

AGREEMENT
(Housing Resources Commission)

THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, acting by and through its **Housing Resources Commission**, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **RECONCILIATION SERVICES, 3101 TROOST AVENUE, KANSAS CITY, MO 64109**, hereinafter referred to as "Contractor".

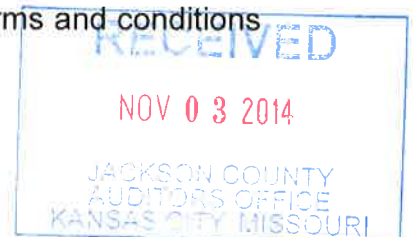
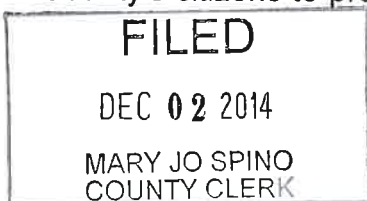
WHEREAS, on June 4, 1991, the voters of Jackson County authorized the County Legislature to impose a \$3.00 user fee on all instruments recorded with the County's Department of Records, the proceeds of which fee is to be used to provide funds for assistance to homeless persons; and,

WHEREAS, the County actually imposed said fee by Ordinance No. 1986, dated June 10, 1991; and,

WHEREAS, by Ordinance No. 2030, dated September 3, 1991, the Legislature created the Housing Resources Commission and designated said Commission as the agency of the County responsible for determining the allocation and distribution of the proceeds of the user fee; and,

WHEREAS, the Commission has reviewed Contractor's proposal for the expenditure of County user fee funds for the purpose of providing assistance to homeless persons in Jackson County; and,

WHEREAS, the Commission has determined that it is in the best interests of the County's citizens to provide funding to Contractor according to the terms and conditions



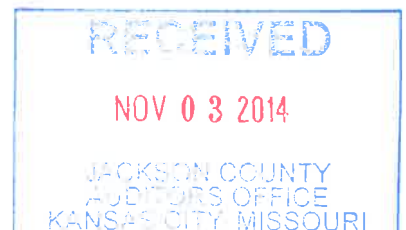
hereof;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **SERVICES**. Contractor shall use the proceeds of this Agreement solely for the purpose of providing assistance to homeless persons in Jackson County, Missouri. Contractor agrees to use the funds as set out on the Housing Resources Commission Funding Request Form, attached hereto as Exhibit A. The budget Organization submitted as part of Exhibit A is considered final and non-changeable. Any changes to the budget must be approved by the Jackson County Legislature.

2. **TERMS OF PAYMENT**. The County shall pay to Contractor a total amount not to exceed \$12,000.00 for the purpose of providing assistance to homeless persons in Jackson County, Missouri. One quarter of this sum, or \$3,000.00, shall be paid to Contractor on a quarterly basis for the periods ending March 31, 2014, June 30, 2014, September 30, 2014, and December 31, 2014, upon receipt of Contractor's invoice and supporting documentation, provided that Contractor has submitted to the County the report(s) required under Paragraph 3 and Paragraph 5 hereof. Each quarter's payment will be issued after Contractor has submitted the required invoices and supporting documentation for reimbursement. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. **REPORTS/OTHER DOCUMENTATION**. Under this Agreement, Contractor shall submit appropriate reports, including copies of invoices and cancelled

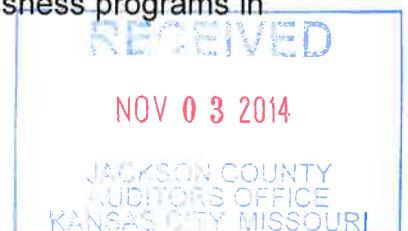


checks and/or a copy of the face of the check and corresponding bank statements and other documentation, as requested by the Housing Resources Commission staff to show that funds paid to Contractor by the County are being used for the purpose of providing assistance to homeless persons in Jackson County, Missouri. If the reports submitted do not satisfactorily demonstrate appropriate expenditures of County funds, payments are subject to downward adjustment to reflect the amounts actually spent on allowable services provided during the previous quarter. The final request for payment shall include a Quarterly Report and an Annual Report, which shall set out the program objectives and accomplishments, and a final reconciliation of funds. The Annual Report shall be submitted no later than January 31, 2015. Section 67.1071, R.S.Mo., specifically requires the Annual Report to include "statistics on the number of persons served by the agency, and shall include the results of an independent audit of expenditures of funds received by Contractor pursuant to this Agreement. Failure to submit said reports, including the Annual Report, shall result in the loss of future funding by the County.

