

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18393

Sponsor(s): James D. Tindall

Date: February 10, 2014

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: Resolution requesting a no cost extension of the 2010 OHS "Office of Homeland Security" EOC Grant and authorizing the transfer of funds within the 2010 EOC Grant awarded to Jackson County Sheriff's Office by the Office of Homeland Security.</p>																																					
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td style="width: 70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$270,500</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$500,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$500,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td style="text-align: center;">FROM ACCT</td> </tr> <tr> <td>FROM:</td> <td></td> </tr> <tr> <td>010 - Grant Fund; 4245 - FY10 Jackson County EOC Project Grant;</td> <td></td> </tr> <tr> <td>58170 - Other Equipment</td> <td style="text-align: right;">010-4245-58170 \$170,500</td> </tr> <tr> <td>58171 - Personal Computer/Accessories</td> <td style="text-align: right;">010 - 4245 - 58171 \$31,500</td> </tr> <tr> <td>58160 - Radio/Communications Equipment</td> <td style="text-align: right;">010 - 4245 - 58160 \$65,000</td> </tr> <tr> <td>57360 - Electric Supplies</td> <td style="text-align: right;">010 - 4245 - 57360 \$3,500</td> </tr> <tr> <td>TO:</td> <td></td> </tr> <tr> <td>010 - Grant Fund; 4245-FY10 Jackson County EOC Project Grant;</td> <td></td> </tr> <tr> <td>58150 - Office Furniture &amp; Fixtures</td> <td style="text-align: right;">010-4245-58150 \$80,000</td> </tr> <tr> <td>56080 - Other Professional Services</td> <td style="text-align: right;">010-4245-56080 \$36,000</td> </tr> <tr> <td>58060 - Other Improvements</td> <td style="text-align: right;">010 - 4245 - 58060 \$38,000</td> </tr> <tr> <td>56790 - Other Contractual Services</td> <td style="text-align: right;">010 - 4245 - 56790 \$100,000</td> </tr> <tr> <td>57230 - Other Operating Supplies</td> <td style="text-align: right;">010 - 4245 - 57230 \$16,500</td> </tr> </table>		Amount authorized by this legislation this fiscal year:	\$270,500	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$500,000	Amount budgeted for this item * (including transfers):	\$500,000	Source of funding (name of fund) and account code number;	FROM ACCT	FROM:		010 - Grant Fund; 4245 - FY10 Jackson County EOC Project Grant;		58170 - Other Equipment	010-4245-58170 \$170,500	58171 - Personal Computer/Accessories	010 - 4245 - 58171 \$31,500	58160 - Radio/Communications Equipment	010 - 4245 - 58160 \$65,000	57360 - Electric Supplies	010 - 4245 - 57360 \$3,500	TO:		010 - Grant Fund; 4245-FY10 Jackson County EOC Project Grant;		58150 - Office Furniture & Fixtures	010-4245-58150 \$80,000	56080 - Other Professional Services	010-4245-56080 \$36,000	58060 - Other Improvements	010 - 4245 - 58060 \$38,000	56790 - Other Contractual Services	010 - 4245 - 56790 \$100,000	57230 - Other Operating Supplies	010 - 4245 - 57230 \$16,500
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	<p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p>																																					

	OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):	
PRIOR LEGISLATION	Prior ordinances and (date): 4538 6/24/13  Prior resolutions and (date): None	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Capt. R. Richberg, Commander, 524-4302	
REQUEST SUMMARY	Requesting a Resolution authorizing a six (6) month no cost extension of the FY10 Jackson County EOC project performance period end date from December 31, 2013 to June 30, 2014 and modifies the grant budget to include EOC renovation activities at Jackson County Sheriff Office's new headquarters.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Extension Approval Letter and Budget Modification Approval Paperwork	
REVIEW	Department Director: <i>[Signature]</i>	Date: 1-24-14
	Finance (Budget Approval): If applicable <i>[Signature]</i>	Date: 1/30/14
	Division Manager: <i>[Signature]</i>	Date: 1/30/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-4245-58170	Grant Fund – FY10 EOC Grant – Other Equipment	\$170,000
010-4245-58160	Grant Fund – FY10 EOC Grant – Radio/Comm Equipment	\$65,000
010-4245-58171	Grant Fund – FY10 EOC Grant – Personal Comp/Access	\$31,500
010-4245-57360	Grant Fund – FY10 EOC Grant – Electrical Supplies	\$3,500

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**  
**Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date: January 30, 2014

