

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4824

Sponsor(s): Alfred Jordan

Date: February 8, 2016

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the supplemental appropriation of Surplus Auction Proceeds, appropriating \$13,329.19 from the 2015 Undesignated Fund Balance of the Special Road and Bridge Fund and authorizing the purchase of a truck for the Sheriff's Office from Joe Machens Ford Lincoln of Columbia, MO under the terms and conditions set forth in the Missouri Department of Transportation (MoDot) Contract No. 3-141204TV as an existing government contract.</u></p>																										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$34,909.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$34,909.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>FROM:</td><td></td></tr> <tr> <td>004-9999-47020 Road & Bridge Fund, Sale of Fixed Assets</td><td>\$21,579.81</td></tr> <tr> <td>TO:</td><td></td></tr> <tr> <td>004-2810 Road & Bridge Fund, Undesignated Balance</td><td>\$21,579.81</td></tr> <tr> <td>FROM:</td><td></td></tr> <tr> <td>004-2810 Road & Bridge Fund, Undesignated Balance</td><td>\$34,909.00</td></tr> <tr> <td>TO:</td><td></td></tr> <tr> <td>004-4201-58120 Road & Bridge Fund, Sheriff's, Vehicles</td><td>\$34,909.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$34,909.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$34,909.00	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		FROM:		004-9999-47020 Road & Bridge Fund, Sale of Fixed Assets	\$21,579.81	TO:		004-2810 Road & Bridge Fund, Undesignated Balance	\$21,579.81	FROM:		004-2810 Road & Bridge Fund, Undesignated Balance	\$34,909.00	TO:		004-4201-58120 Road & Bridge Fund, Sheriff's, Vehicles	\$34,909.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																										
REQUEST SUMMARY	<p>The Sheriff's Office surplused vehicles from its fleet on October 24, 2015 through Affiliated Auctioneers. The proceeds totaled \$21,579.81, net of commissions and expenses. The Sheriff's Office would like to appropriate and transfer these funds along with \$13,329.19 from the Undesignated Fund Balance of the Road and Bridge Fund to purchase a Ford F250 Truck in the amount of \$34,909.00.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of a Ford F250 Truck from Joe Machens Ford Lincoln of Columbia, MO under the terms and conditions set forth in the Missouri Department of Transportation (MoDot) Contract No. 3-141204TV, an existing government contract. The Director of Finance and Purchasing recommends the purchase be made under this contract due to higher volume discounts offered to larger government entities.</p> <p>The Director of Finance and Purchasing also requests the appropriation and transfer of funds as follows:</p>																										

		FROM:	TO:
	004-9999-47020 Road & Bridge Fund, Sale of Fixed Assets	\$21,579.81	
	004-2810 Road & Bridge, Undesignated Fund Balance		\$21,579.81
	004-2810 Road & Bridge, Undesignated Fund Balance	\$34,909.00	
	004-4201-58120 Road & Bridge, Sheriff's, Vehicles		\$34,909.00
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)		
ATTACHMENTS	Auction Statement, Quote from Joe Machens Ford Lincoln, pertinent pages of MoDot's contract and a memorandum from Capt. David Epperson of the Sheriff's Office.		
REVIEW	Department Director:	Date: 1/28/16	
	Finance (Budget Approval): If applicable:	Date: 1/28/16	
	Division Manager:	Date: 2/1/16	
	County Counselor's Office:	Date:	

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 4824

[illegible]

Budgeting 1-28-16

Jessica Johnson

Ord. 4812

From: Marc deRome
Sent: Thursday, November 5, 2015 12:26 PM
To: Jessica Johnson
Subject: Auction Check Proceeds

Hi Jessica,

I noticed that the total selling expenses of \$1366.63 were not deducted from your totals at the top of the Auction check backup. I pro-rated these below and these amounts are what the departments can appropriate. I already notified Dianne Kimzey but have not mentioned anything to the Sheriff's Office. Based on this, it looks like they can appropriate \$21,579.81.

Check Total \$ 55,835.22

	Sales Net of Commissions	% of Total	Less Expenses	Total to Appropriate
Sheriff 4201	22,108.00	38.6%	528.19	21,579.81
Parks ESS 1614	30,811.50	53.9%	736.13	30,075.37
Parks Marina 1653	3,922.75	6.9%	93.72	3,829.03
Other	359.60	0.6%	8.59	351.01
	<u>57,201.85</u>		<u>1,366.63</u>	<u>55,835.22</u>
				Ties to Check Total

Please let me know if you have any questions.

Thanks!
 Marc

JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

October 6, 2015

Contract # 3-141204TV

Jackson County

Subject: Joe Machens Order on a 2016 Ford F250, Crew Cab, 4x4, Item 6

To: Whom it May Concern;

As per the order on a 2016 Ford F250, Joe Machens Ford proposes the following. The 2016 Ford F250 includes the factory standard options. This proposed unit also has the standard options from the state contract and others as noted below.

