not be deemed a relinquishment or waiver of any kind of applicable limitations of liability provided or available to the parties under applicable state governmental immunities law and each party shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo. Rev. Stat. § 537.600, et seq.
9. **Non-Discrimination Provisions.** LSPR and Jackson County each agree not to discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability, national origin, veteran status or any other status protected by applicable law. The parties also agree to abide by the requirements of 41 CFR §60-300.5(a) and 41 CFR §60-741.5(a). These regulations prohibit discrimination against qualified protected veterans and qualified individuals on the basis of disability, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.
10. **Compliance with the Law.** LSPR and Jackson County shall comply with all applicable federal, state and local laws, ordinances, codes and regulations.
11. **Interest of Local Public Office/Political Activity.** No member of the City Council of the City, the Lee's Summit Parks and Recreation Board, or any officer, employee or agent of the City who exercises any functions or responsibilities in connection with review or approval of the work to which this Agreement pertains, shall have any personal interest, direct or indirect, in this Agreement or the proceeds thereof except as permitted by the laws of the State of Missouri.
12. **Notice.** Any notice required by this Agreement is deemed to be given if it is mailed by United States certified mail, postage prepaid, and is addressed as hereafter specified:
- |  |  |
|--|--|
| If to LSPR:  | If to Jackson County:  |
| Administrator of Parks and Recreation<br>220 SE Green Street<br>Lee's Summit, Missouri 64063 | Director of Parks + Rec<br>22807 Woods Chapel Road<br>Blue Springs, MO 64015 |
13. **Amendments.** In order to provide necessary flexibility for the most effective execution of this Agreement, whenever both LSPR and Jackson County mutually agree, changes to this Agreement may be effected by placing them in written form and incorporating them into this Agreement as an Amendment.
14. **Severability.** It is mutually agreed that in case any provision of this Agreement is determined by a court of law to be unconstitutional, illegal or unenforceable, the intention of the parties that all the other provisions of this Agreement shall remain in full force and effect.
15. **No Agency.** Except to the extent as expressly provided herein, nothing in this Agreement shall create an agency, partnership, or joint venture between LSPR and Jackson County.
16. **Remedies.** All rights and remedies of the parties, at law or in equity, are cumulative and may be exercised concurrently or separately. The exercise of one remedy will not be an election of that remedy to the exclusion of other remedies.



**INTERGOVERNMENTAL AGREEMENT  
PARKING AREA ENTRY USE AND IMPROVEMENT**

17. **Assignment.** This Agreement shall not be assigned by either LSPR or Jackson County without the prior written consent of the other party, and, unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
18. **Governing Law.** This Agreement shall be deemed to have been made within the County of Jackson, State of Missouri, and shall be interpreted, construed, and enforced in accordance with the laws of the State of Missouri and before the courts of Missouri in the County of Jackson.
19. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to its' subject matter and any prior agreements, understandings or other matters whether oral or written, are hereby merged into and made part hereof, and are not of further force or effect.
20. **Execution.** This Agreement may be executed in counterparts, which together constitute one and the same Agreement. If a party sends a signed copy of this Agreement via digital transmission, such party will, upon request by the other party, provide an originally signed copy of this Agreement. Execution by one or both of the parties after the date of the Event shall not render this Agreement invalid.

IN WITNESS WHEREOF, LSPR and Jackson County have executed this Agreement as of the date and year first written above.

**CITY OF LEE'S SUMMIT, MISSOURI  
LEE'S SUMMIT PARKS AND RECREATION BOARD**

  
\_\_\_\_\_  
William A. Baird  
Mayor

ATTEST:  
  
\_\_\_\_\_  
CITY CLERK

  
\_\_\_\_\_  
Joe Snook  
Administrator of Parks and Recreation

Approved as to Form:

  
\_\_\_\_\_  
Jackie McCormick Heanue  
Superintendent of Legal Services & Human Resources

INTERGOVERNMENTAL AGREEMENT  
PARKING AREA ENTRY USE AND IMPROVMENT

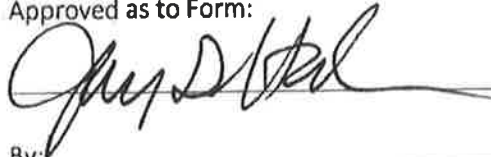
JACKSON COUNTY, MISSOURI

  
\_\_\_\_\_

By: \_\_\_\_\_

Title: County Executive \_\_\_\_\_

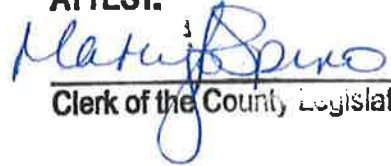
Approved as to Form:

  
\_\_\_\_\_

By: \_\_\_\_\_

Title: Interim County Counselor \_\_\_\_\_

ATTEST: <sup>2</sup>

  
\_\_\_\_\_  
Clerk of the County Legislature



## EXHIBIT "A"

Intergovernmental Agreement  
Parking Area Entry Use and Improvement

## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**AN ORDINANCE** amending the zoning districts established pursuant to the Unified Development Code by rezoning a certain 2.14+ acre tract from District AG (Agricultural) to District RE (Residential Estates).

**ORDINANCE NO. 5427**, October 19, 2020

BE IT ORDAINED by the County Legislature of Jackson County, Missouri as follows:

Section 1. The Zoning Order of Jackson County, Missouri, and the official maps which are a part thereof, are amended by changing the boundaries of the "AG" (Agricultural) and "RE" (Residential Estates) Districts, so that there will be transferred from District AG to District RE a tract of land, with a street address of 9806 Timber Meadow Drive, Jackson County, MO, legally described as follows:

Description: Lot 88, Timber Meadows, a subdivision in Jackson County, Missouri.

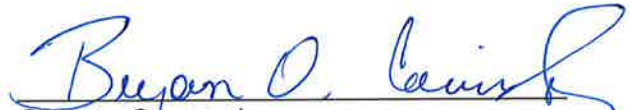
Section 2. The Legislature, pursuant to the application of Dusty Wilde and Danielle Stephenson (RZ-2020-591), requesting the amendment embodied in this Ordinance and with notice that the Jackson County Plan Commission voted 7 to 0 to recommend APPROVAL of this application after a public hearing on September 24, 2020, does hereby adopt this Ordinance pursuant to the Jackson County Charter authorizing the Legislature to exercise legislative power pertaining to planning and zoning.



Effective Date: This Ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5427 introduced on October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5427.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, County Executive

**REQUEST FOR LEGISLATIVE ACTION**


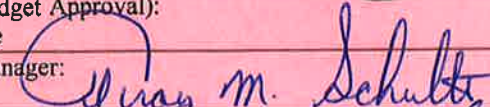


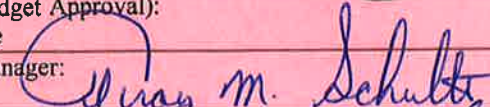


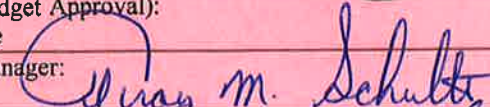

**Version 6/10/19**

Completed by County Counselor's Office:

Record No.: 5427

Sponsor(s):

Date: October 19, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: <u>Dusty Wilde &amp; Danielle Stephenson - RZ-2020-591</u>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION:  <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____										
CONTACT INFORMATION	RLA drafted by Randy Diehl, Administrator, Development Division, 881-4577										
REQUEST SUMMARY	Requesting a change of zoning from District AG (Agricultural) on a 2.14 ± acre lot to District RE (Residential Estates). The purpose is to decrease the building setback requirements for future construction at 9806 Timber Meadow Drive, Jackson County, Missouri. Staff recommends approval because the change in zoning is consistent with the intent and purpose of the County Plan and complies with the Unified Development Code requirements. The Jackson County Plan Commission held a public hearing on September 24, 2020 and accepted testimony pertaining to the rezoning request. The Plan Commission voted 7 to 0 to recommend APPROVAL to the County Legislature.										
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)										
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals										
ATTACHMENTS	Attachment 1: Property Description. Attachment 2: Zoning Support Documents										
REVIEW	<table border="1" style="width: 100%;"> <tr> <td>Department Director: Brian D. Gaddie, P.E., Director of Public Works </td> <td>Date: 9.30.20</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 10-12-2020</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 10/14/20</td> </tr> </table>	Department Director: Brian D. Gaddie, P.E., Director of Public Works 	Date: 9.30.20	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 10-12-2020	County Counselor's Office: 	Date: 10/14/20		
Department Director: Brian D. Gaddie, P.E., Director of Public Works 	Date: 9.30.20										
Finance (Budget Approval): <i>If applicable</i>	Date:										
Division Manager: 	Date: 10-12-2020										
County Counselor's Office: 	Date: 10/14/20										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**RZ-2020-591**

**ATTACHMENT 1: PROPERTY DESCRIPTION**

**Description:**

Lot 88, Timber Meadows, a subdivision in Jackson County, Missouri



**RZ-2020-591**

**ATTACHMENT 2: ZONING SUPPORT DOCUMENTATION**

Attachments

Public Hearing Summary from September 24, 2020 Plan Commission  
Staff Report  
Location Map  
Map showing current zoning district in area  
Names/Addresses of Surrounding Property Owners  
Copy of letter to said property owners  
Application

**Randy Diehl gave the staff report:**

**RE: RZ-2020-591**

**Applicant:** Dusty Wilde & Danielle Stephenson

**Location:** 9806 Timber Meadows Drive (Lot 88 Timber Meadows)

**Area:** 2.14 ± acres

**Request:** Change of zoning from District AG (Agricultural) to District RE (Residential Estates)

**Purpose:** Decrease the building setback requirements for future construction

**Current Land Use and Zoning in the Area:**

Timber Meadows 8<sup>th</sup> plat was platted in 1987. Subdivisions platted prior to the adaption of the Unified Development Code in 1995 were not required to be rezoned, therefore these lots are within District AG, Agricultural.

The setbacks for AG are: 50' front and rear, and 30' side yards.

RE setbacks are: 50' front (platted), 30' rear yard, and 15' side.

**County Plan:**

The County Plan Development Diagram illustrates this area within the Urban Development Tier (UDT).

The Residential Estates is appropriate for the Urban Development Tier.

**Recommendation:**

Staff recommends APPROVAL of RZ-2020-591

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

**Mr. Antey: Are there any questions for Randy?**

There were none

**Mr. Antey: Is the applicant here?**

Dusty Wilde: 9806 Timber Meadows Drive, Lee's Summit.

**Mr. Antey: Do you have anything to add to the report?**

Mr. Wilde: No I don't.

Mr. Akins: Is there an existing out building on this property?

Mr. Wilde: There is a 10 by 10 shed in the back.

**Mr. Antey: Is there anyone else who is in favor of this application?**

There were none

**Mr. Antey: Is there anyone who is opposed or has questions regarding this application?**

There were none

Motion to take under advisement.

Ms. Mershon moved to take under advisement. Mr. Haley seconded.

*Discussion under advisement*

Mr. Akins moved to approve. Mr. Tarpley seconded.

Mr. Akins	Approve
Mr. Tarpley	Approve
Mr. Crawford	Approve
Mr. Haley	Approve
Mr. Hilliard	Approve
Ms. Mershon	Approve
Chairman Antey	Approve

Motion Carried 7 – 0

**STAFF REPORT**

**PLAN COMMISSION**

**September 17, 2020**

**RE: RZ-2020-591**

**Applicant:** Dusty Wilde & Danielle Stephenson

**Location:** 9806 Timber Meadows Drive (Lot 88 Timber Meadows)

**Area:** 2.14 ± acres

**Request:** Change of zoning from District AG (Agricultural) to District RE (Residential Estates)

**Purpose:** Decrease the building setback requirements for future construction

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**County Plan:**

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The Residential Estates is appropriate for the Urban Development Tier.

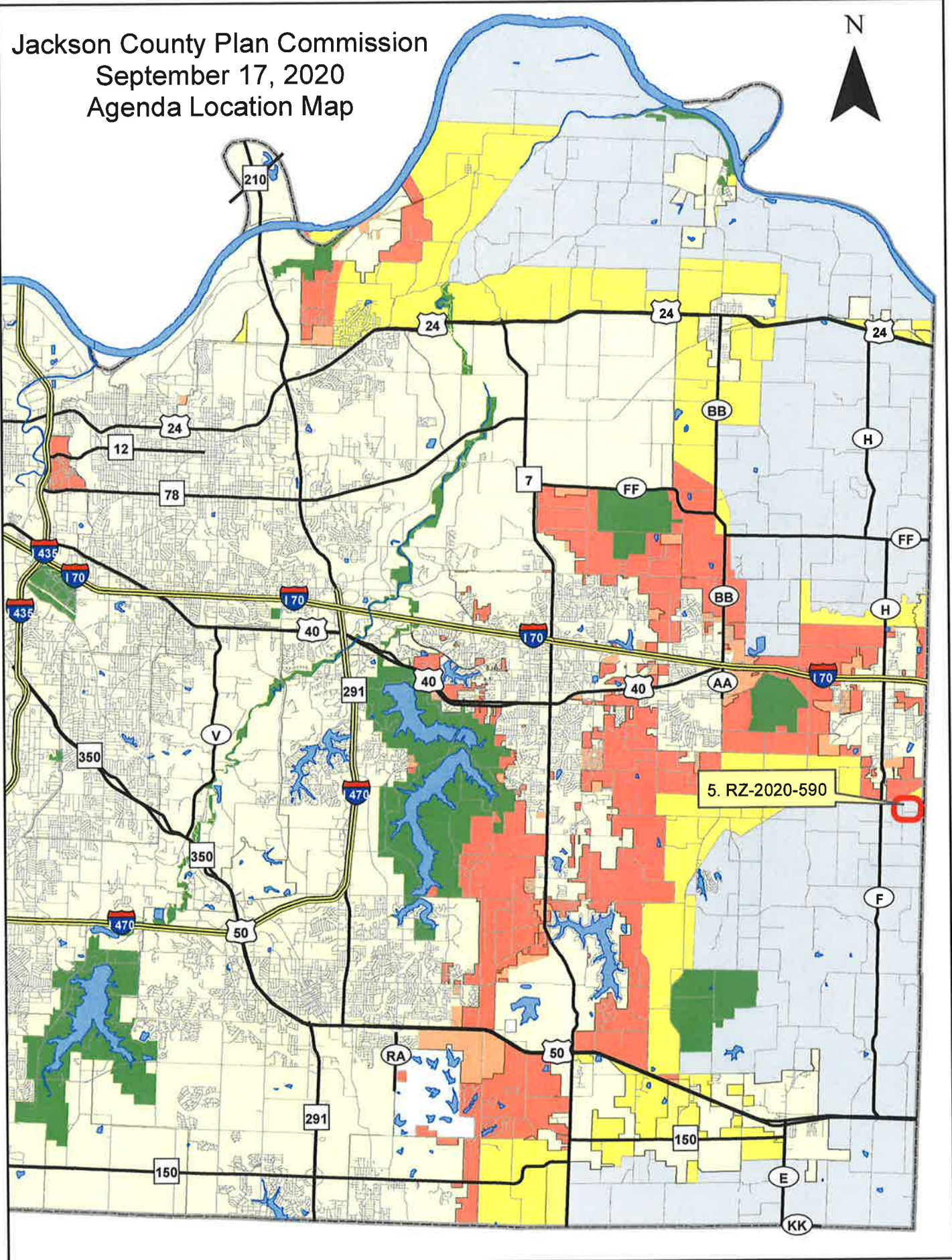
**Recommendation:**

Staff recommends APPROVAL of RZ-2020-591

Respectfully submitted,

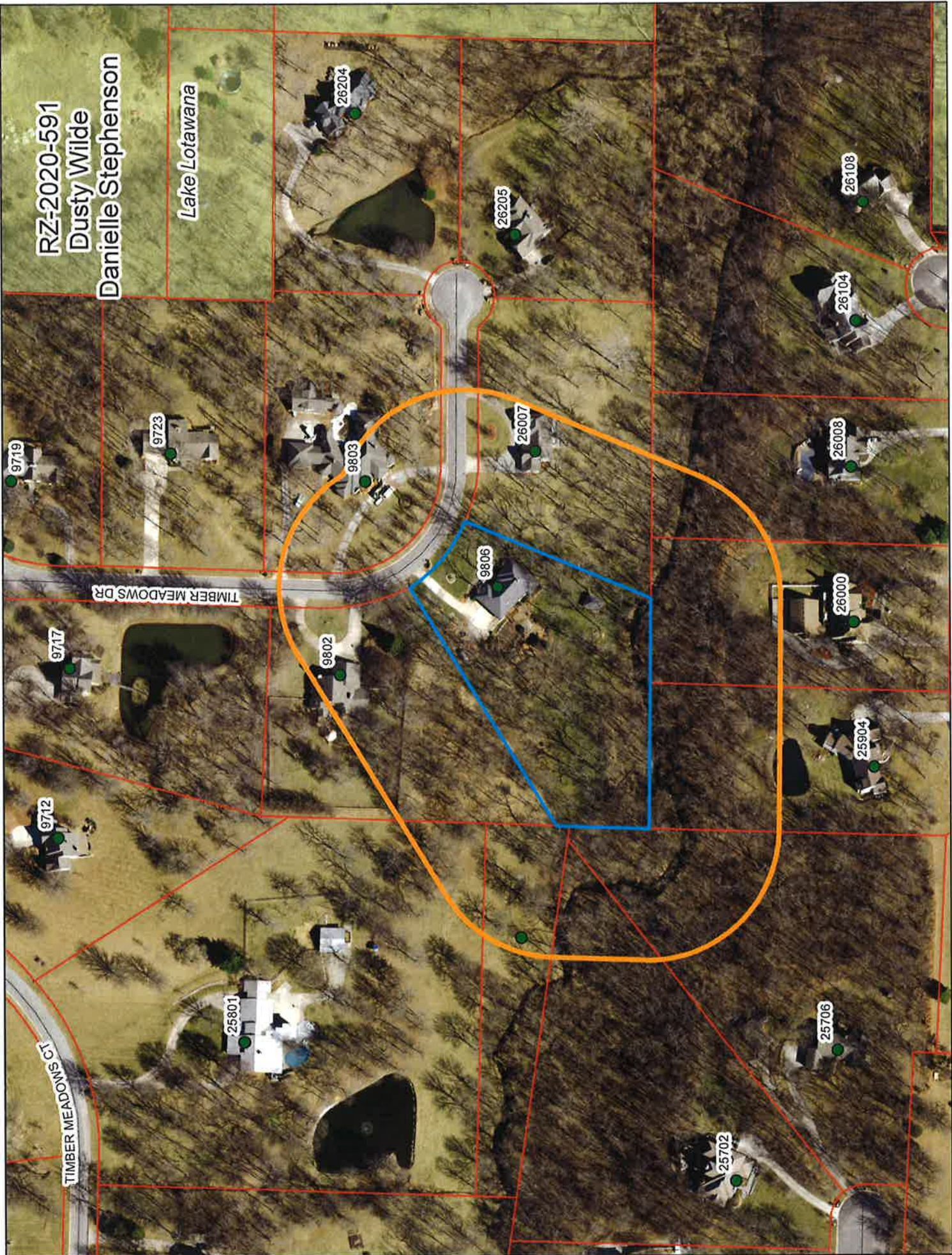
Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

Jackson County Plan Commission  
September 17, 2020  
Agenda Location Map



5. RZ-2020-590





RZ-2020-591  
Dusty Wilde  
Danielle Stephenson

Lake Lotawana

TIMBER MEADOWS DR

TIMBER MEADOWS LN

9719

9723

9717

9712

9803

9802

9806

26007

255801

25702

25706

25904

26000

26008

26104

26108

26204

26205



Plan Commission September 17, 2020  
 RZ-2020-591

Property Owners Within 185 feet

Name	Name	Address	City	State	Zip
53-640-01-17-00-0-00-000	PLAAS JON R & JOANNE L-TRUSTEES	25801 NE TIMBER MEADOWS CRT	LEES SUMMIT	MO	64086
54-920-03-31-00-0-00-000	HAND JAMES A & SHERYL E	26008 E 99TH ST	LEES SUMMIT	MO	64086
53-700-01-57-00-0-00-000	BLAKE DANIEL E & STEPHANIE L	25904 E 99TH ST	LEES SUMMIT	MO	64086
54-430-02-18-00-0-00-000	AGNOS JOHN & JANELLE	26007 E TIMBER MEADOWS DR	LEES SUMMIT	MO	64086
54-430-02-15-00-0-00-000	ALI SHAHBAZ	9305 S LITCHFORD RD	GRAIN VALLEY	MO	64029
54-920-03-30-00-0-00-000	KREBS JOSEPH G & CARLA E	1149 SW SUNFLOWER DR	LEES SUMMIT	MO	64081
53-700-01-46-00-0-00-000	GAHERTY KATHRYN L & MICHAEL	25706 E SHADYBROOK LN	LEES SUMMIT	MO	64086
53-700-01-47-02-0-00-000	KOWALIK RAY & JILL	25702 E SHADYBROOK LN	LEES SUMMIT	MO	64086
53-640-01-21-00-0-00-000	MILLARD TONYA & PAUL	9802 TIMBER MEADOW DR	LEES SUMMIT	MO	64086
53-640-01-19-00-0-00-000	PLAAS JON R & JOANNE L-TRUSTEES	25801 NE TIMBER MEADOWS CRT	LEES SUMMIT	MO	64086
53-640-01-20-00-0-00-000	STEPHENSON DANIELLE & WILDE DUSTY VANCE	9806 TIMBER MEADOW DRIVE	LEES SUMMIT	MO	64086



## JACKSON COUNTY Public Works Department

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

September 2, 2020

RE: Public Hearing: RZ-2020-591  
Dusty Wilde & Danielle Stephenson

Dear Property Owner:

You are hereby invited to participate in a public hearing to be held by the Jackson County Plan Commission on a request by Dusty Wilde & Danielle Stephenson for a change of zoning from District AG (Agricultural) on a 2.14 ± acre tract to District RE (Residential Estates). The purpose is to decrease the building setback requirements for future construction at 9806 Timber Meadow Drive, Jackson County, Missouri.

Please note that this request for a change of zoning affects only the property mentioned above. Adjacent properties will not be affected by the change of zoning. Taxes are based on the land use of a property not the zoning.

You are being notified pursuant to 24003.5 Chapter 240 (Unified Development Code) of the Jackson County Code, as being an adjacent property within 185' of the subject property.

The public hearing on this matter will be held by the Plan Commission on Thursday, September 17, 2020 at 8:30 a.m. in the Large Conference Room, 2<sup>nd</sup> Floor, Historic Truman Courthouse, 112 W. Lexington, Independence, MO.

If you know of any interested party who may not have received a copy of this letter, it would be appreciated if you would inform them of the time and place of the hearing.

If you have any questions concerning this matter, please contact the Development Division at 881-4649.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Diehl".

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

*Frank White, Jr., County Executive*



**JACKSON COUNTY, MISSOURI  
APPLICATION FOR CHANGE OF ZONING**

---

**APPLICANT INFORMATION:**

1. Application must be filed with the Jackson County Planning and Development Division, 303 W. Walnut, Independence, Missouri 64050 by the date on the Plan Commission Calendar.
  2. Application must be typed or printed in a legible manner.
  3. All applicable sections must be completed. If you need more space to provide information, please use separate 8 1/2"x11" paper, reference the application number and attach it to the application. Incomplete applications will not be accepted and will be returned to the applicant.
  4. Attach application for subdivision approval, consistent with the requirements of UDC Section 24003.10, as may be required.
  5. The filing fee (non-refundable) must accompany application.  
(Check payable to: Manager of Finance)  
\$350.00 – Change of Zoning to Residential  
\$500.00 – Change of Zoning to Commercial or Industrial
- 

**TO BE COMPLETED BY OFFICE PERSONNEL ONLY:**

Rezoning Case Number RZ- 2020- 591  
Date filed 8-17-20 Date of hearing 9-17-20  
Date advertised 9-2-20 Date property owners notified 9-20-2-20  
Date signs posted 8-  
Hearings: Heard by PC Date 9-17-20 Decision \_\_\_\_\_  
Heard by LU Date \_\_\_\_\_ Decision \_\_\_\_\_  
Heard by \_\_\_\_\_ Date \_\_\_\_\_ Decision \_\_\_\_\_

---

**BEGIN APPLICATION HERE:**

1. **Data on Applicant(s) and Owner(s):**
  - a. Applicant(s) Name: Dusty Wilde / Danielle Stephenson  
Address: 9806 Timber Meadows Dr, Lee's Summit MO 64086  
  
Phone: 775-5308756
  - b. Owner(s) Name: Dusty Wilde / Danielle Stephenson  
Address: 9806 Timber Meadows Dr, Lee's Summit MO 64086  
Phone: 775-530-8756
  - c. Agent(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

- d. Applicant's interest in Property: Owner
2. General location (Road Name) Timber Meadows Dr
3. Present Zoning Agricultural Requested Zoning Residential Estate
4. AREA (sq. ft. / acres) 2.14 Acres
5. Legal Description of Property: (Write Below or Attached 9 )  
Timber Meadows 8th Plot Lot 88
6. Present Use of Property: Single Family Residence
7. Proposed Use of Property: Single Family Residence
8. Proposed Time Schedule for Development: 2020
9. What effect will your proposed development have on the surrounding properties?  
None
10. Is any portion of the property within the established flood plain as shown on the FEMA Flood Boundary Map? None  
If so, will any improvements be made to the property which will increase or decrease the elevation? N/A
11. Describe the source/method which provides the following services, and what effect the development will have on same:
- a. Water District 13
  - b. Sewage disposal Septic
  - c. Electricity Evergy
  - d. Fire and Police protection Prairie Township MO / Jackson County Police
12. Describe existing road width and condition: 18 foot Asphalt

---

13. What effect will proposed development have on existing road and traffic conditions? None

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14. Are any state, federal, or other public agencies approvals or permits required for the proposed development? None

---

If so, describe giving dates of application and status (include permit numbers and copies of same, if issued): N/A

---

Verification: I (We) hereby certify that all of the foregoing statements contained in any papers and/or plans submitted herewith are true to the best of my (our) knowledge and belief.

Signature

Date

Property Owner(s)

[Signature]  
Danielle Stephenson

8-17-20  
8/17/2020

Applicant(s):

[Signature]  
Danielle Stephenson

8-17-20  
8/17/2020

Contract Purchaser(s): \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

STATE OF Missouri  
COUNTY OF JACKSON

On this 17th day of August, in the year of 2020, before me the undersigned notary public, personally appeared Danielle Stephenson & Dusty Wilde

known to me to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

Notary Public Tiffany M. Gaughy

Commission Expires 06/14/2024



## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**AN ORDINANCE** amending the zoning districts established pursuant to the Unified Development Code by rezoning a certain 20.00+ acre tract from District AG (Agricultural) to District RR (Residential Ranchette).

**ORDINANCE NO. 5428**, October 19, 2020

BE IT ORDAINED by the County Legislature of Jackson County, Missouri as follows:

Section 1. The Zoning Order of Jackson County, Missouri, and the official maps which are a part thereof, are amended by changing the boundaries of the "AG" (Agricultural) and "RR" (Residential Ranchette) Districts, so that there will be transferred from District AG to District RR a tract of land located in section 16, township 48, range 29, Jackson County, legally described as follows:


Description: The South Half of the Northwest Quarter of the Northeast Quarter of Section 16, Township 48, Range 29, in Jackson County, Missouri, except that part in roads.

Section 2. The Legislature, pursuant to the application of JSW Homes (RZ-2020-590), requesting the amendment embodied in this Ordinance and with notice that the Jackson County Plan Commission voted 7 to 0 to recommend APPROVAL of this application after a public hearing on September 24, 2020, does hereby adopt this Ordinance pursuant to the Jackson County Charter authorizing the Legislature to exercise legislative power pertaining to planning and zoning.

Effective Date: This Ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5428 introduced on October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5428.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, County Executive

**REQUEST FOR LEGISLATIVE ACTION**


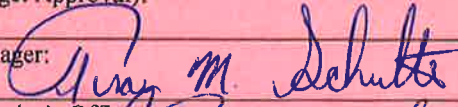
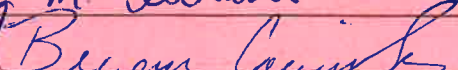

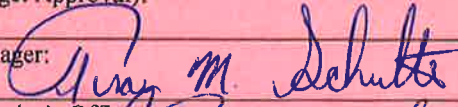
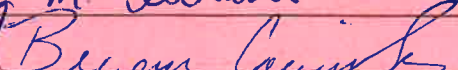

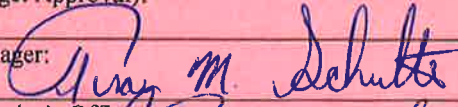
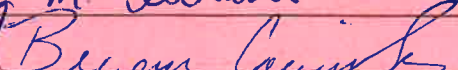
**Version 6/10/19**

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5428

Sponsor(s):

Date: October 19, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: <u>JSW Homes - RZ-2020-590</u>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION:  <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____										
CONTACT INFORMATION	RLA drafted by Randy Diehl, Administrator, Development Division, 881-4577										
REQUEST SUMMARY	Requesting a change of zoning from District AG (Agricultural) on a 20.00 ± acre tract to District RR (Residential Ranchette). The purpose is to create three single family residential lots in Section 16, Township 48, Range 29 at Northeast corner of Morris and Fricke Roads, Jackson County, Missouri. Staff recommends approval because the change in zoning is consistent with the intent and purpose of the County Plan and complies with the Unified Development Code requirements. The Jackson County Plan Commission held a public hearing on September 24, 2020 and accepted testimony pertaining to the rezoning request. The Plan Commission voted 7 to 0 to recommend <u>APPROVAL</u> to the County Legislature.										
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)										
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals										
ATTACHMENTS	Attachment 1: Property Description. Attachment 2: Zoning Support Documents										
REVIEW	<table border="1" style="width: 100%;"> <tr> <td>Department Director: Brian D. Gaddie, P.E. Director of Public Works </td> <td>Date: 9-30-20</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 10-12-2020</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 10/14/20</td> </tr> </table>	Department Director: Brian D. Gaddie, P.E. Director of Public Works 	Date: 9-30-20	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 10-12-2020	County Counselor's Office: 	Date: 10/14/20		
Department Director: Brian D. Gaddie, P.E. Director of Public Works 	Date: 9-30-20										
Finance (Budget Approval): <i>If applicable</i>	Date:										
Division Manager: 	Date: 10-12-2020										
County Counselor's Office: 	Date: 10/14/20										



Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**RZ-2020-590**

**ATTACHMENT 1: PROPERTY DESCRIPTION**

**Description:**

The South Half of the Northwest Quarter of the Northeast Quarter of Section 16, Township 48, Range 29, in Jackson County, Missouri, except part in road.

**RZ-2020-590**

**ATTACHMENT 2: ZONING SUPPORT DOCUMENTATION**

Attachments

Public Hearing Summary from September 17, 2020 Plan Commission

Staff Report

Location Map

Map showing current zoning district in area

Names/Addresses of Surrounding Property Owners

Copy of letter to said property owners

Application

Preliminary Plat Cornerstone Farm

**Randy Diehl gave the staff report:**

**RE: RZ-2020-590**

**Applicant:** JSW Homes, LLC

**Location:** Morris and Fricke Roads

**Area:** 20.00 ± acres

**Request:** Change of zoning from District AG (Agricultural) to District RR (Residential Ranchette)

**Purpose:** To create three single family residential lots

**Current Land Use and Zoning in the Area:**

The zoning in the immediate area is Agricultural with the majority of the land use being single family residences and agricultural uses. Rigby Farm is to the south. It was platted and rezoned to Residential Ranchette in 1999.

Circle D, a two lot subdivision, is directly to the west across Morris Road. These lots are 2.8 and 1.6 acres in size. These were platted in 1984 prior to the adoption of the Unified Development Code in 1995.

The other properties are tract sizes 10 acres and larger.

The applicant owns approximately 20.00 acres and is wanting to divide it into three lots. Each lot will be approximately 6.45 acres in size.

**County Plan:**

The County Plan Development Diagram illustrates this area within the Rural Development Tier (RDT).

The Residential Ranchette is appropriate for the Urban Development Tier.

**Recommendation:**

Staff recommends APPROVAL of RZ-2020-590

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

**Mr. Antey: Are there any questions for Randy?**

Mr. Tarpley: The minimum in the area would be 5 acres?

Mr. Diehl: That is correct.

Mr. Antey: We have 2 lots to the left, on the map that are legal non-conforming?

Mr. Diehl: Correct. There are also some tracts less than 10 acres that are legal non-conforming as well.

**Mr. Antey: Is the applicant here?**

Karen Lux: I'm the agent for the applicant. 37904 US 50 Highway, Lone Jack

**Mr. Antey: Do you have anything to add to the report?**

Ms. Lux: Just that this area is a great location for home owners. Oak Grove just recently put in their pool and community area, just to the north of here. It's in the Oak Grove School District. We are above the 5 acre minimum. The builder is established in the area and builds very nice homes. There will be restrictions to keep thing from being unappealing.

Mr. Tarpley: What's the topography of the land?

Ms. Lux: It rolls a little down going toward the East.

**Mr. Antey: Is there anyone else who is in favor of this application?**

There were none

**Mr. Antey: Is there anyone who is opposed or has questions regarding this application?**

Kathy Wilson: 7808 S Morris Road. Will the real estate taxes go up because of this?

Mr. Antey: No. Taxes are based on the usage of your property, not the adjacent property.

Ms. Wilson: Is there any plans for annexation into the City?

Mr. Antey: Whatever the City does in that regard is not something we would deal with here.

Ms. Wilson: What type of septic systems would these have?

Mr. Antey: Since there is not a public sewer system, they would be served by individual septic systems. As part of the building permits application process, engineered waste water system plans will need to be submitted for review.

Chuck Sears: 39607 E Fricke Road. What about the springs? What do they do about the run-off water?

Mr. Antey: As far as row crops now and adding turf grass, even though they have roof lines and driveways, the turf grass will hold the water and slow the run-off. There should be less run-off. Even during construction, there may be a need for sump pumps, however that will not increase the water flow.

Mr. Sears: What about surveying? The survey lines are not exactly where the tree lines are.

Mrs. Antey: With this development and with any development, they are having a surveyor determine where the actual lines are.

Mr. Sears: How does this change the assessment for the properties around it?

Mr. Antey: As we already stated, taxes are based on the usage of your property, not the adjacent property. Rezoning does not affect other properties.

Jim Riley: 7411 S Morris Road. There are three separate homes, with three separate septic systems. Where will they drain to if it overflows?

Mr. Antey: It may not been a pond system at all. They could all be lateral systems. Each home would need to submit engineered waste water system plans as part of the homes review process.

Motion to take under advisement.

Mr. Crawford moved to take under advisement. Mr. Tarpley seconded.

*Discussion under advisement*

Ms. Mershon moved to approve. Mr. Crawford seconded.

Mr. Akins	Approve
Mr. Tarpley	Approve
Mr. Crawford	Approve
Mr. Haley	Approve
Mr. Hilliard	Approve
Ms. Mershon	Approve
Chairman Antey	Approve

Motion Carried 7 – 0

## STAFF REPORT

### PLAN COMMISSION

September 17, 2020

RE: RZ-2020-590

**Applicant:** JSW Homes, LLC

**Location:** Morris and Fricke Roads

**Area:** 20.00 ± acres

**Request:** Change of zoning from District AG (Agricultural) to District RR (Residential Ranchette)

**Purpose:** To create three single family residential lots

#### Current Land Use and Zoning in the Area:

The zoning in the immediate area is Agricultural with the majority of the land use being single family residences and agricultural uses. Rigby Farm is to the south. It was platted and rezoned to Residential Ranchette in 1999.

Circle D, a two lot subdivision, is directly to the west across Morris Road. These lots are 2.8 and 1.6 acres in size. These were platted in 1984 prior to the adoption of the Unified Development Code in 1995.

The other properties are tract sizes 10 acres and larger.

The applicant owns approximately 20.00 acres and is wanting to divide it into three lots. Each lot will be approximately 6.45 acres in size.

#### County Plan:

The County Plan Development Diagram illustrates this area within the Rural Development Tier (RDT).

The Residential Ranchette is appropriate for the Urban Development Tier.

#### Recommendation:

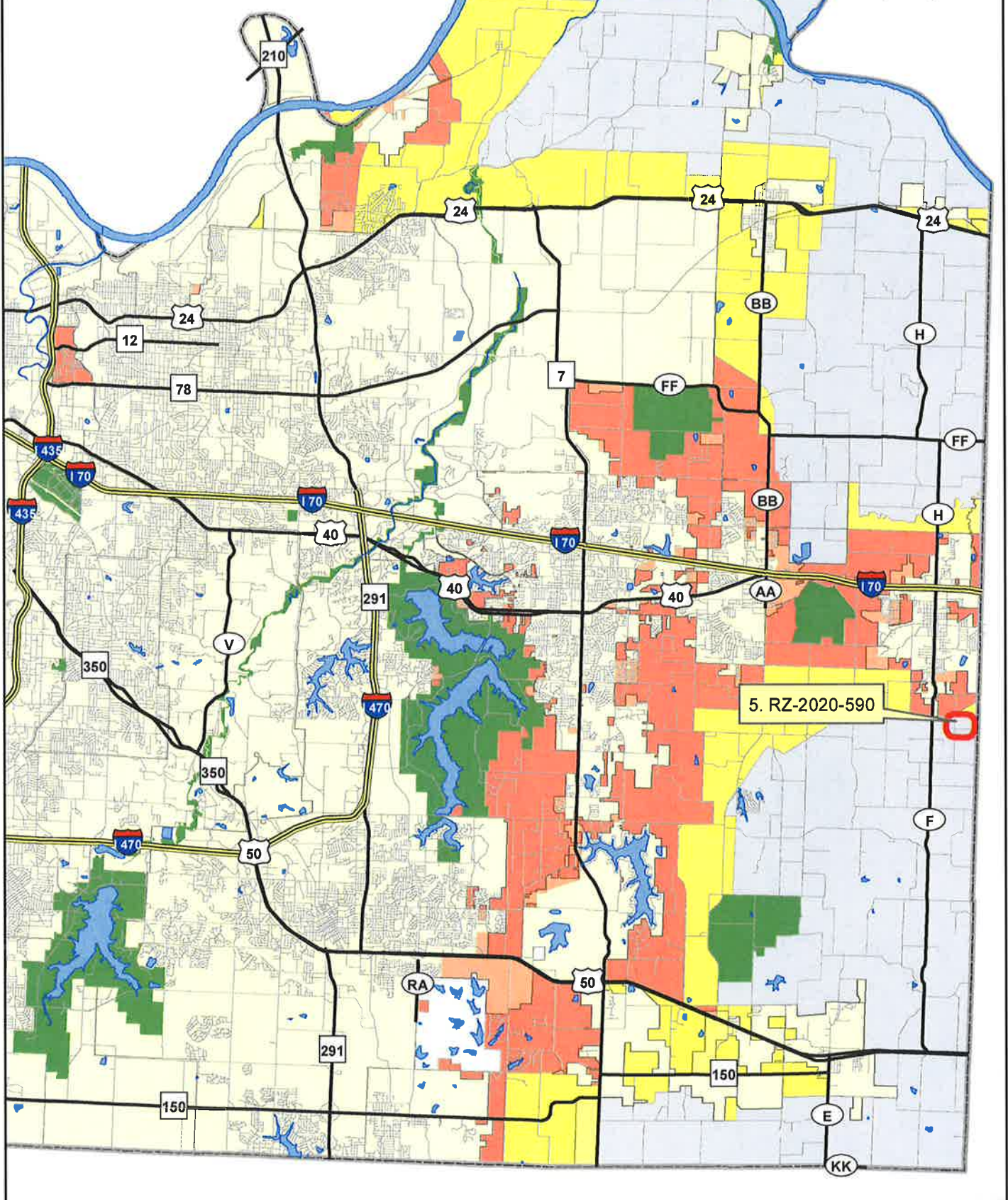
Staff recommends APPROVAL of RZ-2020-590

Respectfully submitted,

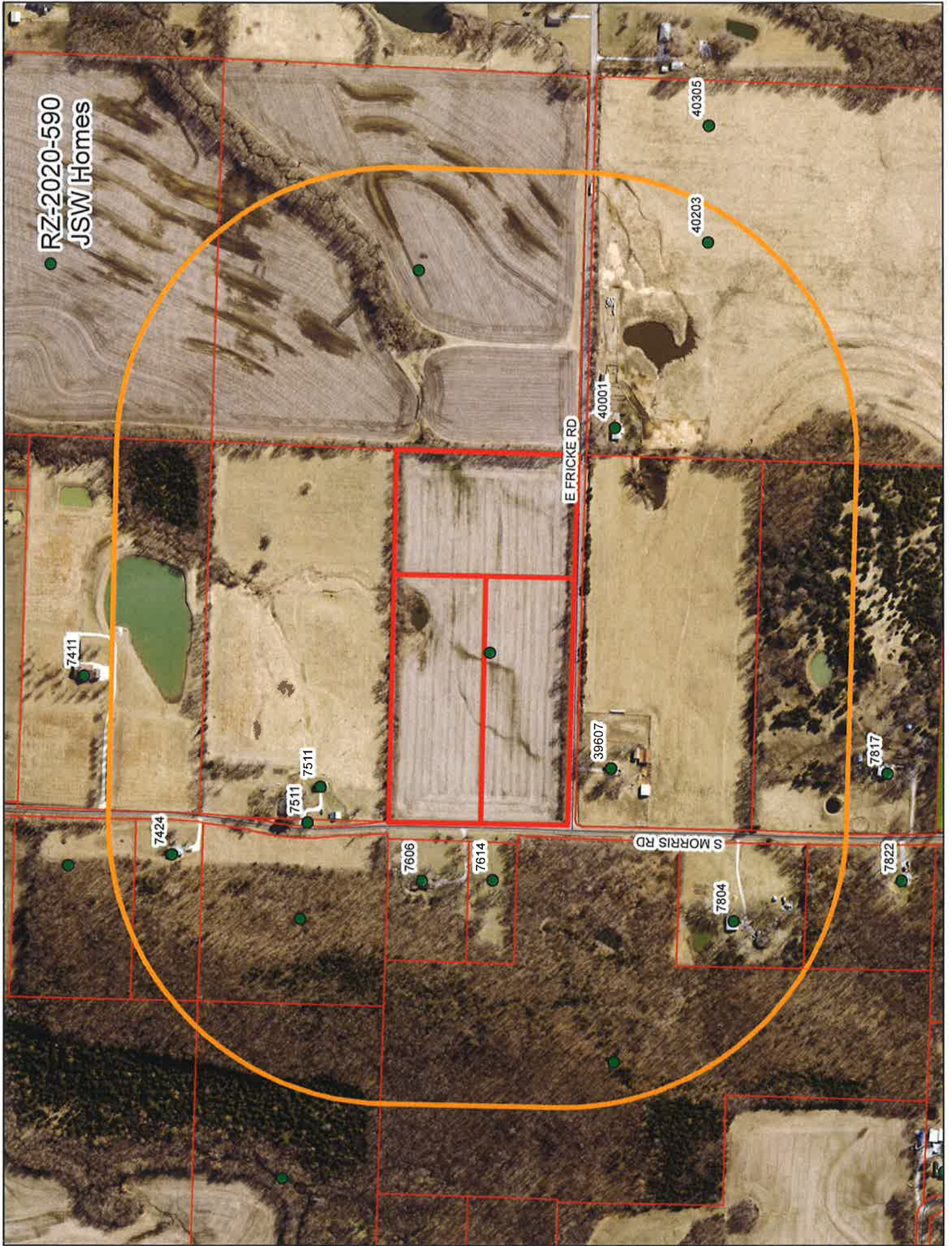
Jackson County Public Works  
Development Division  
Randy Diehl, Administrator



Jackson County Plan Commission  
September 17, 2020  
Agenda Location Map







RZ-2020-590  
JSW Homes

7411

7424

7511

7511

7606

7614

7804

7822

7817

39607

40001

40203

40305

E FRICKE RD

S MORRIS RD



Plan Commission September 17, 2020  
 RZ-2020-590

Property Owners Within 1,000 feet

	Name	Address	City	State	Zip
39-600-04-03-00-0-00-000	HIBLER JOANN-TRUSTEE	305 FRICKE RD	BATES CITY	MO	64011
39-700-02-01-00-0-00-000	SMITH LARRY D & JUDY D-TR	1565 CHAMPIONSHIP BLVD	FRANKLIN	TN	37064-8668
39-700-02-18-00-0-00-000	DAVIS LEW GENE & MARK GENE & GLEN S	PO BOX 639	OAK GROVE	MO	64075
39-700-02-10-00-0-00-000	WILSON MARGARET	7804 S MORRIS RD	OAK GROVE	MO	64075
39-700-02-06-00-0-00-000	SMITH LARRY D & JUDY D-TR	1565 CHAMPIONSHIP BLVD	FRANKLIN	TN	37064-8668
39-700-01-01-00-0-00-000	HIBLER JOANN-TRUSTEE	305 FRICKE RD	BATES CITY	MO	64011
39-700-02-11-00-0-00-000	CUMBERFORD CLAYTON & AUBREYA	7822 S MORRIS RD	OAK GROVE	MO	64075
39-700-01-02-00-0-00-000	HARPER LONNIE R	7511 S MORRIS RD	OAK GROVE	MO	64075
39-700-02-17-00-0-00-000	DAVIS LEW GENE & MARK GENE	PO BOX 639	OAK GROVE	MO	64075
39-600-03-17-00-0-00-000	SMITH LARRY D & JUDY D-TR	1565 CHAMPIONSHIP BLVD	FRANKLIN	TN	37064-8668
39-700-02-13-00-0-00-000	SMITH LARRY D & JUDY D-TR	1565 CHAMPIONSHIP BLVD	FRANKLIN	TN	37064-8668
39-700-01-04-00-0-00-000	SEARS WILLIAM P	39607 E FRICKE RD	OAK GROVE	MO	64075
39-600-03-24-02-1-00-000	RUSSELL GLENN A & STEVEN A	709 MAPLE LN	OAK GROVE	MO	64075
39-600-03-24-02-2-00-000	RUSSELL GLENN A & STEVEN A	709 MAPLE LN	OAK GROVE	MO	64075
39-700-01-08-00-0-00-000	HUDSON DREW E & LISA K	40000 E ROUND PRAIRIE RD	OAK GROVE	MO	64075
39-700-02-02-00-0-00-000	SMITH LARRY D & JUDY D-TR	1565 CHAMPIONSHIP BLVD	FRANKLIN	TN	37064-8668
39-600-04-02-02-0-00-000	RILEY JAMES B	7411 S MORRIS RD	OAK GROVE	MO	64075
39-700-01-06-00-0-00-000	HOOK JEREMY & AMBER	7817 S MORRIS RD	OAK GROVE	MO	64075
39-700-01-03-00-0-00-000	JSW HOMES LLC	906 NW 1901 RD	LONE JACK	MO	64070



## JACKSON COUNTY Public Works Department

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

September 2, 2020

RE: Public Hearing: RZ-2020-590  
JSW Homes

Dear Property Owner:

You are hereby invited to participate in a public hearing to be held by the Jackson County Plan Commission on a request by JSW Homes for a change of zoning from District AG (Agricultural) on a 20.00 ± acre tract to District RR (Residential Ranchette). The purpose is to create three single family residential lots in Section 163, Township 48, Range 29 at Northeast corner of Morris and Fricke Roads, Jackson County, Missouri.

