

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 4897

Sponsor(s): Scott Burnett

Date: September 26, 2016

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting an Ordinance appropriating \$146,537.41 from the undersigned fund balance of the 2016 Grant Fund in acceptance of the Emergency Management Performance Grant (EMPG) awarded to Jackson County Department of Emergency Preparedness by Missouri State Emergency Management Agency (SEMA)</p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="318 575 1198 1012"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$146,537.41</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$146,537.41</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT 010 Grant Fund 2810 Undesignated fund balance  TO ACCT 0101250- EMPG \$146,537.41</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$94,671.00  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$146,537.41	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$146,537.41	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 010 Grant Fund 2810 Undesignated fund balance  TO ACCT 0101250- EMPG \$146,537.41
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): #4084 Feb 2, 2009 (\$59,951) #4213 June 14, 2010 (\$124,260)  #4364 Oct 10, 2011, (\$133,200) #4483 Nov 11, 2012 (\$136,143)  #4571 Sept. 30, 2013 (\$123,317.26) #4654 August 25, 2014 (\$117,885)  # Dec 14, 2015 (94,671.00)</p> <p>Prior resolutions and (date):</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Michael Curry/Director Emergency Preparedness 816-881-4625</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>Requesting an Ordinance appropriating \$146,537.41 from the Undesignated Fund Balance of the 2016 Grant in acceptance of the Emergency Management Performance Grant (EMPG) awarded to Jackson County Department of Emergency by SEMA. The EMPG grant is a performance based grant that is reviewed and paid by quarter. The intent of the award is to assist in funding the Department of Emergency Preparedness of Jackson County. The grant is a match fund grant and is reviewed annually. Grant ID 5565</p>										

	TO: 010-Grant Fund: 1250 Emergency Management Performance – 5010 Regular Salary \$95,898.42 TO: 010-Grant Fund: 1250 Emergency Management Performance - 5040 FICA 5,945.70 TO: 010-Grant Fund: 1250 Emergency Management Performance – 5050 Pension 13,809.37 TO: 010-Grant Fund: 1250 Emergency Management Performance – 55060 Insurance 5,181.66 TO: 010-Grant Fund: 1250 Emergency Management Performance – 56620 Rent 16,950.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 56641 Copier 1,260.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 56790 Other Contract Serv 1,854.00 TO :010-Grant Fund: 1250 Emergency Management Performance –56530 Vehicle Maint 1,588.26 TO: 010-Grant Fund: 1250 Emergency Management Performance - 57010 Office Supplies 1,200.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 58171 Personal Computer 1,100.00 TO: 010-Grant Fund: 1250 Emergency Management Performance – 57110 Fuel 1,750.00								
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)								
ATTACHMENTS	SEMA Subrecipient Award								
REVIEW	<table border="1"> <tr> <td>Department Director: <i>M. Edward Curry</i></td> <td>Date: Sept, 12, 2016</td> </tr> <tr> <td>Finance (Budget Approval): If applicable <i>Paul Matthews</i></td> <td>Date: <i>9/16/16</i></td> </tr> <tr> <td>Division Manager: <i>Marylou Brown</i></td> <td>Date: <i>9/21/16</i></td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: <i>M. Edward Curry</i>	Date: Sept, 12, 2016	Finance (Budget Approval): If applicable <i>Paul Matthews</i>	Date: <i>9/16/16</i>	Division Manager: <i>Marylou Brown</i>	Date: <i>9/21/16</i>	County Counselor's Office:	Date:
Department Director: <i>M. Edward Curry</i>	Date: Sept, 12, 2016								
Finance (Budget Approval): If applicable <i>Paul Matthews</i>	Date: <i>9/16/16</i>								
Division Manager: <i>Marylou Brown</i>	Date: <i>9/21/16</i>								
County Counselor's Office:	Date:								

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund – Undesignated Fund Balance	\$146,537.41

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 16, 2016

ORD # 4897

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Grant Fund - 010</b>			
1250 - Emergency Mgmt	45752 - Increase Revenues	146,538	
2810	Undesignated Fund Balance		146,538
2810	Undesignated Fund Balance	146,538	
1250 - Emergency Mgmt	55010 - Salary		95,899
1250 - Emergency Mgmt	55040 - FICA		5,946
1250 - Emergency Mgmt	55050 - Pension		13,809
1250 - Emergency Mgmt	55060 - Insurance		5,182
1250 - Emergency Mgmt	56620 - Building Rent		16,950
1250 - Emergency Mgmt	56641 - Copier Rent		1,260
1250 - Emergency Mgmt	56790 - Other Contractual		1,854
1250 - Emergency Mgmt	56530 - Vehicle Maintenance		1,588
1250 - Emergency Mgmt	57010 - Office Supplies		1,200
1250 - Emergency Mgmt	58171 - Personal Comp/Access		1,100
1250 - Emergency Mgmt	57110 - Gasoline		1,750