Item #6 Price – Dealer Code – Option, Included Equipment

\$26,940 – W2B – 2016 Ford F250	LH & RH Manual Mirrors
Crew Cab	All Season Tires plus spare
4 Wheel Drive	Standard GVWR
6.2L V8 Gas Engine	4 wheels disc brakes – ABS
Standard Rear Axle	Cruise control and Tilt
Automatic Transmission 6 speed	Vinyl Flooring & Vinyl Seats
Air Conditioning	Long Bed – 8'

Optional equipment from state contract (Price – Dealer Code – Option):

\$6,900 – 6C/99T – 6.7L Diesel Engine
\$942 – 6F/90L – Power Equipment Group
\$75 – 473 – Snow Plow Prep Pkg
(-\$178) – 6J/156 – Short Bed - 6.5' in lieu of 8' Bed
\$230 – 6L/52B – Trailer Brake Controller (Factory)
\$0 – Exterior: Black
\$0 – Delivery

Total

\$34,909

Joe Machens Ford appreciates your business and we look forward to servicing your needs in the future. Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells
 Fleet Manager
 Joe Machens Ford
 573-445-4411
ksells@machens.com





Missouri Department of Transportation
David B. Nichols, Director

105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

573.751.2551
Fax: 573.751.6555
1.888.ASK MODOT (275.6636)

January 22, 2015

Joe Machens Ford, Inc.
1911 West Worley
Columbia, MO 65203
Attention: Kelly Sells

Re: Bid Tabulation – Award Notice for 3-141204TV Medium Duty Vehicles

To Whom It May Concern:

All bid pricing has been received and reviewed. Notice is hereby given that Joe Machens Ford, Inc. has been awarded a contract for Request for Bid 3-141204TV Medium Duty Vehicles. This is a multiple award bid and several vendors have been awarded a contract. These prices will be good through the 2015 model year.

The tabulation results are available on MoDOT's web site:

<http://www.modot.org/business/surplus/Fleet%20Buyers%20Web%20Page/LightDutyTrucks.htm>

If you have questions or need additional information, you can reach me at 573-522-4404.

Sincerely,

Tom Veasman
Senior General Services Specialist



Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

www.modot.org



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ITEM # 6 - New standard equipped 2015 or Newer Model 4WD Crew Cab ¾ Ton Pickup.ACCEPTABLE MAKES AND MODELS:

W2B

Standard Ford F-250 with 172" Wheelbase, Cab to Axle 56"
 Standard Chevrolet 2500 with 167" Wheelbase, Cab to Axle 56"
 Standard Dodge 2500 with 168" Wheelbase, Cab to Axle 56"

All units bid must contain the following options:

996

1. Standard, minimum V8 fuel-injected gasoline engine (Size 6.2L Horsepower 385)
2. Manufacturer's standard rear end axle ratio (Ratio: 3.73)
3. Automatic Transmission (Speeds 6)
4. Air conditioning

512

5. LH & RH manual mirrors
6. Tires: (4) manufacturer's standard all season, plus full size spare and wheel (Size LT245/75R17E BSW A/S)
7. Minimum 8,600 lbs. GVWR

172

8. Heavy-duty (Type III) trailer package to include receiver hitch
9. 8' Bed

525

10. Brakes, 4-wheel anti-lock braking system (ABS)
11. Speed control and tilt wheel

AS

12. Rubber Flooring
13. Vinyl seats

+

14. 3 sets of keys

DEALER COMPLETE:

2015 MAKE Ford MODEL F250 GVWR 10,000 EACH \$ 26,940

FUEL CAPACITY 35g. gas OIL CAPACITY 7qt. gas IS THIS ENGINE E-85 COMPATIBLE? Yes
37.5 g. diesel 13 qt. diesel

BUMPER TO BUMPER WARRANTY 3 yrs. or 36,000 mi.

POWERTRAIN WARRANTY 5 yrs. or 60,000 mi.; Diesel components = 5 yrs or 100,000 mi.

EXTENDED WARRANTY Call For options

OPTIONAL EQUIPMENT PRICES, Item # 6

Indicate the additional cost or deduction for the below listed options, which should include all required options and special equipment.

