

COOPERATIVE AGREEMENT

THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, hereinafter referred to as “the County” and a Missouri not-for-profit corporation, **FIRST CALL 9091 STATE LINE ROAD KANSAS CITY, MO 64114**, hereinafter referred to as “Organization”.

WHEREAS, the County and Organization desire to enter into an Agreement to provide funding to be used for First Call Treatment and Recovery Resources; and,

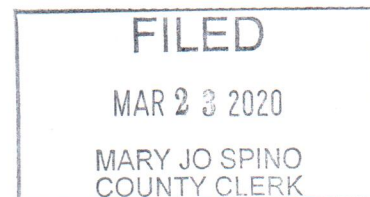
WHEREAS, the County deems it to be in the best interest of its citizenry to support such programs and activities; and,

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Organization respectively promise, covenant, and agree with each other as follows:

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **Services**. Organization shall provide services First Call Treatment and Recovery Resources, as is more fully set out in the proposal attached hereto as Exhibit A and incorporated herein by reference. The term of this contract is January 1, 2020, through December 31, 2020, and as such, all expenditures must occur within this period. The budget Organization submitted as part of Exhibit A is considered final and non-changeable.

2. **Terms Of Payment**. The County agrees to pay Organization the total amount of **\$198,385.00** in quarterly reimbursements up to **\$49,596.25**, Payments shall



be made upon the County's receipt of the quarterly reports as set forth in paragraph 3 hereof. The final payment will not be processed until the Organization's annual program report has been completely reconciled. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. **Reports/Other Documentation**. Within 30 days after the conclusion of each calendar quarter under this Agreement, Organization shall submit a quarterly report through the Outside Agency Portal along with proof of payment and receipt documentation that reconciles to the quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, itemized credit card receipts and credit card statements showing proof of purchase and proof of payment and any other documents requested by the Department of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. All payments will be processed within 30 days of receipt of invoice, if the invoice is complete and accurate. All payments will be detained until reports are received and accurate. Any reports that are incorrect will delay payment. The last quarter's report is due by January 30th, 2021 and shall include an annual report which shall summarize all of Organization's activities pursuant to this Agreement. Organization's failure to submit this annual report shall disqualify Organization from future funding by the County. The final payment will not be processed until the Organization's annual program report has been completely reconciled.

Organization must submit all quarterly reports in the format specified by the County regardless of whether activity took place in each quarter, before the next quarterly payment will be processed. Any quarterly reports that are incomplete or incorrect will delay payment. Any unspent funds under this Agreement not invoiced by Organization within 30 days from the expiration of this Agreement shall be forfeited and not be paid.

Organization must notify the County in writing on Organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage
- d. Management or staff responsible for providing services pursuant to this contract. When a management or staff position responsible for providing services pursuant to this contract is vacated and when the position is subsequently filled, the following will apply i.) reimbursement for a vacated position will be suspended until it is filled, and ii.) if another person under this contract assumes the duties of the vacated position, the Organization will not be allowed to bill the County for both positions.
- e. Any proposed or actual merger or acquisition either taken by the Organization or toward the Organization

4. **Submission of Documents**. No payment shall be made under this Agreement unless Organization shall have submitted to the County's Department of Finance and Purchasing through the Jackson County Outside Agency Portal accessible on www.jacksongov.org/auditor: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Organization's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Organization's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds; (5) audited financial statement for Organization's most-recent fiscal or calendar year, or a certified public accountant's

program audit of the County's funds. Organization must be chartered in the State of Missouri, hold a certificate of good standing with annual registration through the Missouri Secretary of State and have received an exemption from Federal income taxes under Section 501c3 of the Internal Revenue Code. Any documents described herein which were submitted as a part of an application for funding need not be resubmitted to qualify for payment. Organization understands that no payment shall be made under this agreement until Organization's 2019 Outside Agency contract has been fully reconciled with the County's Department of Finance and Purchasing. No payment shall be made if Organization is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Organization and assessed by the County.

5. **Equal Opportunity**. Organization shall submit an Affirmative Action Plan or Equal Employment Opportunity statement as required by the County Compliance Review Office. Organization shall maintain policies of employment as follows:

A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. Organization shall take affirmative action as set forth to ensure that applicants for employment and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth

the policies of non-discrimination.

