

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19097

Sponsor(s): Tony Miller

Date: March 7, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Special Events Lease for the rental of golf carts for the Parks + Rec Department from M&M Golf Cars of Lee's Summit, MO.</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Parks + Rec Department Estimated Use: \$3,460.00</p> <p>Requesting approval by the Legislature for the Special Events lease; the funds were already appropriated through the annual budget adoption. Estimated use figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO			
Amount authorized by this legislation this fiscal year:	\$												
Amount previously authorized this fiscal year:	\$												
Total amount authorized after this legislative action:	\$												
Amount budgeted for this item * (including transfers):	\$												
Source of funding (name of fund) and account code number; FROM / TO													
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 18461 (April 1, 2014); 18777 (March 30, 2015)</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 881-3465</p>												
REQUEST SUMMARY	<p>The Parks + Rec Department needs to lease Golf Carts for their Campground for the Spring/Summer Season (April through October) and carts for the Fourth of July Event.</p> <p>Quotes were obtained as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>Campgrounds</th> <th>4th of July</th> </tr> </thead> <tbody> <tr> <td>M&M of Lee's Summit MO</td> <td>\$ 3,000.00</td> <td>\$ 460.00</td> </tr> <tr> <td>Kings Karts of Clinton, MO</td> <td>\$ 4,250.00</td> <td>No Bid</td> </tr> <tr> <td>RMI of Olathe, KS</td> <td>\$ 12,000.00</td> <td>\$ 2,900</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for a Special Events Lease for the Parks + Rec Department to M&M Golf Cars of Lee's Summit as the lowest and best quote received.</p>		Campgrounds	4th of July	M&M of Lee's Summit MO	\$ 3,000.00	\$ 460.00	Kings Karts of Clinton, MO	\$ 4,250.00	No Bid	RMI of Olathe, KS	\$ 12,000.00	\$ 2,900
	Campgrounds	4th of July											
M&M of Lee's Summit MO	\$ 3,000.00	\$ 460.00											
Kings Karts of Clinton, MO	\$ 4,250.00	No Bid											
RMI of Olathe, KS	\$ 12,000.00	\$ 2,900											
	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
ATTACHMENTS	<p>Memorandum from Dianne Kimzey, Deputy Director of Parks + Rec and the Special Event Lease Agreements.</p>												
REVIEW	<p>Department Director: <i>Dianne Kimzey</i> Date: <i>3/1/16</i></p>												

Finance (Budget Approval): <i>If applicable</i>	<i>[Signature]</i>	Date: 3/1/16
Division Manager:	<i>Mary Jane Brown</i>	Date: 3/3/16
County Counselor's Office:		Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**JACKSON COUNTY
Parks + Rec**

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Res. 19097

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Jessica Johnson, Purchasing Department
FROM: Dianne Kimzey, Parks + Rec Department *DK*
DATE: February 23, 2016
RE: Golf Cart Quotes

I have attached the quotes received for seasonal use of golf carts at the campgrounds and the 4th of July event.

Bid Summary:

	<u>M&M</u>	<u>King's Karts</u>	<u>RMI</u>
Campgrounds	\$3,000	\$4,250	\$12,000
4 th of July	\$460	no bid	\$2,900

Total Amount: \$3,460

We would like to recommend the bid award to M&M Golf Cars. Their agreement is attached. The agreement will require approval from the Legislature based on language contained within the document.

A purchase requisition covering this rental has been entered in FMS.



Frank White, Jr., County Executive

Special Event Lease Agreement - 1 Month to 1 Year

Lease agreement between M&M Golf Cars, LLC of Mexico, Lees Summit, and O'Fallon, Missouri (LESSOR) and

Jackson County Parks & Recreation (LESSEE)

Address: 22801 Woods Chapel Rd Blue Springs, MO 64015

Lessor agrees to furnish golf cars (vehicles) to the above named Lessee:

From: City 1 4/01/16 Through: 10/31/16
City 1 4/01/16 9/30/16

#Of Cars	Price per Car	#Of Months	Extension
#Of Trucks <u>3</u>	Price per Truck <u>150</u>	#Of Months <u>20</u>	Extension
#Of 4-Pass	Price per 4-Pass	#Of Months	Extension
#Of 6-Pass	Price per 6-Pass	#Of Months	Extension
#Of A.D.A.	Price per ADA	#Of Months	Extension
#Of Amb.	Price per Amb	#Of Months	Extension
#Of Loads	Price per Load		Extension
			Sales Tax
Permit #			Fuel Surcharge
			TOTAL \$ <u>3600</u>

Deliver to: Lake Jacomo, Longview & Blue Springs lake Campgrounds

Lessee in consideration of the rental of the above vehicle(s), agrees to return the leased vehicle(s) immediately following the completion of the event in as good condition as received - normal wear being expected.