Organization must notify the County in writing on Organization's letterhead, within five working days of the following changes:

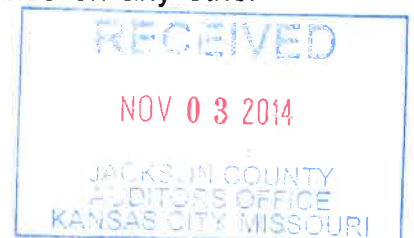
- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage
- d. Management or staff responsible for providing services pursuant to this contract
- e. Any proposed or actual merger or acquisition either taken by the Organization or toward the Organization

4. **MAINTENANCE OF ACCOUNTS**. The parties recognize that this funding by the County serves to improve the quality and effectiveness of homelessness programs in



Jackson County, Missouri. It is, therefore, declared as the express intent of the parties that the services to be rendered hereunder shall be in addition to those deemed necessary and required to maintain the efficient and effective operation of Contractor in its normal duties, and that none of the funds paid by the County pursuant to this Agreement shall serve to reduce any funds budgeted, or to be budgeted, by Contractor for operations as they exist at the time of this Agreement. Contractor shall not commingle the County's funds and shall keep funds received under this Agreement separate from all other Contractor funds and accounts until expended as herein provided.

5. **SUBMISSION OF DOCUMENTS.** No payment shall be made under this Agreement unless Contractor shall have submitted to the County's Director of Finance and Purchasing: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Contractor's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Contractor's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds (pertains to final payments and payments on contracts for future years). If Contractor has previously received funding from the County, to be eligible for future payments, Contractor must submit either an audited financial statement for Contractor's most-recent fiscal or calendar year by March 31 of the following year, or a certified public accountant's program audit of the County's funds by January 31 of the following year. Any documents described herein which were submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if Contractor is out of compliance on any other



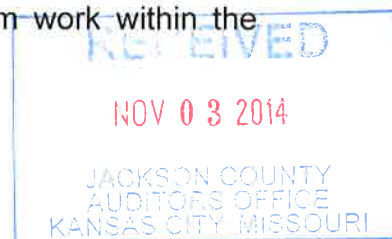
County contract, or has not paid county taxes on all properties owned by Contractor and assessed by the County.

6. **EQUAL OPPORTUNITY**. Organization shall maintain policies of employment as follows:

A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. Organization shall take affirmative action as set forth to ensure that applicants are employed and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. Organization and Organization's subcontractor(s) shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

7. **EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED**. Pursuant to §285.530.1, RSMo, Contractor assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the

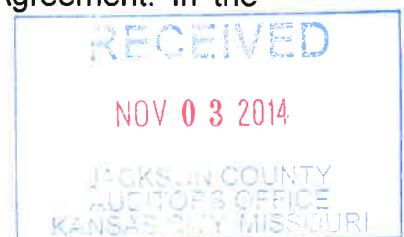


State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Contractor shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

8. **AUDIT**. The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Contractor pertaining to its finances and operations. Further, Contractor agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

9. **DEFAULT**. If Contractor shall default in the performance or observation of any covenant, term or condition herein contained to be performed by Contractor, the County shall give Contractor ten days written notice, setting forth the default. If said default shall continue and not be corrected by Contractor within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Contractor. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

10. **APPROPRIATION OF FUNDS**. Contractor and the County recognize that the County intends to satisfy its financial obligation to Contractor hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the



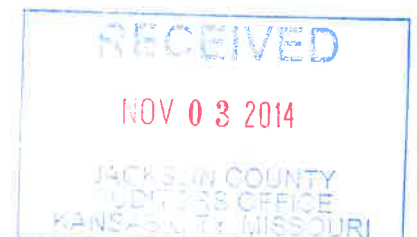
event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Contractor of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

- a. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.
- b. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

11. **CONFLICT OF INTEREST**. Contractor warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

12. **SEVERABILITY**. If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.



13. **INDEMNIFICATION.** Contractor shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Contractor during the performance of this Agreement.

14. **INSURANCE.** Organization shall maintain the following insurance coverage during the term of this Agreement.

A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County



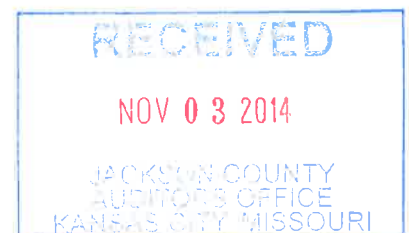
in the event of cancellation, non-renewal, or reduction in limits by endorsement.