B. Organization and Organization's subcontractor(s) shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

6. **Employment Of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Organization assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Organization shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

7. **Audit.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Organization pertaining to this Agreement. Further, Organization agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

8. **Default.** If Organization shall default in the performance or observation of any covenant, term or condition herein contained to be performed by Organization, the County shall give Organization ten days written notice, setting forth the default. If said

default shall continue and not be corrected by Organization within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Organization. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

9. **Appropriation Of Funds**. Organization and the County recognize that the County intends to satisfy its financial obligation to Organization hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Organization of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual

budget, a request for adequate funds to meet its obligation under this Agreement in full.

10. **Conflict Of Interest**. Organization warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **Severability**. If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

12. **Indemnification**. Organization shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Organization during the performance of this Agreement.

13. **Insurance**. Organization shall maintain the following insurance coverage during the term of this Agreement.

A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

B. Organization shall maintain, if any motor vehicles are used in the

performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

14. **Term**. The term of this Agreement shall commence January 1, 2020, and shall continue until December 31, 2020, unless sooner terminated pursuant to paragraph 8, 15, or 19 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Organization as verified by the County's audit.

15. **Termination**. This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all

County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

16. **Standard of Care**. Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

17. **Financial Contact**. Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative
Department of Finance &
Purchasing
415 E. 12th Street, Suite 100
Kansas City, MO 64106

First Call
Emily Hage
9091 State Line Road
Kansas City, MO
64114 (816) 361-5900

18. **Compliance Review**. The performance of this Agreement shall be subject to review by the County. The County Compliance Review Office and staff shall review this contract according to their responsibilities including site visits to any and all agencies. Organization agrees any display of hostile behavior, refusing and/or hindering a site review by any employee or staff member shall be grounds for suspension, termination or disqualification of this Agreement. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

19. **Remedies For Breach**. Organization agrees to faithfully observe and perform

all of the terms, provisions, and requirements of this Agreement, and Organization's failure to do so constitutes a breach of this Agreement. In such event, Organization consents and agrees as follows:

A. The County may, without prior notice to Organization, immediately terminate this Agreement; and

B. The County shall be entitled to collect from Organization all payments made by the County to Organization for which Organization has not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

20. **Transfer And Assignment**. Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

21. **Organization Identity**. If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the county in the event it is merged or purchases by any other entity.

22. **Confidentiality**. Organization's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

23. **Incorporation**. This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and Organization have executed this Agreement this 23rd day of March, 2020.

APPROVED AS TO FORM: JACKSON COUNTY, MISSOURI

[Signature] County Counselor By [Signature] Frank White, Jr. County Executive

ATTEST: FIRST CALL
[Signature] Mary Jo Spino Clerk of the Legislature By [Signature] Title President + CEO Federal Tax I.D. 44-0641486

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$198,385.00, which is hereby authorized.

Date 3-18-2020 [Signature] Director of Finance and Purchasing Account No.002-7907-56789

79072020001

[Signature]

**2020 Jackson County Outside Agency Funding Proposal
First Call Alcohol/Drug Prevention & Recovery
First Call Treatment and Recovery Resources**

Exhibit A

First Call Alcohol/Drug Prevention & Recovery

First Call Alcohol Drug Prevention & Recovery
First Call Treatment and Recovery Resources
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9091 State Line Road
Kansas City, MO 64114
(816) 361-5900
firstcallkc.org
fedtaxid: 44-0641486

Fiscal Year: January to December

GuideStar: 5417587669

Mission: It is the mission of First Call to reduce the impact of alcohol, drugs and addiction by providing quality resources to individuals, families and the community.

Executive Director

President and CEO
Susan Whitmore
(816) 361-5900
whitmore@firstcallkc.org

Contact Person

Vice President of Development
Emily Hage
(816) 800-8052
emilyh@firstcallkc.org

Check the Jackson County Legislative District and your At-Large District where your agency is located?

