



Jackson County Missouri

Jackson County Courthouse
415 E. 12th Street, 2nd floor
Kansas City, Missouri 64106
(816)881-3242

Meeting Agenda Public Works Committee

*Jalen Anderson (1st AL) Chairman,
Venessa Huskey (2nd), Sean E. Smith (6th),
Donna Peyton (2nd AL)*

Monday, July 1, 2024

2:30 PM

K.C. Legislative Assembly Area
Kansas City, Missouri

ORDINANCES IN COMMITTEE

RESOLUTIONS IN COMMITTEE

[21661](#)

A RESOLUTION awarding a twenty-four-month term and supply contract, with two twelve-month options to extend, for the furnishing of traffic signs and supplies for use by the Public Works and Parks + Rec Departments to J&A Traffic Products of Blue Springs, MO, under the terms and conditions of Invitation to Bid No. 23-090.

Sponsors:

Jalen Anderson

Attachments:

[21661bu](#)



Jackson County Missouri

Jackson County Courthouse
415 E. 12th Street, 2nd floor
Kansas City, Missouri
64106
(816)881-3242

Request for Legislative Action

File #: 21661, Version: 0

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twenty-four-month term and supply contract, with two twelve-month options to extend, for the furnishing of traffic signs and supplies for use by the Public Works and Parks + Rec Departments to J&A Traffic Products of Blue Springs, MO, under the terms and conditions of Invitation to Bid No. 23-090.

RESOLUTION NO. 21661, June 24, 2024

INTRODUCED BY Jalen Anderson, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Invitation to Bid No. 23-090 for the furnishing of traffic signs and supplies for use by the Public Works and Parks + Rec Departments to provide for departmental needs; and,

WHEREAS, a total of thirty-nine notifications were distributed and six responses were received, with the lowest and best bid being J&A Traffic Products of Blue Springs, MO; and,

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of the contract for the furnishing of traffic signs and supplies to J&A Traffic Products of Blue Springs, MO; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases subject to annual appropriation with a projected annual use of \$90,000.00 in 2024; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award and any extensions; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies have been made in the then current Jackson County budget.

..Enacted and Approved
Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution 21661 of June 24, 2024, was duly passed on _____, 2024 by the Jackson County Legislature.

The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation. The annual estimated usage on this contract for 2024 is \$90,000.00.

Date

Chief Administrative Officer



Jackson County, Missouri

Request for Legislative Action

REQUESTED MEETING DATE: _____ **SPONSOR:** Jalen Anderson

To be completed by the County Counselor's Office:

NUMBER: 21661 **ASSIGNED MEETING DATE:** 6/24/2024

STAFF CONTACT: Craig Reich **PHONE:** 816-881-3265

EMAIL: creich@jacksongov.org

DEPARTMENT: Purchasing

TITLE: Traffic Signs and Supplies

SUMMARY:

Awarding a Twenty-Four Month Term and Supply Contract with (2) Twelve Month Options to Extend for the furnishing of Traffic Signs and Supplies for use by the Road and Bridge Division of Public Works and the Parks + Rec Department to J&A Traffic Signs of Blue Springs, MO under the Terms and Conditions of Invitation to Bid 23-090.

36 invitations were sent out and 6 bids were submitted.

J&A Traffic Signs of Blue Springs, MO was recommended as the lowest/best bid received by both Departments.

The projected annual use of this contract is \$90,000

FINANCIAL IMPACT: NO

YES

Amount

Fund

Department

Line-Item Detail

ACTION NEEDED: AWARD A CONTRACT

ATTACHMENT(S):



JACKSON COUNTY Public Works Department

Jackson County Technical Center
303 West Walnut Street
Independence, Missouri 64050
jacksongov.org

(816) 881-4530
Fax: (816) 881-4448

MEMORANDUM

TO: Craig Reich, Senior Buyer

FROM: Kristi Miller, Public Works

DATE: May 15, 2024

SUBJECT: Bid No. 23-090 – “Traffic Signs and Supplies”

The Public Works Road and Bridge Division recommendation is to award the bid to J&A Traffic signs; lowest/best bid received. In Bonfire, they are identified as bidder 75-3067047. J&A has provided quality products and excellent service in previous years as a term and supply contractor.

Projected usage during the next twelve months is \$60000.

