

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19860

Sponsor(s): Alfred Jordan

Date: May 14, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution to transfer \$1,258,738 within the General, Health, Park, Special Road & Bridge, Anti-Drug, Assessment, and Park Enterprise Funds to separate out the account lines for the health insurance admin fee and the fixed cost for dental insurance.</u></p>																																										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1,258,738</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,258,738</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td><u>FROM ACCT:</u></td> <td><u>AMOUNT</u></td> </tr> <tr> <td>001-5101-55061 Fixed Cost & Dental</td> <td>\$ 702,800</td> </tr> <tr> <td>002-5102-55061 Fixed Cost & Dental</td> <td>\$ 76,525</td> </tr> <tr> <td>003-5103-55061 Fixed Cost & Dental</td> <td>\$ 138,574</td> </tr> <tr> <td>004-5104-55061 Fixed Cost & Dental</td> <td>\$ 118,400</td> </tr> <tr> <td>008-5108-55061 Fixed Cost & Dental</td> <td>\$ 110,403</td> </tr> <tr> <td>045-4500-55061 Fixed Cost & Dental</td> <td>\$ 96,431</td> </tr> <tr> <td>300-5300-55061 Fixed Cost & Dental</td> <td>\$ 15,605</td> </tr> <tr> <td><u>TO ACCT:</u></td> <td><u>AMOUNT</u></td> </tr> <tr> <td>001-5101-55063 Insurance Admin Fee</td> <td>\$ 702,800</td> </tr> <tr> <td>002-5102-55063 Insurance Admin Fee</td> <td>\$ 76,525</td> </tr> <tr> <td>003-5103-55063 Insurance Admin Fee</td> <td>\$ 138,574</td> </tr> <tr> <td>004-5104-55063 Insurance Admin Fee</td> <td>\$ 118,400</td> </tr> <tr> <td>008-5108-55063 Insurance Admin Fee</td> <td>\$ 110,403</td> </tr> <tr> <td>045-4500-55063 Insurance Admin Fee</td> <td>\$ 96,431</td> </tr> <tr> <td>300-5300-55063 Insurance Admin Fee</td> <td>\$ 15,605</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$1,258,738	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$1,258,738	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number;		<u>FROM ACCT:</u>	<u>AMOUNT</u>	001-5101-55061 Fixed Cost & Dental	\$ 702,800	002-5102-55061 Fixed Cost & Dental	\$ 76,525	003-5103-55061 Fixed Cost & Dental	\$ 138,574	004-5104-55061 Fixed Cost & Dental	\$ 118,400	008-5108-55061 Fixed Cost & Dental	\$ 110,403	045-4500-55061 Fixed Cost & Dental	\$ 96,431	300-5300-55061 Fixed Cost & Dental	\$ 15,605	<u>TO ACCT:</u>	<u>AMOUNT</u>	001-5101-55063 Insurance Admin Fee	\$ 702,800	002-5102-55063 Insurance Admin Fee	\$ 76,525	003-5103-55063 Insurance Admin Fee	\$ 138,574	004-5104-55063 Insurance Admin Fee	\$ 118,400	008-5108-55063 Insurance Admin Fee	\$ 110,403	045-4500-55063 Insurance Admin Fee	\$ 96,431	300-5300-55063 Insurance Admin Fee	\$ 15,605
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																																										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Mark Lang, Budget Officer, 881-3851</p>																																										
REQUEST SUMMARY	<p>A Resolution to transfer \$1,258,738 within the General, Health, Park, Special Road & Bridge, Anti-Drug, Assessment, and Park Enterprise Funds to separate out the account lines for the health insurance admin fee and the fixed cost for dental insurance.</p>																																										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																																										
ATTACHMENTS																																											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

REVIEW	Department Director:	Date:
	Finance (Budget Approval) If applicable	Date: 4/26/18
	Division Manager: <i>[Signature]</i> <i>Alan Peters Baker</i>	Date: 5/1/18
	County Counselor's Office:	Date:

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: April 26, 2018

RES # 19860

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
001 General Fund			
5101 Non-Departmental - General	55061 Fixed Cost & Dental	\$ 702,800	\$ -
5101 Non-Departmental - General	55063 Insurance Admin Fee		702,800
002 Health Fund			
5102 Non-Departmental - Health	55061 Fixed Cost & Dental	\$ 76,525	\$ -
5102 Non-Departmental - Health	55063 Insurance Admin Fee		76,525
003 Park Fund			
5103 Non-Departmental - Park	55061 Fixed Cost & Dental	\$ 138,574	\$ -
5103 Non-Departmental - Park	55063 Insurance Admin Fee		138,574
004 Special Road & Bridge Fund			
5104 Non-Departmental - Special R&B	55061 Fixed Cost & Dental	\$ 118,400	\$ -
5104 Non-Departmental - Special R&B	55063 Insurance Admin Fee		118,400
008 Anti-Drug Sales Tax Fund			
5108 Non-Departmental - Anti-Drug	55061 Fixed Cost & Dental	\$ 110,403	\$ -
5108 Non-Departmental - Anti-Drug	55063 Insurance Admin Fee		110,403
045 Assessment Fund			
4500 Non-Departmental - Assessment	55061 Fixed Cost & Dental	\$ 96,431	\$ -
4500 Non-Departmental - Assessment	55063 Insurance Admin Fee		96,431
300 Park Enterprise Fund			
5300 Non-Departmental - Park Enterprise	55061 Fixed Cost & Dental	\$ 15,605	\$ -
5300 Non-Departmental - Park Enterprise	55063 Insurance Admin Fee		15,605
		<u>\$ 1,258,738</u>	<u>\$ 1,258,738</u>


Budget Officer