Please note that this request for a change of zoning affects only the property mentioned above. Adjacent properties will not be affected by the change of zoning. Taxes are based on the land use of a property not the zoning.

You are being notified pursuant to 24003.5 Chapter 240 (Unified Development Code) of the Jackson County Code, as being an adjacent property within 1000' of the subject property.

The public hearing on this matter will be held by the Plan Commission on Thursday, September 17, 2020 at 8:30 a.m. in the Large Conference Room, 2<sup>nd</sup> Floor, Historic Truman Courthouse, 112 W. Lexington, Independence, MO.

If you know of any interested party who may not have received a copy of this letter, it would be appreciated if you would inform them of the time and place of the hearing.

If you have any questions concerning this matter, please contact the Development Division at 881-4649.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Diehl".

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

*Frank White, Jr., County Executive*

**JACKSON COUNTY, MISSOURI  
APPLICATION FOR CHANGE OF ZONING**

---

**APPLICANT INFORMATION:**

1. Application must be filed with the Jackson County Planning and Development Division, 303 W. Walnut, Independence, Missouri 64050 by the date on the Plan Commission Calendar.
  2. Application must be typed or printed in a legible manner.
  3. All applicable sections must be completed. If you need more space to provide information, please use separate 8 1/2"x11" paper, reference the application number and attach it to the application. Incomplete applications will not be accepted and will be returned to the applicant.
  4. Attach application for subdivision approval, consistent with the requirements of UDC Section 24003.10, as may be required.
  5. The filing fee (non-refundable) must accompany application.  
(Check payable to: Manager of Finance)  
\$350.00 – Change of Zoning to Residential  
\$500.00 – Change of Zoning to Commercial or Industrial
- 

**TO BE COMPLETED BY OFFICE PERSONNEL ONLY:**

Rezoning Case Number RZ- 2020- 590

Date filed \_\_\_\_\_ Date of hearing \_\_\_\_\_

Date advertised \_\_\_\_\_ Date property owners notified \_\_\_\_\_

Date signs posted \_\_\_\_\_

**Hearings:**    Heard by \_\_\_\_\_ Date \_\_\_\_\_ Decision \_\_\_\_\_

                  Heard by \_\_\_\_\_ Date \_\_\_\_\_ Decision \_\_\_\_\_

                  Heard by \_\_\_\_\_ Date \_\_\_\_\_ Decision \_\_\_\_\_

---

**BEGIN APPLICATION HERE:**

1. **Data on Applicant(s) and Owner(s):**
  - a. Applicant(s) Name: JSW Homes, LLC  
Address: 906 NW 1901st Road  
Lone Jack, MO 64070  
Phone: 816-456-5435
  - b. Owner(s) Name: JSW Homes, LLC  
Address: same as above  
Phone: \_\_\_\_\_
  - c. Agent(s) Name: Karen Lux, Realty Executives

Address: 37904 E US 50 Hwy, Lone Jack, MO 64070

Phone: 816-697-4000

d. Applicant's interest in Property: Owner/Developer

2. General location (Road Name) NE corner of Morris Road and Fricke Road  
Oak Grove, MO

3. Present Zoning Agricultural Requested Zoning Residential

4. AREA (sq. ft. / acres) 20 Acres+-

5. Legal Description of Property: (Write Below or Attached 9)

The South half of the NW 1/4 of the NE 1/4 of Section 16, Township 48, Range 29, in Jackson County, MO, except that part in road

6. Present Use of Property: agricultural - crop/hay

7. Proposed Use of Property: platted 6 acre tracts

8. Proposed Time Schedule for Development: October/November 2020

9. What effect will your proposed development have on the surrounding properties?

Increase in traffic due to <sup>3</sup>4 additional homes in area.

10. Is any portion of the property within the established flood plain as shown on the FEMA Flood Boundary Map? NO

If so, will any improvements be made to the property which will increase or decrease the elevation? \_\_\_\_\_

11. Describe the source/method which provides the following services, and what effect the development will have on same:

a. Water public water from PWSD#1

b. Sewage disposal Private wastewater systems installed per Jackson County guidelines.

c. Electricity West Central Electric - company representative has stated no issue with service

d. Fire and Police protection No issue

12. Describe existing road width and condition: 25 ft wide on both Fricke Rd and Morris Rd

Hard surface road in good condition

13. What effect will proposed development have on existing road and traffic conditions? Slight increase in traffic.

14. Are any state, federal, or other public agencies approvals or permits required for the proposed development? NO

If so, describe giving dates of application and status (include permit numbers and copies of same, if issued):

Verification: I (We) hereby certify that all of the foregoing statements contained in any papers and/or plans submitted herewith are true to the best of my (our) knowledge and belief.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Property Owner(s) Jeff Wilkinson 8-05-2020

Applicant(s): \_\_\_\_\_  
\_\_\_\_\_

Contract Purchaser(s): \_\_\_\_\_  
\_\_\_\_\_

STATE OF Missouri  
COUNTY OF Jackson

On this 5th day of August, in the year of 2020, before me the undersigned notary public, personally appeared \_\_\_\_\_  
Jeff Wilkinson

known to me to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

Notary Public Karen R. Lux Commission Expires 8/11/2020



**CORNERSTONE FARM**  
**PRELIMINARY PLAT**  
 LOCATED IN THE S1/2 NW1/4 SECTION 16,  
 T48N, R29W, JACKSON COUNTY, MISSOURI

**DEDICATION:**  
 THE S1/2 OF THE NW1/4 OF THE NE1/4 OF SECTION 16, TOWNSHIP 48 NORTH OF THE BASE LINE, RANGE 29 WEST OF THE 10TH MERIDIAN, JACKSON COUNTY, MISSOURI, IS HEREBY DEDICATED TO ALL FARMERS, RESTRICTIONS, RESERVATIONS OR RIGHTS OF ANY KIND, IN ANY MANNER, AND THE LAND DESCRIPTION WAS PREPARED BY THOMAS C. SISCO, P.L.S. 200303180.

The undersigned proprietors of the above described tract have caused the same to be subdivided as shown on this plat, which shall be known as **CORNERSTONE FARM**.

In testimony whereof, **Jeff Wilkinson**, Sole Member of **JSW Homes, LLC**, has subscribed his name on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Witness my hand and seal of said County of Jackson, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.  
 Jeff Wilkinson, Sole Member

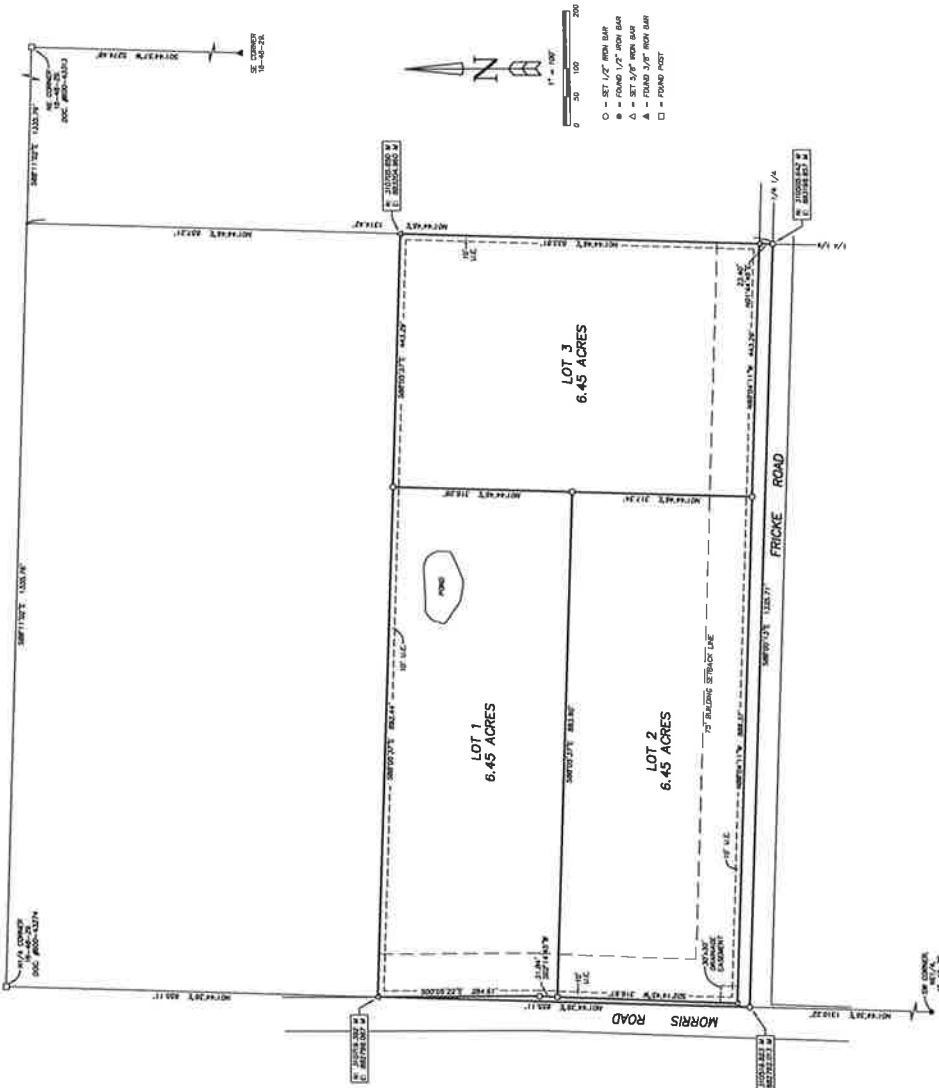
BEFORE ME, the undersigned authority, on this \_\_\_\_\_ day of \_\_\_\_\_, 2020, before me, the undersigned authority, personally known to be the same person(s) who executed the foregoing instrument of writing and duly acknowledged the execution of same. In testimony whereof, I have hereunto set my hand and affixed my notarial seal the day and year above written.

My Commission expires: \_\_\_\_\_ Notary Public

By: \_\_\_\_\_ Public Works Department Date: \_\_\_\_\_

By: \_\_\_\_\_ Jackson County Assessor/GIS Date: \_\_\_\_\_

- NOTES:**
1. BEARING SYSTEM IS MEDIAN STATE PLANE, BEST ZONE.
  2. ALL LINES SHOWN ARE UNADJUSTED.
  3. ALL LINES SHOWN ARE UNADJUSTED.
  4. THE SURVEY WAS PERFORMED BY SISCO SURVEYING, LLC. SEE RECORD FOR PROPERTY ADJACENT SUBJECTS FOR USE 2020-18 (A0).
  5. THE SURVEY WAS PERFORMED BY SISCO SURVEYING, LLC. SEE RECORD FOR PROPERTY ADJACENT SUBJECTS FOR USE 2020-18 (A0).
  6. THE SURVEY WAS PERFORMED BY SISCO SURVEYING, LLC. SEE RECORD FOR PROPERTY ADJACENT SUBJECTS FOR USE 2020-18 (A0).
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  9. THE SURVEY WAS PERFORMED BY SISCO SURVEYING, LLC. SEE RECORD FOR PROPERTY ADJACENT SUBJECTS FOR USE 2020-18 (A0).
  10. THE SURVEY WAS PERFORMED BY SISCO SURVEYING, LLC. SEE RECORD FOR PROPERTY ADJACENT SUBJECTS FOR USE 2020-18 (A0).



LOCATION MAP



NOT TO SCALE

**EASEMENTS:**  
 An easement or license is hereby granted to Jackson County, Missouri, to locate, construct and maintain or authorize location, construction, maintenance and use of poles, wires, conduits and/or structures for electric, gas, telephone, sewer, water, and other utility lines, and to install, maintain, repair, replace, remove, relocate, reconstruct, and use the same for any purpose, and to use any street or thoroughfare dedicated to public use on this plat. Where an easement is dedicated to a specific use, the use therefore shall be restricted to said use, and the easement shall be subject to the following conditions: A) the proper safe and continuous use and maintenance or reconstruction of the facilities located within the easement; and B) the agents and employees of Jackson County, Missouri and its franchised utilities from going upon said easements in the exercising of the rights granted by said easement.

**STREETS AND ROADS:**  
 Streets, roads and thoroughfares shown on this plat and not heretofore dedicated to public use are hereby so dedicated.

**SURVEYOR'S CERTIFICATION:**  
 I, THOMAS C. SISCO, SURVEYOR, DO HEREBY CERTIFY THAT THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH THE MISSOURI SURVEYING ACT AND ALL APPLICABLE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING, MISSOURI. I HAVE READ THIS INSTRUMENT AND THE PLAT THEREON AND AM AWARE OF THE CONTENTS AND AM NOT PROVIDING ANY INFORMATION THAT SHOULD BE ADDED TO OR DELETED FROM THIS INSTRUMENT.

**SISCO LAND SURVEYING, LLC**  
 1800 W. 10TH ST.  
 LEWISVILLE, MO 64887  
 PHONE: (417) 868-8950  
 sisco@landsurveying.com

**RECORDED BY:**  
 JSW HOMES, LLC  
 1000 W. 10TH ST.  
 LEWISVILLE, MO 64887

**DATE:** AUGUST 4, 2020

**PROJECT #:** SLS-20-108



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** amending the Planned Development Zoning in District GBp (General Business Planned) established pursuant to the Unified Development Code to allow a change in the size and configuration of a proposed building previously authorized.

**ORDINANCE NO. 5429**, October 19, 2020

BE IT ORDAINED by the County Legislature of Jackson County, Missouri as follows:

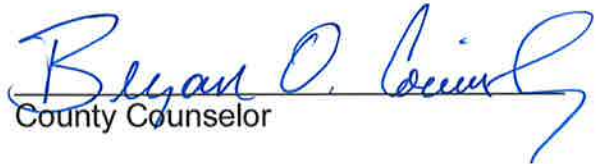
Section 1. The Planned Development Zoning approved by Ordinance 5083, effective March 11, 2018, is hereby amended in District “GBp” (General Business Planned) to allow a change in the size and configuration of a proposed building previously authorized.

Section 2. The Legislature, pursuant to the application of Ed Lipowicz on behalf of QCC Development, LLC (RP-2020-587), requesting the amendment embodied in this Ordinance and with notice that the Jackson County Plan Commission voted 7 to 0 to recommend APPROVAL of this application after a public hearing on September 24, 2020, does adopt this Ordinance pursuant to the Jackson County Charter authorizing the Legislature to exercise legislative power pertaining to planning and zoning.

Effective Date: This Ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 5429 introduced on October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No.5429.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, County Executive

**REQUEST FOR LEGISLATIVE ACTION**


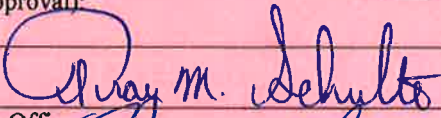
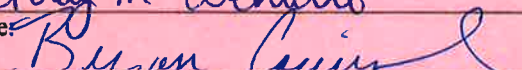

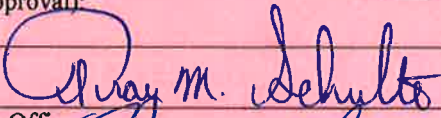
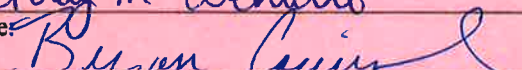

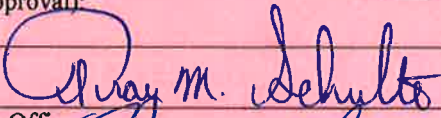
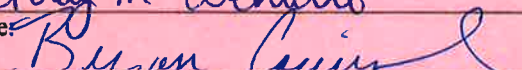
**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5429

Sponsor(s):

Date: October 19, 2020

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>QCC Development, LLC - RP-2020-587</u></p>											
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="354 531 1437 716"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: _____                  Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$											
Amount previously authorized this fiscal year:												
Total amount authorized after this legislative action:	\$											
Amount budgeted for this item * (including transfers):	\$											
Source of funding (name of fund) and account code number:	\$											
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____                  Prior resolutions and (date): _____</p>											
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by Randy Diehl, Administrator, Development Division, 881-4577</p>											
<p><b>REQUEST SUMMARY</b></p>	<p>Requesting an amendment to the Development Plan in District GBp (General Business-Planned) to change the size and configuration of a proposed building at 31711 E. Colbern Road, Jackson County, Missouri. Staff recommends approval because the change in zoning is consistent with the intent and purpose of the County Plan and complies with the Unified Development Code requirements.                  The Jackson County Plan Commission held a public hearing on September 24, 2020 and accepted testimony pertaining to the rezoning request.                  The Plan Commission voted 7 to 0 to recommend <u>APPROVAL</u> to the County Legislature.</p>											
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>											
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>											
<p><b>ATTACHMENTS</b></p>	<p>Attachment 1: Property Description. Attachment 2: Zoning Support Documents</p>											
<p><b>REVIEW</b></p>	<table border="1" data-bbox="342 1625 1516 1875"> <tr> <td>Department Director: Brian D. Gaddie, P.E. Director of Public Works </td> <td>Date: 9.30.20</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 10-12-2020</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 10/14/20</td> </tr> </table>		Department Director: Brian D. Gaddie, P.E. Director of Public Works 	Date: 9.30.20	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 10-12-2020	County Counselor's Office: 	Date: 10/14/20		
Department Director: Brian D. Gaddie, P.E. Director of Public Works 	Date: 9.30.20											
Finance (Budget Approval): <i>If applicable</i>	Date:											
Division Manager: 	Date: 10-12-2020											
County Counselor's Office: 	Date: 10/14/20											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**RP-2020-587**

**ATTACHMENT 1: PROPERTY DESCRIPTION**

**Description:**

Lot 1, Quality Acres, a subdivision in Jackson County, Missouri.

**RP-2020-587**

**ATTACHMENT 2: ZONING SUPPORT DOCUMENTATION**

Attachments

Public Hearing Summary from September 24, 2020 Plan Commission

Staff Report

Location Map

Map showing current zoning district in area

Names/Addresses of Surrounding Property Owners

Copy of letter to said property owners

Application

New Development Plan

Original Development Plan

**Randy Diehl gave the staff report:**

**RE: RP-2020-587**

**Applicant:** QCC Development, LLC

**Location:** 31711 E Colbern Road

**Area:** 4.54 ± acres

**Request:** Amendment to the Planned Development Zoning in District GBp

**Purpose:** Change the size and configuration of a proposed building

**Current Land Use and Zoning in the Area:**

This is a request for an amendment to the Planned Zoning approved March 11, 2018 (Ordinance 5083).

The Unified Development Code (UDC) requires that a site plan to be submitted illustrating the proposed buildings and lot arrangements.

The UDC allows changes within the approved plan that would allow for unforeseeable engineering or construction problems.

Allowing a commercial building to be increased by no more than 5% in size as well as moving the location of structure by not more than 10 feet, are allowed as changes to the site plan.

The original plan illustrated a 60' x 100' future building approximately 60 feet from the East property line.

The applicant has submitted a new plan for an 80' x 100' building. The proposed building will be rotated 90 degrees and be 112 feet from the East property line.

**Recommendation:**

Staff recommends APPROVAL of RP-2020-587

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator



**Mr. Antey: Are there any questions for Randy?**

Mr. Akins: Are they using the same driveway?

Mr. Diehl: Yes

Mr. Haley: What is the use of the building?

Mr. Diehl: Construction equipment.

**Mr. Antey: Is the applicant here?**

Ed Lipowicz, 9707 S Corn Road, Lone Jack

**Mr. Antey: Do you have anything to add to the report?**

Mr. Lipowicz: Not really.

Mr. Tarpley: Is this a Butler building?

Mr. Lipowicz: Yes, It will identical to the building already there.

**Mr. Antey: Is there anyone else who is in favor of this application?**

There were none

**Mr. Antey: Is there anyone who is opposed or has questions regarding this application?**

There were none

Motion to take under advisement.

Mr. Tarpley moved to take under advisement. Mr. Haley seconded.

*Discussion under advisement*

Mr. Haley moved to approve. Mr. Akins seconded.

Mr. Akins	Approve
Mr. Tarpley	Approve
Mr. Crawford	Approve
Mr. Haley	Approve
Mr. Hilliard	Approve
Ms. Mershon	Approve
Chairman Antey	Approve

Motion Carried 7 – 0

## STAFF REPORT

### PLAN COMMISSION

September 17, 2020

RE: RP-2020-587

**Applicant:** QCC Development, LLC

**Location:** 31711 E Colbern Road

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The Unified Development Code (UDC) requires that a site plan to be submitted illustrating the proposed buildings and lot arrangements.

The UDC allows changes within the approved plan that would allow for unforeseeable engineering or construction problems.

Allowing a commercial building to be increased by no more than 5% in size as well as moving the location of structure by not more than 10 feet, are allowed as changes to the site plan.

The original plan illustrated a 60' x 100' future building approximately 60 feet from the East property line.

The applicant has submitted a new plan for an 80' x 100' building. The proposed building will be rotated 90 degrees and be 112 feet from the East property line.

#### **Recommendation:**

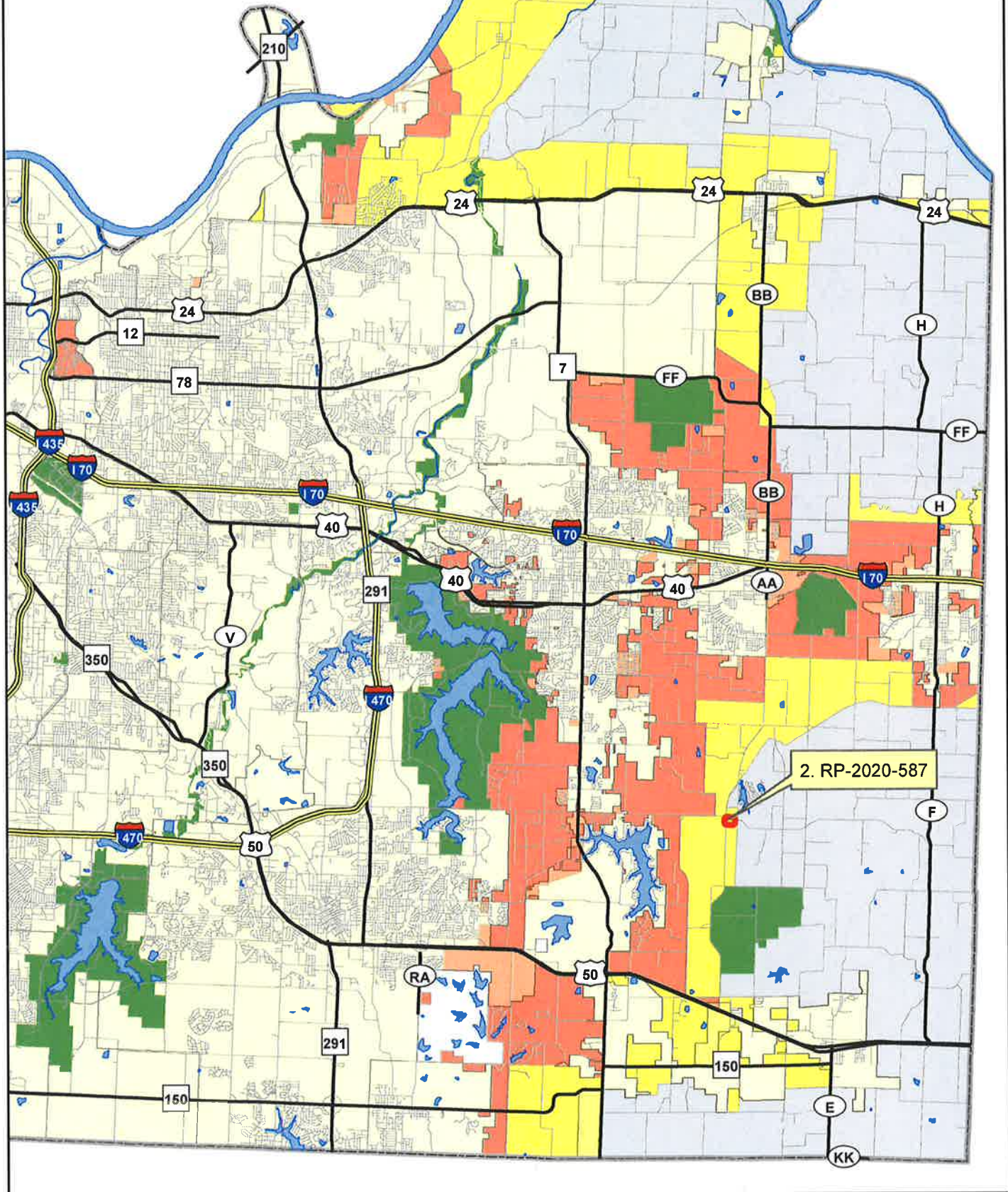
Staff recommends APPROVAL of RP-2020-587

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

Jackson County Plan Commission  
September 17, 2020  
Agenda Location Map

N





RP-2020-587  
QCC



Plan Commission January 18, 2018  
 RP-2018-558

Property Owners Within 300 feet

parcel	owner	address	city	state	zip
55-400-04-03-02-0-00-000	AQUILA INC	PO BOX 418679	KANSAS CITY	MO	64141-9679
55-400-03-13-00-0-00-000	CROPP ROBERT C & VICTORIA R	9520 S BUCKNER TARSNEY RD	GRAIN VALLEY	MO	64029
55-400-04-17-00-0-00-000	ROBERTS MICHAEL A & KATHERINE M TR	31909 E COLBERN RD	OAK GROVE	MO	64075
55-400-03-08-00-0-00-000	GUNTER ANTHONY A	9612 S BUCKNER TARSNEY RD	GRAIN VALLEY	MO	64029
55-400-03-01-00-0-00-000	MARKHAM THEODORE R & BONNIE A	PO BOX 623	GRAIN VALLEY	MO	64029
55-400-04-01-01-0-00-000	NOLAND TERRY D & TANYA D	31900 E COLBERN RD	OAK GROVE	MO	64076
55-400-04-13-00-0-00-000	SEARS CHRISTOPHER L	31801 E COLBERN RD	OAK GROVE	MO	64075
55-400-03-15-00-0-00-000	SNEDEGER DAVID M & MARY C	9604 S BUCKNER TARSNEY RD	GRAIN VALLEY	MO	64029
55-400-04-02-02-0-00-000	TRIO SYSTEMS INC	31710 E COLBURN RD	OAK GROVE	MO	64075
55-400-04-02-01-0-00-000	TRIO SYSTEMS INC	31710 E COLBERN RD	OAK GROVE	MO	64075-7284
55-400-03-14-00-0-00-000	WILLIAMS VINCENT G & BRENDA K	9524 S BUCKNER TARSNEY RD	GRAIN VALLEY	MO	64029
55-400-04-03-01-0-00-000	QCC DEVELOPMENT LLC	9707 S CORN RD	LONE JACK	MO	64070





**JACKSON COUNTY**  
**Public Works Department**

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

September 2, 2020

RE: Public Hearing: RP-2020-587  
QCC Development, LLC

Dear Property Owner:

You are hereby invited to participate in a public hearing to be held by the Jackson County Plan Commission on an amendment to the Development Plan in District GBp (General Business-Planned) to change the size and configuration of a proposed building at 31711 E. Colbern Road, Jackson County, Missouri

Please note that this request for a change of zoning affects only the property mentioned above. Adjacent properties will not be affected by the change of zoning. Taxes are based on the land use of a property not the zoning.

You are being notified pursuant to 24003.5 Chapter 240 (Unified Development Code) of the Jackson County Code, as being an adjacent property within 300' of the subject property.

The public hearing on this matter will be held by the Plan Commission on Thursday, September 17, 2020 at 8:30 a.m. in the Large Conference Room, 2<sup>nd</sup> Floor, Historic Truman Courthouse, 112 W. Lexington, Independence, MO.

If you know of any interested party who may not have received a copy of this letter, it would be appreciated if you would inform them of the time and place of the hearing.

If you have any questions concerning this matter, please contact the Development Division at 881-4649.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Diehl".

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

*Frank White, Jr., County Executive*

**JACKSON COUNTY, MISSOURI  
PLANNED DEVELOPMENT ZONING APPLICATION**

---

**APPLICANT INFORMATION:**

1. Application must be filed with the Jackson County Planning and Development Division, 303 W. Walnut, Independence, Missouri 64050 by the date on the Plan Commission Calendar.
2. Application must be typed or printed in a legible manner.
3. All applicable sections must be completed. If you need more space to provide information, please use separate 8 1/2"x11" paper, reference the application number and attach it to the application. Incomplete applications will not be accepted and will be returned to the applicant.
4. Attach application for subdivision approval, consistent with the requirements of UDC Section 24003.10, as may be required.
5. Provide Site Development Plan and supporting documentation as provided in UDC Section 24003.18 paragraph e (See Item 14).
6. A signed statement by applicant that applicant understands and agrees that rezoning granted under this section may be revoked should actual use of the property deviate materially if planned development is granted.
7. The filing fee (non-refundable) must accompany application.  
(Check payable to Manager of Finance)  
\$350.00 - Change of Zoning to Residential / Planned Development  
\$500.00 - Change of Zoning to Commercial or Industrial / Planned Development

---

**TO BE COMPLETED BY OFFICE PERSONNEL ONLY:**

Rezoning Case Number RP- 2020-587

Date Filed 8-3-2020 Date of hearing 9-17-2020

Date advertised 9-2-20 Date property owners notified 9-2-20

Date signs posted 9-2-20

Hearings: Heard by PC Date 9-17-2020 Decision \_\_\_\_\_

Heard by LJ Date \_\_\_\_\_ Decision \_\_\_\_\_

Heard by \_\_\_\_\_ Date \_\_\_\_\_ Decision \_\_\_\_\_

---

**BEGIN APPLICATION HERE:**

1. **Data on Applicant(s) and Owner(s)**
  - a. Applicant(s) Name: QCC DEVELOPMENT, LLC  
Address: 9707 S. CORN ROAD  
Phone: LONE JACK, MO 64070
  - b. Owner(s) Name: EDMUND Lipowicz IV  
Address: SAME



Phone: 913-208-8233

c. Agent(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

d. Applicant's interest in Property: \_\_\_\_\_

2. General Location (Road Name) 31711 E- COLBERN ROAD

3. Present Zoning GBp Requested Zoning GBp  
AMENDMENT TO PLAN

4. AREA (sq. ft. / acres) 4.3 ACRES

5. Legal Description of Property: (Write Below or Attached 9 )  
QUALITY ACRES LOT 1

6. Present Use of Property: STORAGE BUILDING FOR CONSTRUCTION EQUIPMENT

7. Proposed Use of Property: SAME

8. Proposed Time Schedule for Development: 1/1/2021 - 6/1-2021

9. What effect will your proposed development have on the surrounding properties?  
NONE

10. Is any portion of the property within the established flood plain as shown on the FEMA Flood

Boundary Map? No

If so, will any improvements be made to the property which will increase or decrease the elevation? No

11. Describe the source/method which provides the following services, and what effect the development will have on same:

- a. Water JCWPD # 13
- b. Sewage disposal ON-SITE
- c. Electricity EVERGY
- d. Fire and Police protection SHERIFF / LONE JAC FIRE

12. Describe existing road width and condition: \_\_\_\_\_

13. What effect will proposed development have on existing road and traffic conditions? \_\_\_\_\_

NO CHANGE IN TRAFFIC

14. Are any state, federal, or other public agencies approvals or permits required for the proposed development? NO If so, describe giving dates of application and status (include permit numbers and copies of same, if issued): N/A

15. **PLANNED ZONING APPLICATION SHALL INCLUDE SITE DEVELOPMENT PLAN:**

An accurate, legible site plan, drawn to scale and containing the following information:

- a. the legal description of subject property;
- b. the limits, dimensions, and square footage/acreage of property and the development of property adjacent to the area within three hundred (300) feet;
- c. the topography in intervals no greater than ten (10) feet;
- d. general location and width of all proposed streets and public rights-of-way, such as pedestrian ways and easements.
- e. entrances and exits from streets or indication of the criteria for entrance and exit

placement;

- f. proposed building layout illustrating the front, side and rear building setback lines.
- g. proposed use of buildings, or a description of the proposed uses by type, character, and intensity;
- h. location and amount of parking or loading, or indication of the proposed parking and loading ratio and the location criteria;
- i. location, type, and size of signs, or indication of the criteria for location, type and size of signs.

Verification: I (We) hereby certify that all of the foregoing statements contained in any papers and/or plans submitted herewith are true to the best of my (our) knowledge and belief.

Signature

Date

Property Owner(s)

QCC Development, LLC  
David R. Lipowicz - President

07/30/2020

Applicant(s):

Edmund R. Lipowicz III  
David R. Lipowicz

07/30/2020

Contract Purchaser(s):

STATE OF Missouri

COUNTY OF Jackson

On this 30<sup>th</sup> day of July, in the year of 2020, before me the undersigned notary public, personally appeared Edmund R Lipowicz IV

known to me to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

Notary Public

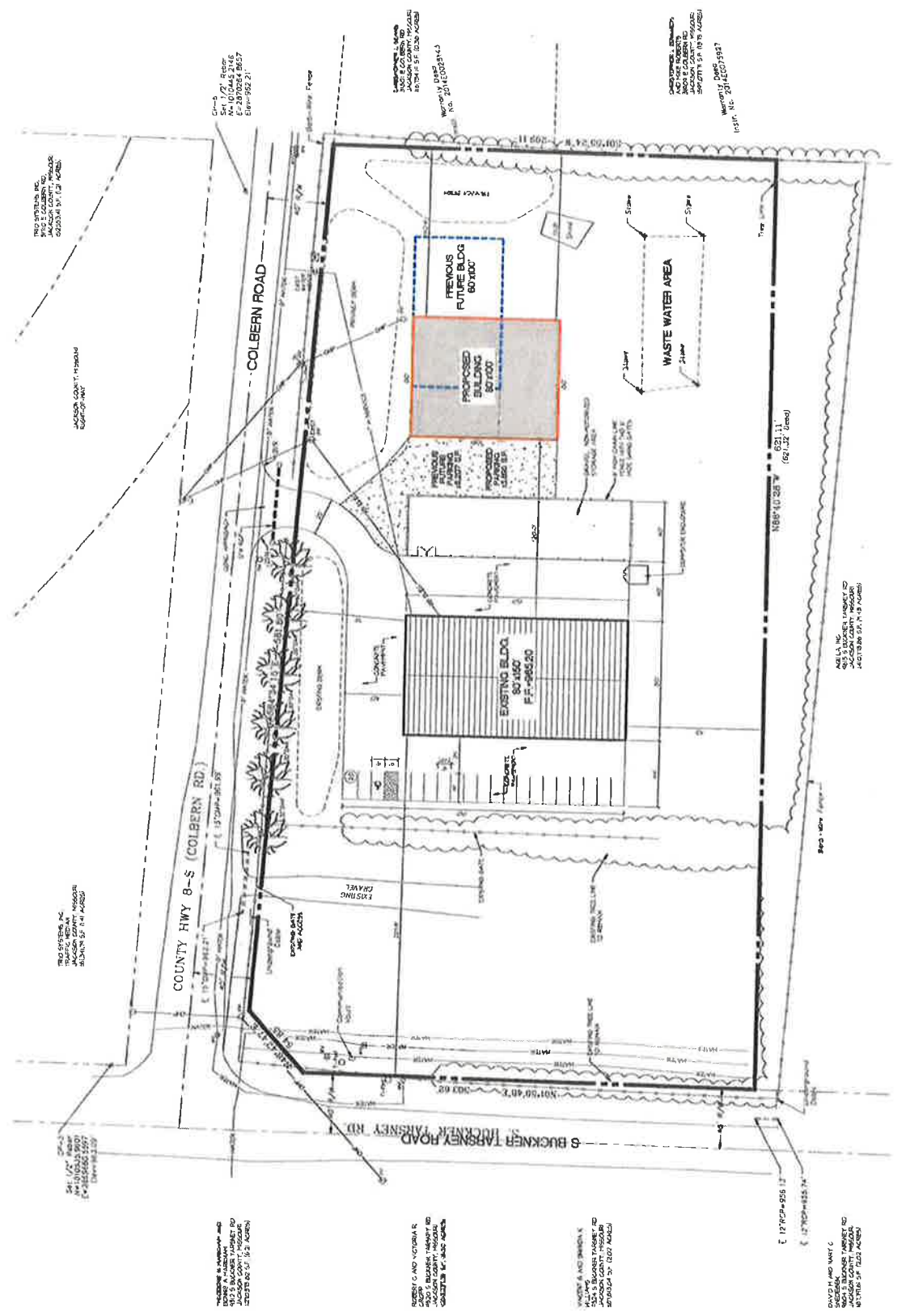
Whitney Raye Wymore

Commission Expires

April 19, 2021



WHITNEY RAYE WYMORE  
My Commission Expires  
April 19, 2021  
Jackson County  
Commission #17579373



**PROPERTY DESCRIPTION:**  
 SECTION 21, TOWNSHIP RANGE 20, SOUTH OF 36 30' 10" IN. OF 44 PARCELS AS SHOWN ON MAPS OF THE COUNTY OF JACKSON, MISSOURI, TO BE SPLIT INTO 14 PARCELS AS SHOWN ON THIS SITE PLAN. THE SOUTH 1/4 OF SECTION 21, TOWNSHIP RANGE 20, SOUTH OF 36 30' 10" IN. OF 44 PARCELS AS SHOWN ON MAPS OF THE COUNTY OF JACKSON, MISSOURI, TO BE SPLIT INTO 14 PARCELS AS SHOWN ON THIS SITE PLAN. THE SOUTH 1/4 OF SECTION 21, TOWNSHIP RANGE 20, SOUTH OF 36 30' 10" IN. OF 44 PARCELS AS SHOWN ON MAPS OF THE COUNTY OF JACKSON, MISSOURI, TO BE SPLIT INTO 14 PARCELS AS SHOWN ON THIS SITE PLAN.

**SITE PLAN**  
 SCALE: 1" = 40'



THE SYSTEMS, INC.  
 1001 S. 10th St.  
 Jackson, Missouri 64501  
 Phone: (660) 781-1111  
 Fax: (660) 781-1112  
 Email: info@lamberteng.com

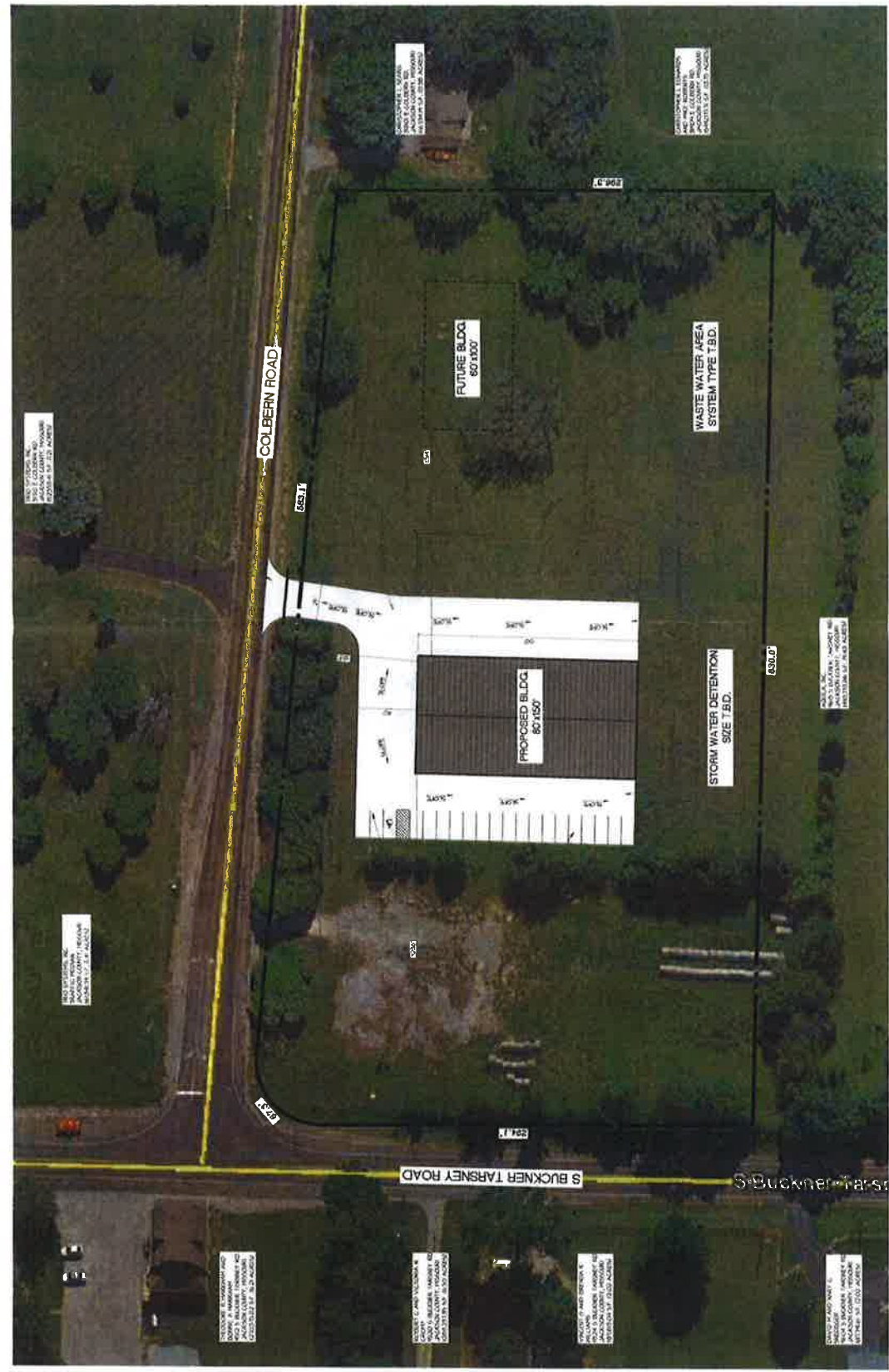
JACKSON COUNTY, MISSOURI  
 62534 S. 17th Avenue

DAVID H. AND WENDY C.  
 8245 S. BUSINESS PARKWAY  
 JACKSON COUNTY, MISSOURI  
 64501

ROBERT G. AND VICTORIA R.  
 8245 S. BUSINESS PARKWAY  
 JACKSON COUNTY, MISSOURI  
 64501

WANDA A. AND DENNIS K.  
 8245 S. BUSINESS PARKWAY  
 JACKSON COUNTY, MISSOURI  
 64501





<p>LAMPERT ENGINEERING, INC. 1715 E. COLBERN RD. JACKSON COUNTY, MISSOURI 64501 PH: 417-665-1111 WWW.LAMPERTENGINEERING.COM</p>	<p>PROPOSED BUILDING OCC DEVELOPMENT, LLC 3171 E COLBERN ROAD JACKSON COUNTY, MISSOURI</p>	DATE	SCALE	PROJECT NO.	DATE

**PROPERTY DESCRIPTION:**  
 SECTION 21, Township 36S, R. 10E, E. 11N, in the unincorporated area of Jackson County, Missouri, containing approximately 100.00 acres, more or less, as shown on the plat of the Jackson County, Missouri, recorded in the Office of the Recorder of Deeds, Jackson County, Missouri, under the name of the Jackson County, Missouri, Board of Commissioners, and the same is more particularly described as follows: ...



**TOPOGRAPHY NOTES:**  
 THE TOPOGRAPHY PLAN IS A SUMMARY OF THE SURFACE ELEVATIONS AS SHOWN ON THE SURFACE ELEVATION DATA PROVIDED BY THE JACKSON COUNTY BOARD OF COMMISSIONERS. THE SURFACE ELEVATIONS ARE BASED ON THE DATUM OF MEAN SEA LEVEL. THE SURFACE ELEVATIONS ARE NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN CONSENT OF THE ENGINEER. ...

C100



## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**AN ORDINANCE** amending the zoning districts established pursuant to the Unified Development Code by rezoning a certain 9.00± acre tract from District AG (Agricultural) to District RE (Residential Estates).

**ORDINANCE NO. 5430**, October 19, 2020

BE IT ORDAINED by the County Legislature of Jackson County, Missouri as follows:

Section 1. The Zoning Order of Jackson County, Missouri, and the official maps which are a part thereof, are amended by changing the boundaries of the "AG" (Agricultural) and "RE" (Residential Estates) Districts, so that there will be transferred from District AG to District RE a tract of land with a street address of 29906 S. Perdue Road, Jackson County, MO, legally described as follows:

Description: All that part of the East Half of the South half of the Southeast Quarter of the Southwest Quarter of Section 33, Township 48, Range 30, in Jackson County, Missouri, more particularly described as; Beginning at the Southeast corner of the East Half of the South Half of said Quarter Quarter section; thence North 01 degrees, 48 minutes, 51 seconds East, along the East line of the East half of the South half of said Quarter Quarter section, a distance of 663.77 feet; thence North 88 degrees, 26 minutes, 22 seconds West, along the North line of the East Half of the South Half of said Quarter Quarter, a distance of 615.42 feet, to a point on the East right of way line of Purdue Road as now established; thence in a Southerly and Easterly direction, the following 3 courses, along the Right-of-Way of said Perdue Road; thence South 01 degrees, 45 minutes, 05 seconds West, a distance of 625.10 feet; thence South 88 degrees, 33 minutes, 51 seconds East, a distance of 466.64 feet; thence South 02 degrees, 29 minutes, 07 seconds West, a distance of 40.01 feet, to a point of the south line of the East Half of the South Half of said Quarter Quarter section; thence South 88 degrees, 33 minutes, 51 seconds East, along said line, a distance of 148.57, to Point of Beginning.