Res/Ord No. 18393

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Grant Fund - 010</b>			
4245 - Sheriff EOC	58170 - Other Equipment	170,500	
4245 - Sheriff EOC	58171 - Personal Computer/Access	31,500	
4245 - Sheriff EOC	58160 - Radio/Comm Equipment	65,000	
4245 - Sheriff EOC	57360 - Electric Supplies	3,500	
4245 - Sheriff EOC	58150 - Office Furniture & Fixtures		80,000
4245 - Sheriff EOC	56080 - Other Professional Services		36,000
4245 - Sheriff EOC	58060 - Other Improvements		38,000
4245 - Sheriff EOC	56790 - Other Contractual Services		100,000
4245 - Sheriff EOC	57230 - Other Operating Supplies		16,500
	<b>Total</b>	<b>270,500</b>	<b>270,500</b>

*Handwritten signature: [Signature]*  
*Date: 1/30/14*

Budgeting



Office of Homeland Security  
Grants and Training  
Local and State Assistance

## GRANT ADJUSTMENT NOTICE

Page 1

1. GRANTEE NAME AND ADDRESS (including zip code) Jackson County Sheriff's Office 3310 NE Rennau Drive Lee's Summit, MO 64064		3. GRANT NUMBER 2010-EO-MX-0008	
		4. ADJUSTMENT NUMBER 2 (Extension and Budget Modification)	
1A. GRANTEE IRS / VENDOR NUMBER 446000524		5. DATE January 9, 2014	
2. PROJECT TITLE Jackson County Sheriff's Office Emergency Operations Center (EOC)		6. GRANT MANAGER Brett Hendrix	
<b>SECTION I. DEOBLIGATIONS AND REOBLIGATIONS</b>			
7. ACCOUNTING CLASSIFICATION CODE N/A		9. PREVIOUS GRANT AWARD AMOUNT \$500,000 (federal) \$167,667 (match)	
		10. DEOBLIGATION AMOUNT N/A	
8. DOCUMENT CONTROL NUMBER 5743		11. ADJUSTED AWARD AMOUNT N/A	
<b>SECTION II. CHANGES</b>			
12. CHANGE GRANT MANAGER			
FROM N/A		TO N/A	
13. CHANGE GRANT PERIOD			
FROM 06/01/2010 to 12/31/2013		TO 06/01/2010 to 06/30/2014	
<b>SECTION III. OTHER ADJUSTMENTS AND INFORMATION</b>			
14. PLEASE DIRECT ALL MAIL, FAX, ELECTRONIC CORRESPONDENCE AND TELEPHONE CONTACTS TO: This Grant Adjustment Notice serves to extend the FY10 Jackson County EOC project performance period end date from December 31, 2013 to June 30, 2014 and modifies the grant budget to include EOC renovation activities at Jackson County Sheriff Office's new headquarters at 4001 NE Lakewood Way in Lee's Summit, MO.  Missouri Office of Homeland Security, Division of Grants Brett Hendrix PO Box 749 Jefferson City, MO 65102  Telephone: 573-526-9019 Fax: 573-526-9012 Email: brett.hendrix@dps.mo.gov			
15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Bruce Clemonds, Administrator			
16. SIGNATURE OF AUTHORIZED OFFICIAL 			

FY 2010 EOC Jackson County Sheriff Department

Project	Item #	Description	Quantity	Total Cost
A. EOC Renovation	A1	EOC Workstations including table, chairs and fixtures	12	\$ 100,000.00
A. EOC Renovation	A2	Computer Laptops for EOC	8	\$ 10,000.00
A. EOC Renovation	A3	Monitors for EOC	18	\$ 27,000.00
A. EOC Renovation	A4	Projector System for EOC Monitoring	1	\$ 5,000.00
A. EOC Renovation	A5	DVR Unit for EOC	1	\$ 2,000.00
A. EOC Renovation	A6	EOC Routing Switcher	1	\$ 10,000.00
A. EOC Renovation	A7	EOC Touch Panel Remote System	1	\$ 10,000.00
A. EOC Renovation	A8	EOC Quad view video processor	2	\$ 16,000.00
A. EOC Renovation	A9	Installation, labor, wiring costs for display systems	1	\$ 50,000.00
A. EOC Renovation	A10	Renovation/construction of EOC	1	\$ 100,000.00
A. EOC Renovation	A11	Installation and supply lines to generator	1	\$ 35,000.00
B. EOC Coordination	B1	Mobile and portable radios (mobile EOC)	2	\$ 10,000.00
C. EOC Physical Security	C1	Fencing and gate	1	\$ 50,000.00
C. EOC Physical Security	C2	Armored door	1	\$ 30,000.00
C. EOC Physical Security	C3	Access door and card reader	4	\$ 20,000.00
C. EOC Physical Security	C4	EOC Cameras	5	\$ 25,000.00
B. EOC Coordination (Match)	B2	Consulting Services	1	\$ 500,000.00
B. EOC Coordination (Match)	B3	Mobile Radios	6	\$ 136,667.00
				\$ 30,000.00
				\$ 166,667.00
				\$ 666,667.00