15. **TERM**. The term of this Agreement shall commence January 1, 2014, and shall continue until December 31, 2014, unless sooner terminated pursuant to paragraph 9, 16, or 20 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Organization as verified by the County's audit.

16. **TERMINATION**. This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

17. **STANDARD OF CARE**. Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

18. **FINANCIAL CONTACT**. Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.



Fiscal Representative
Q. Troy Thomas
415 E. 12th Street, Suite 100
Kansas City, MO 64106

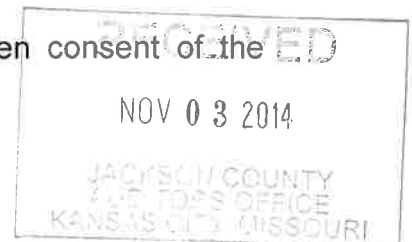
Reconciliation Services
Fr. Justin Mathews
3101 Troost Avenue
Kansas City, MO 64109
(816) 716-8919

19. **COMPLIANCE**. The performance of this Agreement shall be subject to review by the County. The County Compliance Review Officer shall review this contract according to his responsibilities as set out in Chapter 6 of the Jackson County Code. Organization shall file quarterly compliance reports as required by the County Compliance Review Office. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

20. **REMEDIES FOR BREACH**. Contractor agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Contractor's failure to do so constitutes a breach of this Agreement. In such event, Contractor consents and agrees as follows:

- A. The County may, without prior notice to Contractor, immediately terminate this Agreement; and
- B. The County shall be entitled to collect from Contractor all payments made by the County to Contractor for which Contractor has not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

21. **TRANSFER AND ASSIGNMENT**. Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the



County.

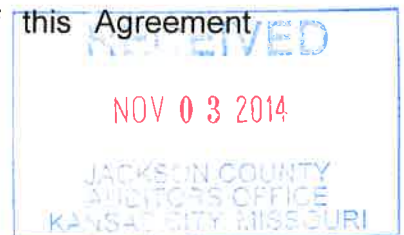
22. **ORGANIZATION IDENTITY.** If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the county in the event it is merged or purchases by any other entity.

23. **CONFIDENTIALITY.** Contractor's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

24. **INFORMATIONAL REPORTING.** A representative of Contractor shall attend meetings of the County Legislature and the Housing Resources Commission when so requested by either of the above-referenced entities. The representative shall be prepared to answer any questions concerning payments made pursuant to this Agreement.

25. **SURPLUS FUNDS.** Any surplus funds not spent at the end of this Agreement term shall be returned to the County by the fifteenth of the month following the termination of this Agreement. These funds shall not be subject to reappropriation. The term "surplus funds" refers only to those funds that have not been committed for costs or purposes by purchase order, contract, or other formal documentation within the Agreement term.

26. **PERFORMANCE REVIEW.** The performance of this Agreement shall be subject to review by the County or its designated agent. The County's Housing Resources Commission Director shall review the performance of this Agreement

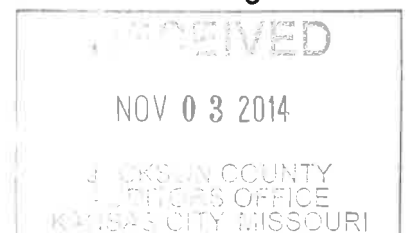


according to his/her responsibilities. Contractor agrees to file all required forms with the Housing Resources Commission Director. The Housing Resources Commission may provide to Contractor a list identifying specific areas funded by the proceeds of this Agreement to be reviewed or audited. The Housing Resources Commission and Contractor shall agree on the definition and scope of a review audit of each specific area identified. Contractor shall conduct internal review of each specific area identified and shall provide its findings to the Commission. The parties recognize that all books, records, accounts, and any other documents in the possession of the County relative to the funding of this Agreement, are public records and open for inspection and photocopying in accordance with Chapter 610, R.S.Mo.

27. **DISCONTINUANCE OF PROGRAM**. In the event Contractor should elect to discontinue this program, or file for bankruptcy, or participate in a reorganization, or go out of existence, or should a court of competent jurisdiction render a final decision in any way invalidating this Agreement or its purposes, Contractor shall remit any proceeds of this Agreement as are unexpended to the County.

28. **COMPLIANCE WITH RFP**. At all times in connection with the performance of its services hereunder, Contractor agrees to comply with and abide by the General Conditions, Specifications, and Guidelines contained in the County's RFP No. 49-13. Failure to comply with the terms of the RFP shall be a breach, remediable under Paragraph 20 hereof. In the event of a conflict between any provision of this Agreement and a provision of the County's RFP No. 49-13, the provision of this Agreement shall govern.

