

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:  
 Resolution No.: 19453  
 Sponsor(s): Tony Miller  
 Date: April 17, 2017

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Change Order #1 to Little Blue Trace Trail Extension – Phase 1; County Project No. 3208</u></p>										
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="326 520 1208 835"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$261,134.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,074,384.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$1,074,384.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO 300-5300-58020 Buildings &amp; Improvements</td> <td>FROM ACCT 300-5300-58020  TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:    Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):    Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$261,134.00	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$1,074,384.00	Amount budgeted for this item * (including transfers):	\$1,074,384.00	Source of funding (name of fund) and account code number; FROM / TO 300-5300-58020 Buildings & Improvements	FROM ACCT 300-5300-58020  TO ACCT
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date): 4793, 11/9/2015</p> <p>Prior resolutions and (date): Res. 19329, 12/5/2016; Res. 17650, 9/9/2011</p>										
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Bruce Wilke, Landscape Architect, 816-503-4802</p>										
<b>REQUEST SUMMARY</b>	<p>The Parks + Rec Department wishes to request approval of Change Order #1 increasing the amount of work to be done on the Little Blue Trace Trail Extension – Phase 1, by Pyramid Contractors Inc. under the prices submitted in their original bid, PW-11-2016. By Resolution 19329, of December 5, 2016, the Base Bid in the amount of \$774,523.00 was awarded to Pyramid Contractors, Inc. The Resolution also authorized a 5% contingency amount of \$38,726.00, which will not be used for this Change Order and will remain in place. We are now requesting authorization to accept Alternates 1, 2 &amp; 3, with some modifications to quantity amounts, as indicated in "Attachment A". We are requesting a net Increase to the contract of \$261,134.00 making the new Total Contract Amount \$1,035,657.00. "Attachment A", shows the following changes:</p> <ul style="list-style-type: none"> <li>• Base Bid amount reduced by (\$57,220.00).</li> <li>• Alternate #1 added in the amount of \$41,787.00</li> <li>• Alternate #2 added in the amount of \$150,258.00</li> <li>• Alternate #3 added in the amount of \$126,309.00</li> <li>• Total net Increase of \$261,134.00</li> </ul> <p>With this additional work, we request the project completion date be changed from July 1, 2017 to August 31, 2017.</p> <p>We further request that the County Executive be authorized to execute Change Order No. 1.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Change Order No. 1, Attachment A, Legislative Memorandum	
REVIEW	Department Director: <i>Michael Hoover</i>	Date: 4-5-17
	Finance (Budget Approval): <i>If applicable</i>	Date: 4/5/17
	Division Manager: <i>Mark</i>	Date: 4-5-17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<del>300-5300-58020</del>	<del>Buildings &amp; Improvements</del>	<del>\$1,074,384.00</del>

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**ATTACHMENT A - Little Blue Trace Trail Extension - Phase 1**  
**County Project # 3208**

**Change Order No. 1**  
**Bid No. PW 11-2016**

Item No.	Description	Unit	Plan Quantity	Adjusted Quantity	Quantity Change	Unit Price	Price Change
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**Base Bid**

12	Rip Rap	CY	681	341	(340)	68.00	(23,120.00)
15	Round Rail Fence	LF	574	260	(314)	25.00	(7,850.00)
22	October Glory Maple	Each	25	0	(25)	350.00	(8,750.00)
23	Shingle Oak	Each	25	0	(25)	350.00	(8,750.00)
24	Swamp White Oak	Each	25	0	(25)	350.00	(8,750.00)

Reduction **(\$57,220.00)**

**Base Bid Original Bid Amount \$774,523.00**

**Adjusted Amount \$717,303.00**

**Alternate #1 Bid Item - Drainage Structures**

105	Rip Rap	CY	304	152	(152)	70.00	(10,640.00)
106	48" Black Vinyl Chain Link Fence	LF	48	0	(48)	70.00	(3,360.00)
108	48" HDPE Pipe	LF	40	120	80	105.00	8,400.00
109	48" HDPE Pipe Flared End Section	Each	2	4	2	2,200.00	4,400.00
110	7' x7' Reinforced Concrete Box Culvert	LF	24	0	(24)	1,450.00	(34,800.00)