District 4: Yes

**2020 Jackson County Outside Agency Funding Proposal
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Agency Revenue Information

Funding Entity	Source Description	Goods	Services	Cash	TFY Actual	NFY Projected
Federal	SAMHSA			X	\$236,773	\$442,766
State	State of Missouri Department of Mental Health			X	\$230,701	\$305,568
KCMO -	Municipal Drug Court/SAMHSA pass-through			X	\$125,174	\$166,898
Donations	ATF, Foundations, Individuals			X	\$466,599	\$773,000
Fundraisers	Gratitude Luncheon, Golf Tourney and Celebration			X	\$127,946	\$148,000
United Way	Clinical and Prevention Services			X	\$72,404	\$83,667
Other	Earned Income and Program Fees			X	\$56,988	\$73,265
Children Services Fund	Caring for Kids and How to Care			X	\$75,423	\$90,508
COMBAT	Treatment, Match and Prevention			X	\$157,991	\$176,250
Outside Agency	Opioid Treatment/Recovery Workgroup and Resources			X	\$81,188	\$0

Please check if your agency has cash reserves:

What is the current balance? \$53,000

2020 Jackson County Outside Agency Funding Proposal

First Call Alcohol/Drug Prevention & Recovery

First Call Treatment and Recovery Resources

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Date Program was Initiated: 2017

What time period does this program run: All Year

Provide program description: First Call's Community CareLink database, COMBAT Connections, is used by 30 COMBAT-funded and community agencies in the Kansas City area. COMBAT Connections allows agencies to share client records, enabling coordination of care on behalf of clients and a referral database of agencies across the bi-state Kansas City metropolitan area. Currently, this referral system allows users to input data about an agency's treatment services (substance use treatment, mental health, and an array of other wraparound social service types), contact information, treatment beds and special notes. This information changes frequently and needs to be updated and enhanced in an ongoing way. The industry around healthcare referrals is changing, due to new reimbursement regulations through the Affordable Care Act (ACA). In the future, hospitals will be able to refer to community-based organizations, like those listed in COMBAT Connections and First Call's Resource Guide. There are other new software tools that hospitals and other large health organizations can use (Healthify, Aunt Bertha, and Iris). However, these software tools have large licensing fees and are costly to deploy, or they are not designed for community-based organizations. With ongoing support from Jackson County, First Call will continue to enhance the community-based Resource Guide; build capacity among primary health, behavioral health and other social services; and position our community well for future ACA requirements. To summarize, First Call requests Jackson County Outside Agency support for: 1. Work with First Call Technology to: a. Integrate Resource Guide with a hospital health record (one hospital) to track community-based referrals b. Refine quality of referral agency information through multi-prong approach i. Fast edit functionality for use by First Call staff and others ii. Systematic review of agency information accuracy and phone call follow up by First Call Technology staff c. Establish referral-only agency type in Community CareLink to track referral outcomes community wide 2. Prioritize accurate and appropriate referrals for substance use disorder treatment resources and other social services needs on the First Call Crisis Call Line. The development work and maintenance of Community CareLink (item 1) is managed by a five-person IT staff at First Call Technology: Dale Gray, Ben Schloegel, Thomas Le, Jack Huynh and Dan Miller. This team manages rigorous security and auditing demands required by the Office of the National Coordinator (ONC) for national certification of electronic health records. Community CareLink is certified by the Drummond Group, an Authorized Certification Body and an Accredited Test Lab for the ONC's HIT Certification Program. The enhancements to the software in 2020 will allow for better community social service support and the coordination of services provided for at risk citizens in Jackson County. The Crisis Call Line support and fast-entry resource updates (item 2) are provided by First Call staff: Crisis Call Counselor Ann Kirchhoff and Recovery Advocate Bethany DePugh. These two staff carry primary responsibility for answering all crisis calls and providing follow up within 48 hours of the initial call. In 2020, these staff will be trained to edit resource records to ensure real-time accuracy of the Resource Guide.