29. **INCORPORATION**. This Agreement incorporates the entire understanding



and agreement of the parties.

IN WITNESS WHEREOF, the County and Contractor have executed this Agreement this 2nd day of December, 2014.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

W. Stephen Nixon
W. Stephen Nixon
County Counselor

By Michael D. Sanders
Michael D. Sanders
County Executive

ATTEST:

RECONCILIATION SERVICES

Mary Jo Spino
Mary Jo Spino
Clerk of the Legislature

By FR Justin Matthews
Title FR Justin Matthews
Federal Tax I.D. 36-4580402

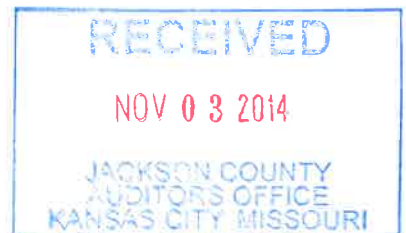
REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$12,000.00, which is hereby authorized.

November 26, 2014
Date

D. Swoyer
Director of Finance and Purchasing
Account #043-7001-56789

PC 70012014020





**HOUSING RESOURCES COMMISSION FUNDING REQUEST FORM
2014 BUDGET**

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: hrc@jacksongov.org

**EXHIBIT A
Res. 18365**

Section A: Organization or Agency Information page 1
 Section B: Agency's 2013 and 2014 Revenue Information page 2
 Section C: Individual Program Budget page 3
 Section D: Program Information pages 4 -10

Section A: Organization or Agency Information

Name: Reconciliation Services

Full Address- City, State & Zip Code: 3101 Troost Ave, Kansas City, MO 64109

Phone No: 816-931-4957 Fax:

Website Address: www.RS3101.org

Federal Tax ID No: 36-4580402 Fiscal Year Cycle: Jan.1, 2014- Dec. 31st, 2014

Executive Director: Father Justin Mathews

Name and Title of Principal Contact Person: Fr Justin Mathews

Phone No: 816-716-8919 Email Address: frjustin@rs3101.org

Major Program Activity (ies) - Check Only Those Activities For Which You Are Requesting Funding:

Personal Services (Case Manager)

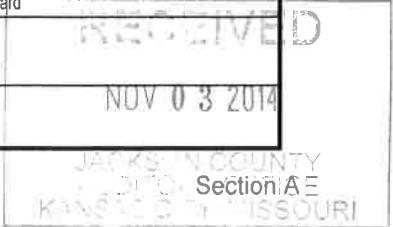
Bednights Emergency Shelter Transitional Living

Mortgage/Rent Assistance Utilities Other - Food/Clothing, ETC

*must be approved by board

Submittal of this request has been authorized by: Fr. Justin Mathews

Date: 12/27/2013



Section B: Agency's 2013 and 2014 Revenue Information

Agency's 2014 Projected Revenue Information

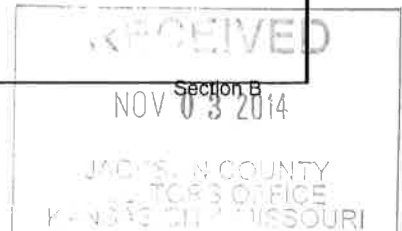
Funding Entity	Agency's 2014 Total Projected Revenue Source You Will Request 2014 Funding From	Projected Amount	% of Total Revenue
Federal	Corporation for National and Community Service \$423,796/FEMA \$1,000	\$ 424,796	46
State		\$ -	0
Jackson County	Jackson County Mental Health Levy \$12,500/Jackson County Housing Resources Commission \$12,000	\$ 24,500	3
Other Counties		\$ -	0
City	Neighborhood Tourism Development Fund	\$ 5,000	1
Charity/Donations	Foundation, Corporate, Individual, United Way and in- kind contributions	\$ 447,740	48
Fundraisers		\$ 25,800	3
Other	Medicine Cabinet Fees for Service	\$ 1,300	0
2014 Total Projected Revenue		\$ 929,136	

Agency's 2013 Revenue Information

Funding Entity	Agency's 2013 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	Corporation for National and Community Service \$423,796/FEMA \$2,452	\$ 426,248	51
State		\$ -	0
Jackson County	Jackson County Mental Health Levy	\$ 13,300	2
Other Counties		\$ -	0
City	Neighborhood Tourism Development Fund	\$ 8,000	1
Charity/Donations		\$ 364,248	44
Fundraisers		\$ 20,275	2
Other (please list)	Medicine Cabinet Fees for Service	\$ 1,360	0
2013 Total Revenue		\$ 833,431	

