

## Request for Legislative Action

Res. #21316

Sponsor: Jeanie Lauer

Date: June 26, 2023

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21316
Sponsor(s):	Jeanie Lauer	Legislature Meeting Date:	6/26/2023

### Introduction

**Action Items:** ['Award']

**Project/Title:**

Awarding a Twenty Four month Term and Supply Contract with Two Twelve Month Options to extend for On Call Geotechnical and Other Professional Engineering Services for use by the Public Works and Park + Rec Departments to Olsson, Inc. of Olathe, KS under the conditions of RFQ 23-021

### Request Summary

The Public Works and Park + Rec Departments require a Term and Supply Contract for the furnishing of On Call Geotechnical and Other Professional Engineering Services. The Purchasing Department issued Invitation to Bid 23-021 in response to those requirements. A total of 36 notifications were distributed, there were (29) document takers with (3) responses received and evaluated. A Scoring Summary of the Request for Qualifications, Awarded Vendor Proposal and the using departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twenty Four (24) Month Term and Supply Contract with Two (2) Twelve (12) Month Options to Extend for the furnishing of On Call Geotechnical and Other Professional Engineering Services for use by Various County Departments to Olsson, Inc. of Olathe, KS as the best proposal received.

This award is made on as "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation. The annual estimated spend for use by various county departments is \$850,000.00.

The Jackson County Compliance Portal was checked, status was green/issued and showed vendor was currently in compliance

### Contact Information

<b>Department:</b>	Finance	<b>Submitted Date:</b>	6/8/2023
<b>Name:</b>	Craig A. Reich	<b>Email:</b>	CReich@jacksongov.org
<b>Title:</b>	Senior Buyer	<b>Phone:</b>	816-881-3265

### Budget Information

## Request for Legislative Action

Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
<b>Single Source Funding:</b>			
Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:
19858	May 14, 2018
18392	February 3, 2014
17416	November 22, 2010

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Reviewed for Goals:	
MBE:	9.50%
WBE:	11.70%
VBE:	.00% Voluntary
<b>Prevailing Wage</b>	
Not Applicable	

## Request for Legislative Action

### Fiscal Information

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

### History

Submitted by Finance requestor: Craig A. Reich on 6/8/2023. Comments:

Approved by Department Approver Bob Crutsinger on 6/8/2023 12:10:39 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 6/8/2023 2:03:22 PM. Comments:

Returned for more information by Compliance Office Approver Jaime Guillen on 6/8/2023 3:03:29 PM. Comments: The CRO needs the vendors List of Intended Subcontractors (LIS). CRO will reach out to vendor and provide 5 business days for a complete LIS to be submitted.

Submitted by Requestor Craig A. Reich on 6/14/2023 12:50:50 PM. Comments: Vendor has submitted response to Compliance

Approved by Department Approver Bob Crutsinger on 6/15/2023 9:31:55 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 6/15/2023 9:48:26 AM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 6/15/2023 1:49:53 PM. Comments:

Approved by Budget Office Approver Mark Lang on 6/16/2023 4:15:06 PM. Comments:

Approved by Executive Office Approver Sylvia Stevenson on 6/19/2023 12:07:48 PM. Comments:

Approved by Counselor's Office Approver Theresa E. Bullington on 6/22/2023 1:19:15 PM. Comments:



## **JACKSON COUNTY**

### **Public Works Department**

Jackson County Technology Center  
303 West Walnut Street  
Independence, Missouri 64050  
jacksongov.org

(816) 881-4530  
Fax: (816) 881-4448

### **MEMORANDUM**

To: Barbara Casamento, Purchasing Administrator  
From: Brian Gaddie P.E., Director of Public Works  
Date: May 16, 2023  
Re: RFP 23-021 On Call Geotechnical and Other Professional Services

The Public Works department recommends award of a contract to Olsson for the above referenced on call RFP.

Scoring was accomplished on Bonfire for the submittals with Olsson scored the best based on the criteria in the RFP.

The Public Works department anticipates annual usage of the contract in the amount of **\$725,000**. The new jail will begin work soon and the On Call contract will be utilized for the earthwork and foundation materials testing, and special inspections, along with other Public Works projects in our annual budget. Materials testing is ongoing on our bridge and roadway construction projects, so this is an essential need.

Let me know if you have any questions or need further information.

*Frank White, Jr., County Executive*



**JACKSON COUNTY**  
**Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

## MEMORANDUM

**TO:** Barbara Casamento, Purchasing Administrator

**FROM:** Brian Nowotny, Deputy Director Park Operations

**DATE:** May 16, 2023

**SUBJECT:** Request for Qualifications No. 23-021, On-Call Geotechnical and Other Engineering Services

Parks + Rec recommends award of a contract for On-Call Geotechnical and Other Engineering Services under the above referenced RFQ to **Olsson**.

Per our scoring and evaluation comments in the Bonfire System, Olsson has presented the best overall proposal, experience, and qualifications for the work expected under this contract. Once a contract is approved, all work will be requested on an as-needed basis per the terms and conditions of this Request for Qualifications.

Parks + Rec estimates annual usage of \$125,000 on this contract, subject to available budget and project development. Further, the proposed term of this contract is critical, as many of the projects undertaken by the Department, particularly projects involving state and federal funds, can take between three and four years to complete. It is vital to have access to qualified, consistent, engineering consultants during the entire project period to ensure we deliver the high-quality projects that Jackson County citizens expect.