Frank White, Jr., County Executive



JACKSON COUNTY

Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
www.jacksongov.org

*Administration
Historic Sites
Ranger Station
Leisure Services
(816) 503-4800
Fax (816) 795-1234*

*Kemper Outdoor
Education Center
(816) 229-8980*

*Fred Arbanas
Golf Course at
Longview Lake
(816) 761-9445*

*Blue Springs Marina
(816) 795-1112*

*Jacomo Marina
(816) 795-8888*

*Longview Marina
(816) 966-0131*

*Special Population
Services
(816) 763-5130*

MEMORANDUM

TO: Craig Reich, Senior Buyer

FROM: Kay Norris, Parks + Rec

DATE: May 15, 2024

SUBJECT: Bid No. 23-090 – “Traffic Signs and Supplies”

The Parks + Rec Department recommendation is to award the bid to J&A Traffic Signs, lowest/best bid received. In Bonfire, they are identified as bidder 75-3067047. J&A has provided quality products and excellent service in previous years as a term and supply contractor.

Projected usage during the next twelve months is \$ 30,000.

AFFIDAVIT

STATE OF Missouri)
) SS.
COUNTY OF JACKSON)

JEFF MINDHAM of the city of Blue Springs
County of JACKSON State of Missouri being duly sworn on her or his oath, deposes and says,

1. That I am the VICE PRESIDENT (Title of Affiant) of J & A Traffic Products (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.
2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).
3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.
4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2024, any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.
5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.
6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties, or the State of Missouri and City of Kansas City, Missouri Debarment List.
7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

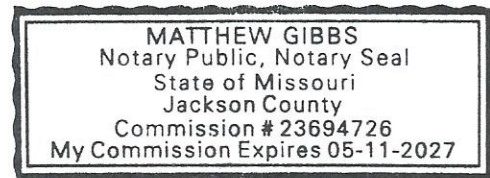
J & A Traffic Products (Name of Bidder)

By: [Signature] (Signature of Affiant)

VICE PRESIDENT (Title of Affiant)

Subscribed and sworn to before me this 19th day of FEBRUARY, 2024

[Signature]



NOTARY PUBLIC in and for the County of JACKSON (SEAL)

State of MISSOURI

My Commission Expires: 5/11/2027



STATEMENT OF NO BID

TO: Jackson County Purchasing Department
Jackson County Courthouse
415 East 12th Street, Room G1
Kansas City, MO 64106

We, the undersigned, have declined to submit a bid in response to this Invitation to Bid for the following reasons(s):

- Specifications too "tight", i.e., geared toward one brand or supplier.
- Insufficient time to respond to the bid.
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- We are unable to meet specifications.
- We are unable to meet bond requirements.
- Specifications are not clear (explain).
- We are unable to meet insurance requirements.
- Remove us from your list for this commodity or service.
- Other (explain). _____

REMARKS _____

Company Name: J's A Traffic Products
Signature: [Handwritten Signature]
Telephone: 816-220-0450
Date: 2-19-2024

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

The undersigned acknowledges receipt of Addenda through and including numbers _____ and that this Bid is submitted in accordance with information, instructions, and stipulations set forth therein.



Signature of Respondent

2-19-2021
Date

J & A Tratte Pools
Company Name

605 W. 40 Hwy
Address

Blue Springs, Mo 64014
City, State, and Zip

816-226-0450
Phone

EXHIBIT F

**BIDDER'S EXCEPTIONS
TO
SPECIFICATIONS
OF
JACKSON COUNTY, MISSOURI REQUEST FOR PROPOSAL NO. 23-090**

Respondent's attention is directed to Paragraph 4 of the General Conditions of this Invitation to Bid. **READ THIS PARAGRAPH CAREFULLY.**

The following exceptions to the Specifications of Request for Proposal No.23-090 are requested by the undersigned Respondent:
(Use additional pages as necessary.)

REFERENCE PARA # & PAGE #	EXCEPTION REQUESTED

Name of Firm: J & A Table Products

Signature of Bidder: [Handwritten Signature]



OFFICE OF THE COUNTY AUDITOR
COMPLIANCE REVIEW OFFICE
 415 E 12TH STREET, 2ND FLOOR
 KANSAS CITY, MISSOURI 64106

(816) 881-3302
 FAX (816) 881-3340
 CRO@JACKSONGOV.ORG
 WWW.JACKSONGOV.ORG/AUDITOR

JACKSON COUNTY, MISSOURI
CONTRACTOR UTILIZATION PLAN

Bid/RFP/RFQ Number: 23-090
Bid/RFP/RFQ Title: Traffic Signs & Supplies
Contracting Department: Parks + Rec
Respondent: _____

I, JEFF MINDHAN, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE/VBE submittal requirements on the above Bid/RFP/RFQ and the MBE/WBE/VBE Program and is given on behalf of the Respondent listed above. It sets out the Respondent's plan to utilize MBE and/or WBE and/or VBE prime and subcontractors on the awarded contract.