Reduction **(36,000.00)**

**Alt. #1 Original Bid Amount 77,787.00**

**Adjusted Amount \$41,787.00**

**Alternate #2 Bid Item - Grading and Drainage**

211	42" HDPE Pipe	LF	80	40	(40)	105.00	(4,200.00)
212	42" HDPE Pipe Flared End Section	Each	4	2	(2)	1,600.00	(3,200.00)

Reduction **(7,400.00)**

**Alt. #2 Original Bid Amount 157,658.00**

**Adjusted Amount \$ 150,258.00**

Item No.	Description	Unit	Plan Quantity	Adjusted Quantity	Quantity Change	Unit Price	Price Change
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**Alternate #3 Bid Item - Additional Paving**

301	6" Concrete Trail w/ Fiber Reinforcement	SQ YD	1541	1779	238	71.00	16,898.00
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Increase **16,898.00**

Alt. #3 Original Bid Amount **109,411.00**

Adjusted Amount \$ **126,309.00**

**Grand Total All Bid Items \$1,035,657.00**

**Original Contract Amount \$ 774,523.00**

**Net Increase \$261,134.00**

**1,035,657.00**

**Change Order No.1 Contract Price \$ 1,035,657.00**

JACKSON COUNTY DEPARTMENT OF PUBLIC WORKS
CONTRACT CHANGE ORDER

CHANGE ORDER NO. 1 PROJECT Little Blue Trace Trail Extension – Phase 1

CONTRACTOR: Pyramid Contractors Inc. COUNTY PROJECT NO. 3208

Bid No. PW-11-2016 FED. AID NO.

THIS CONTRACT SHALL BE AMENDED AS FOLLOWS:

Description of change:

Table with 7 columns: Item No., Description, Plan Quantity, As-Built Quantity, Quantity Change, Unit Price, Price Change. Includes rows for 'See Attachment A', 'Amount this change order (plus) (minus) (no change)', and a summary of contract price adjustments.

The change order shall become an amendment to the contract and all provisions of the contract except as amended above and by any previous change orders, shall apply hereto.

CONTRACTOR’S ACCEPTANCE

OWNER’S APPROVAL

BY:
Title:
Date:

BY:
Title: County Executive
Date:

APPROVAL RECOMMENDED

APPROVAL AS TO FORM

County Resident Engineer
Chief Engineer

County Counselor
ATTEST
Clerk, Jackson County Legislature

CERTIFICATION

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet the obligation of \$ hereby authorized.

Manager – Division of Finance

# Memorandum

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Date: April 5, 2017

To: Legislative Committee

From: Michele Newman, Director of Parks & Recreation

Sub: Approval of Change Order #1 to Little Blue Trace Trail Extension Phase One

The Parks + Rec Department wishes to request approval of Change Order #1 increasing the scope of work to be done on the Little Blue Trace Trail Extension – Phase 1, by Pyramid Contractors Inc. under the prices submitted in their original bid, PW-11-2016.

Background:

- Bid No. PW-11-2016 for the extension of the Little Blue Trace Trail was opened on Nov. 15, 2016.
- The Base Bid only, in the amount of \$774,523.00, was awarded to Pyramid Contractors, Inc. by Resolution 19329, of December 5, 2016
- A contingency amount of \$38,726.00 was also authorized for small change orders at the discretion of the Director of Public Works. We wish to keep this amount intact.
- We are requesting authorization to accept Alternates 1, 2 & 3, with some modifications to quantity amounts as indicated in Attachment A
- We are requesting a net Increase to the contract of \$261,134.00 making the new Total Contract Amount \$1,035,657.00.
- These funds are available in the 2017 Park Operating budget.
- We additionally request the project completion date be changed from July 1, 2017 to August 31, 2017.

Please let me know if any additional information is required. I would be most happy to meet with you prior to the next Committee meeting to answer any remaining questions.