Thank you for your assistance, and please do not hesitate to contact me if you should have any questions.



*Frank White Jr., County Executive*

**AFFIDAVIT**

STATE OF Kansas )  
 ) SS.  
COUNTY OF Johnson )

Olsson, Inc. of the city of Olathe  
County of Johnson State of Kansas being duly sworn on her or his oath, deposes and says,

1. That I am the Jeff Edson, PG (Title of Affiant) of Vice President/Office Leader (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.
2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).
3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.
4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2022, any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.
5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.
6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties, or the State of Missouri and City of Kansas City, Missouri Debarment List.
7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

Jeff Edson, PG (Name of Bidder)  
By: [Signature] (Signature of Affiant)  
Vice President/Office Leader (Title of Affiant)

Subscribed and sworn to before me this 29 day of March, 2023

NOTARY PUBLIC in and for the County of Johnson (SEAL)

State of Kansas

My Commission Expires: 11/20/2026



[Signature: Angie Przybylo]



## OFFICE OF THE COUNTY AUDITOR

### COMPLIANCE REVIEW OFFICE

415 E 12TH STREET, 2ND FLOOR  
KANSAS CITY, MISSOURI 64106

(816) 881-3302  
FAX (816) 881-3340  
COMPLIANCE@JACKSONGOV.ORG  
WWW.JACKSONGOV.ORG/AUDITOR

### JACKSON COUNTY, MISSOURI MBE/WBE/VBE PARTICIPATION AFFIDAVIT

ITB/RFP/RFQ Number: 23-021

ITB/RFP/RFQ Title: On-Call Geotechnical and Other Professional Engineering Services

Contracting Department: Public Works

Respondent: Bryan Johnson, PE, Technical Leader

I, Bryan Johnson, PE, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE/VBE submittal requirements on the above ITB/RFP/RFQ and the MBE/WBE/VBE Program and is given on behalf of the Respondent listed above.

The goals set by Jackson County, Missouri are:

9.5 %MBE 11.7 %WBE 9.5 %VBE

2. Bidder stipulates that it will utilize a minimum of the following percentages of MBE/WBE/VBE participation in the above bid:

9.5 %MBE 11.7 %WBE 9.5 %VBE

#### \*\*\*INTERNAL USE ONLY\*\*\*

CUP RECEIVED: \_\_\_\_\_ CUP APPROVED: \_\_\_\_\_

GFE RECEIVED: \_\_\_\_\_ GFE APPROVED: \_\_\_\_\_

CUP REVISED: \_\_\_\_\_ REVISION APPROVED: \_\_\_\_\_

APPROVED GOALS: \_\_\_\_\_ MBE \_\_\_\_\_ WBE \_\_\_\_\_ VBE \_\_\_\_\_ OTHER

RES/ORD: \_\_\_\_\_ AMT AWARDED: \_\_\_\_\_

NOTES:

*Harry S. Truman, Presiding Judge 1927-1934*

## ACKNOWLEDGMENT

Respondent acknowledges that it is responsible for considering the effect that any change order and/or amendments changing the total contract amount may have on its ability to meet or exceed the subcontractor participation goals.

### List of Intended Subcontractors:

Respondent acknowledges that it is responsible for submitting a **List of Intended Subcontractors (LIS)** prior to receiving a contract award as a result of its response to the above ITB/RFP/RFQ. This affidavit in conjunction with the LIS constitutes the **Contractor's Utilization Plan (CUP)**, which sets out the Respondent's plan to utilize MBE and/or WBE and/or VBE prime and subcontractors on the awarded contract. **The CUP is contractually binding and any changes to either document must follow a modification process as described below.**

### Good Faith Effort:

Respondent further acknowledges that it is responsible for submitting a **Good Faith Effort Form** if it will be unable to meet the participation goals. A **Good Faith Effort Form** documents the efforts a respondent puts forth to achieve the MBE and/or WBE and/or VBE goals on a project. **Simply stating that goals cannot be met is not considered sufficient.**

### Contractor Modification Form:

If, at any point during the life of the awarded contract, the contractor needs to substitute an approved subcontractor a **Contractor Modification Form** must be submitted to the Compliance Review Office.

*Any Good Faith Effort or Contractor Modification Form must be approved by the Compliance Review Office.*

\*\*\*Contact the Compliance Review Office for assistance or to request forms.\*\*\*

*I hereby certify that I am authorized to make this Affidavit on behalf of the Respondent named below and who shall abide by the terms set forth herein. I acknowledge that the assigned values determined by this CUP shall be enforceable under the contract terms and conditions.*

Respondent Primary Contact (Print) : Bryan Johnson, PE

Title: Technical Leader Email: bjohnson@olsson.com

Date: 3-29-2023 Phone: office: 913.829.0078

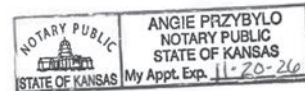
Signature:  Date: 4-10-2023

### NOTARIZED:

Subscribed and sworn to before me this 10 day of April, 2023.

My Commission Expires: 11-20-2026





*Harry S. Truman, Presiding Judge 1927-1934*