The goals set by Jackson County, Missouri are:

0 % MBE % WBE % VBE

2. Bidder stipulates that it will utilize a minimum of the following percentages of MBE/WBE/VBE participation in the above bid:

0 % MBE 0 % WBE 0 % VBE

3. The following are the MBE/WBE/VBE Contractors to be utilized on the above-named solicitation. Respondent maintains that it either has a formal contract or a conditional contract contingent upon award.

Please note:

- a. If Bidder is a certified MBE, WBE, or VBE firm, it may list itself in the appropriate area below.
- b. No contractor may be listed under multiple categories below regardless of certifications.

INTERNAL USE ONLY	
CUP RECEIVED: _____	CUP APPROVED: _____
GFE RECEIVED: _____	GFE APPROVED: _____
CUP REVISED: _____	REVISION APROVED: _____
APPROVED GOALS: _____ MBE _____ WBE _____ VBE	
RES/ORD: _____	AMT AWARDED: _____
NOTES:	

Add Additional Pages as Necessary

Description

Bidder Response

A.	MBE Firm:		INTERNAL USE ONLY Certifying Agency: _____ KCMO _____ State of MO Approved: Y N Sub A Contract Value: \$
	Address line 1:		
	Address line 2-include County:		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		

B.	MBE Firm:		INTERNAL USE ONLY Certifying Agency: _____ KCMO _____ State of MO Approved: Y N Sub B Contract Value: \$
	Address line 1:		
	Address line 2-include County:		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		

C.	MBE Firm:		INTERNAL USE ONLY Certifying Agency: _____ KCMO _____ State of MO Approved: Y N Sub C Contract Value: \$
	Address line 1:		
	Address line 2-include County:		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		
		TOTAL MBE VALUE	\$

WBE SUBCONTRACTORS

Add Additional Pages as Necessary

Description

Bidder Response

A:	VBE Firm:		INTERNAL USE ONLY Certifying Agency: _____ KCMO _____ State of MO Approved: Y N Sub A Contract Value: \$
	Address line 1:		
	Address line 2-include County:		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		

B:	VBE Firm:		INTERNAL USE ONLY Certifying Agency: _____ KCMO _____ State of MO Approved: Y N Sub B Contract Value: \$
	Address line 1:		
	Address line 2-include County:		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		

C:	VBE Firm:		INTERNAL USE ONLY Certifying Agency: _____ KCMO _____ State of MO Approved: Y N Sub B Contract Value: \$
	Address line 1:		
	Address line 2-include County:		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		
		TOTAL VBE VALUE	\$

VBE SUBCONTRACTORS

ACKNOWLEDGMENT

Respondent acknowledges that it is responsible for considering the effect that any change order and/or amendments changing the total contract amount may have on its ability to meet or exceed the subcontractor participation goals.

Good Faith Effort:

Respondent further acknowledges that it is responsible for submitting a **Good Faith Effort Form** if it will be unable to meet the participation goals. A **Good Faith Effort Form** documents the efforts a respondent puts forth to achieve the MBE and/or WBE and/or VBE goals on a project. **Simply stating that goals cannot be met is not considered sufficient.**

Contractor Modification Form:

If, at any point during the life of the awarded contract, the contractor needs to substitute an approved subcontractor a **Contractor Modification Form** must be submitted to the Compliance Review Office.

Any Good Faith Effort or Contractor Modification Form must be approved by the Compliance Review Office.

*****Contact the Compliance Review Office for assistance or to request forms.*****

I hereby certify that I am authorized to make this Affidavit on behalf of the Respondent named below and who shall abide by the terms set forth herein. I acknowledge that the assigned values determined by this CUP shall be enforceable under the contract terms and conditions.

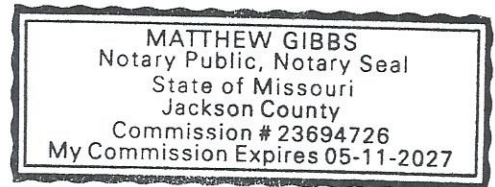
Respondent Primary Contact: JEFF MINUTTAM
Title: VICE PRESIDENT Email: jminuttam@jatpi.com
Date: 2-19-2024 Phone: 816-220-0450

Subscribed and sworn to before me this 19th day of FEBRUARY, 2024.

