

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18665

Sponsor(s): Theresa Garza Ruiz

Date: November 17, 2014

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase and installation of Security Electronic Controls per the attached Quotation for the Department of Corrections from Southern Folger Detention Equipment Company of San Antonio, Texas at a cost of \$79,000.00 as a Sole Source.</u></p>											
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="315 533 1414 730"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$79,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$79,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 001-2701-58020, General Fund, Corrections, Buildings and Improvements</td> <td>\$79,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A  Prior Year Actual Amount Spent (if applicable): N/A</p>		Amount authorized by this legislation this fiscal year:	\$79,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$79,000.00	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number: 001-2701-58020, General Fund, Corrections, Buildings and Improvements	\$79,000.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): # 4689  Prior resolutions and (date):</p>											
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>											
REQUEST SUMMARY	<p>The City of Kansas City, Missouri is partnering with Department of Corrections to expand jail services. As authorized by prior Resolution, Construction Services are being performed to expand the jail facility. The Security Electronic Controls purchased under this Resolution will integrate the Detention Center's existing proprietary security system with the new areas being constructed. These projects are being funded by the City of Kansas City, Missouri.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase and installation of Security Electronic Controls for the Department of Corrections from Southern Folger Detention Equipment Company of San Antonio, Texas as a Sole Source. Southern Folger Detention Equipment Company is considered a Sole Source because no other company can provide the equipment or services to this proprietary system.</p>											
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>											
ATTACHMENTS	<p>Memorandum from Mr. Ken Conlee, Director of Corrections and the quote from Southern Folger Detention Equipment Company</p>											
REVIEW	<table border="1" data-bbox="298 1671 1528 1932"> <tr> <td>Department Director:</td> <td>Date:</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i> <i>Shelley Kneuvean</i></td> <td>Date: 11-13-14</td> </tr> <tr> <td>Division Manager:</td> <td>Date: 11-13-2014</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>		Department Director:	Date:	Finance (Budget Approval): <i>If applicable</i> <i>Shelley Kneuvean</i>	Date: 11-13-14	Division Manager:	Date: 11-13-2014	County Counselor's Office:	Date:		
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Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**Res. 18665**

DATE: November 12, 2014  
TO: Barbara Casamento, Purchasing Manager  
FROM: Ken Conlee, Director of Corrections  
SUBJECT: Sole Source Justification for Southern Folger

The Department of Corrections utilizes a proprietary system for security electronics. This system was installed in 1984 by Southern Folger (predecessor company) and they have been the company that has provided updates, support, training, and changes to the system. No other company can provide this service as it is a proprietary system.

As authorized by prior Ordinance, the Department of Corrections is partnering with the City of Kansas City, Missouri and the Kansas City Police Department to expand jailing services. As authorized by prior award, the bulk of the construction will be performed by Wilson Group.

In order to integrate the new construction with the existing security electronics and master control, it is necessary that Southern Folger provide equipment, engineering, and installation as outlined on the attached scope.

The Department has in the past sought support from other entities and none can provide this type of support without replacing the entire system.

Please let me know if you have any questions.

We will prepare an estimate and a competitive price to **furnish and install** the scope of work as described below utilizing the standard products of the Southern Folger Detention Equipment Company.

## Detailed Scope of Work

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I. **Scope of Work** – Addition of the new dormitory devices to the existing touchscreen/plc controls. We will add the devices listed below to the existing touchscreen and plc controls by adding new plc input and output cards to the existing plc system and also programing the system to get the new device functional.

A. **Southern Folger Detention Equipment Company will furnish items of our standard design as listed below.**

1. **Device Locations**

- a. New Dorm #1
  - 3 swing doors
  - 2 intercom
- b. New Dorm #2
  - 1 swing door
  - 2 intercom

2. **SERVICES**

- a. Software Implementation & Testing
- b. System Startup & Configuration
- c. 30 day phone support shake down period after installation is complete
- d. Troubleshooting guide
- e. Portable Hard drive with backup copies of software and programs

B. **Our bid specifically includes:**

- 1. Engineering site visit
- 2. Product Data Submittal
- 3. Operations and Maintenance Manuals
- 4. System start-up, system testing, and Owner training for the systems listed in "A." above. Your firm will need to have people available to perform the system start-up and testing, with technical assistance, guidance and direction from SFDEC.

C. **Our bid specifically excludes:**



1. Demolition of existing system
2. UPS backup
3. All field cable/wire and conduit
4. Network infrastructure including fiber optic cable, connectors, and patch panels.
5. Intercom amplifiers and master station ( we will use the existing)
6. Paging speakers
7. CCTV equipment
8. Card Access Equipment
9. Video Visitation System
10. Any products or services not specifically mentioned above.
11. Any spare parts, samples, mockups or repair kits unless specifically included above.
12. All testing of existing wire
13. We specifically exclude a performance/payment bond or supply bond if bond is required add 0.9%.
14. All taxes. If claiming exemption from sales and/or use tax, please provide a valid sales/use tax exemption certificate or proper reference to exemption specification. Lack of tax exemption evidence will require **Southern Folger to bill** applicable sales/use tax.
15. Power relays for other systems (i.e. HVAC, **Electrical, etc.**)

## Terms and Conditions

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### D. Warranty

1. Equipment and manufacturing workmanship are warranted against defects for a period of one (1) year after installation. Warranty is limited to repair or replacement of equipment deemed to have failed under conditions of normal use and excludes failures attributable to misuse, vandalism, or lightning.

### E. Contract Execution

1. Our proposal is based on execution of a purchase agreement, which will incorporate this proposal in its entirety. As a supplier, SFDEC will not be bound by the General Conditions.
2. Our proposal is based on reaching a mutually agreeable schedule. We will provide schedule input for incorporation into your schedule, utilizing durations and sequencing to support overall completion and owner acceptability.
3. Deviations from these items could affect our proposed price.
4. We will require an executed purchase agreement, from you, prior to performing any work, including submittals. We will begin submittals with an initial letter of

"Intent to Purchase" with a notice to proceed until we receive your executed purchase agreement.

5. Payment terms will be net 30.

F. Shipping terms are F.O.B. San Antonio, Texas, with freight allowed to the jobsite.

**Proposal Price**

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**Total budget of the above defined proposal: \$79,000.00**

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If you have any questions regarding the above, please call me at (210) 380-9713.

Sincerely,

Southern Folger Detention Equipment Company  
A Division of Phelps-Tointon, Inc.



**Michael Chike -Director Security Electronics Division**

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