

*C. Oates 7/20/16*

Res. 19170

**COOPERATIVE AGREEMENT**  
**COMBAT Drug Prevention**  
**(July 1, 2016, through December 31, 2016)**

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County, hereinafter referred to as "the County," and, **OK PROGRAM, 1111 MAIN STREET, SUITE 450, KANSAS CITY, MO 64105**, (a Missouri not-for-profit corporation), hereinafter referred to as "Organization."

WHEREAS, the voters in Jackson County approved and renewed a quarter cent sales tax for the purpose of providing revenue to combat illicit drug use and violent crime in our community; and,

WHEREAS, the voters and the Jackson County Legislature authorized the County Executive to contract with qualified not-for-profit community organizations, whether public or private, for the purpose of preventing drug use, violent crime, and drug-related offenses, if such organization has been in existence for a period of not less than two (2) years; and,

WHEREAS, Organization has been in existence for more than two (2) years and proposes to provide services to prevent illegal drug use and/or drug-related or violent crime related offenses; and,

WHEREAS, COMBAT Administration has carefully reviewed the Organization's proposal for 2016 funding; and,

WHEREAS, the Jackson County Legislature has recommended the expenditure of **\$16,000.00**, of COMBAT Anti-Drug Sales Tax funds (hereinafter referred to as "COMBAT funds") for Organization to assist in the prevention of drug use, drug related offenses, or violent crimes;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Organization respectively promise, covenant, and agree with each other as follows:

1. **Services.** Organization shall use COMBAT funds solely for the purpose of providing a youth development and mentorship program to prevent illegal drug use, drug related offenses, or violent crime for Jackson County; and,

Organization has agreed to use COMBAT funds for this youth development program as set forth in Exhibit A, attached hereto; and,

Organization shall administer the program as outlined on the application's Program Logic Model. Any changes to the Organization's program as funded by

FILED  
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MARY JO SPINO  
COUNTY CLERK

COMBAT, must receive written approval from the County before implementing any changes from their submitted proposal.

2. **Payment.** The County agrees to pay to the Organization a total amount not to exceed **\$16,000.00**. Upon execution of this contract, an advance payment equal to one-quarter of the contract amount, totaling **\$4,000.00** will be submitted to Organization. This award is contingent upon collection of sales taxes as budgeted at the time of the contract award. If COMBAT funds are reduced, contractor will be informed of necessary contract revisions, as provided for in this Agreement.

Organization understands that no payment shall be made under this Agreement until Organization's 2015 COMBAT contract has been fully reconciled, as applicable.

Organization agrees to submit a monthly expense report on forms provided by COMBAT Administration by the 20<sup>th</sup> of the following month. All payments will be processed within 30 days of receipt of invoice, if the invoice is complete and accurate. Any reports that are incorrect will delay payment. The remaining contract amount will be paid in a monthly amount equal to:

- A. 1/6<sup>th</sup> of the 2016 contract amount or
- B. Expenses year to date, whichever is the lesser of the two.

Organization agrees to submit monthly program reports and an Annual Report on forms provided by COMBAT Administration by the 20<sup>th</sup> of the month following the month's end. All payments will be detained until monthly program reports are received and accurate.

The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoices. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

The final payment will not be processed until the agency's annual program report has been completely reconciled.

3. **Program Requirements.** All COMBAT Prevention funded programs must adhere to the following:

- A. Organization must maintain a complete program expense file that reconciles to the invoices submitted to the COMBAT Administration.
- B. Organization must operate an evidence-based or research-based drug and/or under-aged alcohol-consumption, and/or violence prevention program which focuses on risk and protective factors recognized and supported by prevention research and scientific theory.
- C. Organization must be chartered in the State of Missouri and have received an exemption from Federal income taxes under Section 501(c)(3) of the Internal

- Revenue Code, and must provide such documentation to COMBAT Administration.
- D. Organization must have been in existence for two years prior to proposal submission (Statement of Contractor's Qualifications).
  - E. Organization must notify COMBAT Administration in writing on Organization letterhead, within five working days of the following changes:
    - a. Organization name, address, telephone number, administration, or board of directors
    - b. Organization funding that will affect the program under this contract
    - c. Liability insurance coverage
    - d. Management or staff responsible for providing services pursuant to this contract
    - e. Any proposed or actual merger or acquisition either taken by the Organization or towards the Organization
    - f. Changes to program and/or services, and the program's Logic Model and Outcome Measurement Framework chart.
  - F. Organization must submit monthly invoices and narratives on program activities.
  - G. Organization must send a representative to the COMBAT Awards program.
  - H. Organization must participate in other COMBAT sponsored activities as notified or requested.