My Commission Expires: 5/11/2027

[Signature]

Notary Public
(Attach corporate seal if applicable)



For questions on this form please contact:

Compliance Review Office
816-881-3302
CRO@jacksongov.org



Jackson County Missouri Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10,
this Certificate of Compliance is hereby issued to:

J A Traffic Products LLC
627 NW Valley Ridge Circle
Grain Valley, MO 64029
2024 Certificate: 20240215VC251

Issued: 2024-02-15
Expires: 2024-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

Chief Compliance Review Officer
Jackson County Missouri
816-881-3302
compliance@jacksonsongov.org

A TERM AND SUPPLY CONTRACT for the furnishing of **Traffic Signs & Supplies** for use by **Various County Departments**.

A Contract between Jackson County Missouri ("County") and the undersigned ("Contractor"), collectively referred to as the "parties". The term "offer" as used herein refers to Contractor's offer made in response to this Bid Number. The parties agree as follows in consideration of the mutual covenants contained herein.

This Contract shall be binding when it is signed by the County's Purchasing Officer and shall run from such date until the end of the 12th consecutive month from the month during which it first took effect unless it is sooner terminated in accord herewith.

This Contract consists of: (1) Contractor's offer, including those papers which Contractor submitted with or expressly incorporated in its offer as a part thereof, to the extent the terms of such papers were expressly or impliedly accepted by the County, or were modified in writing with the express or implied consent of the parties; (2) written modification to this Contract signed by the County's Purchasing Officer and consented to expressly or impliedly by Contractor. This Contract represents the entire agreement between the parties in regard to this Bid Number. All modifications to this Contract must be in writing signed by the County's Purchasing Officer.

The laws of the State of Missouri and Jackson County, Missouri govern this Contract. This Contract shall be binding upon and to the benefit of the successor and assignees of the parties. The Contractor shall not assign this Contract or any monies payable hereunder without the prior written consent of the County. Contractor is an independent contractor of the County and shall indemnify the County for loss, damage, or liability which the County incurs to the extent that such results proximately from the negligence or violation of Contractor or its employees, agents or subcontractors.

In regard to any goods which are included in the sale hereunder, Contractor makes to the County the warranties provided in Article Two of the Uniform Commercial Code of the State of Missouri to the extent that they apply by the terms thereof.

The County gives each of its employees an employee identification card having thereon a photograph of the employee. The County will not pay for any goods and/or services delivered by Contractor to any persons who did not present to Contractor at the time of delivery their County Identification Cards and who were not in fact authorized to receive delivery.

The County reserves the right to terminate this Contract for any reason upon at least 14 days written notice to Contractor. The parties may annually extend this Contract beyond its original term for a time, not to exceed 12 month extensions, from the last day of the original term provided that the County's consent to such an extension and the extension does not involve changes in the specifications, terms and conditions, or increase in prices unless such changes or increases are provided for in said specifications, terms or conditions in effect at the expiration of the original term has been approved by the County Legislature.

The County will pay to Contractor the applicable pricing quoted by Contractor in its offer for any goods and/or services whose purchase was ordered by the County's Purchasing Officer in consequence of the County's acceptance of Contractor's offer. The County will make good faith effort to make payment within thirty (30) days after the latest of: (1) the date of proper delivery to the County; (2) the date of acceptance by the County; (3) the date when the receiving department has received from the Contractor a correct and complete invoice showing the pertinent County Purchase Order Number(s). Payment may be withheld by the County to protect itself from actual or potential loss which has resulted or may result from the Contractor's non-performance of any of its duties required hereunder.

Contractor warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.

If the County awarded this Contract, would the Contractor sell under the prices and terms of this Contract to any Municipal, County, Public Utility, Hospital, or Educational Institution having membership in the Mid-America Council of Public Purchasing and located within the greater Kansas City Metropolitan Trade Area? (All deliveries are to be F.O.B. Destination and there shall be no obligation on the part of any member of such Council to utilize this Contract).

(Check one) Yes No Initials Jm. Minimum order, if applicable \$ _____.