Section 2. The Legislature, pursuant to the application of Pamela Stepp (RZ-2020-588), requesting the amendment embodied in this Ordinance and with notice that the Jackson

County Plan Commission voted 7 to 0 to recommend APPROVAL of this application after a public hearing on September 24, 2020, does hereby adopt this Ordinance pursuant to the Jackson County Charter authorizing the Legislature to exercise legislative power pertaining to planning and zoning.

Effective Date: This Ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5430 introduced on October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5430.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, County Executive

**REQUEST FOR LEGISLATIVE ACTION**


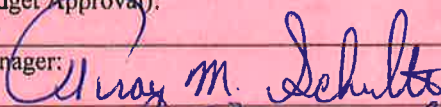
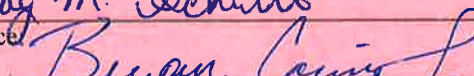

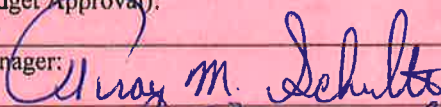
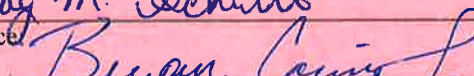

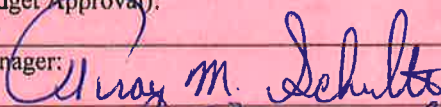
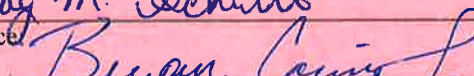
**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5430

Sponsor(s):

Date: October 19, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: <u>Pamela Stepp - RZ-2020-588</u>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="349 527 1442 716"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION:  <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____		Amount authorized by this legislation this fiscal year:		\$	Amount previously authorized this fiscal year:			Total amount authorized after this legislative action:		\$	Amount budgeted for this item * (including transfers):		\$	Source of funding (name of fund) and account code number:		\$
Amount authorized by this legislation this fiscal year:		\$															
Amount previously authorized this fiscal year:																	
Total amount authorized after this legislative action:		\$															
Amount budgeted for this item * (including transfers):		\$															
Source of funding (name of fund) and account code number:		\$															
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																
CONTACT INFORMATION	RLA drafted by Randy Diehl, Administrator, Development Division, 881-4577																
REQUEST SUMMARY	Requesting a change of zoning from District AG (Agricultural) on a 9.00 ± acre tract to District RE (Residential Estates). The purpose is to create three single family residential lots in Section 33, Township 48, Range 30 at 29906 S. Perdue Road, Jackson County, Missouri. Staff recommends approval because the change in zoning is consistent with the intent and purpose of the County Plan and complies with the Unified Development Code requirements. The Jackson County Plan Commission held a public hearing on September 24, 2020 and accepted testimony pertaining to the rezoning request. The Plan Commission voted 7 to 0 to recommend <u>APPROVAL</u> to the County Legislature.																
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals																
ATTACHMENTS	Attachment 1: Property Description. Attachment 2: Zoning Support Documents																
REVIEW	<table border="1" data-bbox="349 1667 1247 1902"> <tr> <td>Department Director: Brian D. Gaddie, P.E. Director of Public Works </td> <td>Date: 9.30.20</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 10-12-2020</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 10/14/20</td> </tr> </table>		Department Director: Brian D. Gaddie, P.E. Director of Public Works 	Date: 9.30.20	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 10-12-2020	County Counselor's Office: 	Date: 10/14/20							
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Finance (Budget Approval): <i>If applicable</i>	Date:																
Division Manager: 	Date: 10-12-2020																
County Counselor's Office: 	Date: 10/14/20																

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**RZ-2020-588**

**ATTACHMENT 1: PROPERTY DESCRIPTION**

**Description:**

All that part of the East Half of the South half of the Southeast Quarter of the Southwest Quarter of Section 33, Township 48, Range 30, in Jackson County, Missouri, more particularly described as; Beginning at the Southeast corner of the East Half of the South Half of said Quarter Quarter section; thence North 01 degrees, 48 minutes, 51 seconds East, along the East line of the East half of the South half of said Quarter Quarter section, a distance of 663.77 feet; thence North 88 degrees, 26 minutes, 22 seconds West, along the North line of the East Half of the South Half of said Quarter Quarter, a distance of 615.42 feet, to a point on the East right of way line of Purdue Road as now established; thence in a Southerly and Easterly direction, the following 3 courses, along the Right-of-Way of said Perdue Road; thence South 01 degrees, 45 minutes, 05 seconds West, a distance of 625.10 feet; thence South 88 degrees, 33 minutes, 51 seconds East, a distance of 466.64 feet; thence South 02 degrees, 29 minutes, 07 seconds West, a distance of 40.01 feet, to a point of the south line of the East Half of the South Half of said Quarter Quarter section; thence South 88 degrees, 33 minutes, 51 seconds East, along said line, a distance of 148.57, to Point of Beginning.



**RZ-2020-588**

**ATTACHMENT 2: ZONING SUPPORT DOCUMENTATION**

Attachments

Public Hearing Summary from September 24, 2020 Plan Commission

Staff Report

Location Map

Map showing current zoning district in area

Names/Addresses of Surrounding Property Owners

Copy of letter to said property owners

Application

Preliminary Plat of Butterfly Meadows

**Randy Diehl gave the staff report:**

**RE: RZ-2020-588**

**Applicant:** Pamela Stepp

**Location:** 29906 S. Perdue Road

**Area:** 9.00 ± acres

**Request:** Change of zoning from District AG (Agricultural) to District RE (Residential Estates)

**Purpose:** To create three single family residential lots

**Current Land Use and Zoning in the Area:**

The zoning in the immediate area is Agricultural with the majority of the land use being single family residences and some agricultural uses. Lake Lotawana is to the West.

Along Perdue Road there are 7 subdivisions with lot sizes ranging from 1 to 5 acres in size. These were all developed prior to the Unified Development Code (UDC) and therefore remain within district AG (Agricultural). To the South is District RR, rezoned in 2017. The rest of the surrounding properties are in District AG and range from 1.5 acres to larger in size.

The applicant owns approximately 9.00 acres and is wanting to divide it into three lots. Lot 1 will contain the existing residence.

**County Plan:**

The County Plan Development Diagram illustrates this area within the Urban Development Tier (UDT).

The Residential Estates is appropriate for the Urban Development Tier.

**Recommendation:**

Staff recommends APPROVAL of RZ-2020-588

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

**Mr. Antey: Are there any questions for Randy?**

Mr. Antey: Where will the access be?

Mr. Diehl: Driveway access locations are determined as part of the plat review process. This area is relatively flat, more than likely there will not be any restrictions on any of those locations. If there are any, they will be noted on the plat.

Mr. Tarpley: So there will be just two new houses?

Mr. Diehl: Yes. Lot 1 contains the existing residence.

Mr. Akins: Do any of those ponds serve as effluent ponds?

Mr. Diehl: No. Those are natural ponds.

Mr. Tarpley: Will there be any septic systems?

Mr. Diehl: Yes. As part of the building permits application process, engineered waste water system plans will need to be submitted for review.

**Mr. Antey: Is the applicant here?**

Pamela Stepp: 310 NE Landings Drive, Lees Summit

**Mr. Antey: Do you have anything to add to the report?**

Ms. Stepp: No.

**Mr. Antey: Is there anyone else who is in favor of this application?**

There were none

**Mr. Antey: Is there anyone who is opposed or has questions regarding this application?**

Stacie Myers, 10511 S Perdue Road. I live to the north of this property. Are concern was what acreage size for lots were allowed. Our attorney said nothing under 5 acres, someone told my husband nothing under 6 acres, and they are proposing 3 acres.

My concern this the split where the two ponds are. You going to put a septic system there. Where is it going? We are all about progress. We would like to see 5 acre lots.

Mr. Antey: I'm not sure where they got their information. I can tell you there are two different designations, Residential Ranchette, which is a 5 acre minimum, and Residential Estates, which is a 3 acre minimum. The 3 acre is appropriate for this area. As stated, before a building permit can be issued, a waste water system would need to be designed for that particular piece of property.

Mr. Tarpley: How big is your lot?

Ms. Myers: We have 10 acres.

Mr. Tarpley: And you are on septic as well?

Ms. Myers: Yes.

Mr. Diehl: During the plat review process we also take a look at the natural drainage and if appropriate, we will buffer those with a No Build Zone in order to keep them as natural as possible. Septic systems have to maintain certain distances as well. Those buffer areas can range from 75 to 150 feet.

Mr. Crawford: Didn't we just recently approve a similar rezoning to the north of here?

Mr. Diehl: Yes, there was a two lot subdivision rezoned to Residential Estates. The Urban Development Tier allows down to a 3 acre minimum.

Motion to take under advisement.

Mr. Tarpley moved to take under advisement. Mr. Haley seconded.

*Discussion under advisement*

Mr. Crawford moved to approve. Ms. Mershon seconded.

Mr. Akins	Approve
Mr. Tarpley	Approve
Mr. Crawford	Approve
Mr. Haley	Approve
Mr. Hilliard	Approve
Ms. Mershon	Approve
Chairman Antey	Approve

Motion Carried 7 – 0

**STAFF REPORT**

**PLAN COMMISSION**  
**September 17, 2020**

**RE: RZ-2020-588**

**Applicant:** Pamela Stepp

**Location:** 29906 S. Perdue Road

**Area:** 9.00 ± acres

**Request:** Change of zoning from District AG (Agricultural) to District RE (Residential Estates)

**Purpose:** To create three single family residential lots

**Current Land Use and Zoning in the Area:**

The zoning in the immediate area is Agricultural with the majority of the land use being single family residences and some agricultural uses. Lake Lotawana is to the West.

Along Perdue Road there are 7 subdivisions with lot sizes ranging from 1 to 5 acres in size. These were all developed prior to the Unified Development Code (UDC) and therefore remain within district AG (Agricultural). To the South is District RR, rezoned in 2017. The rest of the surrounding properties are in District AG and range from 1.5 acres to larger in size.

The applicant owns approximately 9.00 acres and is wanting to divide it into three lots. Lot 1 will contain the existing residence.

**County Plan:**

The County Plan Development Diagram illustrates this area within the Urban Development Tier (UDT).

The Residential Estates is appropriate for the Urban Development Tier.

**Recommendation:**

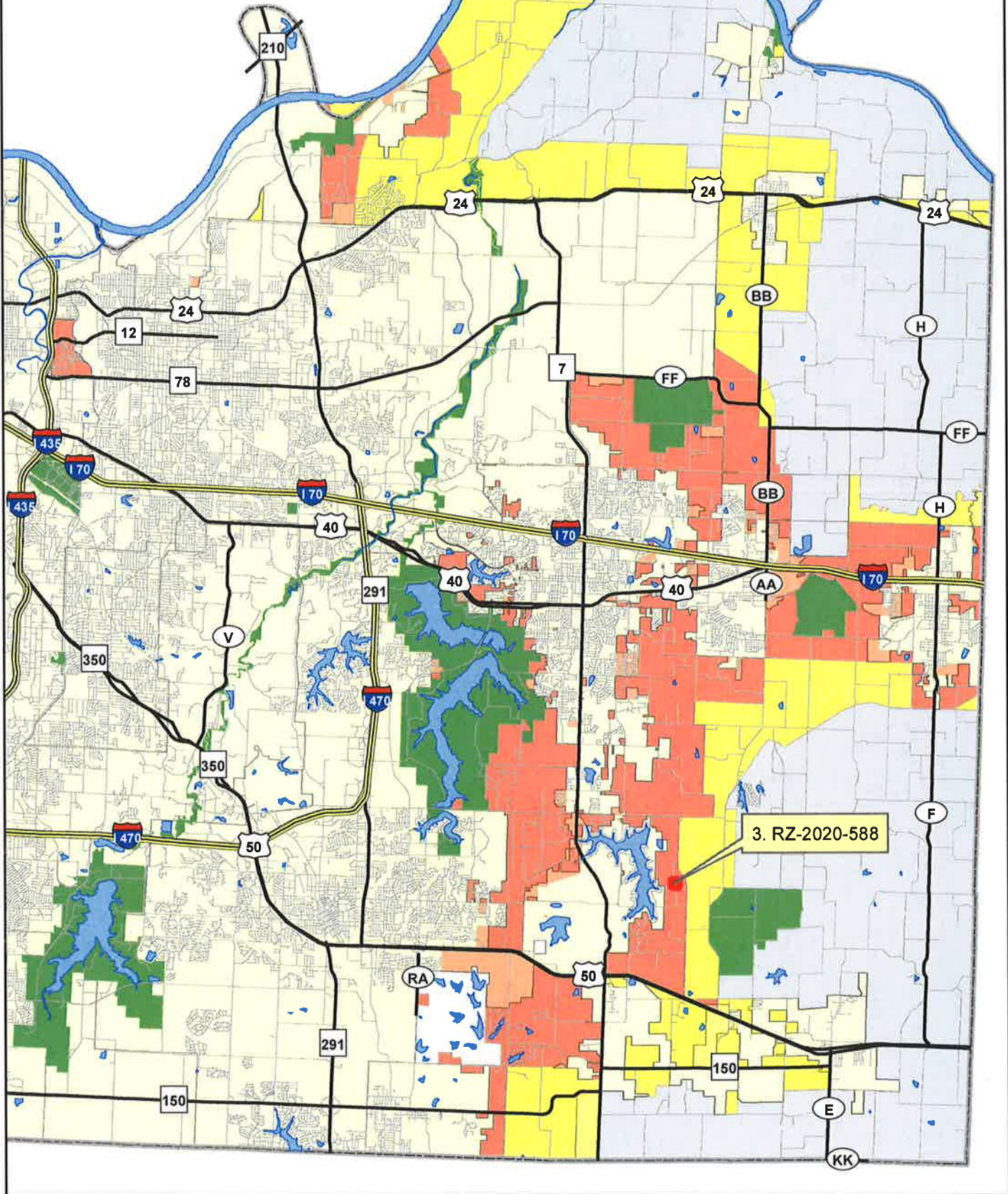
Staff recommends APPROVAL of RZ-2020-588

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator



Jackson County Plan Commission  
September 17, 2020  
Agenda Location Map





RZ-2020-588  
Pamela Sapp



Plan Commission September 17, 2020

RZ-2020-588

Property Owners Within 185 feet

Name	Name	Address	City	State	Zip
59-120-01-18-00-0-00-000	ANDES DUSTY R & REBECCA J	3820 NE CORAL DR	LEE'S SUMMIT	MO	64064
54-700-03-34-02-1-00-000	SHELTON ERIC & MELISSA	10506 S PERDUE RD	GRAIN VALLEY	MO	64029
54-700-03-33-00-0-00-000	RUDOLPH TODD E & JACQUELYN M	9415 PLEASANT AVE	KANSAS CITY	MO	64138
54-700-03-32-00-0-00-000	L M J TRUST	10612 S PERDUE RD	GRAIN VALLEY	MO	64029
59-100-01-22-00-0-00-000	BOWLIN ROBERT D & ANGELA M	10707 S PERDUE RD	GRAIN VALLEY	MO	64029
59-120-01-01-02-0-00-000	CRAGG RANDALL D & KAREN M	10702 S PERDUE RD	GRAIN VALLEY	MO	64029
59-100-01-04-00-0-00-000	BROWN ALYN & JULIE	10523 S PERDUE RD	GRAIN VALLEY	MO	64029
54-700-04-03-00-0-00-000	BROWN ALYN & JULIE	10523 S PERDUE RD	GRAIN VALLEY	MO	64029
54-700-03-08-01-0-00-000	MYERS WILLIAM H III & STACIE L	10511 S PURDUE	GRAIN VALLEY	MO	64029
54-700-03-08-02-0-00-000	STEPP PAMELA	310 NE LANDINGS DR	LEE'S SUMMIT	MO	64064





## JACKSON COUNTY Public Works Department

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

September 2, 2020

RE: Public Hearing: RZ-2020-588  
Pamela Stepp

Dear Property Owner:

You are hereby invited to participate in a public hearing to be held by the Jackson County Plan Commission on a request by Pamela Stepp for a change of zoning from District AG (Agricultural) on a 9.00 ± acre tract to District RE (Residential Estates). The purpose is to create three single family residential lots in Section 33, Township 48, Range 30 at 29906 S. Perdue Road, Jackson County, Missouri.

Please note that this request for a change of zoning affects only the property mentioned above. Adjacent properties will not be affected by the change of zoning. Taxes are based on the land use of a property not the zoning.

You are being notified pursuant to 24003.5 Chapter 240 (Unified Development Code) of the Jackson County Code, as being an adjacent property within 185' of the subject property.

The public hearing on this matter will be held by the Plan Commission on Thursday, September 17, 2020 at 8:30 a.m. in the Large Conference Room, 2<sup>nd</sup> Floor, Historic Truman Courthouse, 112 W. Lexington, Independence, MO.

If you know of any interested party who may not have received a copy of this letter, it would be appreciated if you would inform them of the time and place of the hearing.

If you have any questions concerning this matter, please contact the Development Division at 881-4649.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Diehl".

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

*Frank White, Jr., County Executive*

**JACKSON COUNTY, MISSOURI  
APPLICATION FOR CHANGE OF ZONING**

---

**APPLICANT INFORMATION:**

1. Application must be filed with the Jackson County Planning and Development Division, 303 W. Walnut, Independence, Missouri 64050 by the date on the Plan Commission Calendar.
  2. Application must be typed or printed in a legible manner.
  3. All applicable sections must be completed. If you need more space to provide information, please use separate 8 1/2"x11" paper, reference the application number and attach it to the application. Incomplete applications will not be accepted and will be returned to the applicant.
  4. Attach application for subdivision approval, consistent with the requirements of UDC Section 24003.10, as may be required.
  5. The filing fee (non-refundable) must accompany application.  
(Check payable to: Manager of Finance)  
\$350.00 – Change of Zoning to Residential  
\$500.00 – Change of Zoning to Commercial or Industrial
- 

**TO BE COMPLETED BY OFFICE PERSONNEL ONLY:**

Rezoning Case Number RZ- 2020-588

Date filed 7-31-2020 Date of hearing 9-17-2020

Date advertised 9-2-2020 Date property owners notified 9-2-2020

Date signs posted 9-2-2020

Hearings: Heard by DC Date 9-17-2020 Decision \_\_\_\_\_

Heard by W Date \_\_\_\_\_ Decision \_\_\_\_\_

Heard by \_\_\_\_\_ Date \_\_\_\_\_ Decision \_\_\_\_\_

---

**BEGIN APPLICATION HERE:**

1. **Data on Applicant(s) and Owner(s):**
  - a. Applicant(s) Name: Pamela Stepp  
Address: 310 NE Landings Dr  
Lee's Summit, MO 64064  
Phone: 816.260.7330
  - b. Owner(s) Name: same  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_
  - c. Agent(s) Name: NA

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

d. Applicant's interest in Property: owner

2. General location (Road Name) Perdue Rd.

3. Present Zoning Agriculture Requested Zoning ~~Agriculture~~ RE

4. AREA (sq. ft. / acres) 9 acres

5. Legal Description of Property: (Write Below or Attached 9 )

See prelim plat

6. Present Use of Property: agriculture

7. Proposed Use of Property: agriculture - SINGLE FAMILY RESIDENCE

8. Proposed Time Schedule for Development: no schedule

9. What effect will your proposed development have on the surrounding properties?

NA

10. Is any portion of the property within the established flood plain as shown on the FEMA Flood Boundary Map? No

If so, will any improvements be made to the property which will increase or decrease the elevation? No

11. Describe the source/method which provides the following services, and what effect the development will have on same:

a. Water PWSD #15

b. Sewage disposal Septic

c. Electricity Energy

d. Fire and Police protection Lone Jack - SHERIFF OFC

12. Describe existing road width and condition: good

---

13. What effect will proposed development have on existing road and traffic conditions? none

---

14. Are any state, federal, or other public agencies approvals or permits required for the proposed development? No

---

If so, describe giving dates of application and status (include permit numbers and copies of same, if issued): \_\_\_\_\_

---



Verification: I (We) hereby certify that all of the foregoing statements contained in any papers and/or plans submitted herewith are true to the best of my (our) knowledge and belief.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Property Owner(s) Pamela Stepp 7/29/2020

Applicant(s): Pamela Stepp 7/29/2020

Contract Purchaser(s): \_\_\_\_\_

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

On this 29<sup>th</sup> day of July, in the year of 2020, before me the undersigned notary public, personally appeared Pamela Stepp

known to me to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

Notary Public Candace Lena Marie Hall Commission Expires 9/29/2023

Candace Lena Marie Hall  
Notary Public-Notary Seal  
STATE OF MISSOURI-LAFAYETTE COUNTY  
My Commission Expires September 29, 2023  
Commission # 15999901



## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**AN ORDINANCE** amending the zoning districts established pursuant to the Unified Development Code by rezoning a certain 1.83± acre tract from District AG (Agricultural) to District RS (Residential Suburban).

**ORDINANCE NO. 5431**, October 19, 2020

BE IT ORDAINED by the County Legislature of Jackson County, Missouri as follows:

Section 1. The Zoning Order of Jackson County, Missouri, and the official maps which are a part thereof, are amended by changing the boundaries of the "AG" (Agricultural) and "RS" (Residential Suburban) Districts, so that there will be transferred from District AG to District RS a tract of land with a street address of 9120 S. Shrout, Jackson County, MO, legally described as follows:

Description: Lot 12, Hill Crest Estates, 2<sup>nd</sup> Plat, a subdivision in Jackson County, Missouri.

Section 2. The Legislature, pursuant to the application of Keil & Whitney Sickman (RZ-2020-589), requesting the amendment embodied in this Ordinance and with notice that the Jackson County Plan Commission voted 7 to 0 to recommend APPROVAL of this application after a public hearing on September 24, 2020, does hereby adopt this Ordinance pursuant to the Jackson County Charter authorizing the Legislature to exercise legislative power pertaining to planning and zoning.

Effective Date: This Ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5431 introduced on October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5431.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, County Executive

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

~~Res~~ Ord No.: 5431

Sponsor(s):

Date: October 19, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: Kiel & Whitney Sickman - RZ-2020-589																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="358 527 1442 709"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION:  <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____		Amount authorized by this legislation this fiscal year:		\$	Amount previously authorized this fiscal year:			Total amount authorized after this legislative action:		\$	Amount budgeted for this item * (including transfers):		\$	Source of funding (name of fund) and account code number:		\$
Amount authorized by this legislation this fiscal year:		\$															
Amount previously authorized this fiscal year:																	
Total amount authorized after this legislative action:		\$															
Amount budgeted for this item * (including transfers):		\$															
Source of funding (name of fund) and account code number:		\$															
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																
CONTACT INFORMATION	RLA drafted by Randy Diehl, Administrator, Development Division, 881-4577																
REQUEST SUMMARY	Requesting a change of zoning from District AG (Agricultural) on a 1.83 ± acre tract to District RS (Residential Suburban). The purpose is to decrease the building setback requirements for future construction at 9120 S. Shrou, Jackson County, Missouri. Staff recommends approval because the change in zoning is consistent with the intent and purpose of the County Plan and complies with the Unified Development Code requirements. The Jackson County Plan Commission held a public hearing on September 24, 2020 and accepted testimony pertaining to the rezoning request. The Plan Commission voted 7 to 0 to recommend <u>APPROVAL</u> to the County Legislature.																
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals																
ATTACHMENTS	Attachment 1: Property Description. Attachment 2: Zoning Support Documents																
REVIEW	<table border="1" data-bbox="350 1661 1523 1900"> <tr> <td>Department Director: Brian D. Gaddie, P.E. Director of Public Works</td> <td>Date:</td> <td>9-30-20</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> <td></td> </tr> <tr> <td>Division Manager: <i>Gray M. Schultz</i></td> <td>Date:</td> <td>10-12-2020</td> </tr> <tr> <td>County Counselor's Office: <i>Bryan Conroy</i></td> <td>Date:</td> <td>10/14/20</td> </tr> </table>		Department Director: Brian D. Gaddie, P.E. Director of Public Works	Date:	9-30-20	Finance (Budget Approval): <i>If applicable</i>	Date:		Division Manager: <i>Gray M. Schultz</i>	Date:	10-12-2020	County Counselor's Office: <i>Bryan Conroy</i>	Date:	10/14/20			
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Division Manager: <i>Gray M. Schultz</i>	Date:	10-12-2020															
County Counselor's Office: <i>Bryan Conroy</i>	Date:	10/14/20															



Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**RZ-2020-589**

**ATTACHMENT 1: PROPERTY DESCRIPTION**

**Description:**

Lot 12, Hill Crest Estates, 2<sup>nd</sup> Plat, a subdivision in Jackson County, Missouri

**RZ-2020-589**

**ATTACHMENT 2: ZONING SUPPORT DOCUMENTATION**

Attachments

Public Hearing Summary from September 24, 2020 Plan Commission  
Staff Report  
Location Map  
Map showing current zoning district in area  
Names/Addresses of Surrounding Property Owners  
Copy of letter to said property owners  
Application

**Randy Diehl gave the staff report:**

**RE: RZ-2020-589**

**Applicant:** Kiel & Whitney Sickman

**Location:** 9120 S. Shroust Road

**Area:** 1.83 ± acres

**Request:** Change of zoning from District AG (Agricultural) to District RS (Residential Suburban)

**Purpose:** Decrease the building setback requirements for future construction

**Current Land Use and Zoning in the Area:**

Hill Crest Estates 2<sup>nd</sup> Plat was platted in 1984. Subdivisions platted prior to the adaption of the Unified Development Code in 1995 were not required to be rezoned, therefore these lots are within District AG, Agricultural.

The applicant is wishing to construct a 40' by 12' extension to their existing out building and is needing a reduction of the side setback.

The setbacks for AG are: 50' front and rear, and 30' side yards.

RS setbacks are: 50' front (platted), 20' rear yard, and 15' side.

**County Plan:**

The County Plan Development Diagram illustrates this area within the Urban Development Tier (UDT).

The Residential Suburban is appropriate for the Urban Development Tier.

**Recommendation:**

Staff recommends APPROVAL of RZ-2020-589

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

**Mr. Antey: Are there any questions for Randy?**

There were none

**Mr. Antey: Is the applicant here?**

Kiel Sickman, 9120 S Shrout Road

**Mr. Antey: Do you have anything to add to the report?**

Mr. Akins: Will this be a lean-to type of structure?

Mr. Sickman: It will be enclosed. It's going to but right up to the existing building, but will not be attached to it.

Mr. Tarpley: What's the size?

Mr. Sickman: 40 by 12. It will be used for the storage of a pontoon boat.

Mr. Crawford: Is there a reason you aren't building this to the north?

Mr. Sickman: That location would be more in the middle of the property, as the septic system is in that area as well.

**Mr. Antey: Is there anyone else who is in favor of this application?**

There were none

**Mr. Antey: Is there anyone who is opposed or has questions regarding this application?**

There were none

Motion to take under advisement.

Mr. Akins moved to take under advisement. Mr. Mershon seconded.

*Discussion under advisement*

Mr. Akins moved to approve. Mr. Tarpley seconded.

Mr. Akins	Approve
Mr. Tarpley	Approve
Mr. Crawford	Approve
Mr. Haley	Approve
Mr. Hilliard	Approve
Ms. Mershon	Approve
Chairman Antey	Approve

Motion Carried 7 – 0

**STAFF REPORT**

**PLAN COMMISSION**

**September 17, 2020**

**RE: RZ-2020-589**

**Applicant:** Kiel & Whitney Sickman

**Location:** 9120 S. Shroust Road

**Area:** 1.83 ± acres

**Request:** Change of zoning from District AG (Agricultural) to District RS (Residential Suburban)

**Purpose:** Decrease the building setback requirements for future construction

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The applicant is wishing to construct a 40' by 12' extension to their existing out building and is needing a reduction of the side setback.

The setbacks for AG are: 50' front and rear, and 30' side yards.

RS setbacks are: 50' front (platted), 20' rear yard, and 15' side.

**County Plan:**

The County Plan Development Diagram illustrates this area within the Urban Development Tier (UDT).

The Residential Suburban is appropriate for the Urban Development Tier.

**Recommendation:**

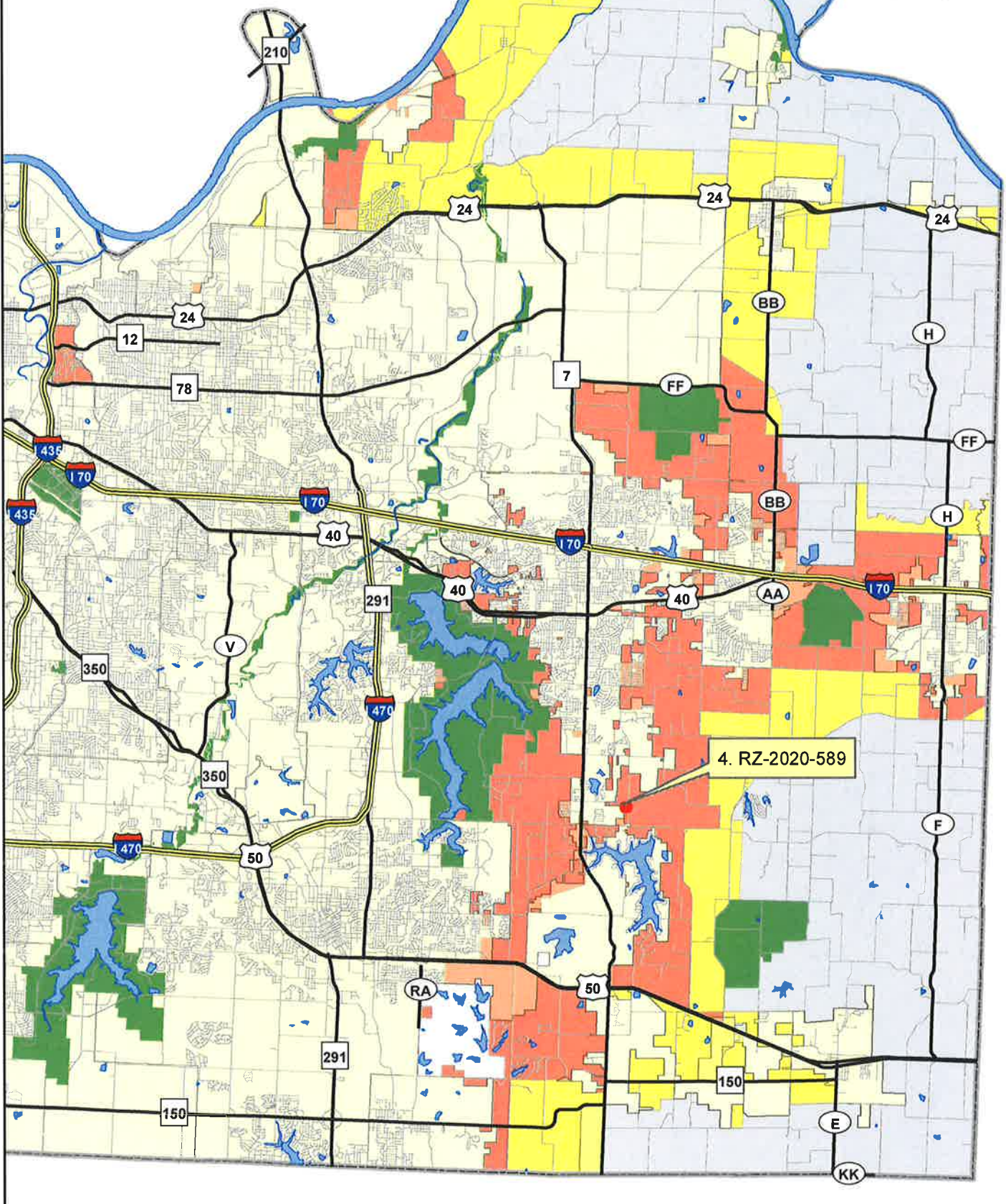
Staff recommends APPROVAL of RZ-2020-589

Respectfully submitted,

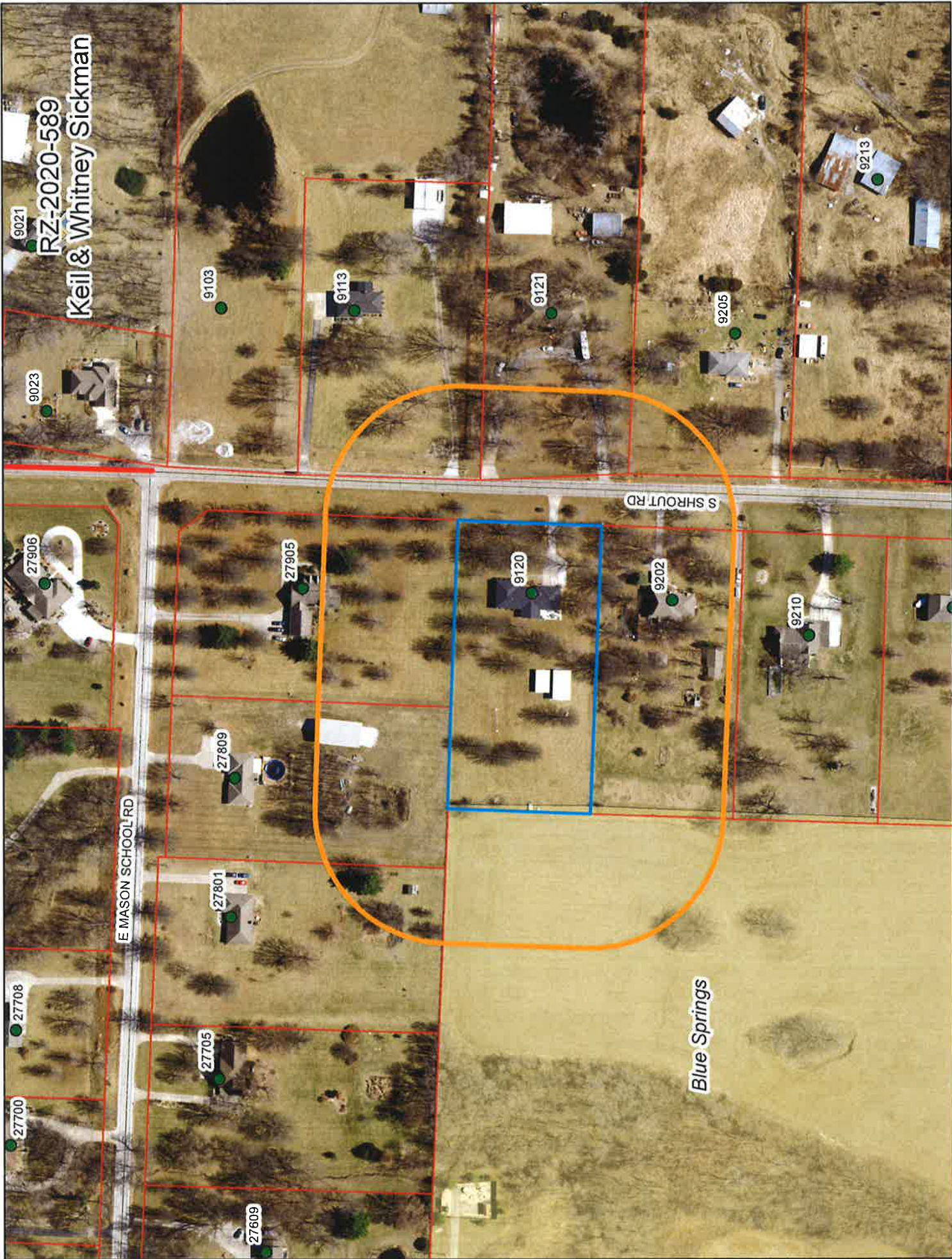
Jackson County Public Works  
Development Division  
Randy Diehl, Administrator



Jackson County Plan Commission  
September 17, 2020  
Agenda Location Map







RZ-2020-589

Keill & Whitney Sickman

Blue Springs

9021

9023

27906

27708

27700

9103

9113

9121

9205

9213

E MASON SCHOOL RD

27809

27801

27705

27609

27905

9120

S SHROUT RD

9202

9210

Plan Commission September 17, 2020

RZ-2020-589

Property Owners Within 185 feet

	Name	Address	City	State	Zip
54-500-01-08-00-0-00-000	BANKS EDGAR N & GEORGIANNA L	9121 S SHROUT RD	GRAIN VALLEY	MO	64029
54-500-02-40-00-0-00-000	HERRMAN CHARLES T & TIFFANY L	9205 S SHROUT RD	GRAIN VALLEY	MO	64029
54-500-02-39-00-0-00-000	THE CITY OF BLUE SPRINGS	903 MAIN ST	BLUE SPRINGS	MO	64015
54-500-02-24-00-0-00-000	JONES CLYDE E & GAIL M	27801 MASON SCHOOL RD	LEE'S SUMMIT	MO	64064
54-500-02-14-02-0-00-000	RUHL RAYMOND MARK & MONTGOMERY PAMELA I	9113 S SHROUT RD	GRAIN VALLEY	MO	64029
54-500-02-31-00-0-00-000	REILLY THOMAS A & JULIE R	9202 S SHROUT RD	GRAIN VALLEY	MO	64029
54-500-02-29-00-0-00-000	MCINTOSH BEN C JR & REGINA Y	27905 E MASON SCHOOL RD	LEE'S SUMMIT	MO	64064
54-500-02-28-00-0-00-000	GREGORY CURTIS J	27809 E MASON SCHOOL RD	LEE'S SUMMIT	MO	64064
54-500-02-30-00-0-00-000	SICKMAN KIEL & WHITNEY	9120 S SHROUT RD	GRAIN VALLEY	MO	64029





## JACKSON COUNTY Public Works Department

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

September 2, 2020

RE: Public Hearing: RZ-2020-589  
Kiel & Whitney Sickman

Dear Property Owner:

You are hereby invited to participate in a public hearing to be held by the Jackson County Plan Commission on a request by Kiel & Whitney Sickman for a change of zoning from District AG (Agricultural) on a 1.83 ± acre tract to District RS (Residential Suburban). The purpose is to decrease the building setbacks requirements for future construction at 9120 S. Shrout Road, Missouri.

Please note that this request for a change of zoning affects only the property mentioned above. Adjacent properties will not be affected by the change of zoning. Taxes are based on the land use of a property not the zoning.

You are being notified pursuant to 24003.5 Chapter 240 (Unified Development Code) of the Jackson County Code, as being an adjacent property within 185' of the subject property.

The public hearing on this matter will be held by the Plan Commission on Thursday, September 17, 2020 at 8:30 a.m. in the Large Conference Room, 2<sup>nd</sup> Floor, Historic Truman Courthouse, 112 W. Lexington, Independence, MO.

If you know of any interested party who may not have received a copy of this letter, it would be appreciated if you would inform them of the time and place of the hearing.

If you have any questions concerning this matter, please contact the Development Division at 881-4649.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Diehl".

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

*Frank White, Jr., County Executive*

**JACKSON COUNTY, MISSOURI  
APPLICATION FOR CHANGE OF ZONING**

---

**APPLICANT INFORMATION:**

1. Application must be filed with the Jackson County Planning and Development Division, 303 W. Walnut, Independence, Missouri 64050 by the date on the Plan Commission Calendar.
  2. Application must be typed or printed in a legible manner.
  3. All applicable sections must be completed. If you need more space to provide information, please use separate 8 1/2"x11" paper, reference the application number and attach it to the application. Incomplete applications will not be accepted and will be returned to the applicant.
  4. Attach application for subdivision approval, consistent with the requirements of UDC Section 24003.10, as may be required.
  5. The filing fee (non-refundable) must accompany application.  
(Check payable to: Manager of Finance)  
\$350.00 – Change of Zoning to Residential  
\$500.00 – Change of Zoning to Commercial or Industrial
- 

**TO BE COMPLETED BY OFFICE PERSONNEL ONLY:**

Rezoning Case Number RZ- 2020- 589

Date filed 8-7-2020 Date of hearing 9-17-2020

Date advertised 9-2-20 Date property owners notified 9-2-20

Date signs posted 9-20-20

Hearings: Heard by PC Date 9-17-20 Decision \_\_\_\_\_

Heard by W Date \_\_\_\_\_ Decision \_\_\_\_\_

Heard by \_\_\_\_\_ Date \_\_\_\_\_ Decision \_\_\_\_\_

---

**BEGIN APPLICATION HERE:**

**1. Data on Applicant(s) and Owner(s):**

- a. Applicant(s) Name: Kiel Sickman /  
Address: 9120 S Shrout RD  
Grain Valley MO 64029  
Phone: (816) 507-0868
- b. Owner(s) Name: Whitney Sickman  
Address: 9120 S Shrout Rd Grain Valley, Mo 64029  
Phone: 816-509-5711
- c. Agent(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

d. Applicant's interest in Property: Owner

2. General location (Road Name) Shrout RD - 9120

3. Present Zoning Agricultural Requested Zoning Residential suburban

4. AREA (sq. ft. / acres) 1.8 acres

5. Legal Description of Property: (Write Below or Attached 9 )

HillCrest Estates 2nd lot 12

6. Present Use of Property: Residential living

7. Proposed Use of Property: Residential living

8. Proposed Time Schedule for Development: Fall of 2020

9. What effect will your proposed development have on the surrounding properties?

none at all

10. Is any portion of the property within the established flood plain as shown on the FEMA Flood Boundary Map? NO

If so, will any improvements be made to the property which will increase or decrease the elevation? \_\_\_\_\_

11. Describe the source/method which provides the following services, and what effect the development will have on same:

a. Water city of lotawana / none

b. Sewage disposal septic / none

c. Electricity evergy / none

d. Fire and Police protection none

12. Describe existing road width and condition: building has no effect on road



road in front is Shrovet RD

13. What effect will proposed development have on existing road and traffic conditions? none

14. Are any state, federal, or other public agencies approvals or permits required for the proposed development? no

If so, describe giving dates of application and status (include permit numbers and copies of same, if issued):

**Verification:** I (We) hereby certify that all of the foregoing statements contained in any papers and/or plans submitted herewith are true to the best of my (our) knowledge and belief.

<b>Signature</b>		<b>Date</b>	
<b>Property Owner(s)</b>	<u>[Signature]</u> <u>[Signature]</u>		<u>7-27-2020</u> <u>7/27/20</u>
<b>Applicant(s):</b>	<u>[Signature]</u> <u>[Signature]</u>		<u>7-27-2020</u> <u>7/27/20</u>
<b>Contract Purchaser(s):</b>	_____		_____

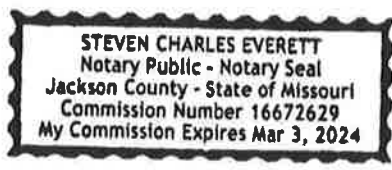
STATE OF Missouri  
COUNTY OF Jackson

On this 27<sup>th</sup> day of July, in the year of 2020, before me the undersigned notary public, personally appeared Kiel Sickeman & Whitney Sickeman

known to me to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

Notary Public [Signature] Commission Expires 03-03-2024



## IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**AN ORDINANCE** granting a conditional use permit (CUP) in District RU (Residential Urban) for a period of five years to operate a bed and breakfast inn (Airbnb), subject to specified conditions, as to a .48 ± acre tract.

**ORDINANCE NO. 5432**, October 19, 2020

BE IT ORDAINED by the County Legislature of Jackson County, Missouri as follows:

Section 1. A conditional use permit is hereby granted for a period of five years to operate a bed and breakfast inn (Airbnb), as to an approximate .48 ± acre tract of land commonly known as 9518 Lotawana Drive, Jackson County, MO, and specifically described as follows:

Description: Lot 10, Storms Center, a subdivision in Jackson County, Missouri

Section 2. The conditional use permit for a period of five years granted by this Ordinance is subject to the following conditions:

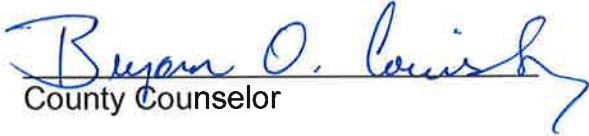
- 1) The bed and breakfast inn (Airbnb) is limited to no more than one bedroom for temporary lodging for transient guests on a paying basis.
- 2) Cooking facilities shall not be permitted in individual guest rooms.
- 3) In addition to required residential parking, one off-street parking space shall be provided for each guest room.
- 4) One identification/directional sign, not to exceed eight (8) square feet in area, may be permitted at the entrance to the bed and breakfast inn (Airbnb).

Section 3. The Legislature, pursuant to the application of John A. & Linda D. England (CU-2020-233), requesting the approval embodied in this Ordinance and with notice that the Jackson County Plan Commission voted 7 to 0 to recommend APPROVAL of this application in a public hearing on September 24, 2020, does adopt this Ordinance pursuant to the Jackson County Charter authorizing the Legislature to exercise legislative power pertaining to planning and zoning.