 9/16/16  
Budgeting

Jeremiah W. (Jay) Nixon  
Governor

Lane Roberts  
Director of Public Safety

STATE OF MISSOURI

Ord. 4897

Ron Walker  
Director

EMERGENCY MANAGEMENT AGENCY



DEPARTMENT OF PUBLIC SAFETY  
PO Box 116, Jefferson City, Missouri 65102  
Phone: 573/526-9100 Fax: 573/634-7966  
E-mail: [mosema@sema.dps.mo.gov](mailto:mosema@sema.dps.mo.gov)



June 20, 2016

Frank White  
County Executive  
Jackson County  
415 E. 12th Street  
Kansas City, Missouri 64106

Dear Frank White,

Congratulations, your agency has been approved for a 2016 Emergency Management Performance Grant (EMPG) award from the State Emergency Management Agency (SEMA) in the amount of \$293,074.82, of which fifty percent is local match sharing. The performance period is January 1, 2016 through December 31, 2016. A portion of the award was based upon consideration of your FY15 expenditures. Enclosed are your award documents. **You, as the authorized official must sign the grant award of contract and initial the lower right hand corner of each page of the Special Conditions to certify acceptance of this award.** You are required to return the **original** forms back to SEMA **no later than July 15, 2016**, to the following person and address prior to claims being paid to your jurisdiction:

State Emergency Management Agency  
Attn: Amy Lepper  
PO Box 116  
Jefferson City, MO 65102

The CFDA number for the Emergency Management Performance Grant is CFDA 97.042. Your award number is EMK-2016-EP-APP-00004-051.

This award is subject to all administrative and financial requirements as outlined in the 2016 EMPG Notice of Funding Opportunity, Grant Award Special Conditions (see attached), and the EMPG Program Manual. This includes the timely submission of all financial and programmatic reports.

Thank you for your support and cooperation with this effort. If you have any questions, please contact your Grant Specialist, Laura Teske, at 573-751-3401, [laura.teske@sema.dps.mo.gov](mailto:laura.teske@sema.dps.mo.gov) or Grant Specialist, Jackie Hofstetter at 573-526-9256, [jackie.hofstetter@sema.dps.mo.gov](mailto:jackie.hofstetter@sema.dps.mo.gov).


Sincerely,

A handwritten signature in cursive script that reads "Ron Walker".

Ron Walker  
Director



A Nationally  
Accredited  
Agency

 <p>State Emergency Management Agency 2302 Militia Drive P.O. Box 116 Jefferson City, MO 65102 Phone: (573) 526-9100 Fax: (573) 634-7966</p>	<b>SUBRECIPIENT AWARD</b>		
	DATE June 20, 2016		
	Award Number  EMK-2016-EP-APP-00004-051		Amendment No.  N/A
GRANTEE NAME Jackson County		GRANTEE VENDOR NUMBER 44-6000524	
GRANTEE ADDRESS Frank White County Executive 415 E. 12th Street Kansas City, Missouri 64106		ISSUING AGENCY MO State Emergency Management Agency PO Box 116 Jefferson City, MO 65102	
<b>GRANT INFORMATION</b>			
PROJECT TITLE  FY 2016 Emergency Management Performance Grant		FEDERAL AWARDING AGENCY  Federal Emergency Management Agency	
CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NO 97.042		PERFORMANCE PERIOD FROM: 1/1/2016 TO: 12/31/2016	
FEDERAL AWARD AMOUNT		\$ 146,537.41	
LOCAL COST SHARE		\$ 146,537.41	
TOTAL AWARD AMOUNT		\$ 293,074.82	
<b>CONTACT INFORMATION</b>			
<b>EMPG GRANT SPECIALIST</b>		<b>GRANTEE PROJECT DIRECTOR</b>	
NAME Laura Teske		NAME Michael Curry	
E-MAIL ADDRESS Laura.teske@sema.dps.mo.gov		E-MAIL ADDRESS Mcurry@jacksongov.org	
TELEPHONE 573-751-3401		TELEPHONE 816-881-4625	
SUMMARY DESCRIPTION OF PROJECT  The purpose of the EMPG Program is to make grants to locals in preparing for all hazards, as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.). Title VI of the Stafford Act authorizes grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the Federal Government, States, and their political subdivisions. SEMA, through the EMPG Program, provides necessary direction, coordination, and guidance, and provides necessary assistance, as authorized in this title so that a comprehensive emergency preparedness system exists for all hazards in the State of Missouri. This award is not for Research and Development. There is no indirect cost rate for this award.			
TYPED NAME AND TITLE OF OHS OFFICIAL  Ron Walker, Director		TYPED NAME AND TITLE OF GRANTEE AUTHORIZED OFFICIAL  Frank White, Jr., County Executive	
SIGNATURE OF APPROVING OHS OFFICIAL  	DATE  6/20/2016	SIGNATURE OF GRANTEE AUTHORIZED OFFICIAL  	DATE
<b>THIS GRANT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS GRANT AGREEMENT, THE GRANTEE IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.</b>			

APPROVED AS TO FORM

ATTEST:

County Counselor

Clerk of the County Legislature