

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

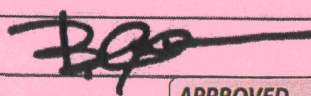
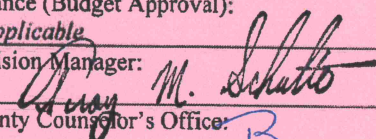
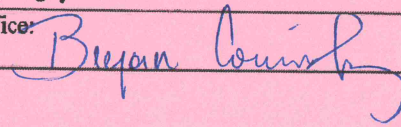
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20515

Sponsor(s): Charlie Franklin

Date: October 12, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term & Supply Contract with One Twelve Month Option to Extend for the furnishing of HVAC Parts for Various County Departments to Charles D. Jones of North Kansas City, MO under the terms and conditions of Invitation to Bid No. 28-20.</u></p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>N/A</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>N/A</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>N/A</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>N/A</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table> <tr> <td>Department:</td> <td>Estimated Use:</td> </tr> <tr> <td>Facilities Management</td> <td>\$200,000</td> </tr> <tr> <td>Parks + Rec Department</td> <td><u>\$30,000</u></td> </tr> <tr> <td>TOTAL</td> <td>\$230,000</td> </tr> </table> <p>Requesting approval by the Legislature of the term and supply contract; the funds were already appropriated through the annual budget adoption. Estimated usage figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	N/A	Amount previously authorized this fiscal year:	N/A	Total amount authorized after this legislative action:	N/A	Amount budgeted for this item * (including transfers):	N/A	Source of funding (name of fund) and account code number:	N/A	Department:	Estimated Use:	Facilities Management	\$200,000	Parks + Rec Department	<u>\$30,000</u>	TOTAL	\$230,000
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TOTAL	\$230,000																		
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A Prior resolutions and (date): 19357 (January 23, 2017)</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Keith Allen, Senior Buyer, 881-3465</p>																		
<p>REQUEST SUMMARY</p>	<p>Various County Departments require a term and supply contract for the furnishing of HVAC Parts. The Purchasing Department issued Invitation to Bid No. 28-20 in response to those requirements.</p> <p>A total of Eighteen (18) notifications were distributed with one response and evaluated. There were no bids for items on Lines #1-17 and #19. The using department has indicated that the discount off Line #18 (50%) and the Bidder's catalog (50%) is acceptable.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply contract with One Twelve Month Option to extend for the furnishing of HVAC Parts for Various County Departments to Charles D. Jones of North Kansas City, MO under the terms and conditions of Invitation to Bid No. 28-20 as the lowest and best bidder meeting specifications.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>																		
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																		

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	NO GOALS ESTABLISHED
ATTACHMENTS	Abstract of Bids, Recap of Bids Received, Memorandum from Rick Gerla, Facilities Management	
REVIEW	Department Director: 	Date: 9-30-2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED <small>By Mark Lang at 1:13 pm, Oct 02, 2020</small>
	Division Manager: 	Date: 10-8-20
	County Counselor's Office: 	Date: 10/6/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Invitation to Bid No. 28-20 DATE: 08/25/20 HVAC Parts		CD Jones	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	UNIT QTY	DESCRIPTION
NO	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	UNIT QTY	DESCRIPTION
1	Honeywell Fire Eye - RA890F1346								
2	Testing Manifold Change with 5' Hoses								
3	Con Coil Condenser Coil Cleaner								
4	White Rogers Thermostat - IF80261								
5	White Rogers Thermostat - IF78151								
6	Sporlan Cater All Filter Dryer C-052, 1/2" Flare								
7	Spence Bleed Ports for 4" Regulators								
8	P70KA-1 High Pressure Switch 30/450 PSIG								
9	Yellow Jacket Manifold Gauge 3" Hoses								
10	Reconditioning Kit (Johnson Controls) - V-3752-6028								
11	Reconditioning Kit (Johnson Controls) - V-3752-6027								
12	KMC Control - Van Controller - CSC-2004								
13	Honeywell Air Vent 3/4 MNPT - EA79A1004								
14	Fisher Positioners - 3610J-170								
15	Open Tank Float Switches 2-Pole Single Levers close on rise								
16	Submersible Utility Pump Little Giant 5-MSP - 26 Head								
17	Hoffman Vacuum Breaker - 1/2" Model 62								
	Discount Offered								
18	Belino Actuator Parts								
19	Armstrong Stem Traps Parts								
20	Misc. Catalog Orders - Use percentage discount off manufacturer's list pricing for misc. catalog orders. If you are offering more than one discount, include on your bid/quote additional sheets as necessary to make your bid complete.								

CD
Jones

NB

50%

50%

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED
ON: 8-25-2020 BY
Mark [Signature]
CLERK OF THE REGISTRY
[Signature]
PURCHASING



JACKSON COUNTY
Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Keith Allen, Buyer, Purchasing Department

Date:

Subject: Bid 28-20 HVAC Parts, Term and Supply Contract Recommendation

Keity,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for HVAC Parts on a Term and Supply basis.

The Facilities Division would like to recommend moving forward with CD Jones, a vendor who applied for this contract.

Thank you,

A handwritten signature in blue ink that reads "R Gerla".

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)