Effective Date: This Ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5432 introduced on October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5432.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive



**REQUEST FOR LEGISLATIVE ACTION**


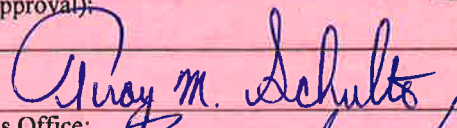


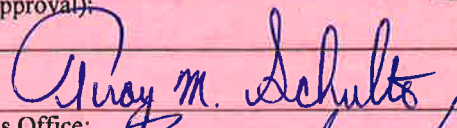


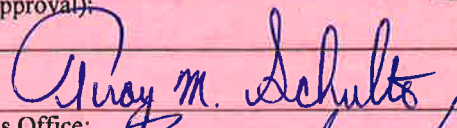

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5432

Sponsor(s):

Date: October 19, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: <u>Conditional Use Permit – John A &amp; Linda D England CU-2020-233</u>											
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="354 527 1438 709"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION:  <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____		Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$											
Amount previously authorized this fiscal year:												
Total amount authorized after this legislative action:	\$											
Amount budgeted for this item * (including transfers):	\$											
Source of funding (name of fund) and account code number:	\$											
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____											
CONTACT INFORMATION	RLA drafted by Randy Diehl, Administrator, Development Division; 881-4577											
REQUEST SUMMARY	Requesting a Conditional Use Permit for a period of 5 years to operate a Bed and Breakfast (Airbnb) at 9518 Lake Lotawana Drive, Jackson County, Missouri, aka Lot 10, Storms Center and specifically described on Attachment to RLA-1. The Jackson County Plan Commission on September 24, 2020 held a public hearing and accepted testimony pertaining to the Conditional Use Permit. This request conforms to the general intent and purpose of the Unified Development Code. Therefore, the Plan Commission voted 7 to 0 to recommend <u>APPROVAL</u> for a 5 year period provided the following conditions are met. (Attachment 3-List of Conditions).											
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)											
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals											
ATTACHMENTS	Attachment 1: Property Description. Attachment 2: Zoning Support Documents. Attachment 3: List of Conditions											
REVIEW	<table border="1" data-bbox="354 1696 1520 1921"> <tr> <td>Department Director: Brian D. Gaddie, P.E. Director of Public Works </td> <td>Date: 9.30.20</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 10-12-2020</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 10/14/20</td> </tr> </table>		Department Director: Brian D. Gaddie, P.E. Director of Public Works 	Date: 9.30.20	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 10-12-2020	County Counselor's Office: 	Date: 10/14/20		
Department Director: Brian D. Gaddie, P.E. Director of Public Works 	Date: 9.30.20											
Finance (Budget Approval): <i>If applicable</i>	Date:											
Division Manager: 	Date: 10-12-2020											
County Counselor's Office: 	Date: 10/14/20											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**CU-2020-233**

**ATTACHMENT 1: PROPERTY DESCRIPTION**

**Description:**

Lot 10, Storms Center, a subdivision in Jackson County, Missouri

**CU-2020-233**

**ATTACHMENT 2: ZONING SUPPORT DOCUMENTS**

Attachments

Plan Commission Public Hearing Summary from September 24, 2020

Location Map

Map showing current zoning district in area

Staff Report

Names/Addresses of Surrounding Property Owners

Copy of letter to said property owners

Application

Pictures of Property

Cover Letter

Airbnb Definition

Letter of support from adjacent property owner

**Randy Diehl gave the staff report:**

**RE: CU-2020-233**

**Applicant:** John A & Linda D England

**Location:** 9518 Lake Lotawana Drive

**Area:** 21,317 square feet (0.48 acre)

**Request:** Conditional Use Permit for a Bed and Breakfast (Airbnb)

**Current Land Use and Zoning in the Area:**

The applicant owns approximately 1.85 acres. The residence is on Lot 10, Storms Center, which is 0.48 acres in size. Their remaining land is within the City of Lake Lotawana, which surrounds the lot on three sides.

North of the property is a multi-family residential community, and further north is shopping center housing three restaurants. Across Colbern Road there are business offices and well as another restaurant.

Within the Unified Development Code (UDC), bed and breakfast inns are allowed as a Conditional Use within District RU.

A bed and breakfast inn is an owner-occupied or manager-occupied residential structure providing rooms for temporary lodging or transient guests on a paying basis.

If the number of bedrooms is less than five, they are not subject to licensure and inspection by the Missouri Department of Health and Senior Services (DHSS) and would not require a lodging permit to be issued by Jackson County Environmental Health. A food permit would only be required if there was a common dining room for guests.

The UDC requires one off-street parking space be provided for each guest room. The applicant is making one room available for guests.

The owner has requested a 20 year term for the application. Generally the first permit is granted for a less period. Staff is recommending a beginning term of 5 years. A longer term may be granted with the renewal of the permit.

**Recommendation:**

Staff recommends APPROVAL of CU-2020-233 for a five (5) year period provided the following conditions are met:

1. The bed and breakfast inn is limited to no more than 1 bedroom for temporary lodging for transient guest on a paying basis.



2. Cooking facilities shall not be permitted in individual guest rooms.
3. In addition to required residential parking, one off-street parking space shall be provided for each guest room.
4. One identification/directional sign, not to exceed eight (8) square feet in area, shall be permitted at the entrance to the bed and breakfast inn.

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

**Mr. Antey: *Are there any questions for Randy?***

Mr. Antey: So the property is surrounded by the City of Lake Lotawana on three sides. Would that be the North, South and West?

Mr. Diehl: That is correct. The shaded areas on the map represent the area inside the City.

Mr. Haley: What is the reason can they have five or less and not be subject to license? )

Mr. Diehl: That is a State law. Anything over that would be subject to State licensing along with a Conditional Use Permit from the County.

Mr. Tarpley: what size is the structure?

Mr. Diehl: I'll defer that question to the applicant.

**Mr. Antey: *Is the applicant here?***

John England: 9518 Lake Lotawana Drive.

**Mr. Antey: *Do you have anything to add to the report?***

Mr. England: No, except that it's not a Bed and Breakfast. I'll be just an Airbnb. We are close to the commercial area along Colbern and Shrout.

Mr. Akins: Do you occupy the property?

Mr. England: Yes. The room is actually in an additional structure connected to the house by the deck.

**Mr. Antey: *Is there anyone else who is in favor of this application?***

There were none

**Mr. Antey: *Is there anyone who is opposed or has questions regarding this application?***

There were none.

Motion to take under advisement.

Mr. Tarpley moved to take under advisement. Mr. Haley seconded.

*Discussion under advisement*

Mr. Tarpley moved to approve. Mr. Crawford seconded.

Mr. Akins	Approve
Mr. Tarpley	Approve
Mr. Crawford	Approve
Mr. Haley	Approve
Mr. Hilliard	Approve
Ms. Mershon	Approve
Chairman Antey	Approve

Motion Carried 7 – 0

## **STAFF REPORT**

### **PLAN COMMISSION** **September 17, 2020**

**RE: CU-2020-233**

**Applicant:** John A & Linda D England

**Location:** 9518 Lake Lotawana Drive

**Area:** 21,317 square feet (0.48 acre)

**Request:** Conditional Use Permit for a Bed and Breakfast (Airbnb)

#### **Current Land Use and Zoning in the Area:**

The applicant owns approximately 1.85 acres. The residence is on Lot 10, Storms Center, which is 0.48 acres in size. Their remaining land is within the City of Lake Lotawana, which surrounds the lot on three sides.

North of the property is a multi-family residential community, and further north is shopping center housing three restaurants. Across Colbern Road there are business offices and well as another restaurant.

Within the Unified Development Code (UDC), bed and breakfast inns are allowed as a Conditional Use within District RU.

A bed and breakfast inn is an owner-occupied or manager-occupied residential structure providing rooms for temporary lodging or transient guests on a paying basis.

If the number of bedrooms is less than five, they are not subject to licensure and inspection by the Missouri Department of Health and Senior Services (DHSS) and would not require a lodging permit to be issued by Jackson County Environmental Health. A food permit would only be required if there was a common dining room for guests.

The UDC requires one off-street parking space be provided for each guest room. The applicant is making one room available for guests.

The owner has requested a 20 year term for the application. Generally the first permit is granted for a less period. Staff is recommending a beginning term of 5 years. A longer term may be granted with the renewal of the permit.

#### **Recommendation:**

Staff recommends APPROVAL of CU-2014-214 for a five (5) year period provided the following conditions are met:

1. The bed and breakfast inn is limited to no more than 1 bedroom for temporary lodging for transient guest on a paying basis.

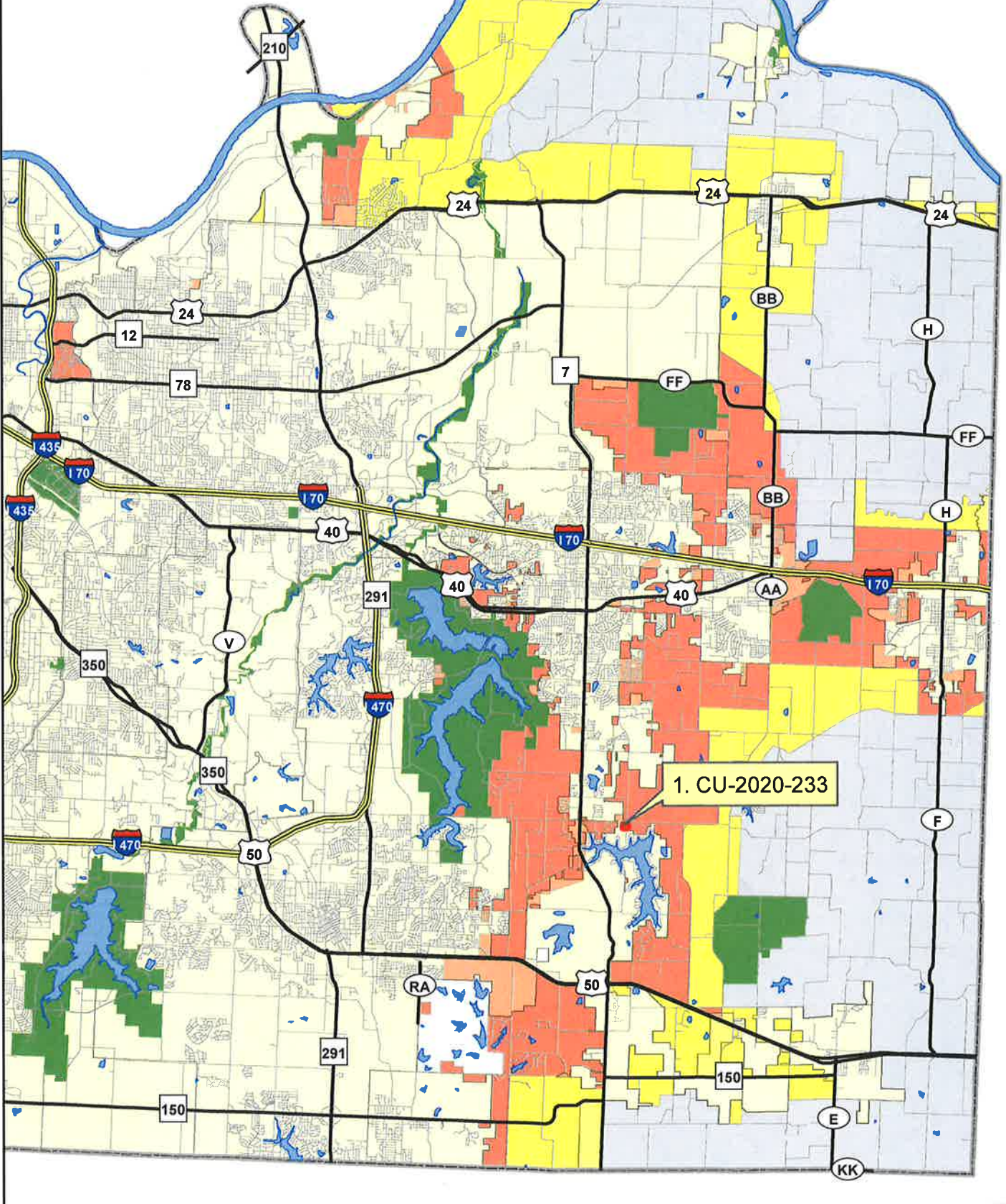
2. Cooking facilities shall not be permitted in individual guest rooms.
3. In addition to required residential parking, one off-street parking space shall be provided for each guest room.
4. One identification/directional sign, not to exceed eight (8) square feet in area, shall be permitted at the entrance to the bed and breakfast inn.

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

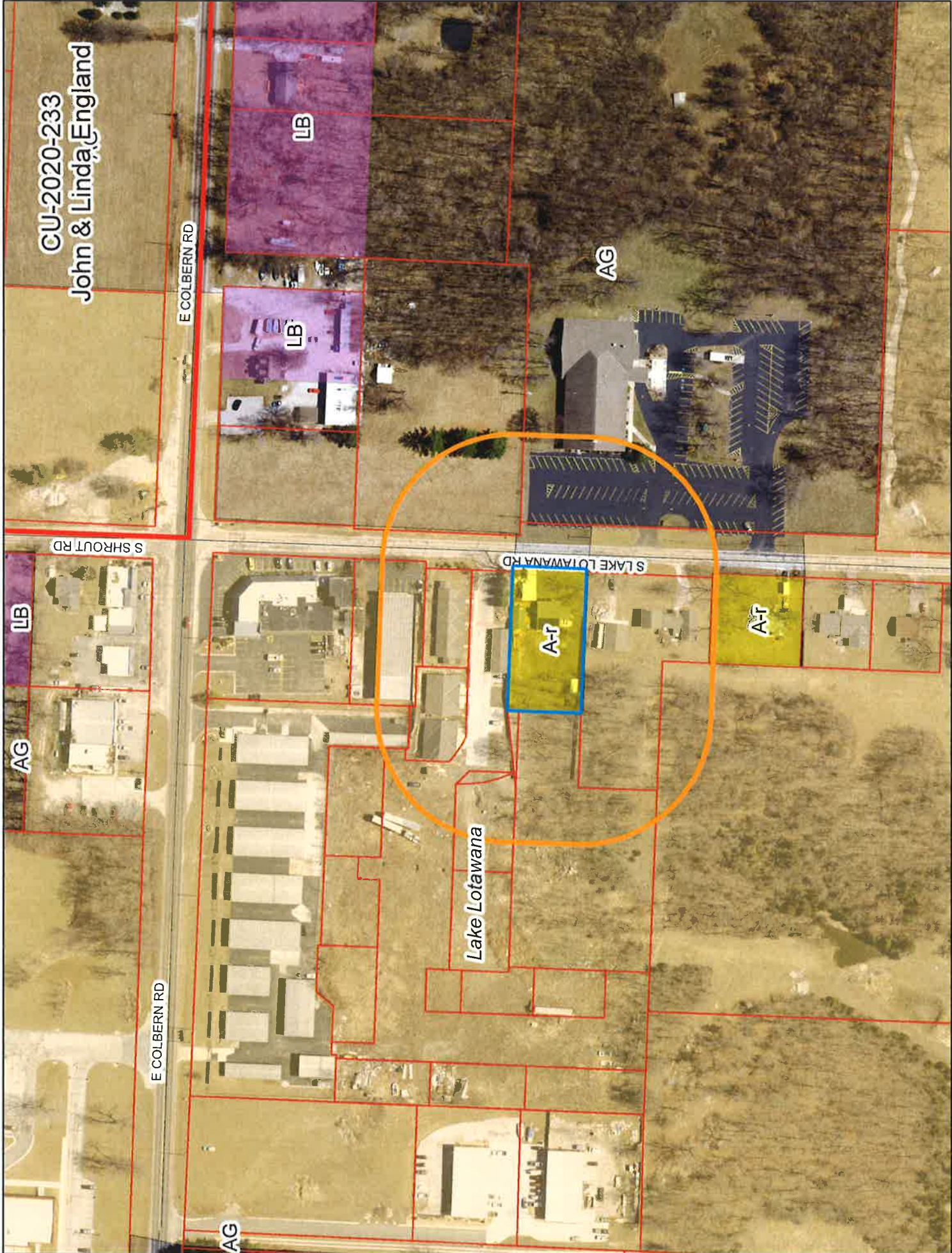


Jackson County Plan Commission  
September 17, 2020  
Agenda Location Map



1. CU-2020-233





CU-2020-233  
John & Linda England

E COLBERN RD

S SHROUT RD

S LAKE LOTAWANA RD

LB

AG

E COLBERN RD

AG

LB

LB

AG

A-r

A-r

Lake Lotawana

Plan Commission September 17, 2020

CU-2020-233

Property Owners Within 185 feet

Name	Address
54-530-02-23-02-2-00-000	EVERHART BRIAN K
54-530-02-34-00-0-00-000	FINE DAY LLC
54-530-02-35-00-0-00-000	FINE DAY LLC
54-530-02-36-00-0-00-000	FINE DAY LLC
54-530-01-31-02-3-00-000	TAYLOR JULIE ANN
54-530-02-37-00-0-00-000	FINE DAY LLC
54-530-02-38-00-0-00-000	O'NEILL MICHAEL & MICHELLE-TRUSTEES
54-530-02-11-01-0-00-000	FINE DAY LLC
54-530-02-08-01-0-00-000	WIECZOREK JIM
54-530-01-38-00-0-00-000	COLBERN RD RESTOR BR CH OF JESUS CHRIST
54-530-02-21-01-0-00-000	LOTAWANA ASSOCIATES LLC
54-530-02-24-00-0-00-000	FINE DAY LLC
54-530-02-09-00-0-00-000	ENGLAND JOHN ARNOLD & LINDA DIANNE-TRUST
54-530-02-23-02-1-00-000	
54-530-02-23-04-0-00-000	

9600 S MAIN ENTRANCE DR, LEES SUMMIT, MO 64086  
9512 LAKE LOTAWANA RD, LAKE LOTAWANA, MO 64086  
9512 LAKE LOTAWANA RD, LAKE LOTAWANA, MO 64086  
9512 LAKE LOTAWANA RD, LAKE LOTAWANA, MO 64086  
38 B ST, LAKE LOTAWANA, MO 64086  
9512 LAKE LOTAWANA RD, LAKE LOTAWANA, MO 64086  
9620 LAKE LOTAWANA DR, LAKE LOTAWANA, MO 64086  
9512 LAKE LOTAWANA RD, LAKE LOTAWANA, MO 64086  
9606 S MAIN ENTRANCE DR, LEES SUMMIT, MO 64063  
9525 S MAIN ENTRANCE RD, LAKE LOTAWANA, MO 64086  
7180 W 107TH ST UNIT 24, OVERLAND PARK, KS 66212  
9512 LAKE LOTAWANA RD, LAKE LOTAWANA, MO 64086

9518 LAKE LOTAWANA RD, LAKE LOTAWANA, MO 64086





## JACKSON COUNTY Public Works Department

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

September 2, 2020

RE: Public Hearing: CU-2020-233  
John A & Linda D England

Dear Property Owner:

You are hereby invited to participate in a public hearing to be held by the Jackson County Plan Commission on a request by John A & Linda D England requesting a Conditional Use Permit for a period of 5 years to operate a Bed and Breakfast (Airbnb) at 9518 Lake Lotawana Drive, Jackson County, Missouri.

You are being notified pursuant to 24003.5 Chapter 240 (Unified Development Code) of the Jackson County Code, as being an adjacent property within 185' of the subject property.

The public hearing on this matter will be held by the Plan Commission on Thursday, September 17, 2020 in the Large Conference Room, 2<sup>nd</sup> Floor, Historic Truman Courthouse, 112 W. Lexington, Independence, MO.

If you know of any interested party who may not have received a copy of this letter, it would be appreciated if you would inform them of the time and place of the hearing.

If you have any questions concerning this matter, please contact the Development Division at 881-4649.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Diehl".

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

*Frank White, Jr., County Executive*

JACKSON COUNTY, MISSOURI  
CONDITIONAL USE PERMIT APPLICATION

---

APPLICANT INFORMATION:

1. Application must be filed with the Jackson County Planning and Development Division, 303 W. Walnut, Independence, MO 64050 by the deadline on the Plan Commission Calendar.
  2. Application must be typed or printed in a legible manner.
  3. A scaled map of the property, correlating with the legal description, and clearly showing the property's location must accompany application. Refer to Section 24003.22, pertaining to Site Plan Review within the Unified Development Code.
  4. All applicable sections must be completed. If you need more space to provide information, please use separate 8 1/2"x11" paper, reference the application number and attach it to the application. Incomplete applications will not be accepted and will be returned to the applicant.
  5. The filing fee \$350.00 (non-refundable) must accompany application.  
(Check payable to: Manager of Finance)
- 

TO BE COMPLETED BY OFFICE PERSONNEL ONLY:

Conditional Use Permit Number CU- 2020- 233  
Date filed 7-20-20 Date of hearing 9-17-20  
Date advertised 9-2-20 Date property owners notified 9-2-20  
Date signs posted 8-27-20  
Hearings: Heard by PC Date 9-17-20 Decision \_\_\_\_\_  
Heard by LU Date \_\_\_\_\_ Decision \_\_\_\_\_  
Heard by \_\_\_\_\_ Date \_\_\_\_\_ Decision \_\_\_\_\_

---

BEGIN APPLICATION HERE:

1. Data on Applicant(s) and Owner(s):
  - a. Applicant(s) Name: John and Linda England  
Address: 9518 Lake Lotawana Drive  
Lake Lotawana, MO 64086  
Phone: 816-969-9456 or 816-510-6035
  - b. Owner(s) Name: John and Linda England, Trust  
Address: 9518 Lake Lotawana Drive  
Phone: 816-969-9456 or 816-510-6035
  - c. Agent(s) Name: None

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

d. Applicant's interest in Property: Owners

2. A CONDITIONAL USE PERMIT IS HEREBY REQUESTED for the following described use: Airbnb-type home-sharing for a period of 20 years; property described as follows: a tract of land 21,317 <sup>square feet</sup> acres in size located at 9518 Lake Lotawana Dr. Road. Present Zoning District A-r

3. Legal Description of Property: (Write Below or Attached 9)  
Storms Center, Lot 10

4. Present Use of Property: Private residence

5. Proposed Use of Property: Airbnb-type home-sharing

6. Estimated Time Schedule for Development: November, 2020



7. What effect will your proposed development have on the surrounding properties?

None

8. Is any portion of the property within the established flood plain as shown on the FEMA Flood Boundary Map? No

If so, will any improvements be made to the property which will increase or decrease the elevation? \_\_\_\_\_

9. Describe the source/method which provides the following services, and what effect the development will have on same:

- a. Water Public Water supply Dist. #13, minimal
- b. Sewage disposal City of Lotawana, minimal
- c. Electricity Evergy, none - we are solar, independent
- d. Heating All electric, solar
- e. Fire and Police protection County, minimal

10. Describe existing road width and condition: Two-lane paved county road with good access to our property.

11. What effect will proposed development have on existing road and traffic conditions? None. Our property has an over-sized six-car paved driveway.

12. Are any state, federal, or other public agencies approvals or permits required for the proposed development? None known.

If so, describe giving dates of application and status (include permit numbers and copies of same, if issued): \_\_\_\_\_

Verification: I (We) hereby certify that all of the foregoing statements contained in any papers and/or plans submitted herewith are true to the best of my (our) knowledge and belief.

Signature	<u>Dianne Arnold Freedom Trust</u>	Date	
Property Owner(s)	<u>[Signature]</u> , Trustee		<u>8/13/2020</u>
	<u>Linda D. England</u> , Trustee		<u>8-13-20</u>
Applicant(s):	<u>Dianne Arnold Freedom Trust</u>		
	<u>[Signature]</u> , Trustee		<u>8/13/2020</u>
	<u>Linda D. England</u> , Trustee		<u>8-13-20</u>

Contract Purchaser(s): \_\_\_\_\_

STATE OF Missouri  
COUNTY OF Jackson

On this 13<sup>th</sup> day of August, in the year of 2020, before me the undersigned notary public, personally appeared John and Linda England

known to me to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

Notary Public [Signature] Commission Expires 11-18-2021





June 17, 2020

To:

Planning and Development Division

Department of Public Works

303 West Walnut

Independence, MO 64050

Re: Conditional Use Permit Application, John and Linda England

I would like to offer this letter in support of the above mentioned application for John and Linda England, who would like to operate a short term rental, Airbnb-type operation at 9518 Lake Lotawana Drive, Lake Lotawana, MO, where they also reside. I own property on the north and west sides of their property, which is a multi-family development known as Village by the Lakes. I think this type of use of their property will be good for the neighborhood and will not adversely impact my property in any way.

I sold the property at 9518 Lake Lotawana Drive to them and have known and lived next door to them for several years now. They have always been good neighbors, maintained and improved their property, and are involved in the community.

Thank you,

Aaron Day

9816 Lake Lotawana Drive

Lake Lotawana, MO 64086

# Airbnb - Computer Definition

**(AIR B & B)** A lodging reservation website from Airbnb, Inc., San Francisco, CA ([www.airbnb.com](http://www.airbnb.com)) that lets property owners list their spare room, apartment or home in thousands of cities worldwide. Founded in 2008, as of 2016, Airbnb had more than two million listings worldwide. Its distinguishing feature is that the host is reviewed by the guests, and the guests are reviewed by the host. Payment is made to Airbnb, which forwards the funds to the host after the guest arrives and everything is as advertised. The name was originally Airbed & Breakfast when one of the founders rented a room in his apartment with an airbed to accommodate the guests.

A main distinction between a traditional bed and breakfast and Airbnb is that an Airbnb does not serve food, just lodging.



### **ATTACHMENT 3: LIST OF CONDITIONS**

Condition Use Permit for a period of 5 (five) years with the following Conditions:

1. The Airbnb is limited to no more than 1 bedroom for temporary lodging for transient guest on a paying basis.
2. Cooking facilities shall not be permitted in individual guest rooms.
3. In addition to required residential parking, one off-street parking space shall be provided for each guest room.
4. One identification/directional sign, not to exceed eight (8) square feet in area, may be permitted at the entrance to the bed and breakfast inn.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** vacating the platted pedestrian walkway between Lots 69 and 70, Block 21, in Tarsney Lakes, a subdivision in Jackson County.

**ORDINANCE NO. 5433**, October 19, 2020

**INTODUCED BY** Tony Miller, County Legislator

WHEREAS, Christine Block owns Lots 69 and 70, Block 21, Tarsney Lakes, and has requested that the platted 8-foot pedestrian walkway between Lots 69 and 70 be vacated; and,

WHEREAS, the walkway is not currently being utilized; and,

WHEREAS, at its meeting of September 24, 2020, the Plan Commission took up Mrs. Block's request and voted 7 to 0 to recommend the vacation; and,

WHEREAS, it is in the best interests of the County that the pedestrian walkway herein described be vacated; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the platted pedestrian walkway between Lots 69 and 70, Block 21, Tarsney Lakes, be and hereby is vacated.



**REQUEST FOR LEGISLATIVE ACTION**


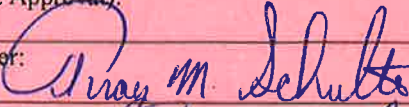
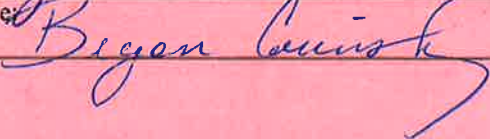

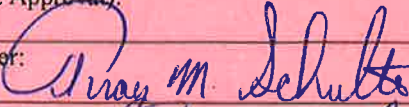
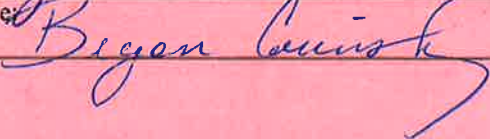

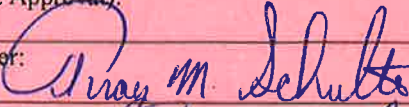
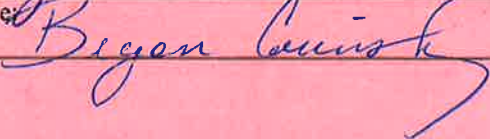
**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5433

Sponsor(s): Tony Miller

Date: October 19, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: <u>Christine Block - LA-2020-039</u>											
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="354 525 1442 709"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION:  <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____		Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$											
Amount previously authorized this fiscal year:												
Total amount authorized after this legislative action:	\$											
Amount budgeted for this item * (including transfers):	\$											
Source of funding (name of fund) and account code number:	\$											
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____											
CONTACT INFORMATION	RLA drafted by Randy Diehl, Administrator, Development Division, 881-4577											
REQUEST SUMMARY	Requesting a vacation of a platted 8 foot pedestrian walkway between Lots 69 and 70 Block 21, Tarsney Lakes, a subdivision in Jackson County, Missouri at 2170 Sunset Drive. Staff recommends approval because the change in zoning is consistent with the intent and purpose of the County Plan and complies with the Unified Development Code requirements. The Jackson County Plan Commission held a public hearing on September 24, 2020 and accepted testimony pertaining to the rezoning request. The Plan Commission voted 7 to 0 to recommend <u>APPROVAL</u> to the County Legislature.											
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)											
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals											
ATTACHMENTS	Attachment 1: Property Description. Attachment 2: Zoning Support Documents											
REVIEW	<table border="1" data-bbox="354 1642 1518 1869"> <tr> <td>Department Director: Brian D. Gaddie, P.E. Director of Public Works </td> <td>Date: 9.30.20</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 10-12-2020</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 10/14/20</td> </tr> </table>		Department Director: Brian D. Gaddie, P.E. Director of Public Works 	Date: 9.30.20	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 10-12-2020	County Counselor's Office: 	Date: 10/14/20		
Department Director: Brian D. Gaddie, P.E. Director of Public Works 	Date: 9.30.20											
Finance (Budget Approval): <i>If applicable</i>	Date:											
Division Manager: 	Date: 10-12-2020											
County Counselor's Office: 	Date: 10/14/20											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**LA-2020-039**

**ATTACHMENT 1: PROPERTY DESCRIPTION**

**Description:**

Beginning at the Northeast corner of Lot 71, Block 21, Tarsney Lakes, a subdivision in Jackson County, Missouri; thence along a bearing of South 50 degrees, 53 minutes, 00 seconds East, a distance of 164.88 feet to a point; Thence South 74 degrees, 31 minutes, 09 seconds East, a distance of 8.50 feet to a point; thence North 50 degrees 30 minutes 58 seconds East, a distance of 164.88 feet to a point, said point being the Northwest corner of Lot 69, Block 21, said subdivision; thence along a non-radial curve to the right having a Chord bearing of North 42 degrees 30 minutes 52 seconds West, a radius of 480 feet, and an arc distance of 8.00 feet to the point of beginning.

**LA-2020-039**

**ATTACHMENT 2: ZONING SUPPORT DOCUMENTATION**

Attachments

Public Hearing Summary from September 24, 2020 Plan Commission

Staff Report

Location Map

Map showing current zoning district in area

Names/Addresses of Surrounding Property Owners

Copy of letter to said property owners

Application

Pictures of subject property

Survey

**STAFF REPORT**

**PLAN COMMISSION**

**September 17, 2020**

**RE: LA-2020-039**

**Applicant:** Christine Block

**Location:** 2170 Sunset Drive (Tarsney Lakes)

**Request:** Vacation of a platted 8 foot pedestrian walkway

The applicant is requesting the vacation of the pedestrian walkway between lots 69 & 70 Block 21, Tarsney Lakes. They own the lots on each side of the walkway.

The walkways were established in 1927 when the plat of Tarsney Lakes was recorded. They are considered right of way. The walkway is not being utilized as a functioning walkway leading to the lake.

In 1993 a similar request was made and granted to vacate the walkway across the street between Lots 10, 11, 49 & 50 Block 20.

During the testimony in 1993 it was discussed whether or not the walkways should be vacated as a whole or on a case by case basis. It was decided that requests for walkway vacations should be heard on an individual basis.

The vacation would be subject to any utilities that may exist within it.

**Recommendation:**

Staff recommends APPROVAL of LA-2020-039

Respectfully submitted,

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

Mr. Antey: The continuation of the walk way to the southwest will not be affected. The application does own both sides on both sides of the walkway.

Mr. Diehl: There is an additional 8 foot walkway that continues to the next street. We are just focusing on the portion between both her lots. Generally if there are different property owners on each side of a vacation, each property would be given the half that is adjacent to their property. It's split down the middle.

**Mr. Antey: Are there any questions for Randy?**

There were none.

**Mr. Antey: Is the applicant here?**

Christine Block: 2015 Sunset Drive.

**Mr. Antey: Do you have anything to add to the report?**

I'm wanting to have my property as a whole. I'm wanting to do some developing on the lot on the other side of the walkway and don't want to have the walkway dividing it. I've been maintaining it for 15 years, and it hasn't been used as a walkway. My propane tank is on the other side as well.

Mr. Crawford: Is the walkway south of you being maintained at all?

Ms. Block: No. It's pretty much overgrown and wooded.

**Mr. Antey: Is there anyone else who is in favor of this application?**

Pete Schartel: 820 SW Ryan Road. I own one of the lots on the south side of this. I'm in favor of it.

**Mr. Antey: Is there anyone who is opposed or has questions regarding this application?**

There were none

Motion to take under advisement.

Mr. Crawford moved to take under advisement. Mr. Akins seconded.

*Discussion under advisement*

Ms. Mershon moved to approve. Mr. Tarpley seconded.

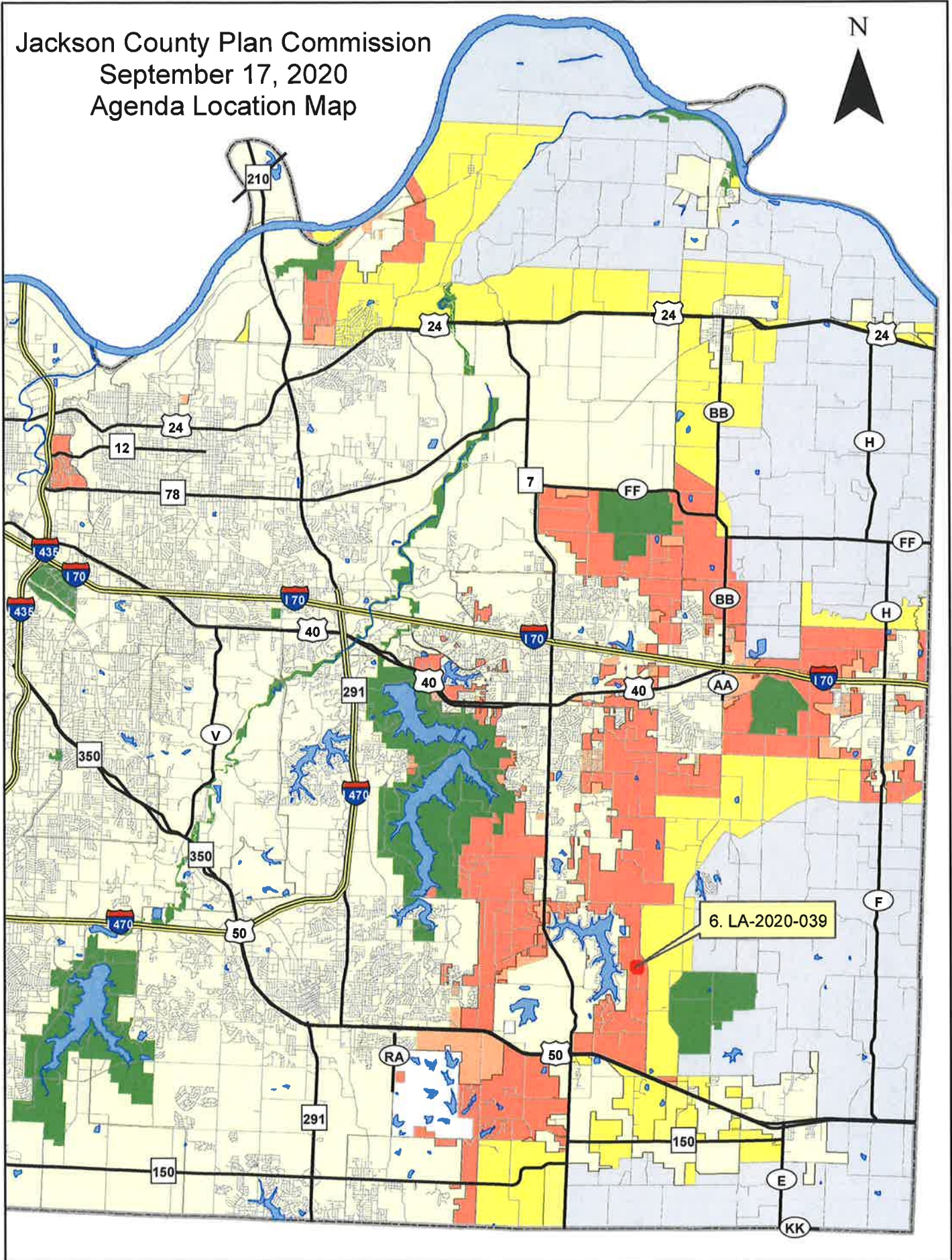
Mr. Akins	Approve
Mr. Tarpley	Approve
Mr. Crawford	Approve
Mr. Haley	Approve
Mr. Hilliard	Approve
Ms. Mershon	Approve
Chairman Antey	Approve

Motion Carried 7 – 0

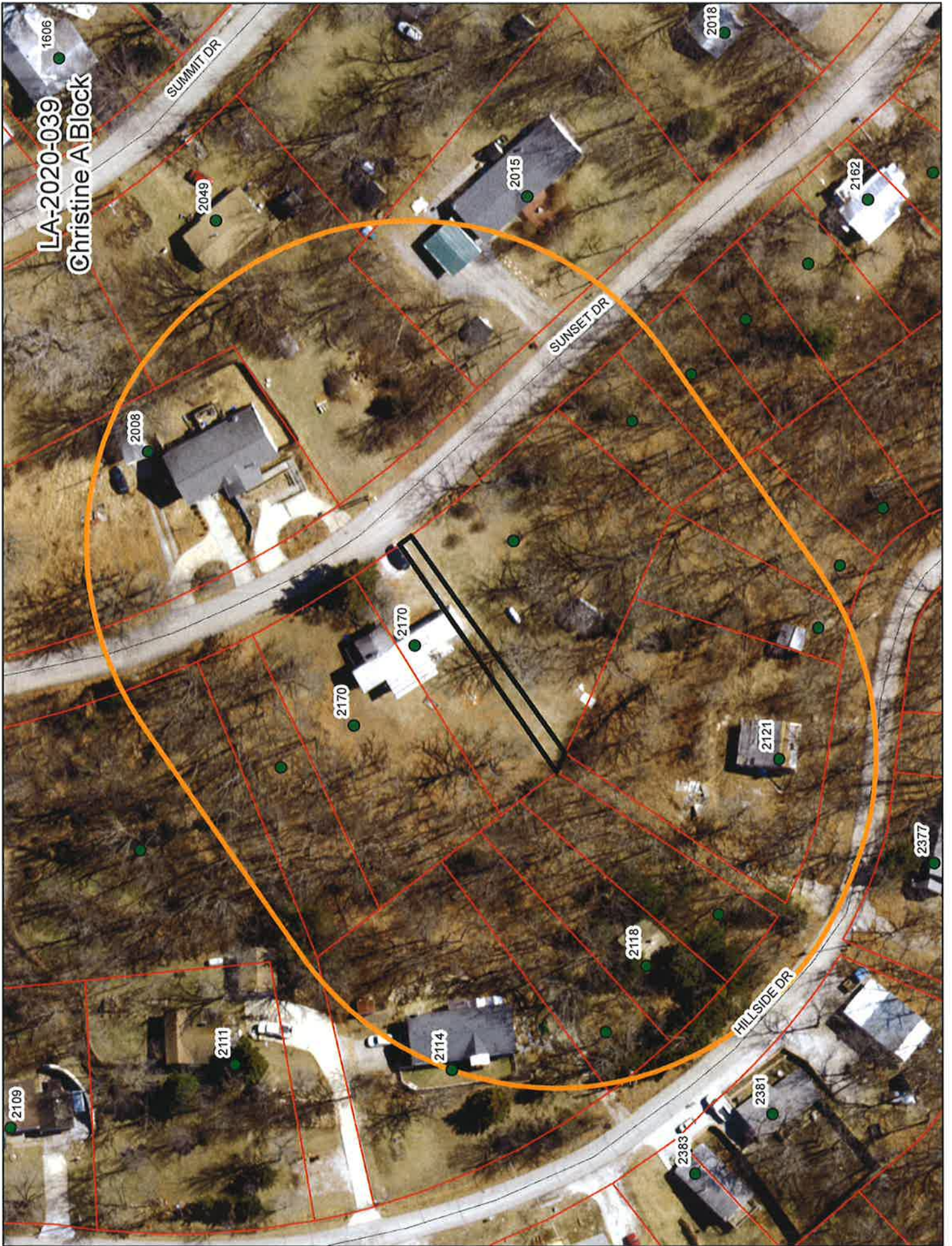


Jackson County Plan Commission  
September 17, 2020  
Agenda Location Map

N







LA-2020-039  
Christine A Block

1606

SUMMIT DR

2049

2015

2018

2162

2008

SUNSET DR

2170

2170

2121

2377

2118

HILLSIDE DR

2111

2114

2381

2109

2383



Plan Commission September 17, 2020  
 LA-2020-039

Property Owners Within 185 feet

Name	Name	Address	City	State	Zip
55-520-05-24-00-0-00-000	LAKES DEVELOPMENT CO	PO BOX 620	LIBERTY	MO	64069
55-520-04-52-00-0-00-000	CLASEN ROBERT E	2008 SUNSET DR	OAK GROVE	MO	64075
55-520-05-39-00-0-00-000	KEIM MICHELLE M	#18 FIRESIDE DR	CAMDENTON	MO	65020
55-520-05-34-00-0-00-000	LAND TRUST OF JACKSON COUNTY MO	4035 CENTRAL ST	KANSAS CITY	MO	64111
55-520-05-36-00-0-00-000	STITH MARY E	5923 OXFORD AVE	RAYTOWN	MO	34133
55-520-05-27-00-0-00-000	HAMERLY ROBERT W & DEBORA K	2111 HILLSIDE DR	OAK GROVE	MO	64075
55-520-04-43-00-0-00-000	JEPSEN DOUGLAS P	2052 SUMMIT DR	OAK GROVE	MO	64075
55-520-05-37-00-0-00-000	SCHARTEL PETER E	820 SW RYAN RD	GRAIN VALLEY	MO	64029
55-520-05-38-00-0-00-000	LAND TRUST OF JACKSON COUNTY MO	4035 CENTRAL ST	KANSAS CITY	MO	64111
55-520-05-68-00-0-00-000	BACON LINDA LOU	2111 HILLSIDE DR	OAK GROVE	MO	64075
55-520-05-35-00-0-00-000	STITH JAMES G & MARY E	3731 FULLER AVE	KANSAS CITY	MO	64129
55-520-04-48-01-0-00-000	STOWELL SETH S SR	2049 SUMMIT	OAK GROVE	MO	64075
55-520-05-23-00-0-00-000	BLOCK CHRISTINE A	2015 SUNSET DR	OAK GROVE	MO	64075
55-520-05-22-00-0-00-000	BLOCK CHRISTINE A	2015 SUNSET DR	OAK GROVE	MO	64075
55-520-05-64-00-0-00-000	BLOCK CHRISTINE A	2015 SUNSET DR	OAK GROVE	MO	64075
55-520-05-18-00-0-00-000	BARRETT SHELLY K & BLOCK CHRISTINE	2015 SUNSET DR	OAK GROVE	MO	64075
55-520-05-17-00-0-00-000	BARRETT SHELLY	2015 SUNSET DR	OAK GROVE	MO	64075
55-520-04-50-00-0-00-000	BARRETT SHELLY	2015 SUNSET DR	OAK GROVE	MO	64075



## JACKSON COUNTY Public Works Department

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

September 2, 2020

RE: Public Hearing: LA-2020-039  
Christine A Block

Dear Property Owner:

You are hereby invited to participate in a public hearing to be held by the Jackson County Plan Commission on a request by Christine A Block to vacate a platted 8 foot pedestrian walkway between Lots 69 & 70 Block 21, Tarsney Lakes, a subdivision in Jackson County, Missouri, aka 2170 Sunset Drive.

Please note that this request for a change of zoning affects only the property mentioned above. Adjacent properties will not be affected by the change of zoning. Taxes are based on the land use of a property not the zoning.

You are being notified pursuant to 24003.5 Chapter 240 (Unified Development Code) of the Jackson County Code, as being an adjacent property within 185' of the subject property.

The public hearing on this matter will be held by the Plan Commission on Thursday, September 17, 2020 at 8:30 a.m. in the Large Conference Room, 2<sup>nd</sup> Floor, Historic Truman Courthouse, 112 W. Lexington, Independence, MO.

If you know of any interested party who may not have received a copy of this letter, it would be appreciated if you would inform them of the time and place of the hearing.

If you have any questions concerning this matter, please contact the Development Division at 881-4649.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Diehl".

Jackson County Public Works  
Development Division  
Randy Diehl, Administrator

*Frank White, Jr., County Executive*



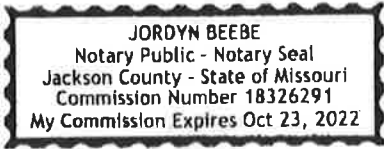
Verification: I (We) hereby certify that all of the foregoing statements contained in any papers and/or plans submitted herewith are true to the best of my (our) knowledge and belief.