**If your agency received funding from Jackson County in 2013,
please identify the funding source, dollar amount and program name below.**

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Mental Health Levy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 13,300	SnAP
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Outside Agency Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
2013 Total Jackson County Funding			\$ 13,300	



Section C: 2014 Budget

Agency:

PERSONAL SERVICES

For each salary request below please attach a job description of duties

Position / Title (Case Managers Only)	Annual Salary	% of Salary to be funded by Jackson Co HRC	Amount of Salary to be funded by Jackson Co HRC
v/vla Goodloe, Emergency Services Manager	36,200	21.452%	\$ 7,766
Intern, Emergency Services	3,030		\$ 3,030
			\$ -
			\$ -
Fringe Benefits (limited to 20% of salaries)			\$ 1,204
Total Personal Services			\$ 12,000

SHELTER ASSISTANCE - Bednights, Emergency Shelter, Transitional Living

Maximum \$50 Per Individual / \$100 Per Family (Total \$300 Individual / \$500 Family)

Type: Bednights, Emergency Shelter, or Transitional Living	Unit Cost	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			
			-			
			-			
Total Shelter Assistance				\$ -		

MORTGAGE / RENTAL ASSISTANCE

Client must provide statement of arrears or foreclosure from landlord (on letterhead) to qualify

Type: Mortgage or Rent	Unit Cost	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			
			-			
			-			
Total Mortgage / Rental Assistance				\$ -		

UTILITIES

Client must provide statement of arrears on utility company letterhead to qualify

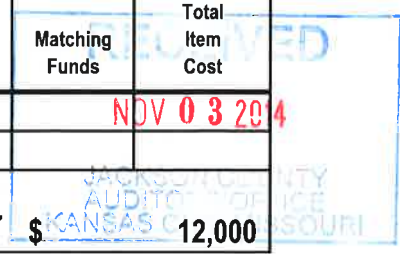
	\$300 Maximum Per Client	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			
			-			
			-			
Total Utilities				\$ -		

OTHER (Food, Clothing, Etc*.)

*Must provide statement of explanation on letterhead-subject to HRC Board approval

Maximum of \$50 Per Individual / \$100 Per Family Per Year

Type: Please Describe	Unit Cost	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			
			-			
Total Other				\$ -		
TOTAL 2014 JACKSON COUNTY HRC REQUEST				\$ 12,000		



Section D: 2014 Program Information

Agency Name: Reconciliation Services

Program Name: Emergency Services Program

Agency History / Background

Briefly describe your agency's history and background.

Reconciliation Services (RS) emerged out of Reconciliation Ministries, a 25-year old inter-faith organization that became an Eastern Orthodox Church. The social service arm, Reconciliation Services, was developed as its own entity with the knowledge that every person is to be provided services without discrimination.

Reconciliation Services is located on Troost Avenue at 31st Street, as was stated, historically referred to as the racial dividing line in Kansas City. According to APHA research, "Generally, discrimination is associated 'with poor health status, and the association is strongest in the case of mental health'" (Williams, Neighbors, and Jackson. 2008, American Public Health Association).

RS has been built upon a three-legged stool of micro, mezzo, and macro interventions knowing the dynamic relationship, both positively and negatively, of these interrelated systems. At RS we care for the emergent needs of the families and individuals. When they are ready to move to the mezzo level we provide counseling and group therapy, all the while connecting them to a relationally supportive community.

Mission: Reconciliation Services provides emergency assistance and therapeutic services to individuals and families in the Kansas City Metropolitan area, who otherwise would "fall through the cracks." Located in the heart of the city, Reconciliation Services rebuilds community one person at a time by enabling growth, forging connections, and empowering individuals.

Vision: The vision of Reconciliation Services is to experience life together where every human being is treated as if he or she were Christ Himself. Furthermore, the vision of Reconciliation Services is to see Troost Avenue transformed into the city's gathering place, where healing, love, joy, friendship and community grow from the scarred soil of discrimination. Ultimately the Troost area will be a village that serves as a community of hope for others in need.

RECEIVED

Section D

NOV 03 2014

JACKSON COUNTY
AUDITORS OFFICE
KANSAS CITY, MISSOURI

Section D: 2014 Program Information

Agency Name: Reconciliation Services

Program Name: Emergency Services Program

Proposed Program

Detail functions to be performed by each program.