Lessee further agrees to pay for any damages that are sustained to the leased vehicle(s) while in Lessee's possession.

Lessee further agrees to pay for any damages to facilities or grounds caused by Lessee's use of leased vehicle(s).

Lessee further agrees to hold M&M Golf Cars, LLC harmless and to defend it from any and all claims for damages of any nature, whether to Lessee or to others that may arise from or through the use of leased vehicle(s).

Lessee represents that Lessee is familiar with the operation and use of leased vehicle(s) and that Lessee will read and abide by the instructions appearing on the vehicle(s). Lessee further represents that Lessee can operate and control the same in accordance with instructions.

Lessee further agrees that when Lessee sublets the vehicle(s) that the party or parties that are subletting are familiar with the operation and use of leased vehicle(s) and that they have read the instructions appearing on the vehicle(s). Lessee further represents that they can operate and control the vehicle(s) in accordance with leased vehicle(s) instructions.

Lessee further agrees that all operators of the leased vehicle(s) will be of age eighteen or older.

Lessee further agrees to not operate this vehicle(s) in a manner that does not comply with federal, state, county, and or city laws.

~~Lessee certificate of insurance is required covering liability, property damage and physical damage on vehicle. List M&M Golf Cars, LLC as additional named insured and Loss Payee. Certificates need to be faxed to the M&M Golf Cars location that is providing the vehicle(s).~~

County will self insure vehicles

All rental vehicles must be returned to designated rental area for pickup at the end of rental period or an additional rental will be charged.

The following signatures will make this agreement binding of both parties and need not be witnessed.

Lessor M&M Golf Cars, LLC By [Signature] Date _____

Lessee Jackson County Parks & Recreation By X

Print Name X Q. Troy Thomas Date X

Please advise arrival time required _____ AM/PM on _____.

This lease agreement will be voided if one copy is not returned or faxed to the M&M Golf Cars that is providing the vehicle(s), signed and dated by _____,

and a deposit of \$ _____ to hold vehicles in your name, balance due on delivery of cars.

FAX Numbers

Mexico: 573-581-7267 Lees Summit: 816-795-5538 O'Fallon: 636-379-1628

REVISED 08/25/10

APPROVED AS TO FORM

ATTEST:

County Counselor

Clerk of the County Legislature

M&M GOLF CARS

4: 6397

Special Event Lease Agreement - Daily

Lease agreement between M&M Golf Cars, LLC of Mexico, Lees Summit, and O'Fallon, Missouri (LESSOR) and Jackson County Parks & Recreation (LESSEE)

Billing Address: 22801 Woods Chapel Rd Blue Springs, MO 64015

Lessor agrees to furnish golf cars (vehicles) to the above named Lessee:

From: Through: 7/04/16 Event

Table with 4 columns: #Of Cars, Price per Car, #Of Days, Extension. Includes rows for Trucks, 4-Pass, 6-Pass, AMB, ADA, Loads, Permit #, and a TOTAL of \$460.

Deliver to: Fred Robbins Golf course (Langview)

Lessee in consideration of the rental of the above vehicle(s), agrees to return the leased vehicle(s) immediately following the completion of the event in as good condition as received - normal wear being expected.

Lessee further agrees to pay for any damages that are sustained to the leased vehicle(s) while in Lessee's possession. Lessee further agrees to pay for any damages to facilities or grounds caused by Lessee's use of leased vehicle(s). Lessee further agrees to hold M&M Golf Cars, LLC harmless and to defend it from any and all claims for damages of any nature, whether to Lessee or to others that may arise from or through the use of leased vehicle(s).

Lessee represents that Lessee is familiar with the operation and use of leased vehicle(s) and that Lessee will read and abide by the instructions appearing on the vehicle(s). Lessee further represents that Lessee can operate and control the same in accordance with instructions.

Lessee further agrees that in case of complete rainout, and vehicle(s) have been delivered to Lessee's location, Lessee shall pay to Lessor \$ 0.

