

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Ord No.: 5416

Sponsor(s): Theresa Cass Galvin

Date: October 5, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: An ordinance appropriating CARES Act funds to support various appropriations within the Family Court budget to provide reimbursement for COVID protocols and remote work environments.</p>																																						
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$141,223</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$141,223</td> </tr> <tr> <td>Amount budgeted for this item* (including transfers) :</td> <td>\$141,223</td> </tr> <tr> <td>Source of funding (name of fund) and account code number :</td> <td></td> </tr> <tr> <td>FROM:</td> <td>FROM ACCT:</td> </tr> <tr> <td>040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td>\$141,223.00</td> </tr> <tr> <td>TO:</td> <td>TO ACCT:</td> </tr> <tr> <td>CARES Act Fund</td> <td></td> </tr> <tr> <td>040-2101-57010-999-9999-1900-20 Office Supplies</td> <td>\$145.00</td> </tr> <tr> <td>040-2101-57130-999-9999-1900-20 Building Cleaning</td> <td>\$4,579.00</td> </tr> <tr> <td>040-2101-57190-999-9999-1900-20 Wearing Apparel</td> <td>\$5,552.00</td> </tr> <tr> <td>040-2101-57230-999-9999-1900-20 Other Operating Supplies</td> <td>\$61,375.00</td> </tr> <tr> <td>040-2101-57235-999-9999-1900-20 Hygiene</td> <td>\$450.00</td> </tr> <tr> <td>040-2101-57370-999-9999-1900-20 Building Operations</td> <td>\$1,424.00</td> </tr> <tr> <td>040-2101-58160-999-9999-1900-20 Radio/Communications</td> <td>\$28,300.00</td> </tr> <tr> <td>040-2101-58170-999-9999-1900-20 Other Equipment</td> <td>\$34,398.00</td> </tr> <tr> <td>040-210-58171-999-9999-1900-20 Personal Computers</td> <td>\$5,000.00</td> </tr> <tr> <td style="text-align: right;">Total :</td> <td>\$141,223.00</td> </tr> </table> <p>• If account includes additional funds for other expenses, total budgeted in the account is: \$ OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): <i>N/A</i> Prior Year Actual Amount Spent (if applicable) : <i>N/A</i></p>	Amount authorized by this legislation this fiscal year:	\$141,223	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$141,223	Amount budgeted for this item* (including transfers) :	\$141,223	Source of funding (name of fund) and account code number :		FROM:	FROM ACCT:	040-9999-32810 CARES Act Fund, Undesignated Fund Balance	\$141,223.00	TO:	TO ACCT:	CARES Act Fund		040-2101-57010-999-9999-1900-20 Office Supplies	\$145.00	040-2101-57130-999-9999-1900-20 Building Cleaning	\$4,579.00	040-2101-57190-999-9999-1900-20 Wearing Apparel	\$5,552.00	040-2101-57230-999-9999-1900-20 Other Operating Supplies	\$61,375.00	040-2101-57235-999-9999-1900-20 Hygiene	\$450.00	040-2101-57370-999-9999-1900-20 Building Operations	\$1,424.00	040-2101-58160-999-9999-1900-20 Radio/Communications	\$28,300.00	040-2101-58170-999-9999-1900-20 Other Equipment	\$34,398.00	040-210-58171-999-9999-1900-20 Personal Computers	\$5,000.00	Total :	\$141,223.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																																						
<p>CONTACT INFORMATION</p>	<p>RLA drafted by Anthony Kelley at 435-4751</p>																																						
<p>REQUEST SUMMARY</p>	<p>This ordinance appropriates \$141,223.00 in CARES Act funding for the Family Court for reimbursement of planned spending and spent budget appropriations for unanticipated COVID-19 costs such as the purchase of personal of protective equipment (PPE), minor building improvements and other costs deemed reasonable under CARES Act guidelines that are utilized in COVID protocols and enabling staff to work effectively and efficiently on a remote basis.</p>																																						