ALL PAGES OF THIS INVITATION TO BID ARE EXPRESSLY MADE A PART OF THIS CONTRACT. The format of this Contract has been approved by the County Counselor's Office. Signature of vendor as indicated below MUST BE COMPLETED before contract can be awarded:

CONTRACTOR'S NAME: J & A Traffic Products PHONE NO: 816-226-0450
ADDRESS: 405 W. 4th Hwy Blue Springs MO 64014 FAX NO: 816-220-3197
NAME OF AUTHORIZED AGENT (print or type) JEFF MINORHAM DATE: _____
SIGNATURE OF AUTHORIZED AGENT: [Signature] TITLE: Vice President
EMAIL ADDRESS OF AUTHORIZED AGENT: jmcadham@jatts.com
FEDERAL ID NO: 75-3067647 and/or SOCIAL SECURITY NO: _____
CHECK IF APPLICABLE: DISADVANTAGED BUSINESS ENTERPRISE (DBE): _____ MINORITY BUSINESS ENTERPRISE (MBE): _____
WOMAN OWNED (WBE): _____

JACKSON COUNTY MISSOURI BY BOB CRUTSINGER, DIRECTOR OF FINANCE AND PURCHASING

SIGNATURE OF BOB CRUTSINGER: _____ DATE: _____

1.0 INTRODUCTION

- 1.1 Jackson, County Missouri is seeking bids for a Twenty-Four (24) Month Term & Supply Contract with Two (2) Twelve Month Options to Extend for the furnishing of **Traffic Signs and Supplies** for use by **Various County Departments**.

2.0 BACKGROUND

- 2.1 Although exact usage cannot be determined, the County expects to spend around \$110,000 on purchases of Traffic Signs and Supplies during the next year. The County may or may not exceed this amount.
- 2.2 The County reserves the right to split the Contract Award for Traffic Signs and Supplies.

3.0 AWARD REQUIREMENTS

- 3.1 Certificate of Insurance: The Successful Contractor will be required to submit to the Purchasing Department a Certificate of Insurance meeting or exceeding the provisions of Item 15 under "General Conditions" and Exhibit A included herein within ten (10) business days after receiving Notification of Award. The Certificate of Insurance must be received by the County prior to the commencement of any work on this contract.
- 3.2 W-9 Form: The Successful Contractor must provide a complete IRS W-9 Form for the contract.
- 3.3 Compliance with Chapter 6, Jackson County Code for Minority and Women Business Enterprise utilization will be required.
- 3.4 Successful Contractor shall provide 3 copies of awarded catalog to each County department at no charge, or if online a link to the current catalog website.

4.0 SPECIFICATIONS

- 4.1 All traffic control devices shall conform to standards set forth in the UNIFORM TRAFFIC CONTROL DEVICES (1988 edition).
- 4.2 All sign materials shall conform to the specifications set forth in Section 1042 entitled "HIGHWAY SIGN MATERIALS" of the Missouri Standards Specifications for Highway Construction (1990 edition). The only exception to this will be the use of fiberglass reinforced plastic in place of aluminum sign blank material.
- 4.3 Reflective Sheeting, Numbers and Letters shall equal or exceed 3-M engineer grade. Reflective sheeting shall have the manufacturer identified by the use of a "water mark." White engineer grade sheeting shall be "parkway white."
- 4.4 Panels shall be .080 thickness and manufactured from either new or recycled aluminum alloy meeting ASTM #3105-H18 or better.
- 4.5 **PLEASE NOTE: ALL WORDINGS AND SIZES MUST COMPLY WITH FEDERAL SPECIFICATIONS UNLESS OTHERWISE STATED.**
- 4.6 Miscellaneous Items (CATALOG ORDERING): Jackson County needs the ability to purchase additional or miscellaneous items not listed in the quotations section. For miscellaneous items not listed, Bidders must provide the County with a discount percentage off list prices in their catalog.
- 4.7 All catalogs must have pricing or be accompanied by pricing sheets to be considered for award. If catalog is online; bidder must provide website address with bid.

Delivery

- 4.8 All orders are to be shipped **FOB Destination, Inside Delivery Only**. Contractor pays all freight.

- 4.9 Delivery Locations: Locations include but are not limited to the following:
 - 4.9.1 Road & Bridge Public Works Grain Valley, MO
 - 4.9.2 Various Parks Locations – Lee’s Summit/Blue Springs, MO
- 4.10 All orders shall be packaged adequately to assure safe handling, proper delivery, and acceptable conditions.
- 4.11 All orders must include an itemized packing slip that reflects the Purchasing Order Number and must indicate if the order is complete or a partial ship.
- 4.12 **FUEL SURCHARGE:** No Fuel Surcharges are allowed during the term of any resulting contract or any of its extensions.