	Option 6A.	Heavy-duty manual transmission in lieu of automatic transmission	EACH \$ <u>N/A</u>
84853	Option 6B.	Exterior color to be Federal Standard #595B "Highway Yellow"	EACH \$ <u>700</u>
99T	Option 6C.	Standard diesel engine in lieu of gasoline engine (state size/horsepower)	EACH \$ <u>6,900</u>
		SIZE <u>6.7L</u> HORSEPOWER <u>440</u>	
98F	Option 6D.	CNG engine in lieu of gasoline engine (provide the following information)	EACH \$ <u>11,200*</u>
		ENGINE: SIZE <u>6.2L</u> HP <u>385</u> MAKE <u>Ford</u> MODEL <u>F-250 Westport</u>	
		TRANSMISSION: MAKE <u>Ford</u> MODEL <u>6 speed automatic</u>	
		CNG TANK: <u>9</u> GGE CAPACITY <u>23</u> TANK LOCATION <u>In Bed (Bi-Fuel)</u>	
18B	Option 6E.	2 Full length cab steps or running boards. (One on drivers side, one on passenger side)	SET \$ <u>316</u>
90L	Option 6F.	Power windows and power door locks	EACH \$ <u>942</u>

* See page MACH1 for more options & pricing on CNG.
 ** See page KNAP3 for more options & pricing w/ Knapheide.

91M 62D 58S	Option 6G.	Bluetooth Capability, Incl. Steering Wheel Controls, & CD Player	EACH \$	546
	Option 6H.	Optional Rear Axle Ratio Axle Ratio	EACH \$	N/A
X3E X3H	Option 6I.	Limited Slip Rear Axle Axle Ratio	EACH \$	333
156	Option 6J.	6 1/2 foot bed in lieu of 8 foot bed	EACH \$	<-178> (Deduct)
855/ Knap	Option 6K.	Commercial grade spray on bed lining to be applied on floors, sides, front, tailgate and top of rail.	EACH \$	400 - Pickup 655.00 - Knap bed.
528/ Knap	Option 6L.	Electric Trailer Brake Controller	EACH \$	230 - Factory 175.00 - Aff. Market
660/ Knap	Option 6M.	Bed delete (cab and chassis with spare wheel and tire, and no receiver hitch)	EACH \$	2000 - Factory (CNG) 510.00 (Deduct) - Knap
	Option 6N.1	Mounted 8' platform body meeting Specification E1320SRW	EACH \$	2,195.00
		MAKE <u>Knapheide</u> MODEL <u>PVMT 838C</u>		
	Option 6N.2	Mounted 8' aluminum platform body meeting Specification E1320SRW (Minimum 1" aluminum extruded floor instead of steel)	EACH \$	5,095.00
		MAKE <u>Alum Line</u> MODEL <u>Alum 8X80</u>		
	Option 6O.	Permanently installed bulkhead to fit truck application (Minimum requirement to top of cab)	EACH \$	575.00
	Option 6P.	Mounted standard utility tool body. Acceptable makes and models are: Knapheide 696J Stahl CHALLENGER II 96VVS - 48.5 Reading Classic II 98A S.W. RKI-L5680 Omaha 96V RKI L5780 (for Dodge)	EACH \$	5,395.00
		Body to include flush mounted LED tail, stop, turn, backup and clearance lights as required per FMVSS 108 standards. Unit must include a tread plate step bumper with pintle hook recess		
		MAKE <u>Knapheide</u> MODEL <u>69651</u>		
	Option 6Q.	Mounted fiberglass composite utility tool body. Acceptable makes and models are: Brand FX Composite Service Body (Model 56LS)	EACH \$	N/A
		Body to include flush mounted LED tail, stop, turn, backup and clearance lights as required per FMVSS 108 standards. Unit must include a tread plate step bumper with pintle hook recess		
	Option 6R.	Utility tool body 3 section, tempered steel telescopic sliding roof and two-piece rigid aluminum endgate cover to protect cargo area from weather and theft	EACH \$	2,225.00
	Option 6S.	Heavy duty, Class V (2-1/2" square tube) receiver trailer hitch. Includes an adapter to reduce to 2" (Class III/IV) and a seven-wire RV style trailer plug (needed if ordering bed delete, Option 6K)	EACH \$	385.00

Please indicate below the percent (%) discount off Manufacturer's Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides.

% discount off MSRP for all Data Book or Pricing Guide Options: - % Discount 10

Delivery will be made approximately 80-110* days after receipt of order.

* Subject to delays, change, please call.

OFFICE OF JACKSON COUNTY, MISSOURI
SHERIFF
INTER-OFFICE MEMORANDUM

TO: Barbara Casamento

FROM: Captain David Epperson

DATE: 12/30/2015

SUBJECT: Request appropriation of funds from 4201-004-58120 (2015 budget)

Ms. Casamento,

I am submitting this memorandum to request funds from the above listed 2015 funding line be transferred to the same funding line in 2016 for the completion of a purchase.

The Sheriff's Office purposely held monies in our Road and Bridge Fund, in the automobile line, to purchase a 2016 Truck from Machens of Columbia Missouri using the State bid. This money was to be added to money from an auction, of other Sheriff's Office assets, to be used for the purchase. Due to unforeseen circumstances the appropriation of the funds from the auction has been delayed.

As previously illustrated we respectfully request the funds be forwarded from the 2015 budget to the 2016 to complete the purchase.