Funding from the Jackson County Housing Resources Commission will allow Reconciliation Services to hire an additional BA level Caseworker intern through our partnership with City Vision College (29 hours a week) and extend the use of our MSW level Case manager in the Emergency Services Program. LOAVES AND FISHES (PANTRY): Monday from 10-6pm. The first time a client accesses this program we ask them to fill out a basic intake form providing all necessary information to place them in MAAC. We also ask them for income but do not require proof. Many clients state at their first visit that they have no income; we approach this from the strengths prospective of case management, not as a deficit. We assess them for things they have access to that have allowed them to continue. This way we immediately begin to combat negative feeling of diminished self-worth crippling the disenfranchised. At first visits we begin assessments of individual/family food insecurity. We begin assessing their ability to obtain help from other agencies; do they have the necessary documentation? If not we refer them to our document assistance program. Have they applied for food stamps? If not we help with the food stamp application process with one of our case managers. We invite them to our Friday night meal and begin dialogue about other strategies for combating their food insecurity. Clients are informed RS uses the MAAC system and visits with RS are seen by others. Many agencies will not serve clients accessing another pantry. We see multiple visits to pantries as occasionally necessary for family survival and recommend if they are needing food assistance more than once a month to make ours the second visit. Upon a second visit we follow-up on use of other pantries, food stamp applications and reiterate the availability of our Friday night meal. When pantry assistance is requested a third time substantial food insecurity is now identified and clients are offered case management. We have developed a relationship (not having questioned their need and by affirmed strengths). That trust allows for smoother transition/referrals to longer term sources of support.

DOCUMENT ASSISTANCE: Documents (State ID/Birth certificates) are needed for every level of assistance. However, the only way to obtain ID is to present a birth certificate (BC). Few, if any, homeless persons carry BCs. Thursdays RS offers free, walk-in document assistance using a voucher system assuring cost efficiency/security. A homeless person stopped by police must produce State ID or face jail. Neighborhoods demand identification when asking police to increase patrols. To find a job or housing one must verify identity. If sick, Truman and most hospitals require ID to receive services assuring that the poor, unable to afford this documentation, often do not receive health care until they are in need of expensive emergency room care. When discharged, no follow up appointments are given without documentation. Assistance to pay for medications prescribed requires ID. This time intensive and critical self-sufficiency capacity building program enables thousands of RS clients to achieve greater self-sufficiency improving access to education, housing, jobs, health care, etc.

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Section D: 2014 Program Information

Agency Name: Reconciliation Services

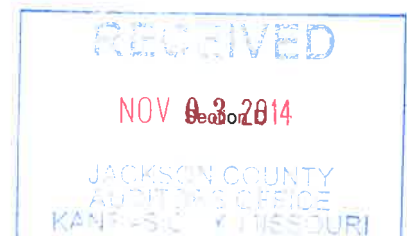
Program Name: Emergency Services Program

MEDICINE CABINET (MC): In partnership with Baptist-Trinity Lutheran Legacy Foundation. MC provides one month's assistance for medications, glasses, dental emergencies, dentures, durable medical supplies, and hearing aids for those that cannot afford them. If the client is receiving case management services MC can be accessed within the usual scheduled appointment.

SHELTER-PLUS CARE (SPC): Eight years ago RS was sought out by the department of mental health and asked to participate in the Shelter Plus Care (SPC) voucher system. SPC assists the homeless that struggle with mental health issues. Many of the clients needing assistance have severe mental health issues that alienated from other agencies providing vouchers. We were asked to work specifically with those at-risk clients because of our staff competencies and culturally competent and evidence-based program approaches. RS has successfully housed clients through this program not previously housed by others and continues to do so. Each of these clients must continue to work with case management in order to keep their housing voucher current. Initially case management is very intensive as clients must learn to cope with issues that kept them chronically homeless previously, as well as daily obligations of maintaining a home. We access clients for this program through our intake process and through referrals from the Department of Mental Health and partner agencies. Because of the intensity of this case management only a limited number of clients may be in this program until staff capacity is increased. When clients come to us meeting the criterion for this program AND cannot receive a voucher elsewhere, we assess our current clients for stability and transfer their voucher to another agency making room for a new person needing our specialized care.

CASE MANAGEMENT (BRIEF): RS assists low-income clients/households unable to receive assistance elsewhere. A case manager works with clients assisting in accessing funds to cover costs of utility, rental, transportation assistance and other basic needs through brief case management. Clients seeking this service are asked first to look for assistance from the other larger agencies to ensure we remain focused on those falling through the cracks. **MATERIAL ASSISTANCE:** RS provides limited material assistance i.e.: clothing and household goods in conjunction with our Friday Night Community meal/movie and at other times, seasonally.