Describe the benefits of this program to Jackson County Missouri: This Treatment and Recovery Resources project strengthens Kansas City's ability to prevent and treat individuals with substance use disorder, with particular focus on opioid use disorder treatment needs. A stronger understanding of the continuum of care and easier access to myriad resources will benefit the 157,000 people in the greater Kansas City area who are in need of treatment. The project amplifies COMBAT Connections as the conduit for agencies to access these resources to share with clients. Not only does COMBAT Connections enable a more efficient means of making client referrals, but it also supports a robust follow-up process to help clinicians track their clients throughout the service delivery system. Since agencies can access shared client records, Resource Guide and referral system in COMBAT Connections, clinicians will be able to track how a client moves through the continuum of care and how and when agencies are working together. This proposal builds on Jackson County's previous investment in enhancements to make the Resource Guide built within COMBAT Connections available for use more broadly in the community. Over the past year, the tool has been optimized for mobile use and deployed on other social service agency websites. In 2020, Call and First Call Technology staff will enhance the Resource Guide to ensure that referrals to a variety of community-based organizations are being tracked as effectively as possible, not just within the behavioral health community but also in primary health and hospital settings.

Describe target population to be served: Jackson County, and the United States, is in the midst of an opioid epidemic. People dependent on prescription opioid painkillers are 40 times more likely to be using heroin, a cheaper and more accessible opioid. Opioid overdose deaths have quadrupled in Kansas City last the last 4 years (Jackson County Medical Examiner's Office 2016). 29% of all accidental deaths in Jackson County are overdoses and 43% of those were opioid-related (Jackson County Medical Examiner 2017). According to the CDC, 70,237 drug overdose deaths occurred in the United States in 2017; this number represents a 9.6% increase in drug overdose deaths compared to 2016. Of these 70,237 overdose deaths, 68% involved opioids. These numbers equate to 192 drug overdose deaths each day, approximately 131 of which are opioid overdose deaths. With respect to trauma, there is consensus in the mental health field that most consumers of mental health services are trauma survivors and that their trauma experiences help shape their responses to outreach and services (National Center for Trauma-Informed Care 2013). In fact, over two-thirds of people seeking treatment for substance use disorder report one or more traumatic life events (Brady 2012). First Call's primary geographic focus area is the urban core of Kansas City, Missouri (Jackson County), home to a disproportionate share of the unemployed and undereducated in the metro area. In Jackson County, Missouri, the population is 62% white, 24% black, 1% American Indian/Alaskan Native, 2% Asian, 9% Hispanic and 5% other. Other Jackson County key indicators noted in the Robert Wood Johnson Foundation's 2019 County Health rankings are as follows: • 12% of residents are uninsured • 20% of adults are smokers • 20% of residents drink excessively • 43% are single parent households • 21% of children live in poverty • 4.4% of residents are unemployed First Call and other Jackson County COMBAT partner agencies are positioned across the Kansas City metro area, enabling access to highest need populations—the uninsured, underserved individuals impacted by trauma and suffering from co-occurring mental health and substance use disorders. These agencies span the behavioral health continuum of care, from prevention to treatment and aftercare

What are the qualifications for participants: By making the Resource Guide accessible from a number of community locations, including hospitals and other community-based organizations, we remove any need for qualifications to participate. Historically, the only qualification for clients included in COMBAT Connections is that they access service at a COMBAT-funded agency. Generally, individuals or family members in need of information or services related to substance use disorder (including medical detox, substance use treatment, and supportive housing/shelter) are eligible for services. Individuals receive an assessment of their drug use and the assessment must show they are in need of treatment for substance use disorder or substance misuse. If an agency cannot serve the individual appropriately, referrals are made to another agency. Referrals can be searched for and saved to the client record from within the COMBAT Connections database; this is where the enhanced Resource Guide becomes critically important to serving the needs of all residents with needs for social services, particularly those with substance use / opioid use disorder. Participants cited below are client records in the COMBAT Connections database from counties across the Kansas City metro area; as evidenced below, clients are predominately from Jackson County.

2/20/2020

<https://jacomoutsideagency.org/admin/applicationview.php?programid=480&agencyid=138&style=contract&year=2020>

Check if your services are available to anyone: Yes

Do you maintain a database of participants: Yes

Number of participants from Jackson County: 34080

Number of participants from Other Areas: 11145

Total Number of participants: 45225

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Outcomes

Outcome: Improved data to better serve those seeking treatment for opioid use disorder and other substance use disorders

How will outcome be measured: # of agencies that have received updates and the # of agencies receiving a referral

Outcome: Broader access to Resource Guide in primary care and hospital settings to broaden community impact

How will outcome be measured: Integrate Resource Guide into new community agencies, with a focus on primary care and hospital settings