Lessee further agrees to render Lessor harmless if mechanical failure to Lessor's equipment prevents delivery

Lessee further agrees to pay for leased vehicle(s) as quoted above when vehicle(s) are delivered.

Lessee further agrees that when Lessee sublets the vehicle(s) that the party or parties that are subletting are familiar with the operation and use of leased vehicle(s) and that they have read the instructions appearing on the vehicle(s). Lessee further represents that they can operate and control the vehicle(s) in accordance with leased vehicle(s) instructions.

Lessee further agrees that all operators of the leased vehicle(s) will be of age eighteen or older.

Lessee further agrees to not operate this vehicle(s) in a manner that does not comply with federal, state, county, and or city laws.

Lessee certificate of insurance is required covering liability, property damage and physical damage on vehicle. List M&M Golf Cars, LLC as additional named insured and Loss Payee. Certificates need to be faxed to the M&M Golf Cars location that is providing the vehicle(s).

All rental vehicles must be returned to designated rental area for pickup at the end of rental period or an additional rental will be charged.

The following signatures will make this agreement binding of both parties and need not be witnessed.

Lessor M&M Golf Cars, LLC By Mimi Anger Date

Lessee Jackson County Parks & Recreation By X

Print Name X Q. Troy Thomas Date X

Please advise arrival time required by PM on

This lease agreement will be voided if one copy is not returned or faxed to the M&M Golf Cars that is providing the vehicle(s), signed and dated by, and a PO NUMBER OR CREDIT CARD NUMBER to hold vehicles in your name, balance due upon receipt of invoice.

ATTEST:

FAX Number

MOBILE: 873-581-7267 APPROVED AS TO FORM

Lees Summit: 816-795-5538

O'Fallon: 636-379-1628

131 North Central Dr

O'Fallon, MO 64457

Clerk of the County Legislature

County Counselor

County will self-insure vehicles

Vivian M. Denton

From: Zak Bliss <Zak@mmgolfcars.com>
Sent: Thursday, February 18, 2016 2:19 PM
To: Vivian M. Denton
Subject: Re: 2016 Golf Cart Quotes

M & M Golf Cars
4252 Port Drive
Lee's Summit, Mo 64064

Vivian,

2 cars from 4/01/16 to 10/31/16
1 car from 4/01/16 to 09/30/16

Club Car Precedent electric golf cars with

- Dump bed
- Headlight
- Windshield
- Spare tire
- Hand pump for watering batteries
- Charger

\$150 a month
\$3000 total

July 4th rental

(7) 4 passenger golf cars
\$60 a car
\$40 delivery fee
\$460 total

Please let me know if this works so we can build the cars.

Thank you,

Zak Bliss
816-223-5739

From: Vivian M. Denton
Sent: Thursday, February 18, 2016 10:09 AM
To: Zak Bliss
Subject: RE: 2016 Golf Cart Quotes

Good morning,

Header

Line Items

Document Information

Total Amount: 3,460.00

Doc ID: RE 321158090030699000

Ref ID:

Date: 02/24/16 Copy Only:

Buyer: JMJ Send: PRINT

Requester Information

Invoice To: 0009

Requester: DENTON VIVIAN

Dept: 1652

Vendor Information

ID: MMG10350

Name: M&M GOLF CARS LLC

Address: 19873 HWY 22 WEST

Shipping Information

Ship To: 0009

Name: JACOMO ADMINISTRATION OFFICE

Address: JACKSON CO PARKS & RECREATION

22807 WOODS CHAPEL ROAD

BLUE SPRINGS, MO 64015

Ship Via:

Document 1 of 1

OK

Approve

Total

Defaults

Close

Header

Line Items

Document ID: RE 3211580900306990C Date:02/24/16 Amount: 3,460.00

Item ID/Description	UOM	Quantity	Price	Amount	I
140-303	EA	3	1000.00	3,000.00	<input checked="" type="checkbox"/>
RENT/LEASE: GOLF CARTS		Acct: 300-1652-56790-999-9999-9999-16			
Lease of 3 golf carts for campgrounds		POC Vivian Denton			
140-303				460.00	<input checked="" type="checkbox"/>
RENT/LEASE: GOLF CARTS		Acct: 300-1670-56790-999-9999-9999-16			
Golf Carts for 4th of July					

Summary

Detail

OK

Total

Edit All

Approve

Close