4. **Annual Report/Other Documentation.** Organization shall submit the Final Program Report and other documentation directly related to this Agreement as requested by the County's Director of Finance and Purchasing, or by such other manager as designated in writing by the County Executive, to show that funds paid to Organization by the County were used for the purpose set forth in this Agreement.

5. **Evaluation Requirements.** Organization agrees that evaluative outcomes shall be given priority status. COMBAT Administration or its designee will monitor the Organization to assure that not only are the terms of this Agreement being fulfilled, but also to monitor the prevention program's impact on the community. The Organization agrees to participate in an effectiveness evaluation of the Organization's program objectives and an overall evaluation of specific core items, as required by COMBAT Administration. Organization further agrees to utilize an agency specific evaluation document provided by COMBAT administration. Organization agrees to participate in and respond to periodic COMBAT Administration evaluations, assessments, and data inquiries.

The COMBAT Administration will evaluate Organization's performance periodically based on the Organization's monthly performance reports and compliance with contractual provisions. The County reserves the right to terminate this Agreement pursuant to paragraph 18 if the Organization does not meet stated performance measures and contractual requirements.

6. **Audit.** The County reserves the right to examine and audit the books and records of Organization pertaining to the finances and operations of Organization related to this Agreement. Organization agrees to establish and adopt accounting

standards and forms for this program as may be recommended by the County's Financial Advisor prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document the expenditure of these funds may be changed from time to time upon mutual agreement.

7. **Default.** If Organization shall default in the performance or observation of any term or condition herein, the County shall give Organization ten (10) days' written notice setting forth the default. If said default shall continue for ten (10) days after Organization receives written notice thereof, the County may at its election terminate the Agreement and withhold any payments not yet made to Organization. Said election shall not in any way limit the County's right to sue for breach of contract.

8. **Submission of Documents.** No payment shall be made under this contract unless the Organization has submitted to COMBAT (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) a statement of the Organization's total budget for this program for its most recent fiscal year; and, (3) a certified financial audit including a statement of use for COMBAT funds; (4) an IRS Form 990; and (5) a statement of Good Standing with the Missouri Secretary of State. Any document described herein which was submitted to COMBAT Administration as a part of an application for funding need not be resubmitted to qualify for payment. However, an approved budget, which may be different from the amount of funds requested in the application, must be submitted to COMBAT in order to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

9. **Indemnification.** Organization shall indemnify, defend, and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) to the extent caused by the negligence or willful misconduct of Organization or its employees, agents or representatives.

10. **Insurance.** Organization shall maintain the following insurance coverage during the term of this Agreement.

- A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability. Organization agrees to name the County as Additional Insured on such policies, but only to the extent of Organization's negligence under this Agreement and only to the extent of the insurance limits specified herein.
- B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability. Organization agrees to name the County

as Additional Insured on such policies, but only to the extent of Organization's negligence under this Agreement and only to the extent of the insurance limits specified herein.

- C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

11. **Standard Of Care** Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

12. **Term.** The term of this Agreement shall commence as of July 1, 2016, and will continue until December 31, 2016, unless sooner terminated pursuant to paragraph 7, 18, or 26 hereof.

13. **No Replacement Revenue.** It being recognized by the parties that the purpose of the COMBAT funds is to improve the quality and effectiveness of drug prevention services in Jackson County, it is therefore declared as the express intent of the parties that the services to be rendered hereunder shall be in addition to those deemed necessary and required to maintain the efficient and effective operation of Organization in its normal duties.

14. **Conflict of Interest.** Organization warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

15. **Financial Contact.** Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

COMBAT Administration  
Fiscal Representative  
Troy Thomas  
415 E. 12<sup>th</sup> Street, Suite 100  
Kansas City, MO 64106

**OK Program**  
Agency's Fiscal Representative  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Title  
Name  
Telephone

16. **Informational Reporting.** A designated representative of Organization shall attend meetings of the County Legislature and COMBAT Administration activities when so requested by either entity.