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Award documents, application for focus areas	
REVIEW	Department Director: <i>Theresa Byrd, Deputy Court Administrator</i> <i>Theresa L. Byrd</i>	Date: 08/05/20
	Finance (Budget Approval):	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> APPROVED <small>By Mark Lang at 12:21 pm, Sep 10, 2020</small> </div>
	Division Manager: <i>Tracy M. Schultz</i>	Date: <i>10-1-2020</i>
	County Counselor's Office: <i>Byron O. Givens</i>	Date: <i>10-1-20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated fund balance	\$141,223.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Req #	Description of Item or Service	Object Code	Cost Center	Vendor	Amount	P-Card or PO#	Date Paid	Check #
122495	Disinfecting Wipes	57010	2101	United Office Products	\$ 144.60	43854	5/21/2020	962225
	57010 Total				\$ 144.60			
118970	Disinfecting Wipes & Sanitizer	57130	2101	United Office Products	\$ 38.86	43392	2/27/2020	957236
122486	Air Freshner & Cleaning Supplies	57130	2101	United Chemical	\$ 258.04	43707	3/12/2020	958685
122497	Hand Sanitizer	57130	2101	Clayton Paper	\$ 463.02	43855	4/2/2020	959610
122496	Lysol & Purell Wipes	57130	2101	United Chemical	\$ 1,261.80	43880		
122549	Spray Bottles	57130	2101	United Chemical	\$ 47.04	44058	4/16/2020	960701
122548	Wash Soap	57130	2101	Clayton Paper	\$ 459.70	44056	4/16/2020	960720
122545	Disinfecting Wipes & Sanitizer	57130	2101	United Chemical	\$ 106.80	43992	4/16/2020	960701
121228	Hand Sanitizer	57130	2101	Staples	\$ 1,079.20	44589	7/30/2020	965484
	57130 Total				\$ 3,714.46			
122538	Hand Sanitizing Dispensers	57230	2101		\$ 510.00	P-Card		
118815	Full Face Shields	57230	2101	Global Industrial	\$ 1,586.00	44158	6/11/2020	963597
118816	8,000 Face Mask	57230	2101	DollarDays International	\$ 8,364.00	P-Card	5/2/2020	P-Card
118818	Thermal Scanner	57230	2101	Equipment	\$ 174.45	44248	6/11/2020	963703
118819	Non Contact Handheld IR Therm	57230	2101	Equipment	\$ 1,199.92	44250	6/18/2020	964132
115921	Infrared non-contact Digital Thermometer	57230	2101	Medex Supply	\$ 399.96	P-Card	4/23/2020	961005
118821	6,000 N95 Face Mask	57230	2101	Promo Direct	\$ 4,938.60	P-Card	5/4/2020	P-Card
118823	Gloves	57230	2101	Bob Barker	\$ 1,989.00	44265	6/11/2020	963537
118882	Clorox Wipes	57230	2101	Office Products Alliance	\$ 134.85	44263	6/11/2020	963634
118827	5,000 Face Mask	57230	2101	Promo Direct	\$ 3,044.60	P-Card	6/18/2020	964158
117852	lab coats	57230	2101	Bob Barker	\$ 451.55	44321		
118825	Full Face Shields	57230	2101	DollarDays International	\$ 223.43	P-Card	6/18/2020	964156
122423	webcams	57230	2101	Walmart	\$ 464.50	P-Card	6/18/2020	964177
122424	webcams	57230	2101	Cargo Largo	\$ 479.84	P-Card	5/14/2020	P-Card
124043	Tripod for 118818	57230	2101	Home Depot	\$ 49.97	P-Card		
122592	Hand Sanitizer Gel	57230	2101	Office Products Alliance	\$ 863.64	44414	6/25/2020	964312
121225	Electrostatic Disinfecting Sprayer Solution	57230	2101	Pure-O-Zone	\$ 484.00	44419	7/1/2020	964563
118824	Hand Sanitizer	57230	2101	Office Products Alliance	\$ 1,687.50	44286	6/11/2020	963634
118831	Hand Sanitizer	57230	2101	Office Products Alliance	\$ 234.00	44372	6/18/2020	964076
8003745	Circuit Purchase	57230	2101	Frontline Supplies	\$ 3,790.20	P-Card	6/25/2020	964388
124100	Hand Sanitizer Gel	57230	2101	CK Enterprises	\$ 490.00	P-Card	7/10/2020	P-Card
118818	Thermal Scanner	57230	2101	Equipment	\$ 1,995.00	44248	7/13/2020	964805
	57230 Total				\$ 33,555.01			
122644	Lysol Air Freshener Spray	57370	2101	United Office Products	\$ 221.48	43851	4/23/2020	960960
122683	8oz HDPE bottle	57370	2101	United States Plastic	\$ 329.03	44072	4/16/2020	960704
122700	Signs for COVID-19	57370	2101	Home Depot	\$ 85.81	P-Card	4/23/2020	961010
122665	cleaning & disinfectant supplies	57370	2101	Lowe's	\$ 371.42	P-Card	4/23/2020	961009
122696	bleach and cleaning supplies	57370	2101	Strasser Industrial	\$ 34.51	P-Card	4/23/2020	961008
122669	cleaning & disinfectant supplies	57370	2101	Lowe's	\$ 73.50	P-Card	4/23/2020	961007
122664	cleaning & disinfectant supplies	57370	2101	Lowe's	\$ 231.60	P-Card	4/23/2020	961006
122694	cleaning & disinfectant supplies	57370	2101	Strasser Industrial	\$ 76.27	P-Card	4/23/2020	961012
	57370 Total				\$ 1,423.62			