FRIDAY NIGHT MEAL & MOVIE, INTERNET CAFE: RS provides 250-300 hot, nutritious meals each Friday, often showing movies after to facilitate community building and interconnectedness through discussions led by case managers. RS offers the only public high speed WIFI on Troost, both in the building (weekly) and at the bus stops outside (24-7). This computing center encourages pro-social behaviors and self-sufficiency in conjunction with educational programs aimed at increasing self-sufficiency.

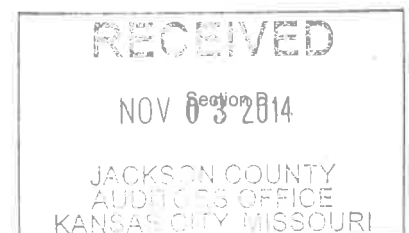


Section D: 2014 Program Information

Agency Name: Reconciliation Services

Program Name: Emergency Services Program

Participants	
Identify the number of participants by County that each program serves.	
Jackson, MO	2,400
Clay, Platte, Cass, MO	32
Wyandotte, Johnson, KS	50
Other Missouri	20
Target Population	
Describe target population and demographics to be served by each program.	
<p>The Program target population are low income individuals needing financial assistance in crisis, disconnected, unemployed, under-employed, uninsured and underinsured persons not able to receive care, medicine, rent/utilities assistance or other basic needs anywhere else. Services are centered around 31st Street and Troost in Kansas City, MO. The program especially targets individuals within this group seeking long-term sources of support and requiring assistance to secure that support.</p> <p>From demographic assessments on our clients in 2012 we found that 80% of RS clients are uninsured; 15% on Medicaid; 5% on Medicare. The ethnicities of RS clients are very diverse: 75% are African-American; 15% are European-American; 10% are Immigrants/Refugees; 7% are Hispanic/Latino; 2% are Native American/Alaskan; 1% are Asian/Pacific Islanders.</p> <p>These statistics highlight two emergent and related client issues: persistent poverty related to unemployment and limited access to healthcare for Blacks in our community. The recent statistics below regarding Black poverty and unemployment support the findings among our target population and in part informs our program. According to a 2013 Pew Research report, the unemployment rate among African-Americans is now at 13.4%. That report was released as the 50th anniversary of Martin Luther King Jr.'s "I Have A Dream" speech was celebrated. According to Pew, much has changed for African-Americans since the 1963 March on Washington (which, recall, was a march for Jobs and Freedom), but one thing has not, the unemployment rate among blacks is about double that among whites still. In addition, Gallup recently found a sharp increase in the number of underemployed Blacks also. These national trends are mirrored in Kanas City where the unemployment rate has historically been above 10% compared to Hispanic rates averaging near 7% and white rates under 4% according to MARC's www.MetroOutlook.org.</p> <p>The population served by RS is truly one that continues to fall between the cracks in KC leading to greater homelessness among our target population. Many clients suffer from untreated and undiagnosed mental illnesses or are clients who have stopped their medication and refuse to go back to mental health treatment centers. Others are struggling with substance abuse but are not in treatment. Still others have serious risk factors and unmet needs that if not addressed lead to poor health outcomes, social exclusion, job loss, housing instability, increased poverty, early initiation to problem behaviors and to violence. It is our experience that without evidence based interventions a relationally supportive community such as offered by RS this cycle of poverty, homelessness and alimentionation has been and continues to be repeated generationally within our community and especially our target population.</p>	



Section D: 2014 Program Information

Agency Name: Reconciliation Services

Program Name: Emergency Services Program

Service Delivery Area

Identify your specific geographic service delivery area for each program.

The service location is: 3101 Troost Ave. Kanas City, MO 64109

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

We account for every dollar of designated or restricted funding in separate general ledger accounts and undergo third party audits annually. We can provide a detailed report of all expenditures matched with the individuals provided services with designated resources. Further, we log each client in the MAAC system and can provide the number of Jackson County residents worked with in the Program.

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Section D: 2014 Program Information

Agency Name: Reconciliation Services

Program Name: Emergency Services Program

Approach & Method

List the top three (3) objectives for each program.