	Signature	Date
Applicant(s):	<u><i>Christine Block</i></u> CHRISTINE BLOCK	<sup>14 CLK</sup> <u>08/14/2020</u> <u>08/14/2020</u>
Applicant(s):	<del><u><i>[Signature]</i></u></del>	<del><u><i>[Signature]</i></u></del>

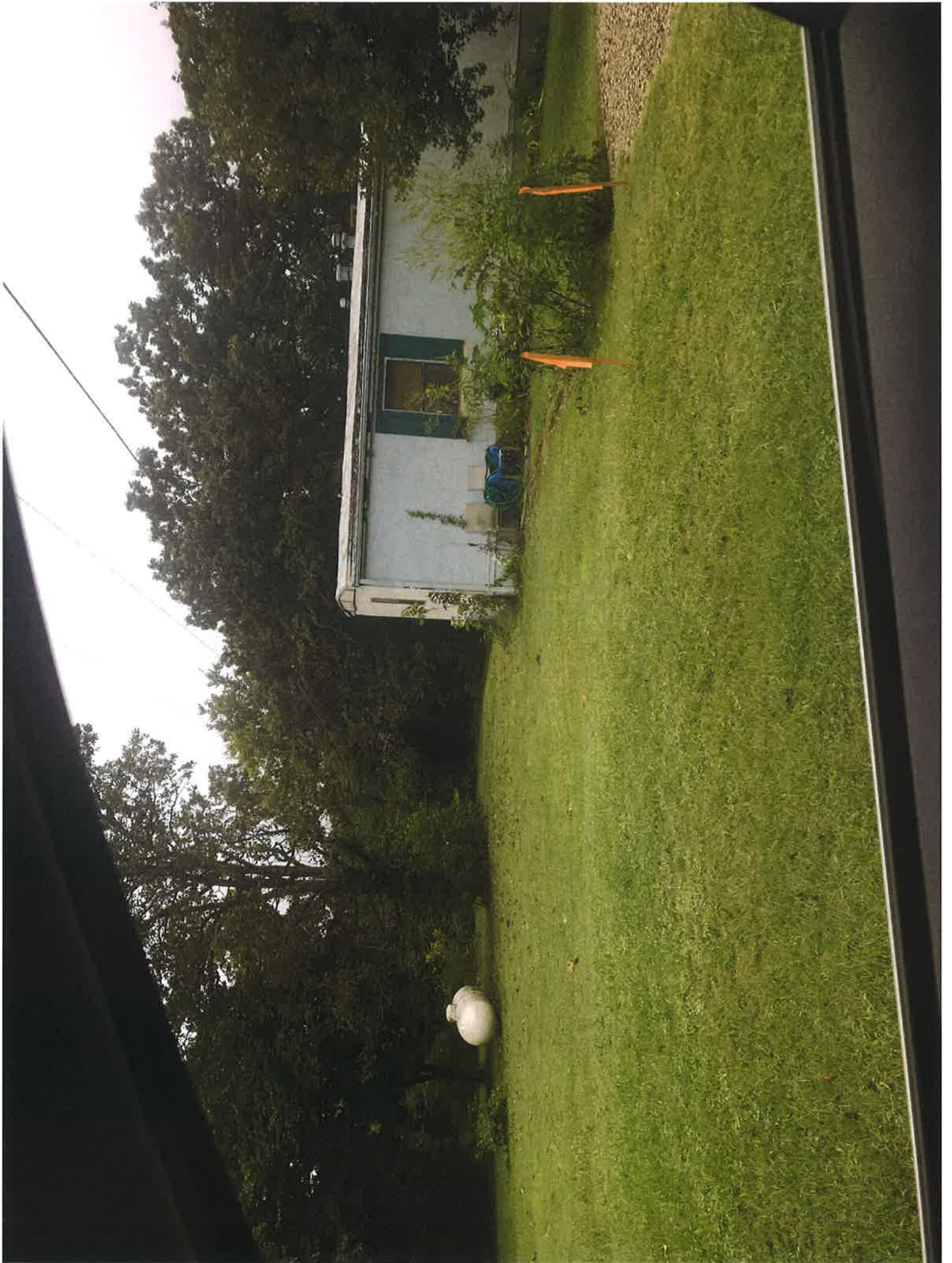
STATE OF Missouri  
COUNTY OF Jackson

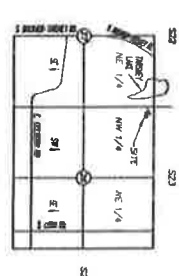
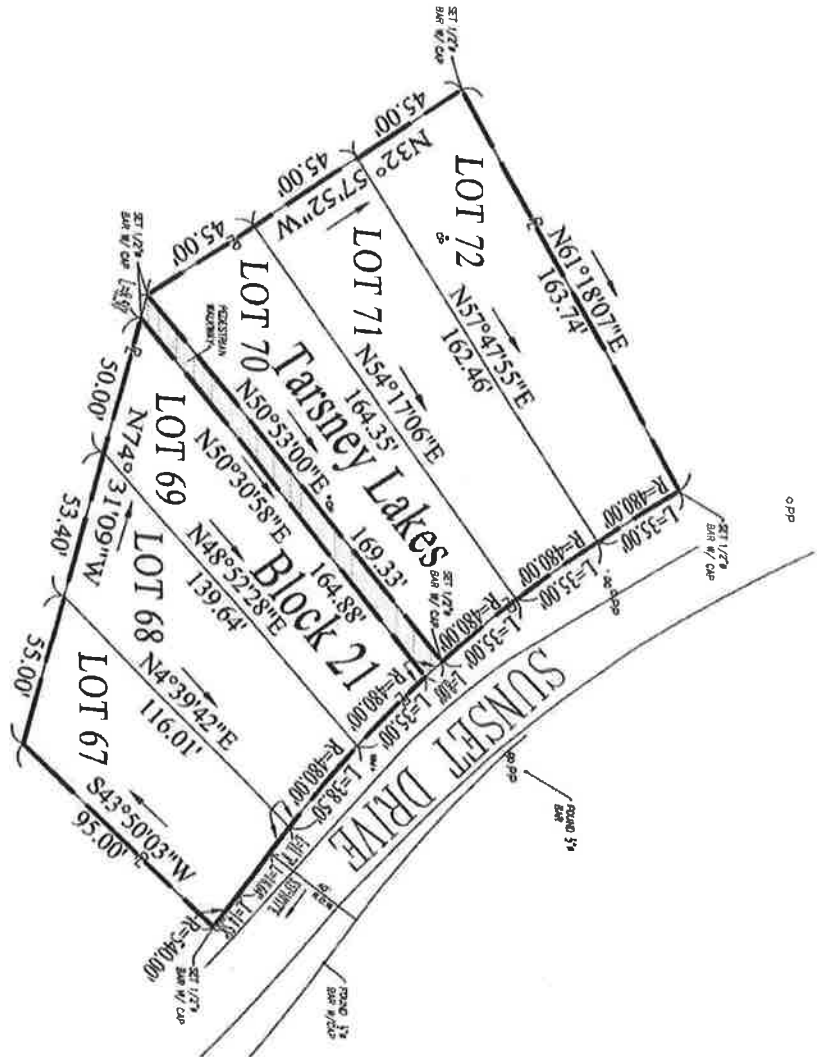
On this 14<sup>th</sup> day of August, in the year of 2020, before me the undersigned notary public, personally appeared known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the same for the purposes therein contained. In witness whereof, I hereunto set my hand and official seal.

*[Signature]* Commission Expires 10/23/2022  
Notary Public









**ADDRESS:**  
 2170 SUNSET DRIVE  
 UNINCORPORATED, JACKSON COUNTY,  
 MISSOURI 64501

**LEGAL DESCRIPTION:**  
 BLOCK 21, LOTS 67-72, TARSNEY LAKES, A SUBDIVISION IN JACKSON COUNTY, MISSOURI,  
 CONTAINING SUBSTANTIAL SO. 71 ON 1/2'S, ADJACENT TO, OR LESS.

- LEGEND**
- ▲ MONUMENT
  - ROUND 1/2" BAR W/ CAP
  - ROUND 1/2" BAR W/ CAP
  - ROUND 1/2" BAR W/ CAP
  - ROUND 1/2" BAR W/ CAP
  - CONTROL POINT
  - BENCHMARK
  - ELEVATION
  - PROPERTY LINE
  - (C) CALCULATED
  - (P) PLATTED
  - (M) MEASURED

**SURVEYORS CERTIFICATION:**  
 I HEREBY CERTIFY THAT THIS BOUNDARY SURVEY OF BLOCK 21, LOTS 67-72, TARSNEY LAKES, AS DESCRIBED ABOVE AND AS SHOWN ON THE ATTACHED IS BASED ON AN ACTUAL SURVEY MADE UNDER MY DIRECT SUPERVISION AND THAT SAID SURVEY MEETS AND RECEIVES ALL THE REQUIREMENTS OF THE MISSOURI SURVEYING AND MAPPING ACT AND THE PROFESSIONAL ENGINEERS, LAND SURVEYORS AND LANDSCAPE ARCHITECTS AND THE DEPARTMENT OF NATURAL RESOURCES TO THE BEST OF MY KNOWLEDGE AND BELIEF.

**NOTE:**  
 REFERENCES INFORMATION FROM A PLAT OF TARSNEY LAKES, A SUBDIVISION IN JACKSON COUNTY, MISSOURI PREPARED BY TULLY-LEATHERS-WOODWARD CO., DOCUMENT NO. 147802105, DATED MAY 21, 1977 AND FROM A CERTIFICATE OF SURVEY OF LOTS 1, 2, 3, 4, 5, 6, 8, 9, BLOCK 21, TARSNEY LAKES, A SUBDIVISION IN JACKSON COUNTY, MISSOURI, DATED SEPTEMBER 4, 2002, SHOWN ON THE ATTACHED SURVEYING PLANS AND DISTANCES SHOWN ARE PLATTED, UNLESS OTHERWISE NOTED.

THIS SURVEY WAS MADE BY DENNIS L. SMITH AND WAS COMPLETED IN THE FIELD ON MONDAY, JULY 28, 2020.

PREPARED FOR:  
 CHRISTINE A. BLOCK  
 2015 SUNSET DRIVE  
 OMAHA, MO 64455  
 816 899 0075 CELL

# BOUNDARY SURVEY

Denise Lee Smith-Land Surveyor  
 Date: 9/2/20  
 Scale: 1"=20'  
 Drawn by: LJS

BOUNDARY SURVEY

BS1

2309 Jeffrey Circle  
 Independence, MO 64055  
 Phone: 816-899-0075  
 email: smith.dennis@gmail.com

Registered Surveying  
 Missouri Certificate of Authority  
 # 021161519

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$427,000.00 from the undesignated fund balance of the 2020 CARES Act Fund for use by Facilities Management/Department of Public Works, the Department of Corrections, and the Medical Examiner's Office to provide for plexiglass barriers in County offices, upgrade electrical capacity, fund the COVID-19 testing of inmates and staff at the Jackson County Detention Center, and pay other costs necessary in connection with the fight against the ongoing Coronavirus/COVID-19 pandemic.

**ORDINANCE NO. 5434**, October 19, 2020

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens and employees; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, this appropriation will provide funds to make necessary upgrades to the electrical service and capacity at the Medical Examiner's Office to support the new LODOX equipment and other equipment recently purchased to meet the current demands of the Coronavirus/COVID-19 pandemic; and,

WHEREAS, this appropriation will also provide funds to the Department of Public Works/Facilities Management to install plexiglass barriers throughout the downtown courthouse to insure proper social distancing; and,

WHEREAS, this appropriation will also provide funds to the Department of Corrections for ongoing COVID-19 testing and laboratory services to continue periodic testing of staff and inmates at the Jackson County Detention Center; and,

WHEREAS, all work and supplies encompassed in this Ordinance shall be performed and/or provided by existing County term and supply vendors; now therefore,

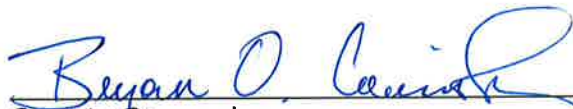
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
CARES Act Fund 040-9999	32810- Undesignated Fund Balance	\$427,000	
Fac. Mgmt Meidcal Exam. Bldg 040-1233	58020- Buildings & Improvement		\$ 87,000
Fac. Mgmt Kansas City 040-1204	56510- Maint. & Repair Buildings		\$ 40,000
Corrections 040-2701	56060- Medical & Dental Services		\$300,000

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5434 introduced on October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5434.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive



Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 040 9999 32810  
ACCOUNT TITLE: CARES Act Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$427,000.00

10/15/20

Date



Interim Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5434

Sponsor(s): Theresa Cass Galvin

Date: October 19, 2020

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$427,000 in CARES Act funding for use by the departments of Public Works/Facilities, and Corrections to pay unanticipated COVID-19 costs for plexiglass barriers in county offices, upgrade of electrical capacity at the Medical Examiner's Office, and COVID testing of inmates and staff at the Jackson County Detention Center.</p>														
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$427,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$427,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$427,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:  <b>FROM:</b>                      040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td><b>FROM ACCT:</b> \$427,000</td> </tr> <tr> <td><b>TO:</b>  <b>CARES Act Fund</b>                      040-1233-58020 Facilities-MEO – Buildings and Improvements                      040-1204-56510 Facilities – Downtown Courthouse – Maint. &amp; Repair - Buildings                      040-2701-56060 Corrections- - Medical and Dental Services</td> <td><b>TO ACCT:</b> \$87,000 \$40,000 \$300,000</td> </tr> <tr> <td style="text-align: right;"><b>Total:</b></td> <td><b>\$427,000</b></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                      Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A                      Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$427,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$427,000	Amount budgeted for this item * (including transfers):	\$427,000	Source of funding (name of fund) and account code number: <b>FROM:</b> 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	<b>FROM ACCT:</b> \$427,000	<b>TO:</b> <b>CARES Act Fund</b> 040-1233-58020 Facilities-MEO – Buildings and Improvements 040-1204-56510 Facilities – Downtown Courthouse – Maint. & Repair - Buildings 040-2701-56060 Corrections- - Medical and Dental Services	<b>TO ACCT:</b> \$87,000 \$40,000 \$300,000	<b>Total:</b>	<b>\$427,000</b>
Amount authorized by this legislation this fiscal year:	\$427,000														
Amount previously authorized this fiscal year:	\$0														
Total amount authorized after this legislative action:	\$427,000														
Amount budgeted for this item * (including transfers):	\$427,000														
Source of funding (name of fund) and account code number: <b>FROM:</b> 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	<b>FROM ACCT:</b> \$427,000														
<b>TO:</b> <b>CARES Act Fund</b> 040-1233-58020 Facilities-MEO – Buildings and Improvements 040-1204-56510 Facilities – Downtown Courthouse – Maint. & Repair - Buildings 040-2701-56060 Corrections- - Medical and Dental Services	<b>TO ACCT:</b> \$87,000 \$40,000 \$300,000														
<b>Total:</b>	<b>\$427,000</b>														
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):                      Prior resolutions and (date):</p>														
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>														
<p><b>REQUEST SUMMARY</b></p>	<p>This ordinance appropriates \$427,000 in CARES Act funding to the Department of Public Works/Facilities for the purpose of providing funds to upgrade the electrical service at the Office Medical Examiner in the amount of \$87,000. These funds are necessary to upgrade electrical capacity to support the new LODOX equipment and other equipment needs purchased to provide capacity to meet needs of the current pandemic. A total of \$40,000 is provided to Facilities division to fund plexiglass barriers installed throughout the downtown courthouse to insure proper social distancing. Lastly, \$300,000 is provided to Corrections to pay for ongoing COVID-19 testing and laboratory services to continue periodic testing of staff and inmates at the Jackson County Detention Center. All work will be done by current County term and supply vendors.</p>														
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)</p>														

	<input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Ray M. Schatto</i>	Date: <i>10-14-20</i>
	Finance (Budget Approval): <i>If applicable</i>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <b>APPROVED</b>  <small>By Mark Lang at 11:26 am, Oct 14, 2020</small> </div>
	Division Manager: <i>Ray M. Schatto</i>	Date: <i>10-14-20</i>
	County Counselor's Office: <i>Bryan Crain</i>	Date: <i>10/15/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$427,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$80,000.00 from the undesignated fund balance of the 2020 Grant Fund, in acceptance of additional grant funds received by the Family Court Division from the State of Missouri Division of Youth Services.

**ORDINANCE NO. 5435**, October 19, 2020

**INTRODUCED BY** Charlie Franklin, County Legislator

WHEREAS, by Ordinance 5421, dated January 21, 2020, the Legislature did authorize the acceptance of grant funds for the Family Court Division's Juvenile Court Diversion Program grant from the Missouri Division of Youth Services in the amount of \$325,559.00; and,

WHEREAS, the Division of Youth Services has authorized additional funds for this grant in the amount of \$80,000.00 and an amendment to the scope of services to include the Parenting with Love and Limits Project; and,

WHEREAS, the Parenting with Love and Limits Project will combine parent education and group therapy programs with individual coaching sessions for adolescents and their parents; and,

WHEREAS, the grant amendment does not require local matching funds; and,

WHEREAS, an appropriation is necessary in order to place the additional grant funds in the proper spending accounts; now therefore,



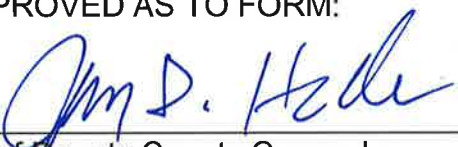
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be made from the undesignated fund balance of the 2020 Grant Fund:


<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund Juvenile Court Diversion 010-2150	45951 - Increase Revenues	\$80,000	
010-32810	Undesignated Fund Balance		\$80,000
010-32810	Undesignated Fund Balance	\$80,000	
Juvenile Court Diversion 010-2150	56790 – Other Contractual Svc.		\$80,000

BE IT FURTHER ORDAINED that all County officials be and hereby are authorized to execute any and all documents necessary to give effect to said grant.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached ordinance, Ordinance No 5435 introduced on October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5435.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 32810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$80,000.00

10/15/2020  
Date

  
\_\_\_\_\_  
Interim Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5435

Sponsor(s): Charlie Franklin

Date: October 19, 2020

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Juvenile Court Diversion Program</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$80,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$235,559</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$315,559</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>FROM ACCT 010-2810 80,000 TO ACCT 010-2150 80,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): 110,000.00          Prior Year Actual Amount Spent (if applicable): 48,321.00</p>	Amount authorized by this legislation this fiscal year:	\$80,000	Amount previously authorized this fiscal year:	\$235,559	Total amount authorized after this legislative action:	\$315,559	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number:	FROM ACCT 010-2810 80,000 TO ACCT 010-2150 80,000
Amount authorized by this legislation this fiscal year:	\$80,000										
Amount previously authorized this fiscal year:	\$235,559										
Total amount authorized after this legislative action:	\$315,559										
Amount budgeted for this item * (including transfers):	\$0										
Source of funding (name of fund) and account code number:	FROM ACCT 010-2810 80,000 TO ACCT 010-2150 80,000										
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): 5421 (1/21/20)          Prior resolutions and (date):</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Carl Bayless, Grant Accountant, 816-435-4775</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>This is a request to appropriate \$80,000 from the 2020 undesignated fund balance in acceptance of additional funds awarded to the Family Court Division by the Division of Youth Services to further support programs and services under the current grant named "Juvenile Court Diversion Program." The amendment to the program expands the scope to include the project called <i>Parenting with Love and Limits</i> which combines parent education and group therapy program with individual "coaching" (family therapy) sessions for adolescents and their parents. Ordinance 5421 was for the initial amount of \$235,559 and the additional amount is for \$80,000 for a total amount of \$325,559.00. The period covered by the Grant is July 1, 2020 through June 30, 2021.</p> <p>Please appropriate the \$80,000 into the account listed below:</p> <p>010-2150-56790 Other Contractual Services 80,000.00</p>										
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>										
<p><b>ATTACHMENTS</b></p>	<p>Award of Additional Funds</p>										

REVIEW	Department Director: <i>Theresa Byrd, Deputy Court Administrator Theresa L. Byrd</i>	Date: <del>XXXXXX</del> 10-16-2020
	Finance (Budget Approval): <b>APPROVED</b> <small>Signed: Matthias at 9:31 am, Oct 12, 2020</small>	Date:
	Division Manager: <i>Ryan M. Schabo</i>	Date: 10-16-20
	County Counselor's Office: <i>Byron O. Connerly</i>	Date: 10/16/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Undesignated fund balance	\$ 80,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 12, 2020

ORD # 5435

Department / Division	Character/Description	From	To
<b>Grant Fund - 010</b>			
2150 - Juvenile Court Diversion	45951 - Increase Revenues	80,000	
32810	Undesignated Fund Balance		80,000
32810	Undesignated Fund Balance	80,000	
2150 - Juvenile Court Diversion	56790 - Other Contractual Services		80,000
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <b>APPROVED</b>  <small>By Sarah Matthes at 9:31 am, Oct 12, 2020</small> </div>		<u>\$ 160,000</u>	<u>\$ 160,000</u>

Budgeting



**State of Missouri  
Department of Social Services  
Contract Amendment**

*Contract Description:* **Juvenile Court Diversion (JCD)**  
*Amendment Description:*  
**Addition of Parenting with Love and Limits**

*Contract #:* ER172-19012

*Amendment #* 003

*Amendment Date:* September 14, 2020

**Contractor Information:**

Contractor Name: 16th Judicial Circuit  
Mailing Address: 415 E. 12th Street  
City, State Zip: Kansas City, MO 64106

The above referenced contract between 16th Judicial Circuit and the Department of Social Services is hereby amended as follows:

1. The contract is amended for the period July 1, 2020 through June 30, 2021.
2. This amendment adds \$80,000 for the Parenting with Love and Limits (PLL) demonstration project per the revised Attachment 1.
3. This amendment shall be effective July 1, 2020 . All other terms and conditions of the contract shall remain unchanged.

~~~~~

*In witness thereof, the parties below hereby execute this agreement.*

*Theresa L. Byrd*

Authorized Signature for the Contractor

Deputy Court Administrator

Title

10-07-2020

Date

*Patrick Inelbeing*

Authorized Signature for the Department of Social Services

KM

October 8, 2020

Date

## Attachment 1

### DYS PLL Budget Breakdown for July 1 2020 to June 30 2021

| Budget Item                                           | Amount              |
|-------------------------------------------------------|---------------------|
| Parenting with Love and Limits (PLL)<br>contract      | \$ 20,000.00        |
| PLL Training Costs                                    | \$ 5,000.00         |
| PLL Supplies                                          | \$ 5,000.00         |
| Matrix Model Substance Abuse<br>Program contract      | \$ 9,750.00         |
| Matrix Model supplies and manuals                     | \$ 5,800.00         |
| Ad Hoc Group Against Crime contract<br>for counseling | \$ 34,450.00        |
| <b>TOTAL REQUEST</b>                                  | <b>\$ 80,000.00</b> |

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$11,563.00 within the 2020 Special Road and Bridge Fund and \$24,562.00 within the 2020 Park Fund and awarding a contract for the furnishing of an asset management software system for use by the Public Works and Parks + Rec Department to Pubworks/Tracker Software Corporation of Snowmass Village, Colorado, at an actual cost to the County in the amount of \$49,125.00, under the terms and conditions of Request for Proposals No.15-20.

**RESOLUTION NO. 20526**, October 19, 2020

**INTRODUCED BY** Crystal Williams, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited proposals on Request for Proposals (RFP) No. 4-20 for the furnishing of an asset management software system for the management of fleet vehicles for use by the Public Works and Parks + Rec Departments; and,

WHEREAS, a total of fifteen notifications were distributed and sixteen responses were received from the as following:

PubWorks/ Tracker Software  
Snowmass Village, CO

Dude Solutions  
Cary, NC

Central Square  
Lake Mary, FL

Assetfinda, British Columbia  
Vancouver, Canada

Faster Asset,  
Virginia Beach, VA

Dossier  
Burlington, NJ

DTS  
Orlando, FL

Asset Works 1  
Wayne, PA

Asset Works 2  
San Antonio, TX

ISM  
Carmichael, PA

TRM  
Fairfax, VA

ADSI  
Golden Valley, MN

Posdata  
Gig Harbor, WA

ZPR  
Naples, FL

eCIFM  
San Ramon, CA

GeoSpatial  
Phoenix, AZ

and,

WHEREAS, the proposals were evaluated by a committee of County associates from the using departments; and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a contract for the furnishing of an asset management software system to Pubworks/Tracker Software Corporation of Snowmass Village, CO, under the terms and conditions of RFP No. 15-20, for the reason



that it has submitted the lowest and best proposal as set forth in the attached recapitulation and analysis; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfers within the 2020 Special Road and Bridge and Park Funds be and hereby are made:

| <u>DEPARTMENT/DIVISION</u>                                                                                                                                                                           | <u>CHARACTER/DESCRIPTION</u>                                                                                                                                                                                                                                                                                                                                                                                      | <u>FROM</u>                                                                                                                                        | <u>TO</u> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Special Road and Bridge Fund<br>Road & Bridge Maintenance<br>004-1506<br>004-1506                                                                                                                    | 57230-Other Operating Supp.<br>56661-Software Purchases                                                                                                                                                                                                                                                                                                                                                           | \$11,563                                                                                                                                           | \$11,563  |
| Park Fund<br>Park Operations<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602<br>003-1602 | 56140-Travel Expense<br>56460-Refuse Collection<br>56510- Maint. & Repair<br>Building<br>56630-Rent- Auto<br>56676- Rent- Outside<br>Sanitation Fac.<br>56570- Maint. & Repair- Misc<br>57010-Office Supplies<br>57190- Wearing Appearel<br>57220- Garden & Agriculture<br>Supplies<br>57330-Plumbing Supplies<br>57340- Paint & Supplies<br>57350- Lumber Wood & Supp<br>57510- Small Tools & Minor<br>Equipment | \$ 717<br>\$ 2,000<br>\$ 1,000<br>\$ 500<br>\$ 2,500<br>\$ 3,000<br>\$ 1,550<br>\$ 500<br>\$ 1,045<br>\$ 1,000<br>\$ 2,000<br>\$ 2,400<br>\$ 1,000 |           |
| Natural Resources<br>003-1624<br>003-1624                                                                                                                                                            | 57220-Garden & Agriculture<br>Supplies<br>56790- Other Contractual                                                                                                                                                                                                                                                                                                                                                | \$ 3,000                                                                                                                                           |           |

|                             |                                         |          |
|-----------------------------|-----------------------------------------|----------|
|                             | Services                                | \$ 2,000 |
| 003-1624                    | 57510- Small Tools &<br>Minor Equipment | \$ 350   |
| Park Operations<br>003-1602 | 56661- Software Purchases               | \$24,562 |


and,

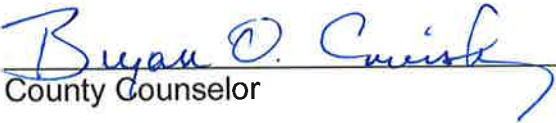
BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contracts.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20526 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 004 1506 57230  
ACCOUNT TITLE: Special Road & Bridge Fund  
Road & Bridge Maintenance  
Other Operating Supplies  
NOT TO EXCEED: \$11,563.00

ACCOUNT NUMBER: 003 1602 56140  
ACCOUNT TITLE: Park Fund  
Park Operations  
Travel Expense  
NOT TO EXCEED: \$717.00

ACCOUNT NUMBER: 003 1602 56460  
ACCOUNT TITLE: Park Fund  
Park Operations  
Refuse Collection  
NOT TO EXCEED: \$2,000.00

ACCOUNT NUMBER: 003 1602 56510  
ACCOUNT TITLE: Park Fund  
Park Operations  
Maint. & Repair- Buildings  
NOT TO EXCEED: \$1,000.00

ACCOUNT NUMBER: 003 1602 56630  
ACCOUNT TITLE: Park Fund  
Park Operations  
Rent - Auto  
NOT TO EXCEED: \$500.00

ACCOUNT NUMBER: 003 1602 56676  
ACCOUNT TITLE: Park Fund  
Park Operations  
Rent- Outside Sanitation Fac.  
NOT TO EXCEED: \$2,500.00

ACCOUNT NUMBER: 003 1602 56570  
ACCOUNT TITLE: Park Fund  
Park Operations  
Maint. & Repair - Misc  
NOT TO EXCEED: \$3,000.00

ACCOUNT NUMBER: 003 1602 57010  
ACCOUNT TITLE: Park Fund  
Park Operations  
Office Supplies  
NOT TO EXCEED: \$1,550.00

ACCOUNT NUMBER: 003 1602 57190  
ACCOUNT TITLE: Park Fund  
Park Operations  
Wearing Apparel  
NOT TO EXCEED: \$500.00

ACCOUNT NUMBER: 003 1602 57220  
ACCOUNT TITLE: Park Fund  
Park Operations  
Garden & Agriculture Supplies  
NOT TO EXCEED: \$1,045.00

ACCOUNT NUMBER: 003 1602 57330  
ACCOUNT TITLE: Park Fund  
Park Operations  
Plumbing Supplies  
NOT TO EXCEED: \$1,000.00

ACCOUNT NUMBER: 003 1602 57340  
ACCOUNT TITLE: Park Fund  
Park Operations  
Paint & Supplies  
NOT TO EXCEED: \$2,000.00

ACCOUNT NUMBER: 003 1602 57350  
ACCOUNT TITLE: Park Fund  
Park Operations  
Lumber Wood & Supplies  
NOT TO EXCEED: \$2,400.00

ACCOUNT NUMBER: 003 1602 57510  
ACCOUNT TITLE: Park Fund  
Park Operations  
Small Tools & Minor Equipment  
NOT TO EXCEED: \$1,000.00

ACCOUNT NUMBER: 003 1624 57220  
ACCOUNT TITLE: Park Fund  
Natural Resources  
Garden & Agriculture Supplies  
NOT TO EXCEED: \$3,000.00

ACCOUNT NUMBER: 003 1624 56790  
ACCOUNT TITLE: Park Fund  
Natural Resources  
Other Contractual Services  
NOT TO EXCEED: \$2,000.00



ACCOUNT NUMBER: 003 1624 57510  
ACCOUNT TITLE: Park Fund  
Natural Resources  
Small Tools & Minor Equipment  
NOT TO EXCEED: \$350.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 004 1506 56661  
ACCOUNT TITLE: Special Road & Bridge Fund  
Road & Bridge Maintenance  
Software Purchases  
NOT TO EXCEED: \$24,563.00

ACCOUNT NUMBER: 003 1602 56661  
ACCOUNT TITLE: Park Operations  
Software Purchases  
NOT TO EXCEED: \$24,562.00

10/15/20  
Date

  
Interim Chief Administrative Officer

ABSTRACT OF BIDS

*mailed*

*mailed*

Request for Proposal 15-20  
 Asset Management Software  
 Opens: 2:00 PM, CDT on 7/21/2020

| NO | DESCRIPTION | UNIT | QTY | AMOUNT | Vendor # | Vendor Name                                      | Location | AMOUNT             |
|----|-------------|------|-----|--------|----------|--------------------------------------------------|----------|--------------------|
|    |             |      |     |        | ✓        | ISM Services Carmichaels, PA                     |          | SEE BID <i>(M)</i> |
|    |             |      |     |        | ✓        | ECIFM Solutions, INC. San Ramon, CA              |          | SEE BID <i>(M)</i> |
|    |             |      |     |        | ✓        | Vendor # 3 Rob Sparks Austin, TX                 |          | SEE BID <i>(M)</i> |
|    |             |      |     |        | ✓        | Faster Asset Solutions Virginia Beach, VA        |          | SEE BID <i>(M)</i> |
|    |             |      |     |        | ✓        | Vendor # 5 Eric Adolf Zetterberg Minneapolis, MN |          | SEE BID <i>(M)</i> |

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED

ON: July 21, 2020 BY

*Marino*  
 CLERK OF THE LEGISLATURE

\_\_\_\_\_  
 PURCHASING

ABSTRACT OF BIDS *emailed*

Request for Proposal 15-20  
 Asset Management Software  
 Opens: 2:00 PM, CDT on 7/21/2020

| NO | DESCRIPTION                                           | UNIT | QTY | AMOUNT             | Vendor | AMOUNT             |
|----|-------------------------------------------------------|------|-----|--------------------|--------|--------------------|
|    | Joshua Parkin<br>c/o FASC<br>Peterborough, ON         |      |     | SEE BID <i>152</i> |        | SEE BID <i>152</i> |
|    | CentralSquare<br>Technologies<br>Lake Mary, FL        |      |     | SEE BID <i>153</i> |        | SEE BID <i>153</i> |
|    | ZPRO<br>Solutions, Inc.<br>Naples, FL                 |      |     | SEE BID <i>154</i> |        | SEE BID <i>154</i> |
|    | DTS<br>Data Transfer<br>Solutions, LLC<br>Orlando, FL |      |     | SEE BID <i>155</i> |        | SEE BID <i>155</i> |
|    | Vendor # 10<br>Jerry Ketoff                           |      |     |                    |        | SEE BID <i>156</i> |

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON: July 21, 2020, BY  
Wendy Rowland  
 CLERK OF THE LEGISLATURE  
 PURCHASING



ABSTRACT OF BIDS

|                                                                                             |             |      |     |        |        |        |        |        |        |
|---------------------------------------------------------------------------------------------|-------------|------|-----|--------|--------|--------|--------|--------|--------|
| Request for Proposal 15-20<br>Asset Management Software<br>Opens: 2:00 PM, CDT on 7/21/2020 |             |      |     |        |        |        |        |        |        |
| NO                                                                                          | DESCRIPTION | UNIT | QTY | AMOUNT | AMOUNT | AMOUNT | AMOUNT | AMOUNT | AMOUNT |

Vendor # 16  
Ronald Johnson

SEE BID # 15-20

CERTIFICATION OF BID OPENING  
BIDS WERE PUBLICLY  
OPENED AND RECORDED  
ON: July 21, 2020, BY  
Wanda H. Rowland  
CLERK OF THE LEGISLATURE  
[Signature]  
PURCHASING



**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20526


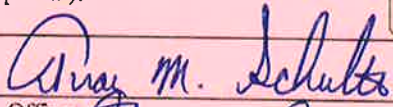

Sponsor(s): Crystal Williams

Date: October 19, 2020

|                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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-|----------|-------------------------------------------------------|--------|------------------------------------------------------------------------------|----------|--------------------------------------------------------------------------------|----------|-------------------------------------------------------------|----------|-------------------------------------------------------------|--------|---------------------------------------------------------------------------|----------|---------------------------------------------------------------|----------|--------------------------------------------------------------|----------|---------------------------------------------------------------------|----------|---------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------|----------|--------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------|--------|------------------------------------------------------------------------------|----------|--|--|--------------|-----------------|
| <b>SUBJECT</b>                                                                           | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the transfer of \$24,563 within the Road and Bridge Fund and \$24,562 within the Park Fund and authorizing the award of a contract to purchase an Asset Management Software System for use by the Public Works Department and the Parks + Rec Department from PubWorks/Tracker Software Corporation of Snowmass Village, Colorado in the amount of \$49,125 under the terms and conditions of Request for Proposal No. 15-20.</u></p>                                                                                                                                                                                                                                                                                                                                                  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                                                      |        |                                                                              |          |  |  |              |                 |
| <b>BUDGET INFORMATION</b><br><i>To be completed By Requesting Department and Finance</i> | <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>Amount authorized by this legislation this fiscal year:</td><td style="text-align: right;">\$49,125</td></tr> <tr><td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr><td>Total amount authorized after this legislative action:</td><td style="text-align: right;">\$49,125</td></tr> <tr><td>Amount budgeted for this item * (including transfers):</td><td style="text-align: right;">\$49,125</td></tr> <tr><td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr><td>TRANSFER FROM: 004-1506-57230 Road &amp; Bridge Fund, Public Works, Other Operating Supplies</td><td style="text-align: right;">\$11,563</td></tr> <tr><td>TRANSFER TO: 004-1506-56661 Road &amp; Bridge Fund, Public Works, Software Purchases</td><td style="text-align: right;">\$11,563</td></tr> <tr><td>004-1506-56661 Road &amp; Bridge Fund, Public Works, Software Purchases</td><td style="text-align: right;">\$13,000</td></tr> <tr><td>Sub-Total</td><td style="text-align: right;">\$24,563</td></tr> <tr><td> </td><td> </td></tr> <tr><td>TRANSFER FROM:</td><td></td></tr> <tr><td>003-1602-56140 Parks Fund, Park Operations, Travel Expense</td><td style="text-align: right;">\$ 717</td></tr> <tr><td>003-1602-56460 Parks Fund, Park Operations, Refuse Collections</td><td style="text-align: right;">\$ 2,000</td></tr> <tr><td>003-1602-56510 Parks Fund, Park Operations, Maintenance &amp; Repair Buildings</td><td style="text-align: right;">\$ 1,000</td></tr> <tr><td>003-1602-56630 Parks Fund, Park Operations, Rent-Auto</td><td style="text-align: right;">\$ 500</td></tr> <tr><td>003-1602-56676 Parks Fund, Park Operations, Rent Outside Sanitation Facility</td><td style="text-align: right;">\$ 2,500</td></tr> <tr><td>003-1602-56570 Parks Fund, Park Operations, Maintenance &amp; Repair Miscellaneous</td><td style="text-align: right;">\$ 3,000</td></tr> <tr><td>003-1602-57010 Parks Fund, Park Operations, Office Supplies</td><td style="text-align: right;">\$ 1,550</td></tr> <tr><td>003-1602-57190 Parks Fund, Park Operations, Wearing Apparel</td><td style="text-align: right;">\$ 500</td></tr> <tr><td>003-1602-57220 Parks Fund, Park Operations, Garden &amp; Agriculture Supplies</td><td style="text-align: right;">\$ 1,045</td></tr> <tr><td>003-1602-57330 Parks Fund, Park Operations, Plumbing Supplies</td><td style="text-align: right;">\$ 1,000</td></tr> <tr><td>003-1602-57340 Parks Fund, Park Operations, Paint &amp; Supplies</td><td style="text-align: right;">\$ 2,000</td></tr> <tr><td>003-1602-57350 Parks Fund, Park Operations, Lumber, Wood &amp; Supplies</td><td style="text-align: right;">\$ 2,400</td></tr> <tr><td>003-1602-57510 Parks Fund, Park Operations, Small Tools &amp; Minor Equipment</td><td style="text-align: right;">\$ 1,000</td></tr> <tr><td>003-1624-57220 Parks Fund, Natural Resources, Garden &amp; Agriculture Supplies</td><td style="text-align: right;">\$ 3,000</td></tr> <tr><td>003-1624-56790 Parks Fund, Natural Resources, Other Contractual Services</td><td style="text-align: right;">\$ 2,000</td></tr> <tr><td>003-1624-57510 Parks Fund, Natural Resources, Small Tools &amp; Minor Equipment</td><td style="text-align: right;">\$ 350</td></tr> <tr><td>TRANSFER TO: 003-1602-56661 Parks Fund, Parks Operations, Software Purchases</td><td style="text-align: right;">\$24,562</td></tr> <tr><td> </td><td> </td></tr> <tr><td><b>TOTAL</b></td><td style="text-align: right;"><b>\$49,125</b></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>         Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____</p> <p>Prior Year Actual Amount Spent (if applicable): _____</p> | Amount authorized by this legislation this fiscal year: | \$49,125 | Amount previously authorized this fiscal year: |  | Total amount authorized after this legislative action: | \$49,125 | Amount budgeted for this item * (including transfers): | \$49,125 | Source of funding (name of fund) and account code number: |  | TRANSFER FROM: 004-1506-57230 Road & Bridge Fund, Public Works, Other Operating Supplies | \$11,563 | TRANSFER TO: 004-1506-56661 Road & Bridge Fund, Public Works, Software Purchases | \$11,563 | 004-1506-56661 Road & Bridge Fund, Public Works, Software Purchases | \$13,000 | Sub-Total | \$24,563 |  |  | TRANSFER FROM: |  | 003-1602-56140 Parks Fund, Park Operations, Travel Expense | \$ 717 | 003-1602-56460 Parks Fund, Park Operations, Refuse Collections | \$ 2,000 | 003-1602-56510 Parks Fund, Park Operations, Maintenance & Repair Buildings | \$ 1,000 | 003-1602-56630 Parks Fund, Park Operations, Rent-Auto | \$ 500 | 003-1602-56676 Parks Fund, Park Operations, Rent Outside Sanitation Facility | \$ 2,500 | 003-1602-56570 Parks Fund, Park Operations, Maintenance & Repair Miscellaneous | \$ 3,000 | 003-1602-57010 Parks Fund, Park Operations, Office Supplies | \$ 1,550 | 003-1602-57190 Parks Fund, Park Operations, Wearing Apparel | \$ 500 | 003-1602-57220 Parks Fund, Park Operations, Garden & Agriculture Supplies | \$ 1,045 | 003-1602-57330 Parks Fund, Park Operations, Plumbing Supplies | \$ 1,000 | 003-1602-57340 Parks Fund, Park Operations, Paint & Supplies | \$ 2,000 | 003-1602-57350 Parks Fund, Park Operations, Lumber, Wood & Supplies | \$ 2,400 | 003-1602-57510 Parks Fund, Park Operations, Small Tools & Minor Equipment | \$ 1,000 | 003-1624-57220 Parks Fund, Natural Resources, Garden & Agriculture Supplies | \$ 3,000 | 003-1624-56790 Parks Fund, Natural Resources, Other Contractual Services | \$ 2,000 | 003-1624-57510 Parks Fund, Natural Resources, Small Tools & Minor Equipment | \$ 350 | TRANSFER TO: 003-1602-56661 Parks Fund, Parks Operations, Software Purchases | \$24,562 |  |  | <b>TOTAL</b> | <b>\$49,125</b> |
| Amount authorized by this legislation this fiscal year:                                  | \$49,125                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Amount previously authorized this fiscal year:                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Total amount authorized after this legislative action:                                   | \$49,125                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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                                                      |        |                                                                              |          |  |  |              |                 |
| Amount budgeted for this item * (including transfers):                                   | \$49,125                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Source of funding (name of fund) and account code number:                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| TRANSFER FROM: 004-1506-57230 Road & Bridge Fund, Public Works, Other Operating Supplies | \$11,563                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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                                                      |        |                                                                              |          |  |  |              |                 |
| TRANSFER TO: 004-1506-56661 Road & Bridge Fund, Public Works, Software Purchases         | \$11,563                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 004-1506-56661 Road & Bridge Fund, Public Works, Software Purchases                      | \$13,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Sub-Total                                                                                | \$24,563                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| TRANSFER FROM:                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                                      |        |                                                                              |          |  |  |              |                 |
| 003-1602-56140 Parks Fund, Park Operations, Travel Expense                               | \$ 717                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      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| 003-1602-56460 Parks Fund, Park Operations, Refuse Collections                           | \$ 2,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1602-56510 Parks Fund, Park Operations, Maintenance & Repair Buildings               | \$ 1,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1602-56630 Parks Fund, Park Operations, Rent-Auto                                    | \$ 500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      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| 003-1602-56676 Parks Fund, Park Operations, Rent Outside Sanitation Facility             | \$ 2,500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1602-56570 Parks Fund, Park Operations, Maintenance & Repair Miscellaneous           | \$ 3,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1602-57010 Parks Fund, Park Operations, Office Supplies                              | \$ 1,550                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1602-57190 Parks Fund, Park Operations, Wearing Apparel                              | \$ 500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      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| 003-1602-57220 Parks Fund, Park Operations, Garden & Agriculture Supplies                | \$ 1,045                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1602-57330 Parks Fund, Park Operations, Plumbing Supplies                            | \$ 1,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1602-57340 Parks Fund, Park Operations, Paint & Supplies                             | \$ 2,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1602-57350 Parks Fund, Park Operations, Lumber, Wood & Supplies                      | \$ 2,400                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1602-57510 Parks Fund, Park Operations, Small Tools & Minor Equipment                | \$ 1,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1624-57220 Parks Fund, Natural Resources, Garden & Agriculture Supplies              | \$ 3,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1624-56790 Parks Fund, Natural Resources, Other Contractual Services                 | \$ 2,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| 003-1624-57510 Parks Fund, Natural Resources, Small Tools & Minor Equipment              | \$ 350                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      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| TRANSFER TO: 003-1602-56661 Parks Fund, Parks Operations, Software Purchases             | \$24,562                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| <b>TOTAL</b>                                                                             | <b>\$49,125</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| PRIOR LEGISLATION                                                         | Prior ordinances and (date):<br>Prior resolutions and (date):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              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| CONTACT INFORMATION                                                       | RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               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                                 |          |                                                                           |                                                           |          |
| REQUEST SUMMARY                                                           | <p>The Public Works Department and the Parks + Rec Department would like to purchase an Asset Management Software System to manage their fleet of vehicles, equipment and infrastructure. The Purchasing Department issued Request for Proposal No. 15-20 in response to these requirements.</p> <p>A total of fifteen notifications were distributed and sixteen responses were received and evaluated as follows:</p> <table border="1"> <thead> <tr> <th>Respondent with City and State</th> <th>Points Awarded</th> </tr> </thead> <tbody> <tr> <td>Pub Works/Tracker Software, Snowmass Village, CO</td> <td>99</td> </tr> <tr> <td>Dude Solutions, Cary, NC</td> <td>77</td> </tr> <tr> <td>Central Square, Lake Mary, FL</td> <td>74</td> </tr> <tr> <td>Assetfinda, British Columbia, Vancouver, Canada</td> <td>74</td> </tr> <tr> <td>Faster Asset, Virginia Beach, VA</td> <td>63</td> </tr> <tr> <td>Dossier, Burlington, NJ</td> <td>58</td> </tr> <tr> <td>DTS, Orlando, FL</td> <td>54</td> </tr> <tr> <td>Asset Works 1, Wayne, PA</td> <td>53</td> </tr> <tr> <td>Asset Works 2, San Antonio, TX</td> <td>51</td> </tr> <tr> <td>ISM, Carmichael, PA</td> <td>50</td> </tr> <tr> <td>TRM, Fairfax, VA</td> <td>50</td> </tr> <tr> <td>ADSI, Golden Valley, MN</td> <td>45</td> </tr> <tr> <td>Posdata, Gig Harbor, WA</td> <td>43</td> </tr> <tr> <td>ZPR, Naples, FL</td> <td>41</td> </tr> <tr> <td>eCIFM, San Ramon, CA</td> <td>37</td> </tr> <tr> <td>GeoSpatial, Phoenix, AZ</td> <td>29</td> </tr> </tbody> </table> <p>Points were assigned for Responsiveness to Request for Proposal (5); Proposed System and Services (10); Proposed Timeline (10); Respondent's Experience and Qualifications (25) and Pricing (50).</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Public Works Department, the Parks + Rec Department and the Purchasing Department recommend the Award of a Contract for the purchase of an Asset Management Software System to PubWorks/Tracker Software Corporation of Snowmass Village, Colorado in the amount of \$49,125 under the terms and conditions of Request for Proposal No. 15-20, as the best qualified respondent.</p> <p>The Director of Finance and Purchasing recommends the transfer of funds as follows:</p> <table border="1"> <thead> <tr> <th>Transfer From:</th> <th>Transfer to:</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>004-1506-57230 Road &amp; Bridge, Public Works, Other Operating</td> <td>004-1506-56661 Road &amp; Bridge, Public Works, Software Purchases</td> <td>\$ 11,563</td> </tr> <tr> <td>003-1602-56140 Parks, Park Operations, Travel Expense</td> <td>003-1602-56661 Parks, Park Operations, Software Purchases</td> <td>\$ 717</td> </tr> <tr> <td>003-1602-56460 Parks, Park Operations, Refuse Collections</td> <td>003-1602-56661 Parks, Park Operations, Software Purchases</td> <td>\$ 2,000</td> </tr> <tr> <td>003-1602-56510 Parks, Park Operations, Maintenance &amp; Repair Buildings</td> <td>003-1602-56661 Parks, Park Operations, Software Purchases</td> <td>\$ 1,000</td> </tr> <tr> <td>003-1602-56630 Parks, Park Operations, Rent-Auto</td> <td>003-1602-56661 Parks, Park Operations, Software Purchases</td> <td>\$ 500</td> </tr> <tr> <td>003-1602-56676 Parks, Park Operations, Rent Outside Sanitation Facility</td> <td>003-1602-56661 Parks, Park Operations, Software Purchases</td> <td>\$ 2,500</td> </tr> <tr> <td>003-1602-56570 Parks, Park Operations, Maintenance &amp; Repair Miscellaneous</td> <td>003-1602-56661 Parks, Park Operations, Software Purchases</td> <td>\$ 3,000</td> </tr> </tbody> </table> | Respondent with City and State | Points Awarded | Pub Works/Tracker Software, Snowmass Village, CO | 99 | Dude Solutions, Cary, NC | 77 | Central Square, Lake Mary, FL | 74 | Assetfinda, British Columbia, Vancouver, Canada | 74 | Faster Asset, Virginia Beach, VA | 63 | Dossier, Burlington, NJ | 58 | DTS, Orlando, FL | 54 | Asset Works 1, Wayne, PA | 53 | Asset Works 2, San Antonio, TX | 51 | ISM, Carmichael, PA | 50 | TRM, Fairfax, VA | 50 | ADSI, Golden Valley, MN | 45 | Posdata, Gig Harbor, WA | 43 | ZPR, Naples, FL | 41 | eCIFM, San Ramon, CA | 37 | GeoSpatial, Phoenix, AZ | 29 | Transfer From: | Transfer to: | Amount | 004-1506-57230 Road & Bridge, Public Works, Other Operating | 004-1506-56661 Road & Bridge, Public Works, Software Purchases | \$ 11,563 | 003-1602-56140 Parks, Park Operations, Travel Expense | 003-1602-56661 Parks, Park Operations, Software Purchases | \$ 717 | 003-1602-56460 Parks, Park Operations, Refuse Collections | 003-1602-56661 Parks, Park Operations, Software Purchases | \$ 2,000 | 003-1602-56510 Parks, Park Operations, Maintenance & Repair Buildings | 003-1602-56661 Parks, Park Operations, Software Purchases | \$ 1,000 | 003-1602-56630 Parks, Park Operations, Rent-Auto | 003-1602-56661 Parks, Park Operations, Software Purchases | \$ 500 | 003-1602-56676 Parks, Park Operations, Rent Outside Sanitation Facility | 003-1602-56661 Parks, Park Operations, Software Purchases | \$ 2,500 | 003-1602-56570 Parks, Park Operations, Maintenance & Repair Miscellaneous | 003-1602-56661 Parks, Park Operations, Software Purchases | \$ 3,000 |
| Respondent with City and State                                            | Points Awarded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Pub Works/Tracker Software, Snowmass Village, CO                          | 99                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| Dude Solutions, Cary, NC                                                  | 77                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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                                 |          |                                                                           |                                                           |          |
| Central Square, Lake Mary, FL                                             | 74                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| Assetfinda, British Columbia, Vancouver, Canada                           | 74                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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                                 |          |                                                                           |                                                           |          |
| Faster Asset, Virginia Beach, VA                                          | 63                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| Dossier, Burlington, NJ                                                   | 58                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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                                 |          |                                                                           |                                                           |          |
| DTS, Orlando, FL                                                          | 54                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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                                 |          |                                                                           |                                                           |          |
| Asset Works 1, Wayne, PA                                                  | 53                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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                                 |          |                                                                           |                                                           |          |
| Asset Works 2, San Antonio, TX                                            | 51                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| ISM, Carmichael, PA                                                       | 50                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| TRM, Fairfax, VA                                                          | 50                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| ADSI, Golden Valley, MN                                                   | 45                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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                                 |          |                                                                           |                                                           |          |
| Posdata, Gig Harbor, WA                                                   | 43                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| ZPR, Naples, FL                                                           | 41                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| eCIFM, San Ramon, CA                                                      | 37                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| GeoSpatial, Phoenix, AZ                                                   | 29                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         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| 004-1506-57230 Road & Bridge, Public Works, Other Operating               | 004-1506-56661 Road & Bridge, Public Works, Software Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 11,563                      |                |                                                  |    |                          |    |                               |    |                                                 |    |                                  |    |                         |    |                  |    |                          |    |                                |    |                     |    |                  |    |                         |    |                         |    |                 |    |                      |    |                         |    |                |              |        |                                                             |                                                                |           |                                                       |                                                           |        |                                                           |                                                           |          |                                                                       |                                                           |          |                                                  |                                                           |        |                                                                         |                                                           |          |                                                                           |                                                           |          |
| 003-1602-56140 Parks, Park Operations, Travel Expense                     | 003-1602-56661 Parks, Park Operations, Software Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 717                         |                |                                                  |    |                          |    |                               |    |                                                 |    |                                  |    |                         |    |                  |    |                          |    |                                |    |                     |    |                  |    |                         |    |                         |    |                 |    |                      |    |                         |    |                |              |        |                                                             |                                                                |           |                                                       |                                                           |        |                                                           |                                                           |          |                                                                       |                                                           |          |                                                  |                                                           |        |                                                                         |                                                           |          |                                                                           |                                                           |          |
| 003-1602-56460 Parks, Park Operations, Refuse Collections                 | 003-1602-56661 Parks, Park Operations, Software Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 2,000                       |                |                                                  |    |                          |    |                               |    |                                                 |    |                                  |    |                         |    |                  |    |                          |    |                                |    |                     |    |                  |    |                         |    |                         |    |                 |    |                      |    |                         |    |                |              |        |                                                             |                                                                |           |                                                       |                                                           |        |                                                           |                                                           |          |                                                                       |                                                           |          |                                                  |                                                           |        |                                                                         |                                                           |          |                                                                           |                                                           |          |
| 003-1602-56510 Parks, Park Operations, Maintenance & Repair Buildings     | 003-1602-56661 Parks, Park Operations, Software Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 1,000                       |                |                                                  |    |                          |    |                               |    |                                                 |    |                                  |    |                         |    |                  |    |                          |    |                                |    |                     |    |                  |    |                         |    |                         |    |                 |    |                      |    |                         |    |                |              |        |                                                             |                                                                |           |                                                       |                                                           |        |                                                           |                                                           |          |                                                                       |                                                           |          |                                                  |                                                           |        |                                                                         |                                                           |          |                                                                           |                                                           |          |
| 003-1602-56630 Parks, Park Operations, Rent-Auto                          | 003-1602-56661 Parks, Park Operations, Software Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 500                         |                |                                                  |    |                          |    |                               |    |                                                 |    |                                  |    |                         |    |                  |    |                          |    |                                |    |                     |    |                  |    |                         |    |                         |    |                 |    |                      |    |                         |    |                |              |        |                                                             |                                                                |           |                                                       |                                                           |        |                                                           |                                                           |          |                                                                       |                                                           |          |                                                  |                                                           |        |                                                                         |                                                           |          |                                                                           |                                                           |          |
| 003-1602-56676 Parks, Park Operations, Rent Outside Sanitation Facility   | 003-1602-56661 Parks, Park Operations, Software Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 2,500                       |                |                                                  |    |                          |    |                               |    |                                                 |    |                                  |    |                         |    |                  |    |                          |    |                                |    |                     |    |                  |    |                         |    |                         |    |                 |    |                      |    |                         |    |                |              |        |                                                             |                                                                |           |                                                       |                                                           |        |                                                           |                                                           |          |                                                                       |                                                           |          |                                                  |                                                           |        |                                                                         |                                                           |          |                                                                           |                                                           |          |
| 003-1602-56570 Parks, Park Operations, Maintenance & Repair Miscellaneous | 003-1602-56661 Parks, Park Operations, Software Purchases                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 3,000                       |                |                                                  |    |                          |    |                               |    |                                                 |    |                                  |    |                         |    |                  |    |                          |    |                                |    |                     |    |                  |    |                         |    |                         |    |                 |    |                      |    |                         |    |                |              |        |                                                             |                                                                |           |                                                       |                                                           |        |                                                           |                                                           |          |                                                                       |                                                           |          |                                                  |                                                           |        |                                                                         |                                                           |          |                                                                           |                                                           |          |

|             |                                                                                                                                                                                                                                                                                               |                                                                                      |                     |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------|
|             | 003-1602-57010 Parks, Park Operations, Office Supplies                                                                                                                                                                                                                                        | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 1,550            |
|             | 003-1602-57190 Parks, Park Operations, Wearing Apparel                                                                                                                                                                                                                                        | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 500              |
|             | 003-1602-57220 Parks, Park Operations, Garden & Agriculture Supplies                                                                                                                                                                                                                          | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 1,045            |
|             | 003-1602-57330 Parks, Park Operations, Plumbing Supplies                                                                                                                                                                                                                                      | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 1,000            |
|             | 003-1602-57340 Parks, Park Operations, Paint & Supplies                                                                                                                                                                                                                                       | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 2,000            |
|             | 003-1602-57350 Parks, Park Operations, Lumber, Wood & Supplies                                                                                                                                                                                                                                | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 2,400            |
|             | 003-1602-57510 Parks, Park Operations, Small Tools & Minor Equipment                                                                                                                                                                                                                          | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 1,000            |
|             | 003-1624-57220 Parks, Natural Resources, Garden & Agriculture Supplies                                                                                                                                                                                                                        | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 3,000            |
|             | 003-1624-56790 Parks, Natural Resources, Other Contractual Services                                                                                                                                                                                                                           | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 2,000            |
|             | 003-1624-57510 Parks, Natural Resources, Small Tools & Minor Equipment                                                                                                                                                                                                                        | 003-1602-56661 Parks, Park Operations, Software Purchases                            | \$ 350              |
| CLEARANCE   | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A<br><input type="checkbox"/> Business License Verified (Purchasing & Department) N/A<br><input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) |                                                                                      |                     |
| COMPLIANCE  | <input type="checkbox"/> MBE Goals<br><input type="checkbox"/> WBE Goals<br><input type="checkbox"/> VBE Goals<br>No goals assigned                                                                                                                                                           |                                                                                      |                     |
| ATTACHMENTS | Bid Abstract, Recommendation of Award from Brian Gaddie, Director of Public Works, a Recaps of Scores from the Evaluation Committee and the pertinent pages of PubWorks/Tracker Software's proposal.                                                                                          |                                                                                      |                     |
| REVIEW      | <br>Department Director:                                                                                                                                                                                   |                                                                                      | Date:<br>9-22-2020  |
|             | Finance (Budget Approval):<br>If applicable                                                                                                                                                                                                                                                   | <b>APPROVED</b><br>By Mark Lang at 12:12 pm, Sep 23, 2020                            | Date:               |
|             | Division Manager:                                                                                                                                                                                                                                                                             |   | Date:<br>10-12-2020 |
|             | County Counselor's Office:                                                                                                                                                                                                                                                                    |  | Date:<br>10/14/20   |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**Fiscal Note:**

Funds sufficient for this transfer are available from the sources indicated below.

PC# \_\_\_\_\_

Date: September 29, 2020

RES # 20526

| Department / Division                     | Character/Description                | From             | To               |
|-------------------------------------------|--------------------------------------|------------------|------------------|
| <b>004 Special Road &amp; Bridge Fund</b> |                                      |                  |                  |
| 1506 Road & Bridge Maintenance            | 57230 Other Operating Supplies       | \$ 11,563        | \$ -             |
| 1506 Road & Bridge Maintenance            | 56661 Software Purchases             | -                | 11,563           |
|                                           |                                      | <u>\$ 11,563</u> | <u>\$ 11,563</u> |
| <b>003 Park Fund</b>                      |                                      |                  |                  |
| 1602 Park Operations                      | 56140 Travel Expense                 | \$ 717           | \$ -             |
| 1602 Park Operations                      | 56460 Refuse Collection              | 2,000            | -                |
| 1602 Park Operations                      | 56510 Maint. & Repair - Buildings    | 1,000            | -                |
| 1602 Park Operations                      | 56630 Rent - Auto                    | 500              | -                |
| 1602 Park Operations                      | 56676 Rent - Outside Sanitation Fac. | 2,500            | -                |
| 1602 Park Operations                      | 56570 Maint. & Repair - Misc.        | 3,000            | -                |
| 1602 Park Operations                      | 57010 Office Supplies                | 1,550            | -                |
| 1602 Park Operations                      | 57190 Wearing Apparel                | 500              | -                |
| 1602 Park Operations                      | 57220 Garden & Agriculture Supplies  | 1,045            | -                |
| 1602 Park Operations                      | 57330 Plumbing Supplies              | 1,000            | -                |
| 1602 Park Operations                      | 57340 Paint & Supplies               | 2,000            | -                |
| 1602 Park Operations                      | 57350 Lumber Wood & Supplies         | 2,400            | -                |
| 1602 Park Operations                      | 57510 Small Tools & Minor Equipment  | 1,000            | -                |
| 1624 Natural Resources                    | 57220 Garden & Agriculture Supplies  | 3,000            | -                |
| 1624 Natural Resources                    | 56790 Other Contractual Services     | 2,000            | -                |
| 1624 Natural Resources                    | 57510 Small Tools & Minor Equipment  | 350              | -                |
| 1602 Park Operations                      | 56661 Software Purchases             |                  | 24,562           |
|                                           |                                      | <u>\$ 24,562</u> | <u>\$ 24,562</u> |

**Fiscal Note:**

This expenditure was included in the Annual Budget

PC# \_\_\_\_\_

| Department / Division                     | Character/Description    | Not to Exceed    |
|-------------------------------------------|--------------------------|------------------|
| <b>004 Special Road &amp; Bridge Fund</b> |                          |                  |
| 1506 Road & Bridge Maintenance            | 56661 Software Purchases | \$ 24,563        |
| <b>003 Park Fund</b>                      |                          |                  |
| 1602 Park Operations                      | 56661 Software Purchases | \$ 24,562        |
|                                           |                          | <u>\$ 49,125</u> |

**APPROVED**

*By Mark Lang at 12:12 pm, Sep 29, 2020*

Budget Office



## JACKSON COUNTY Public Works Department

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

### Memorandum

To: Barbara Casamento, Purchasing Supervisor  
From: Brian Gaddie, P.E., Director of Public Works  
Date: September 8, 2020  
Re: RFP 15-20 Committee Evaluation and Recommendation  
PW and Parks Asset Management Software

On August 4, 2020, Jackson County Finance and Purchasing Department received 16 qualified responses to the Request for Proposals 15-20. The Committee (PW and Parks) reviewed, discussed, evaluated, and scored the proposals. Based on the responsiveness, proposed system, timeline, experience and pricing, per the evaluation criteria, the committee recommends **PubWorks** be awarded a contract to accomplish the work.

Attached to this memo are the individual and composite scoring sheets from the committee. In addition, the funding sources from both Public Works and Parks + Rec can be found on the subsequent page to this memo. Thank you for your consideration and please let me know if you have any questions.

Professionally,

A handwritten signature in black ink, appearing to read "B. Gaddie", with a long horizontal line extending to the right.

Brian D Gaddie, PE  
Director of Public Works





## JACKSON COUNTY Public Works Department

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

The Public Works Department would like to award the contract as summarized below:

Total Not to Exceed Fee                      \$49,125.00

### Funding:

#### Public Works

##### Transfer from:

|                |          |
|----------------|----------|
| 004-1506-57230 | \$11,563 |
| 004-1506-56661 | \$13,000 |

Total all accounts above:                      \$24,563  
To 004-1506-56661 Software Purchases

#### Parks

##### Transfer from:

|                |                     |         |
|----------------|---------------------|---------|
| 003-1602-56140 | Travel              | \$717   |
| 003-1602-56460 | Refuse Collection   | \$2,000 |
| 003-1602-56510 | M&R Buildings       | \$1,000 |
| 003-1602-56630 | Rent-Auto           | \$500   |
| 003-1602-56676 | Portable toilets    | \$2,500 |
| 003-1602-56570 | M&R Misc            | \$3,000 |
| 003-1602-57010 | Office supplies     | \$1,550 |
| 003-1602-57190 | Wearing apparel     | \$500   |
| 003-1602-57720 | Garden/Ag supply    | \$1,045 |
| 003-1602-57330 | Plumbing supplies   | \$1,000 |
| 003-1602-57340 | Paint               | \$2,000 |
| 003-1602-57350 | Lumber              | \$2,400 |
| 003-1602-57510 | small tools         | \$1,000 |
| 003-1624-57220 | Garden Ag supply    | \$3,000 |
| 003-1624-56790 | Other Contract serv | \$2,000 |
| 003-1624-57510 | small tools         | \$350   |

Total all accounts above =                      \$24,562  
To 003-1602-56661 Software Purchases

*Frank White, Jr., County Executive*

**RFQ 15-20 - PUBLIC WORKS AND PARKS ASSET MANAGEMENT SOFTWARE**

**COMPOSITE SELECTION SCORE SHEET**

9/9/2020

**INDIVIDUAL RANKING FOR EACH FIRM**

| <b>FIRM NAME</b>                      | <b>Member 1</b> | <b>Member 2</b> | <b>Member 3</b> | <b>AVG OF SCORES</b> | <b>RANKING OF FIRM</b> |
|---------------------------------------|-----------------|-----------------|-----------------|----------------------|------------------------|
| <b>Dude Solutions</b>                 | 81              | 75              | 75              | 77                   | 2                      |
| <b>dts</b>                            | 53              | 46              | 62              | 54                   | 7                      |
| <b>FASTER</b>                         | 67              | 55              | 66              | 63                   | 5                      |
| <b>eCIFM</b>                          | 42              | 34              | 34              | 37                   | 15                     |
| <b>ISM</b>                            | 55              | 47              | 47              | 50                   | 10                     |
| <b>TRM</b>                            | 56              | 47              | 48              | 50                   | 11                     |
| <b>ADSI</b>                           | 50              | 42              | 42              | 45                   | 12                     |
| <b>Asset Works LLC Wayne Pa</b>       | 49              | 57              | 52              | 53                   | 8                      |
| <b>geospatial</b>                     | 38              | 25              | 23              | 29                   | 16                     |
| <b>ZPR</b>                            | 45              | 37              | 40              | 41                   | 14                     |
| <b>Assetfinda</b>                     | 85              | 71              | 65              | 74                   | 4                      |
| <b>Dossier</b>                        | 60              | 53              | 61              | 58                   | 6                      |
| <b>POSDATA</b>                        | 52              | 39              | 39              | 43                   | 13                     |
| <b>PubWorks</b>                       | 96              | 100             | 100             | 99                   | 1                      |
| <b>Central Square</b>                 | 77              | 72              | 73              | 74                   | 3                      |
| <b>Asset Works LLC San Antonio Tx</b> | 46              | 52              | 54              | 51                   | 9                      |

(1) Get rankings from individual forms from each person

(2) Sum across for each firm.

(3) Write in 1 thru X representing the lowest sum to the largest sum

**PUBWORKS LICENSE AGREEMENT FOR COMPUTER SOFTWARE & SERVICES**

Agreement made this \_\_\_\_\_ day of September, 2020, between Tracker Software Corporation, Inc., doing business as **PubWorks**, a Colorado Corporation, with a place of business at PO Box 6502, Snowmass Village, CO 81615 ("TSC") and Jackson County ("Customer"), a political subdivision of the State of Missouri.

In consideration of the terms and conditions set forth in this Agreement, the parties agree as follows:

**1. Nature of Agreement**

The purpose of this Agreement is to specify the terms and conditions under which TSC shall provide a perpetual license for use of its computer software program (**PubWorks**) including installation, data conversion, training, and other services for Customer for the duration of this Agreement.

**2. Scope of Services**

TSC shall provide its **PubWorks** application software and services for Customer, as outlined in its response to the County's RFP 15-20, dated May 19<sup>th</sup>, 2020 and incorporated herein by reference.

**2.1 Software & Related Services**

This agreement includes the following software modules and services listed in the table below. **PubWorks** is sold as a perpetual site license exclusively for the Customer, its divisions, and employees, placing no limit on the number of Customers or PCs on which the software is installed.

| <b>Charge Description</b>                   | <b>Quantity</b> | <b>Rate</b>  | <b>Total<sup>1</sup></b> |
|---------------------------------------------|-----------------|--------------|--------------------------|
| Asset Management Core Module (Required)     | 1               | \$ 12,500    | \$ 12,500                |
| Service Requests Module                     | 1               | \$ 2,500     | \$ 2,500                 |
| Work Orders Module                          | 1               | \$ 2,500     | \$ 2,500                 |
| Fleet Maintenance Module                    | 1               | \$ 5,000     | \$ 5,000                 |
| Inspections Module                          | 1               | \$ 5,000     | \$ 5,000                 |
| GIS MapViewer <sup>1</sup>                  | 1               | \$ 5,000     | \$ 5,000                 |
| PubWorks Mobile Application                 | 1               | \$ 5,000     | \$ 5,000                 |
| Departmentalization Add-On                  | 1               | \$ 5,000     | \$ 5,000                 |
| Onsite Instructor Travel Expenses           | 1               | \$ 2,000     | \$ 2,000                 |
| Annual Software Maintenance for months 7-12 | 1               | \$ 4,625     | \$ 4,625                 |
| <b>Software Total</b>                       |                 |              | <b>\$ 49,125</b>         |
| Basic Installation and Data Conversion      | <=50 Hours      | \$ 125/Hour  | Included                 |
| GIS Data Conversion                         | <=15 Layers     | \$ 125/Layer | Included                 |
| Onsite User Training                        | 4 Days          | \$ 975/Day   | Included                 |
| <b>Implementation Services</b>              |                 |              | <b>Included</b>          |
| <b>Total Program Cost</b>                   |                 |              | <b>\$ 49,125</b>         |

<sup>1</sup>The PubWorks MapViewer has been built using ESRI's ArcEngine. A concurrent ArcGIS license would be necessary for each desktop utilizing the desktop mapping capabilities.

## **PUBWORKS LICENSE AGREEMENT FOR COMPUTER SOFTWARE & SERVICES**

### **2.2 Services**

This agreement includes the following: **(50)** Hours of installation, configuration, set up and data conversion of the County's existing CarteGraph data from 2016 to present, as well as additional listing data provided in Excel format; Conversion of **(15)** Layers of GIS Data Layers; 4 Days of Onsite Training or 24 Hours of Web-based training, based on customer preference and current state and local restrictions related to Covid-19.

Additional data conversion hours exceeding 50 Hours shall be billed at a rate of **\$125** per Hour. Additional GIS layers may be invoiced at a rate of **\$125** per Layer.

If Onsite Training is conducted, Instructor Travel Costs will be billed additional, and "as actual." Training costs include reasonable and customary airfare, car rental, lodging, and meals. Travel costs will not exceed **\$2,000**.

### **2.3 Software Support**

Software support is the correction of any "bug", or program error, which interferes with the correct running of the program. Software support assistance is available by phone, email, or Internet to help your program operator(s) handle those problems/issues for which they need assistance. Software support does not include new programming, restoration of data, additional onsite work, or hardware problems for which there would be a negotiated charge. Software support is available by phone, or via email during regular business hours – Monday through Friday, **(8:00 am-6:00 pm Central Time.)** Customer Support is provided by trained and experienced customer support representatives and/or system engineers.

### **2.4 Annual Software Maintenance and Support (ASM)**

Customer support is free for the first six months (October 2020 through March 2021) and is explicitly itemized in the above pricing table for the second six months (April 2021 through September 2021). Thereafter, ASM will be invoiced annually in October.

Based on the quote above, initial ASM shall be **\$9,250 annually**, which includes an annual **PubWorks** Cloud Fee of **\$750**.

An active Support and Maintenance agreement entitles you to unlimited customer support, any program updates, new versions, and all enhancements at no additional charge. These annual fees may increase over time to reflect the increased cost of doing business as determined by the US Consumer Price Index. If new modules are purchased during this agreement, ASM will increase by 20% of the cost of the new module.

### **2.5 PubWorks Cloud Option**

**PubWorks** utilizes the Azure cloud from Microsoft, with its inherent security and reliability. Within "**PubWorks** Cloud" (Microsoft Azure) the following two levels of security and access are provided:

1. Cloud access where **PubWorks** will issue user-names and passwords for each of Customer's users.
2. Application user-name and password initially established by **PubWorks**, which, once setup, can be managed by administrative users of the Customer's **PubWorks** system.

In the **PubWorks** Cloud, a Customer database shall exist in four places:

## PUBWORKS LICENSE AGREEMENT FOR COMPUTER SOFTWARE & SERVICES

1. Production database resident in the Azure instance of Microsoft SQL Server.
2. Back automatically created automatically daily in the early morning hours.
3. Manual back up created by PubWorks support team from automatic backups which are copied a secure Drobox site.
4. Back-ups are copied to a USB drive that is stored off site in a fire-proof safe.

TSC offers no warranty against data loss. However, no customer database has been lost since first customer install in 1997, due to solid back-up and security practices employed by TSC and our customers. TSC will maintain these same procedures with Customer.

### 4. Initial Term and Renewal

This Agreement shall take effect upon its execution by both Parties and shall remain in force with renewals mutually exercised by both parties on the anniversary date of this agreement contingent on the Customer's payment of the Annual Support and Maintenance fee. Non-payment of the Annual Support and Maintenance fees will give TSC the right to terminate its support services. The Customer shall have the right, by providing written notice, to TSC to terminate and cancel this agreement, without cause, upon 30 days written notice. In such event, the Customer shall not be liable to TSC except for work performed or fees earned prior to such notice.

### 5. Payment Terms

- (A) Upon approval to proceed, Customer will be invoiced 50% of the total program costs.
- (B) Remaining 50% plus any additional agreed upon expenses, including Instructor Travel Costs (if applicable) shall be invoiced following the completion of training.
- (C) Terms shall be Net 15.

### 6. Miscellaneous

(A) Unless otherwise agreed, the *PubWorks* software provided in this Agreement shall be licensed to the Customer for use at any computer processing unit(s) or within a network system at the Customer offices. Customer shall not reproduce, modify, sell, or transfer any such licensed software without the prior written permission of TSC. TSC warrants that it is the owner or is otherwise duly authorized to license software identified in this Agreement. TSC warrants for the term of this Agreement that any software installed or developed by it pursuant to this Agreement shall be free of any known defects and any such defects identified shall be promptly and corrected.

(B) Additional services may be provided by TSC, provided that the Customer agrees in advance, in writing, to the terms and conditions upon which the services will be provided.

(C) Program modifications, other than changes necessary to make the programs, software and installation operate in accordance with the expectations of the Customer and the representations of TSC, may be provided by TSC and the charges will be at the standard hourly rate. Customer shall not be liable for payment for any such additional services unless the Customer has consented thereto in writing prior to the provision of such service.

(D) TSC shall not assign, transfer, sell, release or otherwise disclose to any third party, or make use of the Customer's data, records or other proprietary information that has been disclosed or made available to TSC in the course of performing its obligations under this agreement during



**PUBWORKS LICENSE AGREEMENT FOR COMPUTER SOFTWARE & SERVICES**

the term of this agreement or at any time thereafter without the prior written consent of the Customer thereto.

**7. Governing Law**

This Agreement shall be interpreted under Missouri law. The parties agree that any dispute governing the terms hereof may be resolved through mediation or arbitration in accordance with Missouri law, if acceptable to both parties. If any litigation is instituted to resolve any such dispute, it shall be brought only in court with appropriate jurisdiction located in Customer, MO. In any such action, the prevailing party shall be entitled to costs if the mediator, arbitrator or judge determines that there was not a good faith or reasonable basis for the other party's position.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized officers, or agents, on the dates indicated below:

**Tracker Software Corporation**

**Jackson County**

\_\_\_\_\_  
Peter D. Anzalone, President

\_\_\_\_\_  
Name & Title

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of office furniture for use by various County departments to Office Product Alliance of Kansas City, MO, and Interior Landscapes of Kansas City, MO, under the terms and conditions of Invitation to Bid No. 33-20.

**RESOLUTION NO. 20527**, October 19, 2020

**INTRODUCED BY** Charlie Franklin, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Invitation to Bid No. 33-20 for the furnishing of office furniture for use by various county departments to provide for departmental needs; and,

WHEREAS, a total of thirty-two notifications were distributed, and three responses were received as follows:

| <u>Vendor</u>                                                | <u>Discount on Sample Bid Items</u> |
|--------------------------------------------------------------|-------------------------------------|
| Office Products Alliance<br>Kansas City (Jackson County), MO | 57%                                 |
| Interior Landscapes<br>Kansas City (Jackson County), MO      | 55%                                 |
| Scott Rice Office<br>Lenexa, KS                              | 55%                                 |

and,

WHEREAS, following evaluation of the bids submitted, the Director of Finance and Purchasing recommends that the contract award be split between Office Product

Alliance of Kansas City (Jackson County), MO, and Interior Landscapes of Kansas City (Jackson County), MO, for the reason that they have submitted the lowest and best bids; and,

WHEREAS, the Director recommends a split award to allow County departments additional options to match furniture already in place and a broader selection of new furniture; now therefore,

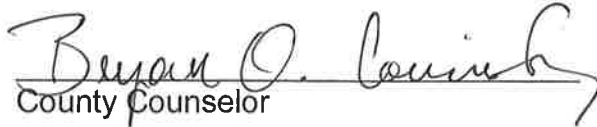
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and hereby is, authorized to execute for the County any documents necessary to the accomplishment of the award and any extensions; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies have been made in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20527 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

10/15/2020  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Interim Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20527

Sponsor(s): Charlie Franklin

Date: October 19, 2020

| <b>SUBJECT</b>                                                                           | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve-Month Term and Supply Contract with One Twelve Month Option to Extend for the furnishing of Office Furniture for Various County Departments to Office Product Alliance of Kansas City, MO and Interior Landscapes of Kansas City, MO. Under the Terms and Conditions of Invitation to Bid No. 33-20.</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |                                     |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