Invoicing and Paperwork

- 4.13 The County will utilize Miscellaneous Blanket Purchase Orders on this contract.
- 4.14 Miscellaneous Blanket Purchase Orders are for an estimated dollar amount and the Successful Contractor will bill the County against the Miscellaneous Purchase Order until the stated dollar amount is spent, or the Contract terminates.
- 4.15 A hard copy of the Miscellaneous Purchase Order issued by the Finance and Purchasing Department must be in place with the Successful Contractor before any items can be purchased. Failure to adhere to this policy will result in the immediate termination of any resulting contract.
- 4.16 Price Increases: The Successful Contractor may increase prices only when the increase applies to the General Public and is stated officially in writing to Jackson County, Missouri. Price increase shall not take effect against the County until the Successful Contractor has verified the fulfillment of this condition to the reasonable satisfaction of the County’s Purchasing Department. No price increases will be allowed in the first six (6) months of this contract. Catalog discount will be set for duration of Contract.

5.0 REQUIRED SUBMITTALS

- 5.1 Manufacturers Current Catalog with Price Lists on Products being bid.
- 5.2 If the bidder catalog is on-line; bidder must provide website address with the bid.
- 5.3 Contractor Utilization Plan, as provided in Bonfire paperwork.

6.0 EVALUATION PROCESS

- 6.1 All bids received that are responsive to the General Conditions, Specifications, and other provisions of this Invitation to Bid will be evaluated. An Evaluation Committee made up of Jackson County, Missouri personnel will evaluate bids and make recommendations. Jackson County, Missouri shall be the sole judge of the bids submitted and its decision shall be final.

7.0 QUESTIONS

- 7.1 All questions regarding this Invitation to Bid must be submitted through the Bonfire Portal at <http://jacksongov.bonfirehub.com> via the Opportunity Q&A by 5:00pm CST on February 16th, 2024. All questions will be answered in the form of Addenda on the Bonfire website. Failure to follow this procedure MAY result in the REJECTION OF YOUR BID.

8.0 QUOTATIONS

- 8.1 All quotation will be accepted via the Bonfire Portal.

SIGNATURE: <i>A. Mull</i>		DATE: <i>2-19-2024</i>
NAME: <i>Jeff Mindham</i>	(Print or Type)	PHONE: <i>816-220-0450</i>
TITLE: <i>Vice President</i>	(Print or Type)	CELL: <i>816-392-6725</i>
COMPANY NAME: <i>J & A Trubble Products</i>	(Print or Type)	FAX: <i>816-220-3197</i>
EMAIL ADDRESS: <i>jmindham@jatps.com</i>	(Print or Type)	
WEB ADDRESS: <i>www.jatps.com</i>	(Print or Type)	

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
J & A TRAFFIC PRODUCTS

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ **S**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
605 W. 40 Hwy PMB 119

6 City, state, and ZIP code
BLUE SPRINGS, MO 64029

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

Employer identification number

7	5	-	3	0	6	7	0	4	7
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ 

Date ▶ **2-19-2024**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sentry Insurance 1800 North Point Drive Stevens Point, WI 54481		CONTACT NAME: Sentry Customer Service PHONE (A/C, No, Ext): 800-473-6879 EMAIL ADDRESS: businessproducts_direct@sentry.com FAX (A/C, No): 800-514-7191	
INSURED J & A Traffic Products LLC 605 SW US Highway 40 # 119 Blue Springs, MO 64014-3232		INSURER(S) AFFORDING COVERAGE INSURER A: Sentry Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 24988	

COVERAGES

CERTIFICATE NUMBER: 2569491

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> BUSINESSOWNERS LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			A0116171003	10/28/2023	10/28/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	A0116171002	10/28/2023	10/28/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Refer to attached

CERTIFICATE HOLDER

Jackson County Missouri
415 E 12th St
Kansas City, MO 64106-2706

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

A0116171

Sentry Insurance Company

1 00001 000000000 24050 0 N



AGENCY CUSTOMER ID: XXXXX7047

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Matthew TeStrake		NAMED INSURED J & A Traffic Products LLC
POLICY NUMBER A0116171003		
CARRIER Sentry Insurance Company	NAIC CODE 24988	EFFECTIVE DATE: 10/28/2023

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Certificate Details

Bid Number: 23-090

Additional Insured Status is Subject to the Terms and Conditions of endorsement BP 8021.