17. **Publicity.** If Organization receives or obtains any media attention because of this project, Organization is required to acknowledge that funding for the project is from COMBAT funds. Printed material involving this program shall contain the COMBAT

logo and a COMBAT sign shall be posted at the program site(s) for the duration of the contract.

18. **Suspension, Termination, and Disqualification**. COMBAT may suspend the payment of funds based on a determination that:

- A. The nature of deficiencies results in substantial probability of or actual jeopardy to individuals being served.
- B. Serious or repeated incidents of abuse or neglect of individuals being served or violations of rights have occurred.
- C. Fraudulent fiscal practices have transpired or significant and repeated errors in billings to COMBAT have occurred.
- D. Failure to secure appropriate certification has occurred, including falsification or fabrication of any information used to determine compliance with requirements.
- E. The nature and extent of deficiencies results in the failure to conform to the basic principles and requirements of the program or service being offered.
- F. An organization has failed to comply with COMBAT and/or Jackson County requirements, or falsification of any information used to determine compliance has occurred.
- G. An organization has failed to comply with the scope of work of contracted services.

19. **Termination**. Notwithstanding any other provision of this Agreement, this Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days written notice to the party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

20. **Unspent Allocation**. Any appropriated funds under this Agreement not invoiced by Organization within 45 days from the expiration of this Agreement shall not be paid but shall remain in the COMBAT funds. These funds shall be subject to reappropriation. Such funds refer only to those funds that have not been committed for costs or purchases by purchase order, contract or other formal documentation.

21. **Minority Hiring**. Organization shall have a twenty percent (20%) goal for minority hiring and employment regarding all positions funded out of the proceeds of COMBAT funds.

22. **Appropriation of Funds**. Organization and the County recognize that the County intends to satisfy its financial obligation to Organization hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the

event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payments due hereunder, County shall immediately notify Organization of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

- A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.
- B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

23. **Equal Opportunity Employment.** Organization shall maintain policies of employment as follows:

- A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability or national origin. Organization shall take affirmative action as set forth to ensure that applicants are employed and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.
- B. Organization and Organization's subcontractor(s) shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

24. **Employment of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Organization assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Organization shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

25. **Inspections or Audits by the County.** The performance of this Agreement shall be subject to review by the County. Organization shall file annual program specific compliance reports as required.

The County may provide to Organization a list identifying specific areas funded by COMBAT funds which are to be inspected or audited by the County, and the definition and scope of a review audit of each specific area identified. Organization shall conduct internal audits of each specific area identified relative to the program and shall provide its findings to the County and/or COMBAT Administration. If the County and/or COMBAT Administration desire additional study, after the in-house audit provided above, the County and/or COMBAT Administration and Organization shall engage a mutually agreed upon outside auditing firm to conduct further audit of each specific area identified, and shall share the costs of the outside auditor equally.

The County warrants that all books, records, accounts, and any other documents in the possession of the County relative to COMBAT funds are public records open for inspection in accordance with Chapter 610, RSMo.

26. **Remedies For Breach.** Organization promises, covenants and agrees to faithfully observe and perform all of the terms, provisions and requirements of this Agreement, and Organization's failure to so observe and perform in accordance with said Agreement represents and constitutes a breach of this Agreement. In such event, Organization consents and agrees as follows:

- A. The County may without prior notice to Organization immediately terminate this Agreement; and,
- B. In addition to the foregoing, the County shall be entitled to collect from Organization all payments made by the County for which Organization has not yet rendered services in accordance with this Agreement, and may also be entitled to reasonable attorney's fees, court costs and other expenses if it is necessary to bring legal action to recover such amount.

27. **Severability.** If any term of this Agreement is invalid, or incapable of being enforced by reasons of any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

28. **Assignment and Transfer.** Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

29. **COMBAT Contact.** For the purpose of this Agreement, COMBAT Administration or the person designated by COMBAT Administration, shall act as the COMBAT Contact. The COMBAT Contact shall be responsible for overseeing the performance of the services to be rendered under this Agreement. The COMBAT Contact shall be authorized to accept minor changes in services rendered as long as they are not



material nor do they substantially alter the services to be performed. Any substantial or material changes in the service provided under this Agreement must be approved by COMBAT Administration and the County.