|------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-------------------------------------|------------------------------------------------|---------------------------|--------------------------------------------------------|----------------------|--------------------------------------------------------|-----------------------------------|-----------------------------------------------------------|---------|---------|---------|
| <b>BUDGET INFORMATION</b><br><i>To be completed By Requesting Department and Finance</i> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right; padding: 2px;">\$</td> </tr> <tr> <td style="padding: 2px;">Amount previously authorized this fiscal year:</td> <td style="text-align: right; padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Total amount authorized after this legislative action:</td> <td style="text-align: right; padding: 2px;">\$</td> </tr> <tr> <td style="padding: 2px;">Amount budgeted for this item * (including transfers):</td> <td style="text-align: right; padding: 2px;">\$</td> </tr> <tr> <td style="padding: 2px;">Source of funding (name of fund) and account code number:</td> <td style="text-align: right; padding: 2px;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)<br/> <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <p style="margin-left: 40px;">Department: Various Departments      Estimated Use: \$250,000.00</p> <p>The RLA only approves the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable):<br/>                 Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$                                  | Amount previously authorized this fiscal year: |                           | Total amount authorized after this legislative action: | \$                   | Amount budgeted for this item * (including transfers): | \$                                | Source of funding (name of fund) and account code number: | \$      |         |         |
| Amount authorized by this legislation this fiscal year:                                  | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |                                     |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
| Amount previously authorized this fiscal year:                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |                                     |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
| Total amount authorized after this legislative action:                                   | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |                                     |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
| Amount budgeted for this item * (including transfers):                                   | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |                                     |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
| Source of funding (name of fund) and account code number:                                | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |                                     |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
| <b>PRIOR LEGISLATION</b>                                                                 | Prior ordinances and (date): N/A<br>Prior resolutions and (date): 18778, 3/30/2015; 17549, 3/28/2011; 16153, 2/12/2007                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                         |                                     |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
| <b>CONTACT INFORMATION</b>                                                               | RLA drafted by (name, title, & phone): Katelyn Edgar, Buyer, 881-3292                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |                                     |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
| <b>REQUEST SUMMARY</b>                                                                   | Various County Departments require a Term and Supply Contract for the furnishing of Office Furniture. The Purchasing Department issued Invitation to Bid No. 33-20 to meet those requirements.<br><br>A total of 32 notifications were distributed with three responses received. The qualifying bids were evaluated as follows: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="padding: 5px;">Description</th> <th style="padding: 5px;">Scott Rice Office Works, Lenexa, KS</th> <th style="padding: 5px;">Office Products Alliance, KCMO</th> <th style="padding: 5px;">Interior Landscapes, KCMO</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Product Line</td> <td style="padding: 5px;">Global and Steelcase</td> <td style="padding: 5px;">Global</td> <td style="padding: 5px;">National Office Furniture and Hon</td> </tr> <tr> <td style="padding: 5px;">Discounts Offered</td> <td style="padding: 5px;">50% off</td> <td style="padding: 5px;">57% off</td> <td style="padding: 5px;">55% off</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County code, the Director of Finance and Purchasing recommends the split award for the furnishing of Office Furniture for Various County Departments to Office Furniture Alliance of Kansas City, MO. and Interior Landscapes of Kansas City, MO. under the Terms and Conditions of Invitation to Bid 33-20.</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>                  | Description                                             | Scott Rice Office Works, Lenexa, KS | Office Products Alliance, KCMO                 | Interior Landscapes, KCMO | Product Line                                           | Global and Steelcase | Global                                                 | National Office Furniture and Hon | Discounts Offered                                         | 50% off | 57% off | 55% off |
| Description                                                                              | Scott Rice Office Works, Lenexa, KS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Office Products Alliance, KCMO                          | Interior Landscapes, KCMO           |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
| Product Line                                                                             | Global and Steelcase                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Global                                                  | National Office Furniture and Hon   |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |
| Discounts Offered                                                                        | 50% off                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 57% off                                                 | 55% off                             |                                                |                           |                                                        |                      |                                                        |                                   |                                                           |         |         |         |



|             |                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                  |                |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| CLEARANCE   | <input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department)<br><input checked="" type="checkbox"/> Business License Verified (Purchasing & Department)<br><input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) |                                                                                                                                                                  |                |
| COMPLIANCE  | <input checked="" type="checkbox"/> MBE Goals<br><input checked="" type="checkbox"/> WBE Goals<br><input checked="" type="checkbox"/> VBE Goals<br><br>No Goals Assigned. Interior Landscapes is a WBE.                                                                                                     |                                                                                                                                                                  |                |
| ATTACHMENTS | The Abstract of Bids and the pertinent pages of Office Products Alliance and Interior Landscapes' bid documents.                                                                                                                                                                                            |                                                                                                                                                                  |                |
| REVIEW      | Department Director: <b>bcrutsinger@jacksongov.org</b>                                                                                                                                                                                                                                                      | <small>Digitally signed by bcrutsinger@jacksongov.org<br/> DN: cn=bcrutsinger@jacksongov.org<br/> Reason: Approved<br/> Date: 2020.09.15 08:12:43 -0500'</small> | Date:          |
|             | Finance (Budget Approval):<br><i>If applicable</i>                                                                                                                                                                                                                                                          | <div style="border: 1px solid black; padding: 2px; display: inline-block;"> <b>APPROVED</b><br/> By Mark Lang at 4:01 pm, Oct 01, 2020 </div>                    | Date:          |
|             | Division Manager: <i>[Signature]</i>                                                                                                                                                                                                                                                                        |                                                                                                                                                                  | Date: 10/13/20 |
|             | County Counselor's Office: <i>Bryan County</i>                                                                                                                                                                                                                                                              |                                                                                                                                                                  | Date: 10/14/20 |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

| Invitation to Bid 33-20<br>Office Furniture<br>Opens: 2:00 PM, CDT on 9/1/2020 |                          | DESCRIPTION          | UNIT | QTY | Scott Rice<br>Office Works<br>Lenexa, KS | Office Products<br>Alliance<br>KCMO | Interior<br>Landscapes<br>KCMO    | Product Line<br>AMOUNT      | AMOUNT |
|--------------------------------------------------------------------------------|--------------------------|----------------------|------|-----|------------------------------------------|-------------------------------------|-----------------------------------|-----------------------------|--------|
| 1                                                                              | Product Line:            | Global               |      |     | % Discount Offered<br>50                 | % Discount Offered<br>57            | % Discount Offered<br>55          | Net. Office Furniture       |        |
| 2                                                                              | Product Line:            | Steel Case           |      |     | % Discount Offered<br>50                 | % Discount Offered<br>N/A           | % Discount Offered<br>65.7        | Hon Chairs                  |        |
| 3                                                                              | Product Line:            | Richelieu Ergonomics |      |     | % Discount Offered<br>46                 | % Discount Offered<br>N/A           | % Discount Offered<br>56.4        | Hon Lateral files & storage |        |
| 4                                                                              | Product Line:            | Sit On IT            |      |     | % Discount Offered<br>48                 | % Discount Offered<br>N/A           | % Discount Offered<br>55          | Hon Tables Desks etc        |        |
| 5                                                                              | Product Line:            | SWS Storage          |      |     | % Discount Offered<br>15                 | % Discount Offered<br>N/A           | % Discount Offered<br>55          | Education                   |        |
| 6                                                                              | Product Line:            | Claridge             |      |     | % Discount Offered<br>50                 | % Discount Offered<br>N/A           | % Discount Offered                |                             |        |
| 7                                                                              | Installation             |                      |      |     | \$ 48. <sup>00</sup>                     | \$ 45. <sup>00</sup>                | \$ 52. <sup>00</sup>              |                             |        |
| 8                                                                              | After Hours Installation |                      |      |     | \$ 72. <sup>00</sup>                     | \$ 65. <sup>00</sup>                | \$ 78. <sup>00</sup>              |                             |        |
| 9                                                                              | Design                   |                      |      |     | \$ 80. <sup>00</sup>                     | \$ 125. <sup>00</sup>               | \$ 40. <sup>00</sup>              |                             |        |
| 10                                                                             | Storage                  |                      |      |     | \$ .60 / feet                            | \$ N/A                              | \$ 1. <sup>00</sup> / square feet |                             |        |

CERTIFICATION OF BID OPENING  
BIDS WERE PUBLICLY  
OPENED AND RECORDED  
ON: Sept 1, 2020 BY  
Shodi Rowland  
CLERK OF THE LEGISLATURE  
Katelyn Agan  
PURCHASING

- 4.17 Purchase Orders will be for specific items and quantities against this contract.
- 4.18 Price Increases: The Successful Contractor may increase prices only when the increase applies to the General Public and is stated officially in writing to Jackson County, Missouri. Price Increase shall not take effect against the County until the Successful Contractor has verified the fulfillment of this condition to the reasonable satisfaction of the County's Purchasing Department. No price increases will be allowed in the first twelve (12) months of this contract.

**5.0 REQUIRED SUBMITTALS**

- 5.1 If the Bidder's company is not located in the Greater Kansas City Metropolitan Area, how you intend to perform the services detailed herein.
- 5.2 Manufacturer's Specifications and Warranty Information on the Products being Bid.
- 5.3 Manufacturer's Current Catalog with Price Lists on Products being Bid.
- 5.4 Bidders Return Policy for Furniture.

**6.0 EVALUATION PROCESS**

- 6.1 All bids received that are responsive to the General Conditions, Specifications, and other provisions of this Invitation to Bid will be evaluated. An Evaluation Committee made up of Jackson County, Missouri personnel will evaluate bids and make recommendations. Jackson County, Missouri shall be the sole judge of the bids submitted and its decision shall be final.

**7.0 QUESTIONS**

- 7.1 All questions regarding this Invitation to Bid must be in writing and emailed as detailed under the General Conditions, Item Number Five on Page 10 of this Invitation to Bid by 5:00 p.m. CST, on August 25, 2020. Point of Contact for the Purchasing Department is Katelyn Edgar, email address: [kedgar@jacksongov.org](mailto:kedgar@jacksongov.org). All questions will be answered in the form of Addenda on the Jackson County, Missouri website. Failure to follow this procedure MAY result in the REJECTION OF YOUR BID.

**8.0 QUOTATION**

- 8.1 This Contract is based on Percentage of Discount off Catalog Prices.
- 8.2 The Percentage of Discount off Catalog Prices cannot change during the course of the contract or any of its extensions.
- 8.3 In the spaces below please provide the Catalog Brand you will be bidding on and the Discount off Catalog Prices you will be offering Jackson County. Please also fill in the rates for installation/set-up, after hours installation/set-up, design services, and storage. If you wish to offer the County additional services provide a list of those services with those prices on your company letterhead and submit it with your bid.

| Product Line | Percentage Discount Offered |
|--------------|-----------------------------|
| GLOBAL       | 57 % off                    |
|              | % off                       |
|              | % off                       |
|              | % off                       |
|              | % off                       |
|              | % off                       |

| Additional Services and Solutions | Hourly Rates (a range is acceptable) |
|-----------------------------------|--------------------------------------|
| Installation                      | \$ 45                                |
| After Hours Installation          | \$ 65                                |
| Design                            | \$ 125                               |
|                                   | Monthly Fee                          |
| Storage                           | \$ N/A                               |

|                                                               |                     |
|---------------------------------------------------------------|---------------------|
| SIGNATURE: <i>Mark Whitlow</i>                                | DATE: 8-27-20       |
| NAME: <i>MARK WHITLOW</i> (Print or Type)                     | PHONE: 816-777-2810 |
| TITLE: <i>PRESIDENT</i> (Print or Type)                       | CELL: 816-863-0414  |
| COMPANY NAME: <i>OFFICE PRODUCTS ALLIANCE</i> (Print or Type) | FAX: 816-777-2811   |
| EMAIL ADDRESS: <i>MARK@OPA.KC.COM</i> (Print or Type)         |                     |
| WEB ADDRESS: <i>OPA.KC.COM</i> (Print or Type)                |                     |

- 4.17 Purchase Orders will be for specific items and quantities against this contract.
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| Product Line                           | Percentage Discount Offered |
|----------------------------------------|-----------------------------|
| National Office Furniture              | 55 % off                    |
| Hon Cubicles                           | 65.7 % off                  |
| Hon Lateral Files & Storage            | 56.4 % off                  |
| Hon Tables, Desking, Seating, Casework | 55 % off                    |
| Education                              | 55 % off                    |
|                                        | % off                       |



| Additional Services and Solutions | Hourly Rates (a range is acceptable) |
|-----------------------------------|--------------------------------------|
| Installation                      | \$ 52                                |
| After Hours Installation          | \$ 78                                |
| Design                            | \$ 40 if Applicable                  |
|                                   | Monthly Fee                          |
| Storage                           | \$ 1.00 per sq. Ft.                  |

|                                                                                              |                     |
|----------------------------------------------------------------------------------------------|---------------------|
| SIGNATURE:  | DATE: 9-1-20        |
| NAME: Jim TURNER (Print or Type)                                                             | PHONE: 816-842-2120 |
| TITLE: Sales (Print or Type)                                                                 | CELL: 314-755-2225  |
| COMPANY NAME: Interior Landscapes (Print or Type)                                            | FAX: 816-842-2129   |
| EMAIL ADDRESS: curberger@InterScope.biz (Print or Type)                                      |                     |
| WEB ADDRESS: www.InteriorLandscapes.com (Print or Type)                                      |                     |

Christina Urberger

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a contract on Bid No. PW 06-2020 for the Little Blue Trace Trail Improvements at M-78 Highway, County Project No. 3243, to Radmacher Brothers Excavating Company, Inc., of Pleasant Hill, MO, at an actual cost to the County in the amount of \$422,411.82.

**RESOLUTION NO. 20528**, October 19, 2020

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, by Resolution 19701, dated January 25, 2018, the Legislature did authorize a grant application to the Missouri Department of Natural Resources in connection with the National Recreational Trails Program for funds to improve the Little Blue Trace trail; and,

WHEREAS, the Director of Public Works solicited formal written bids on Bid No. PW 06-2020 for the Little Blue Trace Trail Improvements at M-78 Highway, County Project No. 3243, for use by the Parks + Rec Department; and,

WHEREAS, the grant from Missouri Department of Natural Resources (MoDNR) was approved but supplemental funding was needed to complete this project; and,

WHEREAS, additional grant funding and transferred matching funds will be made available pursuant to Ordinance 5424, now pending before the Legislature; and,

WHEREAS, the bids were opened and eight responses were received from the following

**BIDDER**

Radmacher Brothers Excavating Co., Inc.  
Pleasant Hill, MO

MegaKC Corporation  
North Kansas City, MO

Pyramid Excavation & Construction, Inc.  
Kansas City, MO

Gunter Construction Company  
Kansas City, KS

JM Fahey Construction Co.  
Grandview, MO

Primetime Contracting Corp.  
Riverside, MO

Wil-Pav, Inc.  
Independence, MO

Julius Kaaz Construction Co., Inc.  
Leavenworth, KS

and,

WHEREAS, the Director of Public Works and the Director of Parks + Rec recommend that the contract be awarded to Radmacher Brothers Excavating Company, Inc., of Pleasant Hill, MO, for the reason that it has submitted the lowest and best bid; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award

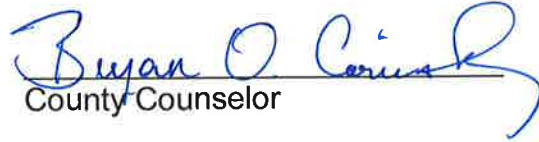
be made as recommended by the Director of Public Works and that the County Executive be and hereby is authorized to execute any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20528 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 003 1608 58060  
ACCOUNT TITLE: Park Fund  
Construction Services  
Other Improvements  
NOT TO EXCEED: \$42,241.22

ACCOUNT NUMBER: 010 1661 58060  
ACCOUNT TITLE: Grant Fund  
Little Blue Trail Imp  
Other Improvements  
NOT TO EXCEED: \$380,170.60

10/15/20  
Date

Whitehead  
Chief Administrative Officer



**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20528

Sponsor(s): Tony Miller

Date: October 19, 2020

| SUBJECT                                                                                                                                                   | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: Award of Bid PW-06-2020 for Little Blue Trace Trail Improvements at M-78 Highway.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------------|------------------------------------------------|---------------|--------------------------------------------------------|---------------|--------------------------------------------------------|--------------------|-----------------------------------------------------------|-------|-----------------------------------------------------------------------|--------------------|--------------------------------------------------------------------|---------------|-------|
| <p>BUDGET INFORMATION<br/> <i>To be completed<br/>                 By Requesting<br/>                 Department and<br/>                 Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ 42,241.22</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$ 380,170.60</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$ 422,411.82</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>003-1608-58060 Park Fund – Construction Services - Other Improvements</td> <td>\$ 42,241.22</td> </tr> <tr> <td>010-1661-56080 Grant Fund – Little Blue Trace – Other Improvements</td> <td>\$ 380,170.60</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)<br/> <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>                 Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): \$416,912.50<br/>                 Prior Year Actual Amount Spent (if applicable):\$</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Amount authorized by this legislation this fiscal year: | \$ 42,241.22 | Amount previously authorized this fiscal year: | \$ 380,170.60 | Total amount authorized after this legislative action: | \$ 422,411.82 | Amount budgeted for this item * (including transfers): |                    | Source of funding (name of fund) and account code number: |       | 003-1608-58060 Park Fund – Construction Services - Other Improvements | \$ 42,241.22       | 010-1661-56080 Grant Fund – Little Blue Trace – Other Improvements | \$ 380,170.60 |       |
| Amount authorized by this legislation this fiscal year:                                                                                                   | \$ 42,241.22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| Amount previously authorized this fiscal year:                                                                                                            | \$ 380,170.60                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| Total amount authorized after this legislative action:                                                                                                    | \$ 422,411.82                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| Amount budgeted for this item * (including transfers):                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| Source of funding (name of fund) and account code number:                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| 003-1608-58060 Park Fund – Construction Services - Other Improvements                                                                                     | \$ 42,241.22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| 010-1661-56080 Grant Fund – Little Blue Trace – Other Improvements                                                                                        | \$ 380,170.60                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| PRIOR LEGISLATION                                                                                                                                         | <p>Prior ordinances and (date): Ordinance #5204, Feb. 25, 2019; 5424, Oct., 12, 2020;<br/>                 Prior resolutions and (date): Resolution #19701, Feb. 6, 2018; #20191, July, 1, 2019</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| CONTACT INFORMATION                                                                                                                                       | <p>RLA drafted by (name, title, &amp; phone): Bruce Wilke, Landscape Architect, 816-503-4802</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |              |                                                |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| REQUEST SUMMARY                                                                                                                                           | <p>A bid opening for Bid # PW-06-2020 for construction of Little Blue Trace Trail Improvements at M-78 Highway was held July 24, 2020 at the Public Works Department. A total of 8 bids were received. Radmacher Brothers Excavating Company Inc. submitted the apparent low bid in the amount of \$422,411.82. All bids were over the projected amount, but the project remains a high priority for the safety of trail users. Therefore, Parks + Rec recommends the transfer of funds so that the project may proceed.</p> <p>After the bid opening Parks + Rec requested, and received, a 25% increase in our previous grant amount for the project from the Missouri Department of Natural Resources. Amendment #1 to the grant agreement, increasing our grant total, is recommended for action by separate Ordinance. Upon approval of that Ordinance, the remaining balance in Grant Fund 010-1608-58060 will be \$380,170.60. Parks + Rec will then use that remaining balance and combine it with \$42,241.22 from 003-1608-58060 Park Fund – Other Improvements to fund the bid amount of \$422,411.82</p> <p>We are therefore requesting \$42,241.22 from 003-1608-8060 Park Fund – Other Improvements be allocated to supplement our grant funding to cover the extra amount needed to award the bid. We further request that Bid PW-06-2020 be awarded to the apparent low bidder, Radmacher Brothers Excavating Company Inc. in the amount of \$422,411.82.</p> <p>Bid Results for PW-06-2020:</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>Firm</th> <th>City and State</th> <th>Amount Bid</th> <th>% above Low</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Radmacher Brothers Excavating Co., Inc.</td> <td>Pleasant Hill, MO.</td> <td>\$422,411.82</td> <td>0.00%</td> </tr> <tr> <td>2</td> <td>MegaKC Corporation</td> <td>N. Kansas City, MO</td> <td>\$444,713.00</td> <td>5.28%</td> </tr> </tbody> </table> | NO.                                                     | Firm         | City and State                                 | Amount Bid    | % above Low                                            | 1             | Radmacher Brothers Excavating Co., Inc.                | Pleasant Hill, MO. | \$422,411.82                                              | 0.00% | 2                                                                     | MegaKC Corporation | N. Kansas City, MO                                                 | \$444,713.00  | 5.28% |
| NO.                                                                                                                                                       | Firm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | City and State                                          | Amount Bid   | % above Low                                    |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| 1                                                                                                                                                         | Radmacher Brothers Excavating Co., Inc.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Pleasant Hill, MO.                                      | \$422,411.82 | 0.00%                                          |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |
| 2                                                                                                                                                         | MegaKC Corporation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | N. Kansas City, MO                                      | \$444,713.00 | 5.28%                                          |               |                                                        |               |                                                        |                    |                                                           |       |                                                                       |                    |                                                                    |               |       |

|             |                                                                                                                                                                                                                                                                                       |                                         |                  |                                                          |                    |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------|----------------------------------------------------------|--------------------|
|             | 3                                                                                                                                                                                                                                                                                     | Pyramid Excavation & Construction, Inc. | Kansas City, MO  | \$474,055.00                                             | 12.23%             |
|             | 4                                                                                                                                                                                                                                                                                     | Gunter Construction Company             | Kansas City, KS  | \$498,027.50                                             | 17.90%             |
|             | 5                                                                                                                                                                                                                                                                                     | JM Fahey Construction Co.               | Grandview, MO    | \$520,417.80                                             | 23.20%             |
|             | 6                                                                                                                                                                                                                                                                                     | Primetime Contracting Corp.             | Riverside, MO    | \$548,478.00                                             | 29.84%             |
|             | 7                                                                                                                                                                                                                                                                                     | Wil-Pav, Inc.                           | Independence, MO | \$560,667.99                                             | 32.73%             |
|             | 8                                                                                                                                                                                                                                                                                     | Julius Kaaz Construction Co., Inc.      | Leavenworth, KS  | \$692,080.87                                             | 63.84%             |
|             |                                                                                                                                                                                                                                                                                       | Engineers Estimate- TranSystems, Inc.   | Kansas City, MO  | \$396,427.50                                             | -6.15%             |
| CLEARANCE   | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)<br><input type="checkbox"/> Business License Verified (Purchasing & Department)<br><input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) |                                         |                  |                                                          |                    |
| COMPLIANCE  | <input type="checkbox"/> MBE Goals<br><input type="checkbox"/> WBE Goals                      Federal Highway Administration funding goals utilized<br><input type="checkbox"/> VBE Goals                                                                                             |                                         |                  |                                                          |                    |
| ATTACHMENTS | Bid Tabulation Sheet; Compliance; Tax Clearance, Vicinity Map; Business in good standing; Bid Bond                                                                                                                                                                                    |                                         |                  |                                                          |                    |
| REVIEW      | Department Director:                                                                                                                                                                                                                                                                  |                                         |                  | <i>Michele Newman</i>                                    | Date: Oct. 7, 2020 |
|             | Finance (Budget Approval):<br><i>If applicable</i>                                                                                                                                                                                                                                    |                                         |                  | <b>APPROVED</b><br>By Mark Lang at 2:39 pm, Oct 09, 2020 | Date:              |
|             | Division Manager:                                                                                                                                                                                                                                                                     |                                         |                  | <i>Greg M. Schito</i>                                    | Date:              |
|             | County Counselor's Officer:                                                                                                                                                                                                                                                           |                                         |                  | <i>Bryan Lewis</i>                                       | Date: 10/15/20     |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation/transfer are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

This expenditure was included in the Annual Budget.

PC# \_\_\_\_\_

Date: October 9, 2020

RES # 20528

Department / Division                      Character/Description                      Not to Exceed

**003 Park Fund**

1608 Construction Services                      58060 Other Improvements                      \$ 42,241.22

**010 Grant Fund**

1661 Little Blue Trail Imp                      58060 Other Improvements                      380,170.60

\$ 422,411.82

**APPROVED**  
*By Mark Lang at 2:39 pm, Oct 09, 2020*

Budget Office



**JACKSON COUNTY**  
**Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

**To:** Troy Schulte

**From:** Bruce Wilke

A handwritten signature in black ink that reads "B Wilke".

**cc:** Brian Nowotny

**Date:** September 22, 2020

**Re:** Bid No. PW-06-2020  
Little Blue Trace Trail Improvements at M-78 Highway  
RTP-04-2018

Mr. Schulte,

Bid No. PW-06-2020 for construction of Little Blue Trace Trail Improvements at M-78 Highway Was opened on July 21, 2020. A total of 8 bids were received. All bids were over our available project budget. After the bid opening, the Parks + Rec department requested and received from MoDNR a 25% increase in our previous grant amount for the project. Amendment #1 increasing our grant total is being acted upon in a separate Ordinance.

The Parks Department is also requesting \$42,256.33 from 003-1608-8060 Park Fund – Other Improvements be appropriated to supplement our grant funding to cover the extra amount needed to award the bid.

The Parks department understands that this project is a high priority to the safety of trail users and recommends the transfer of funds so that the project may proceed.

We recommend award of the bid to the apparent low bidder, Radmacher Brothers Excavation Inc in the amount of \$422,411.82. Radmacher is in compliance with the Contractor Utilization Plan goals set by the Compliance Review office.



Frank White, Jr., County Executive

Jackson County, Missouri  
 Department of Public Works -Engineering Division  
 303 W. Walnut  
 Independence, MO. 64050

Bid Tabulation Prepared By:  
 Chris Jenkins,  
 Project Manager



## LIST OF BIDDERS

### UNOFFICIAL

JCPW Contact for project information: Bruce Wilke at 816-503-4802

### LITTLE BLUE TRACE TRAIL AT M-78 HIGHWAY

COUNTY PROJECT NO. 3243 - BID NO. PW 06-2020

**BID OPENING DATE AND TIME: July 21, 2020 2:05 p.m.**

NOTE: This is an unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

| NO. | Firm                                    | City and State     | Amount Bid   | % above Low |
|-----|-----------------------------------------|--------------------|--------------|-------------|
| 1   | Radmacher Brothers Excavating Co., Inc. | Pleasant Hill, MO  | \$422,411.82 | 0.00%       |
| 2   | MegaKC Corporation                      | N. Kansas City, MO | \$444,713.00 | 5.28%       |
| 3   | Pyramid Excavation & Construction, Inc. | Kansas City, MO    | \$474,055.00 | 12.23%      |
| 4   | Gunter Construction Company             | Kansas City, KS    | \$498,027.50 | 17.90%      |
| 5   | JM Fahey Construction Co.               | Grandview, MO      | \$520,417.80 | 23.20%      |
| 6   | Primetime Contracting Corp.             | Riverside, MO      | \$548,478.00 | 29.84%      |
| 7   | Wil-Pav, Inc.                           | Independence, MO   | \$560,667.99 | 32.73%      |
| 8   | Julius Kaaz Construction Co., Inc.      | Leavenworth, KS    | \$692,080.87 | 63.84%      |
|     | Engineers Estimate - TranSystems, Inc.  | Kansas City, MO    | \$396,427.50 | -6.15%      |



**Bid Tabulation for Little Blue Trace Trail at M-78 Highway**  
**Jackson County PN 3243 - Bid No. PW-06-2020**  
**Department of Public Works - Engineering Division**  
**Bid Opening Date and Time: July 21, 2020 at 2.05 p.m.**

NOTE: This is an Unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

**UNOFFICIAL**

Numbers highlighted in yellow denote mathematical error

| Item No                                        | Description                                               | Unit  | No. Units | Radmacher Brothers Excavating Co., Inc. Pleasant Hill, MO |                | MegaKC Corporation N. Kansas City, MO |                | Pyramid Excavation & Construction, Inc. Kansas City, MO |                | Gunter Construction Company Kansas City, KS |                |
|------------------------------------------------|-----------------------------------------------------------|-------|-----------|-----------------------------------------------------------|----------------|---------------------------------------|----------------|---------------------------------------------------------|----------------|---------------------------------------------|----------------|
|                                                |                                                           |       |           | Unit Price                                                | Total Amt. Bid | Unit Price                            | Total Amt. Bid | Unit Price                                              | Total Amt. Bid | Unit Price                                  | Total Amt. Bid |
| 24                                             | TYPE A CRASHWORTHY END TERMINAL (MASH)                    | Each  | 1.0       | 4,040.40                                                  | 4,040.40       | 4,600.00                              | 4,600.00       | 4,200.00                                                | 4,200.00       | 3,850.00                                    | 3,850.00       |
| 25                                             | PEDESTRIAN FENCE (18 IN.)                                 | LF    | 234.5     | 84.55                                                     | 19,826.96      | 79.00                                 | 18,525.50      | 85.00                                                   | 19,932.50      | 85.00                                       | 19,932.50      |
| 26                                             | PEDESTRIAN FENCE (48 IN.) (GROUND MOUNT)                  | LF    | 56.0      | 70.65                                                     | 3,956.40       | 79.00                                 | 4,424.00       | 75.00                                                   | 4,200.00       | 70.00                                       | 3,920.00       |
| 27                                             | DOWNSPOUT COVER PLATE                                     | Each  | 8.0       | 447.65                                                    | 3,581.20       | 280.00                                | 2,240.00       | 75.00                                                   | 600.00         | 250.00                                      | 2,000.00       |
| 28                                             | FLASHING ARROW PANEL                                      | Each  | 1.0       | 1,050.00                                                  | 1,050.00       | 1,100.00                              | 1,100.00       | 1,050.00                                                | 1,050.00       | 1,000.00                                    | 1,000.00       |
| 29                                             | CHANNELIZER (TRIM LINE)                                   | Each  | 40.0      | 12.60                                                     | 504.00         | 14.00                                 | 560.00         | 20.00                                                   | 800.00         | 12.00                                       | 480.00         |
| 30                                             | TYPE III BARRICADE                                        | Each  | 4.0       | 52.50                                                     | 210.00         | 56.00                                 | 232.00         | 135.00                                                  | 540.00         | 50.00                                       | 200.00         |
| 31                                             | TEMPORARY TRAFFIC BARRIER, CONTRACTOR FURNISHED/RETAINED  | LF    | 550       | 23.10                                                     | 12,705.00      | 33.00                                 | 18,150.00      | 23.00                                                   | 12,650.00      | 40.00                                       | 22,000.00      |
| 32                                             | TEMPORARY IMPACT ATTENUATOR                               | Each  | 1.0       | 1,575.00                                                  | 1,575.00       | 1,700.00                              | 1,700.00       | 1,600.00                                                | 1,600.00       | 1,500.00                                    | 1,500.00       |
| 33                                             | TEMPORARY SIGN ASSEMBLY                                   | Each  | 12.0      | 210.00                                                    | 2,520.00       | 230.00                                | 2,760.00       | 80.00                                                   | 960.00         | 200.00                                      | 2,400.00       |
| 34                                             | OBJECT MARKER (MODOT CHANNEL POST DELINEATOR) (DUAL FACE) | Each  | 5.0       | 472.50                                                    | 2,362.50       | 520.00                                | 2,600.00       | 100.00                                                  | 500.00         | 450.00                                      | 2,250.00       |
| 35                                             | PERMANENT SEEDING AND MULCHING (HYDROSEEDING)             | Acres | 1.5       | 7,875.00                                                  | 11,812.50      | 8,600.00                              | 13,200.00      | 9,500.00                                                | 14,250.00      | 18,000.00                                   | 27,000.00      |
| Total Amount Bid for Project (Items 1 to 35) = |                                                           |       |           |                                                           | \$422,411.82   |                                       | \$444,713.00   |                                                         | \$474,055.00   |                                             | \$498,027.50   |
| Received Bid As Read Totals 7-21-2020          |                                                           |       |           |                                                           | \$422,411.82   |                                       | \$444,713.00   |                                                         | \$474,055.00   |                                             | \$498,027.50   |
| Math or Extension Error Total Amount           |                                                           |       |           |                                                           | \$0.00         |                                       | \$0.00         |                                                         | \$0.00         |                                             | \$0.00         |
| Extension error line (s) (Item No. Above) ??   |                                                           |       |           |                                                           |                |                                       |                |                                                         |                |                                             |                |

**Notes:**

- The County reserves the right to adjust the quantities up or down to any and all bid items to accommodate available funds.



**Bid Tabulation for Little Blue Trace Trail at M-78 Highway**  
**Jackson County PN 3243 - Bid No. PW-06-2020**  
**Department of Public Works - Engineering Division**  
**Bid Opening Date and Time: July 21, 2020 at 2:05 p.m.**

NOTE: This is an Unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

**UNOFFICIAL**

| Item No          | Description                                              | Unit     | No. Units | JIM Fahy Construction Co. Grandview, MO |                | PrimeTime Contracting Corp. Riverside, MO |                | Wit-Pay, Inc. Independence, MO |                | Julius Kaaz Construction Co., Inc. Leavenworth, KS |                | Engineers Estimate |                      | Avg. Unit \$ of 3 lowest Bids Received |
|------------------|----------------------------------------------------------|----------|-----------|-----------------------------------------|----------------|-------------------------------------------|----------------|--------------------------------|----------------|----------------------------------------------------|----------------|--------------------|----------------------|----------------------------------------|
|                  |                                                          |          |           | Unit Price                              | Total Amt. Bid | Unit Price                                | Total Amt. Bid | Unit Price                     | Total Amt. Bid | Unit Price                                         | Total Amt. Bid | Unit Price         | Total Amt. Estimated |                                        |
| <b>BID ITEMS</b> |                                                          |          |           |                                         |                |                                           |                |                                |                |                                                    |                |                    |                      |                                        |
| 1                | MOBILIZATION                                             | Lump Sum | 1         | 16,000.00                               | 16,000.00      | 19,985.00                                 | 19,985.00      | 33,000.00                      | 33,000.00      | 113,038.47                                         | 113,038.47     | 50,000.00          | 50,000.00            | 47,370.00                              |
| 2                | CLEARING AND GRUBBING                                    | Acres    | 1.5       | 2,000.00                                | 3,000.00       | 2,000.00                                  | 3,000.00       | 10,990.00                      | 16,335.00      | 11,412.40                                          | 17,118.60      | 1,000.00           | 1,500.00             | 4,505.67                               |
| 3                | CONSTRUCTION STAKING                                     | Lump Sum | 1         | 3,400.00                                | 3,400.00       | 7,500.00                                  | 7,500.00       | 6,800.00                       | 6,800.00       | 7,846.15                                           | 7,846.15       | 5,000.00           | 5,000.00             | 4,516.67                               |
| 4                | UNCLASSIFIED EXCAVATION                                  | Cu. Yd.  | 1747      | 50.00                                   | 87,350.00      | 55.00                                     | 96,085.00      | 20.00                          | 34,940.00      | 45.61                                              | 79,690.67      | 20.00              | 34,940.00            | 27.30                                  |
| 5                | COMPACTING EMBANKMENT                                    | Cu. Yd.  | 714       | 8.00                                    | 5,712.00       | 18.00                                     | 12,852.00      | 20.00                          | 14,280.00      | 28.94                                              | 20,663.16      | 4.00               | 2,856.00             | 16.73                                  |
| 6                | REMOVE AND REPLACE UNSUITABLE MATERIAL                   | Cu. Yd.  | 175       | 37.00                                   | 6,475.00       | 30.00                                     | 5,250.00       | 100.00                         | 17,500.00      | 50.00                                              | 8,750.00       | 32.00              | 5,600.00             | 50.77                                  |
| 7                | REMOVAL OF IMPROVEMENTS                                  | Lump Sum | 1         | 16,000.00                               | 16,000.00      | 7,500.00                                  | 7,500.00       | 15,994.00                      | 15,994.00      | 31,347.72                                          | 31,347.72      | 3,500.00           | 3,500.00             | 17,872.70                              |
| 8                | TYPE 5 AGGREGATE FOR BASE (4 IN.) (PUGGED)               | Sq. Yd.  | 1143.0    | 21.00                                   | 24,003.00      | 10.00                                     | 11,430.00      | 5.50                           | 6,286.50       | 23.60                                              | 26,974.80      | 12.00              | 13,716.00            | 12.38                                  |
| 9                | CONCRETE PAVEMENT (6 IN.) (FIBERS)                       | Sq. Yd.  | 890       | 75.00                                   | 66,750.00      | 90.00                                     | 80,100.00      | 83.00                          | 73,870.00      | 67.55                                              | 60,119.50      | 60.00              | 53,400.00            | 69.10                                  |
| 10               | CONCRETE PAVEMENT (12 IN.) (FIBERS)                      | Sq. Yd.  | 92.0      | 175.00                                  | 16,100.00      | 115.00                                    | 10,580.00      | 190.00                         | 17,480.00      | 195.92                                             | 18,392.64      | 125.00             | 11,500.00            | 117.07                                 |
| 11               | COMBINATION TRAIL AND RETAINING WALL (SLAB)              | Sq. Yd.  | 186.0     | 200.00                                  | 37,200.00      | 150.00                                    | 27,900.00      | 80.00                          | 14,880.00      | 188.45                                             | 35,051.70      | 100.00             | 18,600.00            | 160.45                                 |
| 12               | CLASS B-1 CONCRETE (RETAINING WALLS)                     | Cu. Yd.  | 9.8       | 2,000.00                                | 19,600.00      | 1,250.00                                  | 12,250.00      | 2,650.00                       | 25,970.00      | 1,809.26                                           | 17,730.75      | 1,300.00           | 12,740.00            | 1,121.85                               |
| 13               | JUNCTION BOX (5 FT X 5 FT)                               | Each     | 1.0       | 11,500.00                               | 11,500.00      | 5,500.00                                  | 5,500.00       | 14,900.00                      | 14,900.00      | 8,167.21                                           | 8,167.21       | 4,500.00           | 4,500.00             | 8,159.98                               |
| 14               | 48 IN. PIPE GROUP C                                      | LF       | 132.0     | 200.00                                  | 26,400.00      | 160.00                                    | 21,120.00      | 285.00                         | 34,980.00      | 201.27                                             | 26,567.64      | 120.00             | 15,840.00            | 176.45                                 |
| 15               | 48 IN. FLARED END SECTION GROUP C                        | Each     | 2.0       | 2,800.00                                | 5,600.00       | 2,500.00                                  | 5,000.00       | 1,000.00                       | 2,000.00       | 2,028.44                                           | 4,056.88       | 2,500.00           | 5,000.00             | 3,261.15                               |
| 16               | ROCK BLANKET (TYPE 1) (18")                              | Sq. Yd.  | 634       | 48.00                                   | 30,432.00      | 30.00                                     | 19,020.00      | 34.00                          | 21,556.00      | 71.00                                              | 45,014.00      | 50.00              | 31,700.00            | 32.62                                  |
| 17               | TEMPORARY SEEDING AND MULCHING                           | Acres    | 1.5       | 1,800.00                                | 2,700.00       | 2,000.00                                  | 3,000.00       | 1,500.00                       | 2,250.00       | 1,384.62                                           | 2,076.93       | 1,000.00           | 1,500.00             | 1,070.93                               |
| 18               | LINEAR SEDIMENT BARRIER                                  | LF       | 706.0     | 3.05                                    | 2,153.30       | 3.50                                      | 2,471.00       | 3.00                           | 2,118.00       | 2.18                                               | 1,539.06       | 3.00               | 2,118.00             | 1.93                                   |
| 19               | ROCK DITCH CHECK                                         | Each     | 3.0       | 525.00                                  | 1,575.00       | 1,000.00                                  | 3,000.00       | 700.00                         | 2,100.00       | 316.30                                             | 948.90         | 200.00             | 600.00               | 376.87                                 |
| 20               | SEDIMENT REMOVAL                                         | Cu. Yd.  | 38.0      | 60.00                                   | 2,280.00       | 35.00                                     | 1,330.00       | 75.00                          | 2,850.00       | 93.18                                              | 3,540.84       | 35.00              | 1,330.00             | 30.58                                  |
| 21               | CONCRETE TRAFFIC BARRIER (TYPE D) (SLOTTED) (STRUCTURES) | LF       | 256.0     | 185.00                                  | 47,360.00      | 350.00                                    | 89,600.00      | 300.00                         | 76,800.00      | 233.86                                             | 59,868.16      | 180.00             | 46,080.00            | 125.35                                 |
| 22               | CONCRETE TRAFFIC BARRIER (TYPE D) (SLOTTED)              | LF       | 84.0      | 185.00                                  | 15,540.00      | 350.00                                    | 29,400.00      | 300.00                         | 25,200.00      | 238.11                                             | 20,001.24      | 150.00             | 12,600.00            | 117.68                                 |
| 23               | BRIDGE ANCHOR SECTION (THREE BEAM)                       | Each     | 1.0       | 3,350.00                                | 3,350.00       | 4,300.00                                  | 4,300.00       | 4,000.00                       | 4,000.00       | 3,819.23                                           | 3,819.23       | 4,500.00           | 4,500.00             | 3,691.83                               |

**Bid Tabulation for Little Blue Trace Trail at M-76 Highway**  
**Jackson County PN 3243 - Bid No. PW-06-2020**  
**Department of Public Works - Engineering Division**  
**Bid Opening Date and Time: July 21, 2020 at 2:05 p.m.**

NOTE: This is an Unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

**UNOFFICIAL**

| Item No                                               | Description                                               | Unit  | No. Units | JM Fahey Construction Co. 5 |                     |            | Primaline Contracting Corp. 6 |            |                     | Wil-Pav, Inc. 7 |                     |            | Julius Keaz Construction Co., Inc. 8 |            |                      | Engineers Estimate |  | Avg. unit \$ of 3 lowest Bids Received |
|-------------------------------------------------------|-----------------------------------------------------------|-------|-----------|-----------------------------|---------------------|------------|-------------------------------|------------|---------------------|-----------------|---------------------|------------|--------------------------------------|------------|----------------------|--------------------|--|----------------------------------------|
|                                                       |                                                           |       |           | Unit Price                  | Total Amt. Bid      | Unit Price | Total Amt. Bid                | Unit Price | Total Amt. Bid      | Unit Price      | Total Amt. Bid      | Unit Price | Total Amt. Bid                       | Unit Price | Total Amt. Estimated |                    |  |                                        |
| 24                                                    | TYPE A CRASHWORTHY END TERMINAL (MASH)                    | Each  | 1.0       | 5,000.00                    | 5,000.00            | 5,000.00   | 4,000.00                      | 4,000.00   | 4,440.00            | 4,440.00        | 4,440.00            | 4,440.00   | 4,440.00                             | 3,500.00   | 3,500.00             | 4,280.13           |  |                                        |
| 25                                                    | PEDESTRIAN FENCE (18 IN.)                                 | LF    | 234.5     | 71.00                       | 16,649.50           | 90.00      | 21,105.00                     | 90.00      | 21,105.00           | 92.88           | 21,780.36           | 92.88      | 21,780.36                            | 55.00      | 12,897.50            | 82.85              |  |                                        |
| 26                                                    | PEDESTRIAN FENCE (48 IN.) (GROUND MOUNT)                  | LF    | 55.0      | 71.00                       | 3,975.00            | 75.00      | 4,200.00                      | 80.00      | 4,480.00            | 77.65           | 4,348.40            | 77.65      | 4,348.40                             | 85.00      | 4,760.00             | 74.88              |  |                                        |
| 27                                                    | DOWNSPOUT COVER PLATE                                     | Each  | 8.0       | 240.00                      | 1,920.00            | 450.00     | 3,600.00                      | 200.00     | 1,600.00            | 998.75          | 7,990.00            | 998.75     | 7,990.00                             | 500.00     | 4,000.00             | 267.55             |  |                                        |
| 28                                                    | FLASHING ARROW PANEL                                      | Each  | 1.0       | 1,050.00                    | 1,050.00            | 1,150.00   | 1,150.00                      | 2,000.00   | 2,000.00            | 1,153.85        | 1,153.85            | 1,153.85   | 1,153.85                             | 1,500.00   | 1,500.00             | 1,086.67           |  |                                        |
| 29                                                    | CHANNELIZER (TRIM LINE)                                   | Each  | 40.0      | 13.00                       | 520.00              | 14.00      | 560.00                        | 45.00      | 1,800.00            | 13.85           | 554.00              | 13.85      | 554.00                               | 35.00      | 1,400.00             | 15.53              |  |                                        |
| 30                                                    | TYPE III BARRICADE                                        | Each  | 4.0       | 53.00                       | 212.00              | 55.00      | 220.00                        | 135.00     | 540.00              | 57.69           | 230.76              | 57.69      | 230.76                               | 200.00     | 800.00               | 81.83              |  |                                        |
| 31                                                    | TEMPORARY TRAFFIC BARRIER, CONTRACTOR FURNISHED/RETAINED  | LF    | 550       | 31.00                       | 17,050.00           | 40.00      | 22,000.00                     | 40.00      | 22,000.00           | 50.00           | 27,500.00           | 50.00      | 27,500.00                            | 28.00      | 15,400.00            | 26.37              |  |                                        |
| 32                                                    | TEMPORARY IMPACT ATTENUATOR                               | Each  | 1.0       | 1,550.00                    | 1,550.00            | 1,700.00   | 1,700.00                      | 3,000.00   | 3,000.00            | 1,730.77        | 1,730.77            | 1,730.77   | 1,730.77                             | 4,000.00   | 4,000.00             | 1,625.00           |  |                                        |
| 33                                                    | TEMPORARY SIGN ASSEMBLY                                   | Each  | 12.0      | 205.00                      | 2,460.00            | 230.00     | 2,760.00                      | 200.00     | 2,400.00            | 230.77          | 2,769.24            | 230.77     | 2,769.24                             | 150.00     | 1,800.00             | 173.33             |  |                                        |
| 34                                                    | OBJECT MARKER (MCDOT CHANNEL POST DELINEATOR) (DUAL FACE) | Each  | 5.0       | 460.00                      | 2,300.00            | 500.00     | 2,500.00                      | 100.00     | 500.00              | 519.23          | 2,596.15            | 519.23     | 2,596.15                             | 400.00     | 2,000.00             | 364.17             |  |                                        |
| 35                                                    | PERMANENT SEEDING AND MULCHING (HYDROSEEDING)             | Acres | 1.5       | 11,500.00                   | 17,250.00           | 3,000.00   | 4,500.00                      | 20,835.66  | 31,253.48           | 3,115.38        | 4,673.07            | 3,115.38   | 4,673.07                             | 3,500.00   | 5,250.00             | 8,725.00           |  |                                        |
| <b>Total Amount Bid for Project (Items 1 to 35) =</b> |                                                           |       |           |                             | <b>\$520,417.80</b> |            | <b>\$548,478.00</b>           |            | <b>\$560,667.99</b> |                 | <b>\$692,080.87</b> |            | <b>\$596,427.50</b>                  |            |                      |                    |  |                                        |

|                                               |              |              |              |              |
|-----------------------------------------------|--------------|--------------|--------------|--------------|
| Received Bid As Read Totals 7-21-2020         | \$520,417.80 | \$548,478.00 | \$560,667.99 | \$692,080.87 |
| Math or Extension Error Total Amount          | \$0.00       | \$0.00       | \$0.00       | \$0.00       |
| Extension error line (s) (Item No., Above) ?? |              |              |              |              |

Notes:  
 1. The County reserves the right to adjust the quantities up or




**Jackson County, Mo  
Certificate of Compliance**

**Issued To:  
Radmacher Brothers Excavating**

Who is found to be in compliance with Chapter 6 Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

This certificate is effective for a twelve (12) month period following its date of execution.

Executed this 1st day of January, 2020.

  
\_\_\_\_\_  
COMPLIANCE REVIEW OFFICER  
JACKSON COUNTY, MISSOURI

Certificate ID: 200109141506V592

Jackson County, Mo.  
Vendors Compliance Reporting Submission System

Thank you. Your Compliance Report has been accepted and will be reviewed by the Compliance Review Officer.

Report Confirmation Code: 200109141506V592

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### 1. Company Description

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|                         |                                           |
|-------------------------|-------------------------------------------|
| Company Name            | Radmacher Brothers Excavating             |
| Street Address          | 2201 North State Route 7 Highway, Suite B |
| City                    | Pleasant Hill                             |
| State                   | MO                                        |
| Zip Code                | 64080                                     |
| Business Representative |                                           |
| First Name              | Kathy                                     |
| Middle Name             | L.                                        |
| Last Name               | Kee                                       |
| Title                   | EEO Officer                               |
| Phone                   | (816) 540-3614                            |
| E-mail                  | kkee@radbroex.com                         |

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### 2. Company Statistics

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|                                                       |              |
|-------------------------------------------------------|--------------|
| A. Total number of employees                          | 157          |
| B. Enter below the total number of employees who are: |              |
| 1. Women                                              | 6            |
| 2. Hispanic                                           | 3            |
| 3. Black                                              | 1            |
| 4. Asian                                              | 2            |
| 5. American Indian                                    | 11           |
| 6. Bilingual                                          | 2            |
| Employment Statistics were obtained from:             | Visual Check |

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### 3 - 7. Advertising, Recruiting and training

3. Has your company advertised for applicants since your last report? No

If so, please forward a list of publications in which ads appeared, the dates of advertising, and copies of such advertisement.

---

4. Has there been any effort since your last report to further orientate supervisors and key personnel to the spirit and intent of the program? Yes

If so, please forward a detailed report of such efforts.

---

5. Have there been any adjustments in your job prerequisites or your recruiting and hiring procedures? No

If so, please forward a narrative describing the adjustments.

---

6. Has any effort been made since your last report in disseminating your policy to all employees or in encouraging them to refer minority or female applicants? Yes

If so, please forward a narrative of such efforts

---

7. Will you be forwarding any other comments or concerns which you would like to have reviewed as part of determining compliance with your programs. No

---

8. Do you intend to submit an MBE \ WBE sub-contractor Report No

---

**this Vendor Compliance Report Submission was prepared by:**

---

|            |                |
|------------|----------------|
| First Name | Kathy          |
| Last Name  | Kee            |
| Title      | Office Manager |

---

Forward all supporting documents and reports to:  
Tom Wyrach  
Contract Compliance Review Director  
415 East 12th Street - 2nd Floor  
Kansas City, Missouri 64106  
EMAIL: [cro@jacksongov.org](mailto:cro@jacksongov.org)  
FAX: (816)-881-1223



- Heavy Highway
- Water & Sewer Treatment Plants
- Industrial/Power

Radmacher Brothers Excavating Company, Inc.

---

2201 N. 7 Highway, Suite B \* Pleasant Hill, MO 64080 \* 816 540-3614 \* 816 540-4444 fax

2019 Minority Subcontractors/Suppliers

**Construction Anchors (Supplier)**  
13900 East 350 Highway  
Kansas City, MO 64138  
816-525-3640

- 1) MoDOT Job No. J4I2337  
\$1,217,944.75 (I-435 South Loop)
- 2) MoDOT Job No. J4S3088/3088B  
\$4,015.00 (Route 169)

**IBC (International Builders & Consultants, Inc.)(Subcontractor)**  
1821 McGee  
Kansas City, MO 64108  
816-220-0812

- 1) USACE Project W912DQ-17-C-1095  
\$135,263.00 (Turkey Creek)
- 2) MoDOT Job No. J4S3088/3088B  
\$121,445.30 (Route 169)

**Pine Valley Contracting (Subcontractor)**  
16540 Sunvalley Lane  
Savannah, MO 64485  
816-324-3772

- 1) MoDOT Job No. J4I2337  
\$334,500.00 (I-435 South Loop)
- 2) Federal Project No. STP-3452(401)  
\$32,211.72 (Country Club Collector)

**Realm Construction, Inc. (Subcontractor)**  
Post Office Box 1236  
Blue Springs, MO 64013  
816-229-0053

- 1) MoDOT Job No. J4I2337  
\$3,708,558.95 (I-435 South Loop)
- 2) Federal Project No. STP-3452(401)  
\$110,815.00 (Country Club Collector)

**S & A Contracting, LLC (Subcontractor)**  
Post Office Box 70033  
Overland Park, KS 66207  
913-317-1590

- 1) KCMO Project No. 89008573  
\$432,400.00 (North Oak Design Build)

**Trekk Design Group, LLC (Design Consultant)**  
1411 East 104<sup>th</sup> Street  
Kansas City, MO 64131  
816-874-4655

- 1) KCMO Project No. 89008573  
\$440,000.00 (North Oak Design Build)
- 2) Independence Project No. 70111809  
\$62,228.80 (Concrete Street Improvements)



**2019 Minority Subcontractors/Suppliers (Cont.)**

**Welch Silt Fence & Erosion  
Control, LLC (Subcontractor)  
Post Office Box 526  
Peculiar, MO 64078  
816-651-7358**

- 1) USACE Project W912DQ-17-C-1095  
\$43,415.00 (Turkey Creek)
- 2) KCMO Project No. 89008573  
\$53,250.00 (North Oak Design Build)
- 3) MoDOT Job No. J4S3088/3088B  
\$73,176.00 (Route 169)

**Whatever It Takes Electrical Contractors  
LLC (Subcontractor)  
9709 East 56<sup>th</sup> Street  
Raytown, MO 64133  
816-743-0770**

- 1) KCMO Project No. 89008573  
\$249,000.00 (North Oak Design Build)
- 2) Little Blue Valley Sewer District Project  
\$23,740.00 (HVAC, Trash Rack Cleaning)
- 3) MoDOT Job No. J4S3088/3088B  
\$98,775.75 (Route 169)

## **TAX CLEARANCE REQUIRED**

No person, firm, or corporation, resident in Jackson County, or otherwise legally within the taxing jurisdiction of the County, shall be eligible to provide any goods, contractual services or anything covered by the County Purchasing Ordinance, unless said person, firm, or corporation is duly listed and assessed on the County tax rolls and is in no way delinquent on any taxes payable to the County.

Where any individual, firm or corporation is a resident of Jackson County, or it otherwise appears that such firm is legally within the taxing jurisdiction of the County, and has made an offer, bid, or quotation for any County purchase, or has submitted an application to be given an opportunity to make quotations for County purchases, the Purchasing Manager shall cause a search to be made of the County tax rolls to determine the eligibility of that person, firm, or corporation under this section.