Outcome: Improved access to treatment and recovery resources for those with opioid use disorder and other substance use disorders

How will outcome be measured: Tracking referral status for Crisis Call Line clients

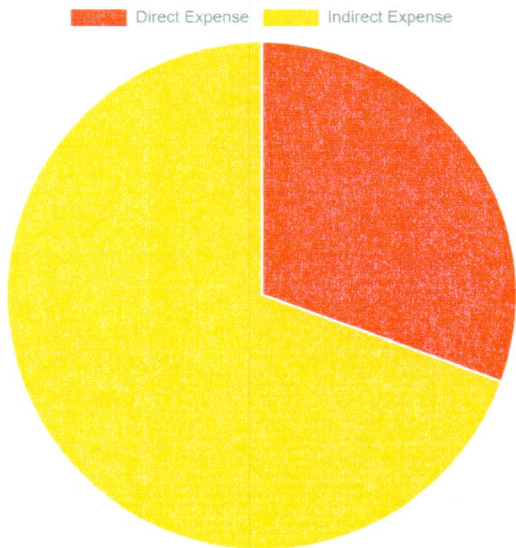
What Jackson County Legislative Districts are served by this program:

Countywide: Yes

2020 Jackson County Outside Agency Funding Proposal Budget as Awarded First Call Alcohol/Drug Prevention & Recovery First Call Treatment and Recovery Resources

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Direct Program Support				
Name	Description	Total Expense	Amount Awarded	Percent
Program Staff Salary	President & CEO for outreach and oversight (10% of salary)	\$11,810	\$11,810	100%
Program Staff Salary	VP of Development for reporting and outcomes (10% of salary)	\$7,873	\$7,873	100%
Program Staff Salary	Crisis Calls Counselor (58% of salary)	\$19,833	\$19,833	100%
Program Staff Salary	Recovery Advocate for follow up support and resource guide edits (50% of salary)	\$15,626	\$15,626	100%
Fringe Benefit (Only FICA/Insurance-Max 10% of Salary Request)	10% of program staff salaries	\$5,514	\$5,514	100%
				%
Direct Expense Totals		\$60,656	\$60,656	
Indirect/General Operating Support				
Accounting/Auditing	Accounting @ 6% of program costs	\$11,229	\$11,229	100%
Organization Contractual Services (Must indicate type, vendor and provide copy of contract terms)	FCT Development Hours + project management/oversight	\$126,500	\$126,500	100%
				%
Indirect Expense Totals		\$137,729	\$137,729	



Total 2020 Program Budget Award: \$198,385

Program sustainable without Jackson County Funding	No
Total Cost to Run Program WITHOUT Jackson County Funding	\$198,385
Cost/Participant	\$5.82
JACO Funding/Total Program Cost	100%

**2020 Jackson County Outside Agency Funding Proposal
Budget as Awarded
First Call Alcohol/Drug Prevention & Recovery
First Call Treatment and Recovery Resources**

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Document type: 501

Name: [first-call-irs-501c3-letter-072417.pdf](#)

Document type: board

Name: [2019-01-04-first-call-board-2019.docx](#)

Document type: irsw9

Name: [first-call-form-w-9-031218.pdf](#)

Document type: financial

Name: [first-call-audited-financial-statements-fy-2018.pdf](#)

Document type: goodstanding

Name: [2019-first-call-certificate-of-good-standing.pdf](#)

Document type: registration

Name: [2019-10-15-mo-annual-report.pdf](#)

Document type: budget

Name: [first-call-2019-budget-with-actuals-through-9.30.19.pdf](#)

Document type: balance

Name: [first-call-statement-of-financial-position-september-2019.pdf](#)

Document type: insurance

Name: [first-call-certificate-of-liability-insurance-jackson-county-102419.pdf](#)

Document type: irs990

Name: [first-call-990-public-fy-2018.pdf](#)

Document type: jackson

Name: [2019-first-call-real-property-account-summary-102419.pdf](#)

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **First Call**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **First Call**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

S Whitmore
Authorized Representative's Signature
President + CEO
Title

Susan Whitmore
Printed Name
16 March 2020
Date

Subscribed and sworn before me this 16th day of March, 2020. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on 2/05/2020

Melissa Gard
Signature of Notary

3/16/2020
Date

