

Request for Legislative Action

Res. #20886
Sponsor: Tony Miller
Date: February 28, 2022

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20886
Sponsor(s):	Tony Miller	Legislature Meeting Date:	2/28/2022

Introduction
Action Items: ['Authorize']
Project/Title:
Authorize Software Maintenance Agreement with Mitchell Humphrey Financial Management System (FMS) for Software Maintenance for 2022

Request Summary
Authorizing the Purchase of Financial Management System (FMS) Software Maintenance Agreement with Mitchell Humphrey of St. Louis, MO for various Departments at a total cost to the County of \$83,950 as a Sole Source purchase.

Contact Information			
Department:	Finance	Submitted Date:	2/15/2022
Name:	Craig A. Reich	Email:	CReich@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3265

Budget Information			
Amount authorized by this legislation this fiscal year:			\$83,950
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$83,950
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	1404 (Finance)	56662 (Software Maintenance)	\$83,950

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Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20672	May 17, 2021
20406	June 15, 2020
20103	March 18, 2019
15550	June 27, 2005

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered. 	

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History

Craig A. Reich at 2/15/2022 10:19:25 AM - [Submitted |]
Department Director: Bob Crutsinger at 2/15/2022 3:18:17 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 2/16/2022 9:02:57 AM - [Approved |]
Compliance: Katie M. Bartle at 2/16/2022 10:34:34 AM - [Approved |]
Finance (Budget): Mark Lang at 2/16/2022 11:32:23 AM - [Approved | The fiscal note is attached.]
Executive: Sylvya Stevenson at 2/16/2022 2:22:19 PM - [Approved |]
Legal: Elizabeth Freeland at 2/24/2022 10:40:07 AM - [Approved |]



DEPARTMENT OF FINANCE AND PURCHASING

Jackson County Courthouse
415 East 12th Street, Room 105
Kansas City, Missouri 64106
jacksongov.org

To: Craig Reich, Senior Buyer
From: Bob Crutsinger, Director of Finance and Purchasing
Date: February 10, 2022
Subject: RLA to approve Mitchell Humphrey Software maintenance for 2022

Mitchell Humphrey provides our software maintenance for FMS, our financial database application. FMS is used throughout Jackson County for our financial application, including budgeting, purchasing, accounts receivable, and payables. Mitchell Humphrey is the sole source for these software applications.

The 2022 maintenance is:

FMS	\$ 83,950.00
Account: 001-1404-56662	\$83,950.00



1285 Fern Ridge Parkway
St. Louis, Missouri 63141-4402

800 237-0028 • 314 991-2440
www.mitchellhumphrey.com

January 15, 2022

Jackson County
415 East 12th Street, Room G8
Kansas City, Missouri 64106
ccolter@jacksongov.org

Attn: Ms. Cheryl Colter

Reference:

Invoice No.: 44980000000017
Terms: Net 30 Days

I N V O I C E

Annual maintenance fee for FMS Software Products for the period
March 1, 2022 through February 28, 2023

	83,950.00
Amount Due	\$83,950.00

Make check payable to Mitchell Humphrey & Co.