When the lowest responsible bidder is ineligible under this section, the Purchasing Manager may notify the bidder and allow three (3) days for the bidder to correct the deficiency or pay up any delinquency involved. If the bidder fails, after such notice, to comply within three (3) days, the Purchasing Manager shall proceed as though the lowest responsible bidder who is eligible under this section had entered the lowest bid.

LBT TRAIL IMPROVEMENTS @ M-78 HWY.  
RTP PROJECT 2018-04

COUNTY PROJECT NO. 3243  
COUNTY BID NO. PW-06-2020

Clerk of the Legislature  
Jackson County Courthouse  
306 West Kansas Avenue  
Independence, Missouri 64050

Gentlemen:

I do hereby certify that year 2019 Personal Property and/or Merchants and Manufacturers Tax for State, County, School and other purposes have been paid in the amount of \$ -0-. I further certify that assessment returns as required by law for year 2020 were filed on behalf of the undersigned, including therein a full, accurate and complete listing of all tangible personal property, subject to assessment in Jackson County, Missouri.

  
\_\_\_\_\_  
Authorized Signature of Bidder

Robert C. Radmacher, President  
\_\_\_\_\_  
Title

For:  
Radmacher Brothers Excavating Co., Inc.  
\_\_\_\_\_  
Company Name

2201 North 7 Highway, Suite B  
\_\_\_\_\_  
Street Address

Pleasant Hill, MO 64080  
\_\_\_\_\_  
City, State & Zip

816-540-3614  
\_\_\_\_\_  
Telephone #

Federal I.D. # 43-1559884

*Johnson*

Subscribed and sworn to before me, a Notary Public in and for Jackson County, Missouri,

this 21st day of July, 2020



  
\_\_\_\_\_  
Notary Public Kathy L. Kee

My commission expires December 17, 2020



# BID BOND

KNOW ALL PERSONS BY THESE PRESENTS, that we  
Radmacher Brothers Excavating Co., Inc

as principal and The Cincinnati Insurance Company  
as surety, are held and firmly bound unto the Jackson County, Missouri, 303 West Walnut,  
Independence, MO 64050 in the penal sum of Five Percent (5%) of the Amount Bid Dollars  
(\$5% of bid ) to be paid to the County, the principal and surety binding themselves, their heirs,  
executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

Sealed with our seals and dated this July 21, 2020

THE CONDITION OF THIS OBLIGATION is such that

WHEREAS the principal is submitting herewith a bid to the County for Federal-aid Project  
RTP Project 2018-04, Little Blue Trace Improvements at M-78 Highway in Jackson  
County, Missouri for construction or improvement as set out in said bid;

NOW THEREFORE, if the County shall accept the bid of the principal and if the principal shall  
properly execute and deliver to the County the contract, contract bond, and evidence of insurance coverage in  
compliance with the requirements of the bid, the specifications, and the provisions of section 227.100 RSMo,  
to the satisfaction of the County, then this obligation shall be void and of no effect, otherwise to remain in full  
force and effect.

In the event the said principal shall, in the judgment of the County, fail to comply with any  
requirement as set forth in the preceding paragraph, then Jackson County, MO., shall immediately and forthwith  
be entitled to recover the full penal sum above set out, together with court costs, attorney's fees, and any other  
expense of recovery.

The principal and surety hereby certify that the document is the original or a verbatim copy of the  
bid bond form furnished by the County, in accordance with Sec 102.9 of the Missouri Standard Specifications  
for Highway Construction.

Radmacher Brothers Excavating Co., Inc.

Principal

SEAL

By

Signature

The Cincinnati Insurance Company

Surety

By

David S. Salavitch

Signature of Attorney in Fact



SEAL

NOTE: This bond must be executed by the principal, and by a corporate surety authorized to conduct surety  
business in the state of Missouri.

THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

David S. Salavitch; Luke P. Sealer; Robert L. Cox, II and/or Samuel J. Sealer

Of Lees Summit, Missouri their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to  
One Hundred Million and No/100 Dollars (\$100,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or a Senior Vice President this 19th day of December, 2018.



STATE OF OHIO )SS:  
COUNTY OF BUTLER )

THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY

*Stephen A. Ventre*

On this 19th day of December, 2018 before me came the above-named President or Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



*Keith Collett*  
Keith Collett, Attorney at Law  
Notary Public - State of Ohio  
My commission has no expiration date.  
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 21st day of July 2020



*Ed H.*

INCORPORATED IN: Ohio.

**CINCINNATI INDEMNITY COMPANY, THE**

(NAIC #23280)

BUSINESS ADDRESS: P.O. BOX 145496, CINCINNATI, OH 45250 - 5496.

PHONE: (513) 870-2000.

UNDERWRITING LIMITATION b/: \$11,109,000.

SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY.

INCORPORATED IN: Ohio.

Bid Bond Insurance Company for Radmacher Brothers Excavating Co., Inc. for Little Blue Trace Trail Improvements at M-78 Highway. Project # 3243, Bid No. PW 06-2020

**Cincinnati Insurance Company (The)**

(NAIC #10677)

BUSINESS ADDRESS: P.O. BOX 145496, CINCINNATI, OH 45250 - 5496.

PHONE: (513) 870-2000.

UNDERWRITING LIMITATION b/: \$507,186,000.

SURETY LICENSES c,f/: AL, AK, AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IL, IN, IA, KS, KY, LA, ME, MD, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI, WY.

INCORPORATED IN: Ohio.

**CITIZENS INSURANCE COMPANY OF AMERICA**

(NAIC #31534)

BUSINESS ADDRESS: 440 LINCOLN STREET, WORCESTER, MA 01653 - 0002.

PHONE: (508) 853-7200.

UNDERWRITING LIMITATION b/: \$70,712,000.

SURETY LICENSES c,f/: AL, AK, AZ, AR, CO, CT, DE, DC, GA, HI, IL, IN, IA, KS, ME, MD, MA, MI, MN, MS, MO, MT, NE, NH, NJ, NM, NY, NC, ND, OH, OK, PA, RI, SC, SD, TN, TX, UT, VT, VA, WA, WV, WI.

INCORPORATED IN: Michigan.

**COLONIAL AMERICAN CASUALTY AND SURETY COMPANY**





# Search

### Type

- Company
- Registered Agent

### Name Search Type

- Contains word
- Starts with
- Exact match

### Fuzzy Name

radmacher

### Order Number

### Registration Date From

any/all/yyyy

### Registration Date To

any/all/yyyy

Active

Search

Clear

| Name                                                           | Type                                            | Represents | Status        | Registered On       | Open |
|----------------------------------------------------------------|-------------------------------------------------|------------|---------------|---------------------|------|
| 00343115 -<br>RADMACHER<br>BROTHERS<br>EXCAVATING<br>CO., INC. | General<br>Business For<br>Profit -<br>Domestic | ---        | Good Standing | 07/25/1990<br>00:00 | Open |

| Name                                             | Type                                            | Represents | Status                           | Registered On       | Open |
|--------------------------------------------------|-------------------------------------------------|------------|----------------------------------|---------------------|------|
| 00466478 -<br>RADMACHER<br>MANAGEMENT<br>COMPANY | General<br>Business For<br>Profit -<br>Domestic | ---        | Admin<br>Diss/Cancel -<br>Report | 02/26/1999<br>00:00 | Open |

| Name                                                                          | Type                                       | Represents | Status | Registered On       | Open |
|-------------------------------------------------------------------------------|--------------------------------------------|------------|--------|---------------------|------|
| LC0598421 -<br>RADMACHER<br>LAND &<br>EQUIPMENT<br>MANAGEMENT<br>COMPANY, LLC | Limited Liability<br>Company -<br>Domestic | ---        | Active | 07/13/2004<br>00:00 | Open |

| Name                                                          | Type            | Represents | Status | Registered On       | Open |
|---------------------------------------------------------------|-----------------|------------|--------|---------------------|------|
| X01411479 -<br>Radmacher<br>Brothers<br>Excavating<br>Company | Fictitious Name | ---        | Active | 06/25/2020<br>16:01 | Open |

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authoring the County Executive to execute a First Amendment to the Amended and Restated Service Contract with Little Blue Valley Sewer District.

**RESOLUTION NO. 20529**, October 19, 2020

**INTRODUCED BY** Jeanie Lauer, County Legislator

WHEREAS, pursuant to Resolution 13958, dated December 17, 2001, the County did enter into an Amended and Restated Service Agreement with the Little Blue Valley Sewer District providing for, among other things, the treatment by the District of sewage contributed to it by the County, in consideration of the payment of service charges to the District by the County; and,

WHEREAS, the District operates a sewer system for the primary benefit of its customers within the District including the County and for other connected to District's System; and,

WHEREAS, the current service agreement outlines the methodology by which the District's rates for service to the District's customers, including the County, are calculated using a linear projection of sewer flow data for the last five years to project a customer's flow contribution for the coming year; and,

WHEREAS, the projected flow is subject to variations due to wet weather, such that the projected value is unpredictable and potentially inaccurate; and,

WHEREAS, to address this unpredictability and potential inaccuracy, the District hired a rate consultant to evaluate this methodology along with others and make a recommendation based upon accuracy; and,

WHEREAS, a recommendation was received that indicated that the District should change its methodology from a five-year linear projection to a five-year rolling average; and,

WHEREAS, this recommendation was considered and subsequently adopted by both the District's Technical Advisory Committee and the District's Mayors Advisory Board and transmitted to the District's Board of Trustees; and,

WHEREAS, it is in the best interests of the health, welfare, and safety of the citizens of Jackson County that the County enter into the attached First Amendment to the Amended and Restated Service Contract with the District to adopt the District's recommended new rate structure; now therefore,


BE IT RESOLVED BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the First Amendment to the Amended and Restated Service Contract in substantially the form attached hereto; and,

BE IT FURTHER RESOLVED that the County shall, and the officers, agents and employees of the County are hereby authorized and directed to, take such further action, and to execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution, and to carry out, comply with and perform the duties of the County with respect to the Service Contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20529 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**FIRST AMENDMENT TO  
AMENDED AND RESTATED SERVICE CONTRACT  
BETWEEN  
LITTLE BLUE VALLEY SEWER DISTRICT  
AND  
JACKSON COUNTY, MISSOURI**

THIS FIRST AMENDMENT TO AMENDED AND RESTATED SERVICE CONTRACT is entered into by and between LITTLE BLUE VALLEY SEWER DISTRICT, a body corporate and politic duly organized and existing under the laws of the State of Missouri (hereinafter referred to as the “District”), and JACKSON COUNTY, MISSOURI (hereinafter referred to as the “Public Entity”), on or about \_\_\_\_\_ (hereinafter referred to as the “Contract”).

WITNESSETH:

WHEREAS, the parties hereto desire to amend the Contract.

NOW, THEREFORE, the parties agree to amend the Contract as follows:

1. Section 504(a)1 is hereby deleted and the following is inserted in lieu thereof:

SECTION 504. The Contract Sum

(a) The Contract Sum shall be the proportionate charge from time to time imposed by the District on Public Entity, which charge shall bear the same proportionate relationship to the total of all charges imposed by the District on all consumers comprised of Volume Related Costs, Administrative Costs, Meter Costs and Pretreatment Costs, as follows:



1. Volume Related Costs - Volume Related Costs are those costs directly attributable to the flow. These costs include Debt Service Costs, certain Operation and Maintenance Costs and other costs as may be approved by the Board of Trustees from time to time. Public Entity's portion of the Volume Related Costs will be allocated based on Public Entity's contributed percentage of the District's flow.

For the purpose of budget development and billing, Public Entity's contributed annual flow will be projected based on an amount equal to the average of the preceding 20 quarters of Public Entity's actual measured flow times 4.

If, for any reason, 20 quarters of flow information is not available from Public Entity, an annual average using available data will be used to determine Public Entity's contributed flow. The Board of Trustees shall review such projected flow calculation for reasonableness and determine any readjustments.

All Users' projected flow will be added together to determine the total projected flow of the District. This total projected flow for the District will then be divided into each User's projected flow to determine the percentage of Volume Related Costs to be billed to that User for the next fiscal year.

A preliminary allocation of Volume Related Costs shall be provided to Public Entity at the time of approval of the Annual Budget. The final allocation will be based on an amount equal to the average of the previous 20 quarters of flow ending September 30 of the prior fiscal year times 4.

No changes will be made to this allocation until the next fiscal year, unless approved by the Board of Trustees.

2. Section 720 is hereby amended to change the address of the Executive Director to 21208 East Old Atherton Road, Independence, Missouri 64058.

3. The parties hereto agree that neither party is in breach of the Contract at this time.

4. This Amendment shall not be effective until all of the Users have approved this Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed on behalf of the District by the Chairman of the Board of Trustees, and attested by the Secretary of the Board of Trustees, and on behalf of JACKSON COUNTY, MISSOURI, by its authorized representative at the on the dates shown respectively.

ATTEST:

LITTLE BLUE VALLEY SEWER  
DISTRICT

By \_\_\_\_\_  
Secretary, Board of Trustees

By \_\_\_\_\_  
Chairman, Board of Trustees

Date \_\_\_\_\_

Date \_\_\_\_\_

APPROVED AS TO FORM:

By \_\_\_\_\_  
\_\_\_\_\_,  
Administrator for the District

ATTEST:

JACKSON COUNTY, MISSOURI

By \_\_\_\_\_  
Title \_\_\_\_\_

By \_\_\_\_\_  
Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

APPROVED AS TO FORM:

By \_\_\_\_\_  
\_\_\_\_\_



## LITTLE BLUE VALLEY SEWER DISTRICT

Administration & Employee Services Bldg.  
Atherton Wastewater Treatment Plant  
21208 East Old Atherton Road  
Independence, MO 64058

Phone: (816) 796-7660 or (816) 796-9191

Fax: (816) 656-2543

August 21, 2020

Your current service agreement outlines the methodology by which your rates for service are calculated using a linear projection of sewer flow data for the last 20 Quarters (5 years) to project your flow contribution for the coming year. It has long been a concern of several customers that this projected flow is extremely subject to flow variations due to wet weather and that the projected value is unpredictable and potentially inaccurate. As a result of these concerns the District hired a rate consultant to evaluate this methodology along with others and make a recommendation based upon accuracy. A recommendation was received that indicated that the District should change its methodology from a 20 quarter linear projection to a 5 year rolling average. This recommendation was considered and subsequently recommended by both the Technical Advisory Committee and the Mayors Advisory Board to the Board of Trustees. The Board of Trustees approved the recommendations and directed that amendments to each customer's service agreement be prepared and executed.

Please find the attached amendment to your service agreement with the Little Blue Valley Sewer District for your execution. This amendment has been prepared by the District's legal counsel at the direction of the District's Mayors Advisory Board and Board of Trustees with the assistance of the District's Technical Advisory Committee. It is requested that you expedite execution of this amendment and return it along with the minutes, resolution or ordinance authorizing its execution to Kim Best, Administrative/ HR Manager at [best@lbvsvd.org](mailto:best@lbvsvd.org). It is necessary that all customers agree to this amendment by December of this year in order to implement the new methodology next fiscal year. If you have any questions or need any assistance from District staff in this effort please contact Jeff Shook, Executive Director at [shook@lbvsvd.org](mailto:shook@lbvsvd.org) or by phone at 816-935-2696; Lisa O'Dell, Assistant Director, at [odell@lbvsvd.org](mailto:odell@lbvsvd.org) or by phone at 816-854-0257 or Kim Best at [best@lbvsvd.org](mailto:best@lbvsvd.org) or by phone 816-299-4625.

We appreciate your attention to this matter.

Cordially,

Jeff Shook, Executive Director  
Little Blue Valley Sewer District

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** congratulating Bob Kelly upon the occasion of his retirement from Jackson County.

**RESOLUTION NO. 20530**, October 19, 2020

**INTRODUCED BY** Theresa Cass Galvin, Dan Tarwater III, Tony Miller, and Ronald E. Finley, County Legislators

WHEREAS, Robert T. (Bob) Kelly, Director of the Recorder of Deeds Department for Jackson County, is retiring after twenty-one years of service to the County; and,

WHEREAS, Bob served Jackson County in multiple management positions during his career; and,

WHEREAS, from 1999 until 2002 he served as Manager of Operations overseeing the Corrections, Park + Rec, and Public Works Departments; and,

WHEREAS, in 2003 Bob was appointed the Director of the Recorder of Deeds Department and the Jackson County Records Center; and,

WEREAS, over the past seventeen years his department has led all other Missouri Recorder of Deeds offices in electronic recording of land-related instruments, issuance of marriage licenses, creation of a variety of searchable database index options, and providing both the general public and business community free-of-charge web-based search capabilities for land/marriage document access; and,

WHEREAS, over his career, Bob has served as a board member for the National Association of Counties, Missouri Association of Counties, the International Association of Government Officials, Property Records Industry Association, and the Recorders Association of Missouri (RAM), serving for the past two years as the Recorders Association of Missouri's Chairman of the Emerging Issues Committee and member of the By-Laws, Conference, and Legislative Committees; and,

WHEREAS, Bob's desire for continuous improvement, with the support of his fellow departmental associates, helped in the elimination of the three-day waiting period for marriage applicants, the creation a single state-wide portal for the submission and recording of documents, and the creation of the metro area's first Civil Union Registry; and,

WHEREAS, these combined efforts have resulted in Jackson County becoming one of the first U.S. counties to implement E-recording, and enabled the creation of a web-based application allowing the public and business community the ability to search over sixty years of land-related documents and all marriage licenses and plats dating back to the beginning of Jackson County government in 1826; and,

WHEREAS, Bob's fellow department directors and elected recorders across Missouri appreciate his professionalism, high ethical standards, integrity, humor, and wit in addressing local and state-wide challenges; and,



WHEREAS, Bob's experience and institutional knowledge have been important assets in serving Jackson County residents, law firms, mortgage banks, lenders, and title companies; and,

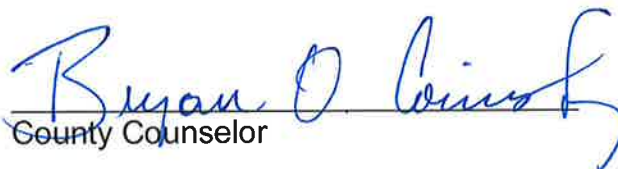
WHEREAS, Bob's wife Cynthia Smith-Kelly, two-time Emmy winning news anchor on Kansas City's FOX 4 News, their daughter Elizabeth, a Pediatrics MD Specialist and Training Director at Children's Mercy Hospital, their daughter Kathryn who is an attorney and partner in a local law firm, their son Walker, who serves as Director of Admissions for Sewanee University School of Theology (TN), and their families join in Jackson County's celebration of this happy occasion; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature hereby congratulates Bob Kelly on his retirement and extends best wishes on all his future endeavors.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20530 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twelve-month term and supply contract with one twelve-month option to extend for the furnishing of laundry chemicals for use by the Department of Corrections to EcoLab Center, of St. Paul, MN, under the terms and conditions of Invitation to Bid No. 27-20.

**RESOLUTION NO. 20531**, October 19, 2020

**INTRODUCED BY** Ronald E. Finley, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Invitation to Bid No. 27-20 for the furnishing of laundry chemicals for use by the Department of Corrections; and,

WHEREAS, a total of twenty-nine notifications were distributed and two responses were received and evaluated from the following:

**BIDDER**

EcoLab Centers  
St. Paul, MN

UNX  
Greenville, NC

and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a twelve-month term and supply contract with one twelve-month option to extend to EcoLab Center of St. Paul, MN, as the lowest and best bidder, as set out on the attached recapitulation and analysis; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing and that the Director be, and hereby is, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

*Greg D. Holden*  
Chief Deputy County Counselor

*Bryan O. Cousins*  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20531 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

*10/15/20*  
Date

*Whitburn*  
Interim Chief Administrative Officer

ABSTRACT OF BIDS

| ITB: 27-20<br>Date: September 8, 2020<br>COMMODITY: Laundry Chemicals |                                                                       | UNX  | AMOUNT     | AMOUNT | AMOUNT                       | AMOUNT |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------|------|------------|--------|------------------------------|--------|
| NO                                                                    | DESCRIPTION                                                           | UNIT | QTY        | Ecolab | UNX                          | AMOUNT |
| 1                                                                     | Alkaline Proprietary Blend Industrial Detergent with Brightener       |      | 15 gallon  | 428.48 | #7 129.43 - 4x 7 1/2 lb case |        |
| 2                                                                     | Oxidizing Agent Liquid Chlorine Bleach (Sodium Hypochlorite at 9.25%) |      | 15 gallon  | 85.03  | #2 120.88 - 15 gallon        |        |
| 3                                                                     | Quaternary Detergent/Disinfectant Ethanolamine Solutions              |      | 4-1 gallon | 57.76  | #5 279.55 - 15 gallon        |        |
| 4                                                                     | Alkaline Liquid Builder - C                                           |      | 15 gallon  | 162.23 | #4 154.53 - 15 gallon        |        |
| 5                                                                     | Industrial Cleaner/Odor Control Alkaline Product                      |      | 2.5 gallon | 45.86  | <del>#5 24</del> 16 gallon   |        |
| 6                                                                     | Fabric Softener/Neutralizer - Liquid                                  |      | 2.5 gallon | 73.49  | #3 120.47 - 4x 1 gallon case |        |
| 7                                                                     | Solid Detergent for Domestic Washer with Controlled Dispensing        |      | 5 gallon   | 58.21  | #8 252.24 - 15 gallon        |        |
|                                                                       |                                                                       |      | 4-3 lbs.   | 69.34  | #5 92.61 - 5 gallon          |        |

CERTIFICATION OF BID OPENING  
BIDS WERE PUBLICLY  
OPENED AND RECORDED

ON: September 8, 2020, BY

*Karen Spino*  
CLERK OF THE LEGISLATURE

*[Signature]*  
PURCHASING

\* Line #1 Pricing \$420.48  
Bid Recap reflects this correction



Bid No: 27-20

Commodity: Laundry Chemicals  
Vendor: Ecolab

| Bid Recap                                |        | Quote  |                                                                  |     |        |                                           |          |
|------------------------------------------|--------|--------|------------------------------------------------------------------|-----|--------|-------------------------------------------|----------|
| REQUIRED SUBMITTALS                      | Yes/No | Item # | Item Name                                                        | QTY | Unit   | Product Name                              | Amount   |
| Contract Signed                          | Y      | 1.0    | Alkaline Proprietary Based Industrial Detergent with Brightener  | 15  | Gal    | Laundry Neutral Detergent Plus (HS100173) | \$420.48 |
| Affidavit                                | Y      | 2.0    | Conditioning Agent Liquid Chlorine Wash                          | 15  | Gal    | Eco Stay Detergent (HS116146)             | \$85.02  |
| Compliance Review                        | Y      | 3.0    | Quaternary Detergent/Softener/Disinfectant/Neutralizer Solutions | 4   | Gal    | Mikrol Quat (HS119227)                    | \$57.76  |
| Certificate of Compliance                | N      | 4.0    | Alkaline Liquid Builder - C                                      | 15  | Gal    | Eco Stay Builder C (HS110450)             | \$162.23 |
| Statement of Contractor's Qualification  | Y      | 5.0    | Industrial Element Oxide Catalyst All-Alkali Product             | 2.5 | Gal    | Qase 902 MS Foamy Degreaser (HS118409)    | \$45.85  |
| Acknowledgement of Receipt of Affidavits | Y      | 6.0    | Pharm Softener/Neutralizer - Liquid                              | 2.5 | Gal    | Qase 903 HW Duty Degreaser (HS119411)     | \$73.49  |
| Bidder's Quote                           | Y      | 7.0    | Solid Detergent for Domestic Washer with Controlled Dispensing   | 5   | Gal    | Tri Star Aqua Soft (HS112081)             | \$58.21  |
| Bidder's Exceptions                      | NONE   |        |                                                                  | 28  | Pounds | HomeStyle Solid Laundry Deter (HS101659)  | \$69.34  |
| Comments: See attachment                 |        |        |                                                                  |     |        |                                           |          |
| References: See attachment               |        |        |                                                                  |     |        |                                           |          |

Comments: During bid opening line #3 recorded incorrectly. Recap supports the actual cost of line #1 of \$120.48

Bid No: 27-20

Commodity: Laundry Chemicals

Vendor: UNX

| Bid Recap                                                                                                                                     |        | Quote  |                                                                 |       |       |              |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|-----------------------------------------------------------------|-------|-------|--------------|----------|
| REQUIRED SUBMITTALS                                                                                                                           | Yes/No | Item # | Item Name                                                       | QTY   | Unit  | Product Name | Amount   |
| Contract Signed Affidavit                                                                                                                     | Y      | 1.0    | Alkaline Proprietary Blend Industrial Detergent with Brightener | 15    | Gal   | Impress      | \$279.55 |
| Compliance Review Certificate of Compliance                                                                                                   | Y      | 2.0    | Oxidizing Agent Liquid Chlorine Bleach                          | 15    | Gal   | Flo-Glo      | \$120.88 |
| Statement of Contractor's Qualification                                                                                                       | Y      | 3.0    | Quaternary Detergent/Disinfectant Ethanolamine Solutions        | 4x1   | Gal   | Sanix        | \$120.47 |
| Acknowledgement of Receipt of Addenda                                                                                                         | N      | 4.0    | Alkaline Liquid Builder - C                                     | 15    | Gal   | Power Burst  | \$154.53 |
| Bidder's Quote                                                                                                                                | Y      | 5.0    | Industrial Cleaner/Odor Control Alkaline Product                | 5     | Gal   | Trap-Free    | \$92.61  |
| Bidder's Exceptions                                                                                                                           | Y      | 6.0    | Fabric Softener/Neutralizer - Liquid                            | 15    | Gal   | Qualitex     | \$252.24 |
|                                                                                                                                               | Y      | 7.0    | Solid Detergent for Domestic Washer with Controlled Dispensing  | 4x7.5 | Pound | Breakthrough | \$129.43 |
|                                                                                                                                               | NONE   |        |                                                                 |       |       |              |          |
| Contracts: See attachment                                                                                                                     |        |        |                                                                 |       |       |              |          |
| References: See attachment                                                                                                                    |        |        |                                                                 |       |       |              |          |
| Comments: During Bid Opening some prices recorded incorrectly: Line #1 is Line #7, Line #3 is Line #1, Line #5 is Line #3, Line #7 is Line #5 |        |        |                                                                 |       |       |              |          |



# Jackson County Detention Center

Office of the Jackson County Sheriff  
Sheriff Darryl Forté

---



**From:** Deloris Wells- Deputy Director of Administration

**DATE:** September 22, 2020

**TO:** Keith Allen, Purchasing

**CC:** Craig Mosher

**RE: Recommendation for ITB NO 27-20 Laundry Chemicals**

I recommend that the contract be awarded to Ecolab. Ecolab has provided great customer service in the past and they offer very competitive pricing for quality products.

Deloris Wells

**Deloris Wells, Deputy Director of Administration**

Jackson County Department of Corrections

1300 Cherry, Kansas City, Missouri, 64106

Email: [dwells@jacksongov.org](mailto:dwells@jacksongov.org)

Office: (816) 881-4210

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20531

Sponsor(s): Ronald E. Finley

Date: October 19, 2020

| <p><b>SUBJECT</b></p>                                                                             | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: Awarding a Twelve Month Term &amp; Supply Contract with One Twelve Month Option to Extend for the furnishing of Laundry Chemicals for Department of Corrections to EcoLab Center of St. Paul, MN under the terms and conditions of Invitation to Bid No. 27-20,</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|---------------------------------|------------------------------------------------|----------------------------|--------------------------------------------------------|----------|--------------------------------------------------------|---------|-----------------------------------------------------------|----------------------|---------|----------|-------------------------|----------|----------|--------------------|-----------------|---------|-----------------|---------|----------|-------------------------------------|---------|----------|
| <p><b>BUDGET INFORMATION</b><br/> <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>N/A</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>N/A</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>N/A</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)<br/> <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>                 Department: Department of Corrections      Estimated Use: \$50,000</p> <p>Requesting approval by the Legislature of the term and supply contract; the funds were already appropriated through the annual budget adoption. Estimated usage figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable):<br/>                 Prior Year Actual Amount Spent (if applicable):</p>                                                                                                                                                                                                                                                     | Amount authorized by this legislation this fiscal year: | N/A                             | Amount previously authorized this fiscal year: | N/A                        | Total amount authorized after this legislative action: | N/A      | Amount budgeted for this item * (including transfers): | N/A     | Source of funding (name of fund) and account code number: | N/A                  |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Amount authorized by this legislation this fiscal year:                                           | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Amount previously authorized this fiscal year:                                                    | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Total amount authorized after this legislative action:                                            | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Amount budgeted for this item * (including transfers):                                            | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Source of funding (name of fund) and account code number:                                         | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| <p><b>PRIOR LEGISLATION</b></p>                                                                   | <p>Prior ordinances and (date):<br/>                 Prior resolutions and (date):</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                         |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| <p><b>CONTACT INFORMATION</b></p>                                                                 | <p>RLA drafted by (name, title, &amp; phone): Keith Allen, Senior Buyer, 881-3465</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| <p><b>REQUEST SUMMARY</b></p>                                                                     | <p>Department of Corrections require a term and supply contract for the furnishing of Laundry Chemicals. The Purchasing Department issued Invitation to Bid No. 27-20 in response to those requirements.</p> <p>A total of Twenty-Nine (29) notifications were distributed with two responses and evaluated:</p> <table border="1"> <thead> <tr> <th>Item Name</th> <th>EcoLab<br/>St. Paul, MN<br/>Price</th> <th>UNX<br/>Greenville, NC<br/>Price</th> </tr> </thead> <tbody> <tr> <td>Alkaline Proprietary Blend</td> <td>\$420.48</td> <td>\$279.55</td> </tr> <tr> <td>Oxidizing Agent Liquid Chlorine Bleach</td> <td>\$85.02</td> <td>\$120.88</td> </tr> <tr> <td>Quaternary Detergent</td> <td>\$57.76</td> <td>\$120.47</td> </tr> <tr> <td>Alkaline Liquid Builder</td> <td>\$162.23</td> <td>\$154.53</td> </tr> <tr> <td>Industrial Cleaner</td> <td>\$45.86/\$73.49</td> <td>\$92.61</td> </tr> <tr> <td>Fabric Softener</td> <td>\$58.21</td> <td>\$252.24</td> </tr> <tr> <td>Solid Detergent for Domestic Washer</td> <td>\$69.34</td> <td>\$129.43</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Department of Corrections and Purchasing Department recommends the award of a Twelve Month Term and Supply contract with One Twelve Month Option to extend for the furnishing of Laundry Chemicals for Department of Corrections to EcoLab Center of St. Paul, MN under the terms and conditions of Invitation to Bid No. 27-20 as the lowest and best bidder meeting</p> | Item Name                                               | EcoLab<br>St. Paul, MN<br>Price | UNX<br>Greenville, NC<br>Price                 | Alkaline Proprietary Blend | \$420.48                                               | \$279.55 | Oxidizing Agent Liquid Chlorine Bleach                 | \$85.02 | \$120.88                                                  | Quaternary Detergent | \$57.76 | \$120.47 | Alkaline Liquid Builder | \$162.23 | \$154.53 | Industrial Cleaner | \$45.86/\$73.49 | \$92.61 | Fabric Softener | \$58.21 | \$252.24 | Solid Detergent for Domestic Washer | \$69.34 | \$129.43 |
| Item Name                                                                                         | EcoLab<br>St. Paul, MN<br>Price                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | UNX<br>Greenville, NC<br>Price                          |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Alkaline Proprietary Blend                                                                        | \$420.48                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$279.55                                                |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Oxidizing Agent Liquid Chlorine Bleach                                                            | \$85.02                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$120.88                                                |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Quaternary Detergent                                                                              | \$57.76                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$120.47                                                |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Alkaline Liquid Builder                                                                           | \$162.23                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$154.53                                                |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Industrial Cleaner                                                                                | \$45.86/\$73.49                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$92.61                                                 |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Fabric Softener                                                                                   | \$58.21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$252.24                                                |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |
| Solid Detergent for Domestic Washer                                                               | \$69.34                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$129.43                                                |                                 |                                                |                            |                                                        |          |                                                        |         |                                                           |                      |         |          |                         |          |          |                    |                 |         |                 |         |          |                                     |         |          |



|             |                                                                                                                                                                                                                                                                                               |                                                          |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
|             | specifications.<br>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.                                                                          |                                                          |
| CLEARANCE   | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A<br><input type="checkbox"/> Business License Verified (Purchasing & Department) N/A<br><input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) |                                                          |
| COMPLIANCE  | <input type="checkbox"/> MBE Goals<br><input type="checkbox"/> WBE Goals<br><input type="checkbox"/> VBE Goals<br>NO GOALS ESTABLISHED                                                                                                                                                        |                                                          |
| ATTACHMENTS | Abstract of Bids, Recap of Bids Received, Memorandum from Deloris Wells, Department of Corrections                                                                                                                                                                                            |                                                          |
| REVIEW      | Department Director: <i>Mark Lang</i>                                                                                                                                                                                                                                                         | Date: 10-06-2020                                         |
|             | Finance (Budget Approval):<br>If applicable                                                                                                                                                                                                                                                   | <b>APPROVED</b><br>By Mark Lang at 9:33 am, Oct 07, 2020 |
|             | Division Manager: <i>Ray M. Schultz</i>                                                                                                                                                                                                                                                       | Date: 10-12-2020                                         |
|             | County Counselor's Office: <i>Bryan Conish</i>                                                                                                                                                                                                                                                | Date: 10/14/20                                           |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** appointing a member to the Kansas City Zoological District Commission.

**RESOLUTION NO. 20532**, October 19, 2020

**INTRODUCED BY** Dan Tarwater III, County Legislator

WHEREAS, section 184.506, RSMo 2016, which governs the operations of the Kansas City Zoological District, provides that the district be governed by a commission whose membership is to include a resident of the County selected by a majority vote of the Legislature, chosen from among two persons nominated by The Friends of the Zoo, Inc; and,

WHEREAS, the Legislature's current appointee to the commission, Kevin Pistilli, has resigned from the commission after the completion of his term; and,

WHEREAS, The Friends of the Zoo, Inc., has nominated Sharon Cleaver, Chris Egan, and Carol Hallquist to fill the vacancy; and,

WHEREAS, it is now appropriate that the Legislature adopt this Resolution appointing a member to the commission for a new four-year term; now therefore,



BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following-named person be and hereby is appointed to the Kansas City Zoological District Commission for a new four-year term, under section 184.506, RSMo 2016:

---

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20532 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute a Letter of Understanding with the Nodaway County Commission and the Missouri Department of Transportation relating to the transfer of Off-System Replacement Bridge funds, in accordance with the Missouri Highway Bridge Program.

**RESOLUTION NO. 20533**, October 19, 2020

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Missouri Department of Transportation's Highway Bridge Program authorizes bridge replacement and rehabilitation for certain eligible bridges throughout Missouri's counties; and,

WHEREAS, federal funds are available to finance up to 80% of an eligible project's cost, but may be increased with the use of credits earned from replacing, with the County's own funds, an eligible bridge that is not on the federal-aid system list; and,

WHEREAS, if a Local Public Agency (LPA) replaces or rehabilitates an eligible bridge with its own funds, the LPA may receive a credit, known as a "Soft Match Credit," that can be applied to the non-federal share on another federal aid bridge project; and,

WHEREAS, more sparsely populated counties receive less transportation funding to apply toward their bridge replacement and rehabilitation programs; and,

WHEREAS, Nodaway County, Missouri, has agreed to transfer \$400,000 of its "Soft Match Credits" to Jackson County in exchange for Jackson County's transfer of

\$400,000 of its Off-System Bridge Replacement and Rehabilitation Program (BRO) funds; and,

WHEREAS, this exchange with Nodaway County will allow Jackson County to use this Soft Match Credit balance toward its 20% cash match for future bridge projects under the BRO program, thereby reducing the required County cash expenditure; and,

WHEREAS, Nodaway County and the Jackson County Director of Public Works recommend a BRO fund and Soft Match Credit exchange, which would allow Jackson County to have actual funds applied to its Soft Match Credit account for use on future BRO programs, in exchange for the transfer of off-system bridge funds to Nodaway County; and,

WHEREAS, the attached Letter of Understanding is the appropriate mechanism for authorizing this transfer of state BRO funds within the Highway Bridge Program; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the attached Letter of Understanding with the Nodaway County Commission and the Missouri Department of Transportation; and,

BE IT FURTHER RESOLVED that all County officials be and hereby are authorized to execute any and all documents and take any other actions necessary to give effect to this Resolution.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20533 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature



Bill Walker, Presiding  
Chris Burns, North District  
Bob Stiens, South District



Phone 660-582-5541  
403 N Market  
Maryville, MO 64468

October 6, 2020

Mr. Chris Redline, P.E.  
District Engineer  
MoDOT  
3602 North Belt  
St. Joseph, MO 64506

Attn: Dave Earls

RE: TRANSFER OF "SOFT MATCH" CREDITS FOR BRO FUNDS

Dear Mr. Earls,

The members of the Nodaway County Commission in discussion with Jackson County, Missouri Officials, have agreed to the following exchange of BRO funds and "Soft Match" credits.

Nodaway County has agreed to transfer \$400,000 of their "Soft Match" credits to Jackson County.

In exchange Jackson County has agreed to transfer \$400,000 of their BRO funds to Nodaway County.

Please take the necessary action to accomplish the transfer of funds. Your assistance is greatly appreciated.

**NODAWAY COUNTY**


**JACKSON COUNTY  
EXECUTIVE OFFICE**

  
\_\_\_\_\_  
(Bill Walker)  
Presiding Commissioner

\_\_\_\_\_  
Frank White Jr.  
County Executive

  
\_\_\_\_\_  
(Chris Burns)  
North District Commissioner

\_\_\_\_\_  
Brian Gaddie, PE  
Director of Public Works

  
\_\_\_\_\_  
(Bob Stiens)  
South District Commissioner

*October 8, 2020*  
\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)



**JACKSON COUNTY  
Public Works Department**

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

October 8, 2020

Mr. Mike Landvik  
Transportation Planning Coordinator – LPA  
MoDOT Kansas City District – Planning  
600 NE Colbern Road  
Lee’s Summit, MO 64086

Subject: Transfer of BRO funds for “Soft Match” credits

|            |          |          |
|------------|----------|----------|
| Jackson    | Nodaway  |          |
| BRO        | -400,000 | +400,000 |
| Soft Match | +400,000 | -400,000 |

Dear Mr. Landvik:

The members of the Nodaway County Commission in discussion with Jackson County, Missouri Officials have agreed to the following exchange of BRO funds and “Soft Match” credits.

Nodaway County has agreed to transfer \$400,000 of their “Soft Match” credits to Jackson County.

In exchange Jackson County has agreed to transfer \$400,000 of their BRO funds to Nodaway County.

Please take the necessary action to accomplish the transfer of funds. Your assistance is greatly appreciated.

NODAWAY COUNTY

JACKSON COUNTY  
EXECUTIVE OFFICE

(Bill Walker)  
Presiding Commissioner

\_\_\_\_\_  
Frank White Jr.  
County Executive

(Chris Burns)  
North District Commissioner

\_\_\_\_\_  
Brian Gaddie, PE  
Director of Public Works

(Bob Stiens)  
South District Commissioner

October 8, 2020  
DATE

\_\_\_\_\_  
DATE

*Frank White, Jr., County Executive*

# REQUEST FOR LEGISLATIVE ACTION



Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20533

Sponsor(s): Tony Miller

Date: October 19, 2020

|                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
|--------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------|------------------------------------------------|--------|--------------------------------------------------------|--------|--------------------------------------------------------|--------|---------------------------------------------------------------------|------------|
| <p>SUBJECT</p>                                                                             | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the County Executive to sign a letter agreement with Nodaway County allowing a trade of Off System Bridge funds for Soft Match Credit.</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
| <p>BUDGET INFORMATION<br/> <i>To be completed By Requesting Department and Finance</i></p> | <table border="1" data-bbox="305 575 1182 800"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$0.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT:</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)<br/> <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/> Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):<br/> Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$0.00 | Amount previously authorized this fiscal year: | \$0.00 | Total amount authorized after this legislative action: | \$0.00 | Amount budgeted for this item * (including transfers): | \$0.00 | Source of funding (name of fund) and account code number; FROM / TO | FROM ACCT: |
| Amount authorized by this legislation this fiscal year:                                    | \$0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
| Amount previously authorized this fiscal year:                                             | \$0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
| Total amount authorized after this legislative action:                                     | \$0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
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| Source of funding (name of fund) and account code number; FROM / TO                        | FROM ACCT:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
| <p>PRIOR LEGISLATION</p>                                                                   | <p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): R19114, 3-28-16, R19536, 7-31-17, R20008, 10-22-18, R20061, 12-3-18</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
| <p>CONTACT INFORMATION</p>                                                                 | <p>RLA drafted by Earl Newill P.E., Chief Engineer, Office 816-881-4538, Cell 816-401-6401</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
| <p>REQUEST SUMMARY</p>                                                                     | <p>Each County in Missouri is allocated federal funds to be used on local bridges for rehabilitation and replacement. Nodaway County has a need for additional off system funds and has offered to trade soft match credit for some of Jackson County's federal funds. The trading of funds is part of the program that MoDot oversees for the bridge program. This credit would be used by Jackson County in place of the 20% cash match required in the program. When using the credit, no match funds are required, the project is funded at 100% until the soft credit match balance is exhausted.</p> <p>The trade is set up for \$400,000 in credit for \$400,000 in federal funds. After the letter agreement is signed, it goes to Modot, who will do the accounting.</p> <p>Therefore, we request that the County Executive be authorized to execute the letter agreement.</p>                                                                                                                                                         |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
| <p>CLEARANCE</p>                                                                           | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)<br/> <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)<br/> <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |
| <p>ATTACHMENTS</p>                                                                         | <p>Letter Agreement signed by Nodaway County Commission</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |        |                                                |        |                                                        |        |                                                        |        |                                                                     |            |

|        |                                                                                                                                                       |                         |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| REVIEW | Department Director: Brian Gaddie, P.E. Director of Public Works<br> | Date:<br><br>10-12-2020 |
|        | Finance (Budget Approval):<br><i>If applicable</i>                                                                                                    | Date:                   |
|        | Division Manager:                                                                                                                                     | Date: 10/12/2020        |
|        | County Counselor's Office:                                          | Date: 10/14/20          |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$53,790.00 within the 2020 County Improvement Fund to cover the cost of moving expenses and the purchase of replacement furniture for the Public Administrator's Office, made necessary by water damage at the Downtown Courthouse.

**RESOLUTION NO. 20534**, October 19, 2020

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

WHEREAS, the Public Administrator's Office incurred significant damage due to the pipe-bursting/flooding event of 2019; and,

WHEREAS, the office has a need to replace furniture that was damaged by the water; and,

WHEREAS, further, now that office renovations are complete, the office's undamaged furniture needs to be moved back to the office from its offsite storage location; and,

WHEREAS, these goods and services are/will be available from County term and supply contractors; and,

WHEREAS, a transfer is now required to place funds necessary to pay for the replacement furniture and moving costs in the proper accounts; now therefore,

**BE IT RESOLVED** by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:

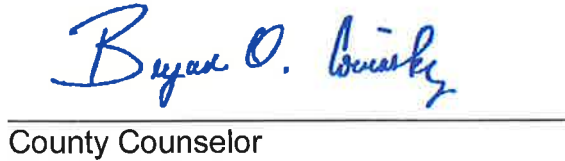
| <u>DEPARTMENT/DIVISION</u>                              | <u>CHARACTER/DESCRIPTION</u>          | <u>FROM</u> | <u>TO</u> |
|---------------------------------------------------------|---------------------------------------|-------------|-----------|
| County Improvement Fund<br>Non-Departmental<br>013-5113 | 56790-<br>Other Contractual Services  | \$53,790    |           |
| Public Administrator<br>013-3501                        | 58150-<br>Office Furniture & Fixtures |             | \$46,046  |
| 013-3501                                                | 56790-<br>Other Contractual Services  |             | \$ 7,744  |



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20534 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below:

ACCOUNT NUMBER: 013 5113 56790  
ACCOUNT TITLE: County Improvement Fund  
Non-Departmental- Cnty Imprvmnt  
Other Contractual Services  
NOT TO EXCEED: \$53,790.00

10/15/2020  
Date

  
Interim Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20534

Sponsor(s): Theresa Cass Galvin

Date: October 19, 2020

|                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |          |                                                |     |                                                        |          |                                                        |     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------|------------------------------------------------|-----|--------------------------------------------------------|----------|--------------------------------------------------------|-----|
| <p><b>SUBJECT</b></p>                                                                                                                                                     | <p>Action Requested<br/>                 X Resolution<br/>                 Ordinance</p> <p>Project/Title: A Resolution to transfer \$46,046 for Public Administrator furniture and \$7,744 for Public Administrator moving costs.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |          |                                                |     |                                                        |          |                                                        |     |
| <p><b>BUDGET INFORMATION</b><br/>                 To be completed<br/>                 By Requesting<br/>                 Department and<br/>                 Finance</p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$53,790</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$53,790</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> </table> <p>Source of funding (name of fund) and account code number:</p> <p>FROM:</p> <p>013-County Improvement Fund 5113-Non-Departmental 56790-Other Contr Srvs \$53,790</p> <p>TO:</p> <p>013-County Improvement Fund 3501-Public Administrator 58150-Furniture &amp; Fixtures \$46,046</p> <p>013-County Improvement Fund 3501-Public Administrator 56790-Other Contractual Services \$7,744</p> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>                 Department: Estimated Use:</p> <p>Prior Year Budget (if applicable):<br/>                 Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$53,790 | Amount previously authorized this fiscal year: | \$0 | Total amount authorized after this legislative action: | \$53,790 | Amount budgeted for this item * (including transfers): | \$0 |
| Amount authorized by this legislation this fiscal year:                                                                                                                   | \$53,790                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |          |                                                |     |                                                        |          |                                                        |     |
| Amount previously authorized this fiscal year:                                                                                                                            | \$0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |          |                                                |     |                                                        |          |                                                        |     |
| Total amount authorized after this legislative action:                                                                                                                    | \$53,790                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |          |                                                |     |                                                        |          |                                                        |     |
| Amount budgeted for this item * (including transfers):                                                                                                                    | \$0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |          |                                                |     |                                                        |          |                                                        |     |
| <p><b>PRIOR LEGISLATION</b></p>                                                                                                                                           | <p>Prior ordinances and (date):<br/>                 Prior resolutions and (date):</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                         |          |                                                |     |                                                        |          |                                                        |     |
| <p><b>CONTACT INFORMATION</b></p>                                                                                                                                         | <p>RLA drafted by (name, title, &amp; phone): John Killian, Public Administrator 816.881.3775</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                         |          |                                                |     |                                                        |          |                                                        |     |
| <p><b>REQUEST SUMMARY</b></p>                                                                                                                                             | <p>This request will transfer the necessary funds to replace flood damaged furniture for the Public Administrator's Office and to move undamaged items from the old jail back to the Public Administrator's Office in the Courthouse. The vendor for the movers is on a current term and supply contract. The vendor for the furniture is due to have a term and supply contract executed later in October.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |          |                                                |     |                                                        |          |                                                        |     |
| <p><b>CLEARANCE</b></p>                                                                                                                                                   | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing &amp; Department)</p> <p><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                         |          |                                                |     |                                                        |          |                                                        |     |
| <p><b>COMPLIANCE</b></p>                                                                                                                                                  | <p><input type="checkbox"/> MBE Goals</p> <p><input type="checkbox"/> WBE Goals</p> <p><input type="checkbox"/> VBE Goals</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                         |          |                                                |     |                                                        |          |                                                        |     |

|             |                                                                                            |                                                                 |
|-------------|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| ATTACHMENTS | Office Products Alliance quote<br>A Arnold quote                                           |                                                                 |
| REVIEW      | Department Director: <i>[Signature]</i>                                                    | Date: 10/14/2020                                                |
|             | Finance (Budget Approval): <i>[Signature]</i> Public Administrator<br><i>If applicable</i> | Date: <b>APPROVED</b><br>By Mark Lang at 10:04 am, Oct 15, 2020 |
|             | Division Manager: <i>[Signature]</i> M. Schabo                                             | Date: 10-16-20                                                  |
|             | County Councilor's Office: <i>[Signature]</i> Bryan O. Bunch                               | Date: 10/15/20                                                  |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

Funds sufficient for this transfer are available from the sources indicated below.

PC# \_\_\_\_\_

Date: October 15, 2020

RES # 20534

| Department / Division |                                  | Character/Description |                             | From             | To               |
|-----------------------|----------------------------------|-----------------------|-----------------------------|------------------|------------------|
| <b>013</b>            | <b>County Improvement Fund</b>   |                       |                             |                  |                  |
| 5113                  | Non-Departmental - Cnty Imprvmnt | 56790                 | Other Contractual Services  | \$ 53,790        | \$ -             |
| 3501                  | Public Administrator             | 58150                 | Office Furniture & Fixtures | -                | 46,046           |
| 3501                  | Public Administrator             | 56790                 | Other Contractual Services  | -                | 7,744            |
|                       |                                  |                       |                             |                  |                  |
|                       |                                  |                       |                             |                  |                  |
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|                       |                                  |                       |                             |                  |                  |
|                       |                                  |                       |                             |                  |                  |
|                       |                                  |                       |                             | <u>\$ 53,790</u> | <u>\$ 53,790</u> |

**APPROVED**  
*By Mark Lang at 10:04 am, Oct 15, 2020*  
 Budget Office

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** to provide funds to outside agencies to ensure food insecurity is minimized in the wake of the full economic impact of the COVID-19 outbreak and authorizing the County Executive to execute cooperative agreements with certain agencies, at an aggregate cost to the County not to exceed \$543,700.00.

**RESOLUTION NO. 20535**, October 19, 2020

**INTRODUCED BY** Theresa Cass Galvin, County Legislator

HEREAS, U.S. President Donald J. Trump, Missouri Governor Mike Parson, and County Executive Frank White, Jr., have all declared, in one form or another, the ongoing Coronavirus/COVID-19 pandemic to be a public health emergency; and,

WHEREAS, the County, through its various efforts, plays a significant role in the public health of its citizens; and,

WHEREAS, an appropriate response by the County to this emergency will require significant expenditures from the County CARES Act Fund, which consists of monies provided by the U.S. Treasury for this purpose; and,

WHEREAS, the County Executive recommends the execution of Cooperative Agreements with the following listed agencies, in the indicated amounts, to address food insecurity issues brought on by the pandemic:

| <u>AGENCY</u>                                 | <u>AMOUNT</u>    |
|-----------------------------------------------|------------------|
| Westside CAN                                  | \$49,900         |
| TAGS (Teach Assist Guide Shower for Humanity) | \$50,000         |
| Education First                               | \$50,000         |
| Calvary Community Outreach Network            | \$50,000         |
| KC Baptist Temple of KCMO Graceway            | \$41,000         |
| Raytown Emergency Assistance Program (REAP)   | \$17,500         |
| Coldwater of Lee's Summit                     | \$5,000          |
| Morningstar Development Corporation           | \$30,000         |
| Total Man Community Development Corporation   | \$12,400         |
| Mattie Rhodes Center                          | \$14,700         |
| Kingsway Lighthouse Ministries                | \$25,000         |
| Sisters in Christ                             | \$50,000         |
| Macedonia Baptist Church                      | \$50,000         |
| Metropolitan Lutheran Ministry                | \$50,000         |
| Lykins Neighborhood Association               | \$38,000         |
| River Church Family of Raytown                | \$10,300         |
| <b>Total</b>                                  | <b>\$543,700</b> |

now therefore,

BE IT RESOLVED that the County Executive be, and hereby is, authorized to execute Cooperative Agreements with the respective organizations listed above in the amounts indicated, all for the purpose of providing assistance to food insecure persons, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Department of Finance and Purchasing be, and hereby is, authorized to make all payments, including final payments on these agreements.



Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20535 of October 19, 2020, was duly passed on \_\_\_\_\_, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 040 1526 56789  
ACCOUNT TITLE: CARES Act  
Food Insecurity  
Outside Agency Funding  
NOT TO EXCEED: \$ 543,700.00

10/15/2020  
Date

  
Interim Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**

Version 6/10/19

Completed by County Counselor's Office

Res/Ord. No.: 20535

Sponsor(s): Theresa Cass Galvin

Date: October 19, 2020

|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-----------|------------------------------------------------|-----------|--------------------------------------------------------|-------------|--------------------------------------------------------|-------------|-----------------------------------------------------------|--|--------------------------------------------------------|-----------|
| <p><b>SUBJECT</b></p>                                                                             | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: Authorizing the County Executive to enter into contracts with 16 different organizations to provide \$543,700 in CARES Act funding to ensure that food insecurity is minimized in the wake of the full economic impact of the COVID-19 outbreak.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| <p><b>BUDGET INFORMATION</b><br/> <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$543,700</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$670,000</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,300,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$1,300,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>040-1526-56789 Food Insecurity -Outside Agency Funding</td> <td>\$543,700</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)<br/> <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>                 Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A<br/>                 Prior Year Actual Amount Spent (if applicable): N/A</p> | Amount authorized by this legislation this fiscal year: | \$543,700 | Amount previously authorized this fiscal year: | \$670,000 | Total amount authorized after this legislative action: | \$1,300,000 | Amount budgeted for this item * (including transfers): | \$1,300,000 | Source of funding (name of fund) and account code number: |  | 040-1526-56789 Food Insecurity -Outside Agency Funding | \$543,700 |
| Amount authorized by this legislation this fiscal year:                                           | \$543,700                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| Amount previously authorized this fiscal year:                                                    | \$670,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| Total amount authorized after this legislative action:                                            | \$1,300,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| Amount budgeted for this item * (including transfers):                                            | \$1,300,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| Source of funding (name of fund) and account code number:                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| 040-1526-56789 Food Insecurity -Outside Agency Funding                                            | \$543,700                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| <p><b>PRIOR LEGISLATION</b></p>                                                                   | <p>Prior ordinances and (date): #5371, #5420<br/>                 Prior resolutions and (date):</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| <p><b>CONTACT INFORMATION</b></p>                                                                 | <p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| <p><b>REQUEST SUMMARY</b></p>                                                                     | <p>This resolution authorizes the County Executive to execute 16 contracts with the following agencies to address food insecurity brought on by the COVID-19 pandemic and subsequent economic recession. The outside agencies receiving money from the CARES Act to help address food insecurity are as follows: Westside CAN \$49,900; TAGS (Teach Assist Guide Shower for Humanity \$50,000; Education First \$50,000; Calvary Community Outreach Network \$50,000; KC Baptist Temple of KCMO Graceway \$41,000; Raytown Emergency Assistance Program (REAP) \$17,500; Coldwater of Lee's Summit \$5,000; Morningstar Development Corporation \$30,000; Total Man Community Development Corporation \$12,400; Mattie Rhodes Center \$14,700; Kingsway Lighthouse Ministries \$25,000; Sisters in Christ \$50,000; Macedonia Baptist Church \$50,000; Metropolitan Lutheran Ministry \$50,000; Lykins Neighborhood Association \$38,000; and River Church Family of Raytown \$10,300</p>                                                                                                                                                     |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| <p><b>CLEARANCE</b></p>                                                                           | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)<br/> <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A,,,<br/> <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |
| <p><b>COMPLIANCE</b></p>                                                                          | <p><input type="checkbox"/> MBE Goals<br/> <input type="checkbox"/> WBE Goals N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                         |           |                                                |           |                                                        |             |                                                        |             |                                                           |  |                                                        |           |

|             |                                                       |                                                    |
|-------------|-------------------------------------------------------|----------------------------------------------------|
|             | <input type="checkbox"/> VBE Goals                    |                                                    |
| ATTACHMENTS | <i>Ray M. Schabo</i>                                  |                                                    |
| REVIEW      | Department Director:                                  | Date: 10/15/20                                     |
|             | Finance (Budget Approval):<br><i>If applicable</i>    | APPROVED<br>By Mark Lang at 10:14 am, Oct 15, 2020 |
|             | Division Manager:<br><i>Ray M. Schabo</i>             | Date: 10/15/20                                     |
|             | County Counselor's Office:<br><i>Byron O. Conaway</i> | Date: 10/15/20                                     |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #5420
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