Emergency Services Program Objectives for 2014 for EA and Case Management Clients:

- Number of households who receive food assistance: 2,499
- Number of households who sustain utility service for a minimum of 30 days through utility assistance: 55

- Number of households who sustain housing for a minimum of 30 days through rent/mortgage assistance: 10
- Number of households who receive assistance to purchase medicine or medical supplies: 260

- Number of households who receive clothing assistance: 20 (not including Material Goods support at Friday Meals)
- Number of households who receive transportation assistance: 148

Detail specific methods you will use to achieve these objectives.

RS bases our case management and therapeutic services on the Scott Henggeler's evidence based practice model of Multi-System Treatment [MST] with a rap around multi-disciplinary team approach. We have used this practice model for the past year and have demonstrated its success in the following ways: Based on Satisfaction Surveys; we have a satisfaction rate of 94%

RS staff also uses an evidence based Motivational Interviewing approach. Motivational Interviewing focuses on exploring and resolving ambivalence and centers on motivational processes within the individual that facilitate change. Motivational Interviewing is grounded in a respectful stance with a focus on building rapport in the initial stages of the counseling relationship. Motivational Interviewing is a collaborative, goal oriented method of communication with particular attention to the language of change. It is designed to strengthen an individual's motivation for and movement toward a specific goal by eliciting and exploring the persons own arguments for change. When client or other income can be secured, RS also uses a Rapid Rehousing model with homeless clients. Rapid Re-Housing is based on evidence that indicates that individuals and families have better outcomes if they spend more time in permanent housing. Thus, Rapid Re-Housing concentrates on assisting homeless persons move into permanent housing before any programs are delivered.

Evaluation

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Section D: 2014 Program Information

Agency Name: Reconciliation Services

Program Name: Emergency Services Program

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

We receive Satisfaction Surveys from clients documenting a greater than 90% satisfaction for service received in 2012. All clients receiving intensive emergency assistance such as medicine cabinet, rent/utility assistance, food stamps, housing assistance have their charts reviewed by the program manager or the director of programs for quality assurance regularly. Any findings pertinent to client care are discussed at our weekly staff meeting and/or weekly clinical meeting depending on the level of need to address. Additionally, we call all clients with telephones that have accessed our document assistance program to obtain outcome measures. We look for anecdotal reports at that time of the program quality.

Our Board Programs committee established a 'secret client' quality assurance program that enlists objective reviewers to seek services and report back on interaction with RS staff, intake process and program practices/quality.

Program quality is assured by experienced Director of Programs (RN) and Program Manager (LMSW).

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Program Name: Emergency Services Program

Mental Health

How does your agency deal with mental health due to homelessness?

Many clients we serve are homeless or at risk, struggling daily with the effects of severe trauma, abuse, addictions and chronic mental health issues that alienate them from other providers of care. The same clients are often unable to keep appointments or navigate social service networks to receive necessary care. RS successfully uses a case management "on the go" methodology that addresses this issue particularly with clients who struggle with mental health issues due to homelessness. Whenever possible we employ Rapid Rehousing models assisting clients in finding safe and affordable housing through ongoing case management within a relationally supportive community. RS also has long standing partnerships with mental health providers and has relationships with volunteer mental health providers in the community and on our Board of Directors. We utilize these human resources as appropriate in assisting homeless individuals struggling with mental health issues due to homelessness.

What programs does your agency have in place or utilize to address mental health issues for the homeless population?

Reconciliation Services [RS] was identified by safety net organizations including Truman Hospital and Swope Health Services as "the safety net to the safety nets". The goal of our Emergency Services Program is to mitigate critical emergent needs of those falling through that net in Kansas City.

We help meet the most immediate of our client's basic needs by feeding neighborhood poor through Friday night meals/movies, feeding families through our pantry and providing rental/utility assistance to those unable to access funds elsewhere. We EDUCATE and raise awareness of community resources/public benefits by providing wifi and the only public computing center available on Troost. Using that access and case managers as vehicles we link clients to community to learning opportunities, enhance social supports, family fostering pro-social behaviors. We foster ECONOMIC INDEPENDENCE for clients, providing document assistance, digital literacy classes and connecting clients to employment opportunities online otherwise unavailable. We improve client HEALTH by providing emergent medical assistance and then connecting them with local partner physicians.

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WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Reconciliation Services**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Reconciliation Services**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Signature]
Authorized Representative's Signature
Exec. Director
Title

FR. Justin Matthews
Printed Name
11-17-14
Date

Subscribed and sworn before me this 17th day of November, 2014. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on April 23, 2017.

[Signature]
Signature of Notary

11/17/14
Date

C. OATES
Notary Public - Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires April 22, 2017
Commission # 13469297