Req #	Description of Item or Service	Object Code	Cost Center	Vendor	Amount	P-Card or PO#	Date Paid	Check #
Items Purchased or Being Purchased								
118813	Electrostatic Disinfecting Sprayers	58170	2101	Pur-O-Zone	\$ 7,998.00	44075		
	58170 Total				\$ 7,998.00			
	Grand Total				\$ 46,835.69			
Items to be Purchased								
123604	Shower Curtains and Rods	57130	2101	Bob Barker	\$ 865.50	44588		
	57130 Total				\$ 865.50			
	Detention Shoes (45)	57190			\$ 500.00			
	lab coats	57190	2101		\$ 1,000.00			
	Custodial Coveralls	57190	2101		\$ 1,500.00			
	Disposable Coveralls	57190	2101		\$ 2,000.00			
	Level 1 Disposable Aprons	57230	2101		\$ 552.00			
	57190 Total				\$ 5,552.00			
	Hand Wash Soap	57228	2101		\$ 820.00			
	Additional Disinfecting Wipes	57229	2101		\$ 1,000.00			
	Additional Clorox	57230	2101		\$ 5,000.00			
	Additional Lysol	57230	2101		\$ 5,000.00			
	Additional Clorox 360 Solution (2 machines)	57230	2101		\$ 10,000.00			
	Testing Kits and Lab Results	57230	2101	PTC Laboratories Inc.	\$ 6,000.00			
	57230 Total				\$ 27,820.00			
	Shoe Disinfectant	57235	2101		\$ 450.00			
	57235 Total				\$ 450.00			
	Fiber LAN @ Hilltop	58160	2101		\$ 12,000.00			
	Polycorn Detention & Hilltop	58160	2101		\$ 6,500.00			
	Cisco SX10 VTC (2)	58160	2101		\$ 6,700.00			
	Motu Mixers for Divisions	58160	2101		\$ 3,100.00			
	58160 Total				\$ 28,300.00			
	Free Standing Scanner/Temp Screeners (2)	58170	2101		\$ 24,000.00			
	Portable Thermal Scanner	58170	2101		\$ 2,400.00			
	58170 Total				\$ 26,400.00			
	Surface Books for judge & commissioners	58171	2101		\$ 4,000.00			
	Scanners	58171	2101		\$ 1,000.00			
	58171 Total				\$ 5,000.00			
	Grand Total				\$ 94,387.50			