30. **Organization Identity**. If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the County in the event it is merged or purchased by any other entity.

31. **Incorporation**. This Agreement contains the entire understanding and agreement of the parties, and modifications hereof shall be enforceable only if in writing, signed by the parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed this 20<sup>th</sup> day of July, 2016.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

By: W. Stephen Nixon  
W. Stephen Nixon  
County Counselor

By: Frank White, Jr.  
Frank White, Jr.  
County Executive

ATTEST:

OK PROGRAM

By: Mary Jo Spino  
Mary Jo Spino  
Clerk of the County Legislature

By: Nauman Singh  
Title: Executive Director

**REVENUE CERTIFICATE**

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet the obligation of **\$16,000.00**, which is hereby authorized.

July 13, 2016  
Date

Director of Finance and Purchasing  
Director of Finance and Purchasing  
Account No.: 008-5108-56080

PL 51082016009

Exhibit A

Proposal for Support

Date: May 18, 2016  
TO: Dr. Stacey Daniels-Young, Director, COMBAT  
Preparer: Officer Garron Carter, Program Coordinator, OK Program, Kansas City

Please accept this proposal for support. This proposal stands as our organization's formal request for material support, in the form of program meals and supplies, for the OK Youth Summer program, which will target youth in South Kansas City and is in keeping with your plans in that area. The proposal includes the following key content areas:

1. Background on Organization
2. Summary of Summer Youth Program and Expansion
3. Summary of Program Needs, specific to this proposal

**(1) Background on Organization**

The OK (Our Kids) program is a youth development and mentorship program that has its origins in Cordova, California. The agency targets its efforts to African American males ages 12-18. It aims to help these young men develop:

- Leadership and critical thinking skills
- Achieve academic excellence
- Identify pro-social behaviors that reduce the likelihood of their involvement in criminal activities

This program is based on community development and youth empowerment frameworks that suggest that targeted outreach efforts that are skill-based and behaviorally-focused with mentoring components are successful at improving youth outcomes and reducing delinquency.

The most unique components of the OK program is its community policing infrastructure. The program actively attempts to strengthen the relationship between the African American community and local police departments. This is accomplished in multiple ways, the most pronounced is through program leadership. The OK program coordinators are all police officers who have an active and positive relationship within their respective communities. The second

way that law enforcement has a presence is through their active role in serving as youth mentors through OK program initiatives.

Officers involved in the OK program work with the community to identify youth who may benefit from the program, develop and implement programs that focus on leadership and academics, critical thinking and mentoring. The programs focus on development of the mind, body and spirit. Activities include academic tutoring and professional development seminars; sports, health, and nutrition activities; relationship and socio-emotional management sessions; self-esteem and self-care workshops. The most prominent activity that youth are involved in are the KIC-IT sessions, which are held every Saturday.

## **(2) Summary of Youth Program and Expansion**

In Summer of 2016, the Kansas City Chapter of the OK Program will host its first ever summer program. Evidence suggests that youth violence peaks during times that kids are out of school or unsupervised (Fox, 1996). This program will provide an adult-supervised, safe, instructional, pro-social program for these youth. The program will be held at Bethel Family Worship Center and Smith Hale Middle School, in the Hickman Mills School District. Youth who participate in the summer program will be involved in a wide variety of activities to expose them to both 'service and professional development' and 'self-care and wellness.' Activities will include, but not be limited to:

- STEM activities
- Tours of area law enforcement centers and labs
- Service events with area veterans
- Conservation Activities
- Sports mini-camps and clinics
- Work with area not-for-profits such as churches and food pantries

Summer program activities will take place both during the weekday (M-F) and on an occasional Saturday. The OK program will provide all necessary supplies and human resource personnel support. In addition, area law enforcement and community members will provide volunteer man hours, as needed.

## **(3) Summary of Program Needs, specific to this proposal**

The OK program requests your support for meals, transportation and t-shirts for our Summer Youth Program. Many of our youth come from homes with limited income and financial means, thus their families may have limited ability to provide meals daily and transportation to activities. The majority of our youth participate in the school free lunch program. During the school year, these youth receive both breakfast and lunch through the school district. During the summer, these services are not provided as schools are not in session. This means the financial strain is thus transferred back to the families. While they are involved in the OK program summer activities, our organization would like to assist these families financially by having meals that will allow our youth to be in the best physical and mental shape to maintain their health during involvement in our program. This will align us directly with the USDA's Healthy, Hunger-Free Kids Act (2010), demonstrating our commitment to ensuring that these youth are exposed to healthy nutritious food options while engaged in our program's physical activities.

We also request funding for transportation to aid us in getting kids exposed to a variety of scheduled summer activities. (Please see attached list). Each of the boys and staff will need t-shirts. The proposal includes the cost of two shirts per participant and staff. Again, due to financial strains, families are unable to purchase t-shirts. The matching t-shirts will also help us identify the boys when we are out on field trips.

The program already exists in South Kansas City secondary schools. With this funding, we will be able to expand services and recruit youth not already involved. At the start of the next school year, we will be ready to develop OK at additional sites.

**Budgetary Needs:**

Breakfast, Lunch and/or Snacks, dependent on programming for the day	\$10,000.00
T-Shirts for 100 @ \$8 each	800.00
Supplies	500.00
Printing (consent forms, flyers)	700.00
Transportation/Mileage	4,000.00
<b>TOTAL REQUEST:</b>	<b>\$16,000.00</b>

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<b>TOTAL REQUEST:</b>	<b>\$16,000.00</b>





# GET WITH THE PROGRAM

## Introduction

### The OK Program

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#### **OK VISION**

African-American boys live long productive lives.

#### **OK MISSION**

Empowering Black men and boys to transform their communities.

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The OK Program is a national mentoring model for African-American men and boys. The program brings together African-American police officers, (who are trained by the National OK Program to serve as coordinators of the program) and pastors around the country to recruit, train and organize African-American men to mentor African-American boys between the ages of 12 and 18.

This partnership between police officers and men in our community is a powerful relationship that changes interactions between the two. Together, through the OK Program, police and black men help young African-American men develop leadership and critical-thinking skills while promoting academic excellence and good moral character.

The men in the program are called "teammates" because the OK Program is based on a team-mentoring concept. Each teammate is important to the team's success. This team concept provides the organizational structure necessary to offer black men an opportunity to take responsibility in helping to change the course of young African-American males.

School administrators and teachers play a critical role in the OK Program. They provide academic and citizenship information on the boys to the program so that the officers and the men remain aware of the boys' progress in school. Young men in the program receive awards for their efforts, achievements and successes. By earning at least a 2.5 GPA and good citizenship each grading period, the boys also qualify to participate in fun excursions to college and professional ball games, amusement parks and other exciting events.

Every Saturday, KIC'IT Sessions (Kids Interacting Communicating Immix Team-mates) bring together OK Program police officers with African-American men

and boys. These sessions are where strong relationships are built and where men share life experiences with their younger counterparts. During KIC'IT Sessions, the boys learn they are responsible for their future and are exposed to the wide variety of topics that make up the OK Program curriculum, specifically designed to meet the unique needs of African-American males. Among them are to always strive for excellence, to compete for the best grades, to be respectful, and to seek to make positive contributions to their families and communities. Through this mentor-centered approach the OK Program fosters life-changing relationships and long-lasting impacts.

**To learn more information about the OK Program, its national expansion efforts, and ways to provide financial support, please visit [okprogram.org](http://okprogram.org)**



Exhibit B

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **OK Program**, (Organization name) is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and **OK Program**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo).

[Signature]  
Authorized Representative's Signature  
Executive Director  
Title

Darren Gow  
Printed Name  
6/30/2016  
Date

Subscribed and sworn before me this 30 day of June, 2016. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on Feb 23, 2018.

[Signature]  
Signature of Notary

6/30/16  
Date

CAROL A. LILLIS  
Notary Public - Notary Seal  
STATE OF MISSOURI  
Jackson County  
My Commission Expires Feb. 23, 2018  
Commission # 14939322