

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 18990

Sponsor(s): Dennis Waits

Date: Nov. 9, 2015

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing the transfer of funds within the Corrections Department General (001), Health (002) and COMBAT (008) Funds to balance certain line items within this budget.</p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1,892,411</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,892,411</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> </tr> <tr> <td>Please See Below</td> <td>TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$1,892,411	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$1,892,411	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	Please See Below	TO ACCT						
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): LJ Scott, Asst Dir Admin; Dept of Corrections; 881-4232</p>																		
<p>REQUEST SUMMARY</p>	<p>The Department of Corrections requests the transfer of funds within the Corrections 2015 budget to accommodate various needs. In the 001 General Fund, excesses in Regular Salaries and Insurance, due to staffing turnover, will accommodate shortages in: Overtime, FICA and Pension. In the 002 Fund, an excess in the Regular Salaries account line, the Contingency Fund account and the Food Services account will cover overages in the annual \$100,000 medical pool (included in the base contract fees) due to increased purchases of HIV and Cancer medications and an increased number of Intake Medical Assessments. In the 008 COMBAT fund excesses due to staffing turnover will accommodate shortages in: Overtime; Part Time; Vacation Payouts; Other Professional Services; Printing; Maintenance and Repair Miscellaneous; Inmate Worker stipends; Wearing Apparel; Reference Books/Publications; Copy Paper; Staff Service Plaques; and Office Furniture (staff chairs).</p> <table border="1"> <thead> <tr> <th>FROM ACCOUNT</th> <th>TO ACCOUNT</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>001-2701-55010 Regular Salaries</td> <td>001-2701-55030 Over Time Salaries</td> <td>\$1,400,000</td> </tr> <tr> <td>001-2701-55060 Insurance</td> <td>001-2701-55030 Over Time Salaries</td> <td>\$ 71,420</td> </tr> <tr> <td>001-2701-56870 Food Service</td> <td>001-2701-55040 FICA</td> <td>\$ 7,150</td> </tr> <tr> <td></td> <td>001-2701-55050 Pension</td> <td>\$ 8,400</td> </tr> <tr> <td></td> <td>SUB TOTAL</td> <td>\$ 1,486,980</td> </tr> </tbody> </table>	FROM ACCOUNT	TO ACCOUNT	AMOUNT	001-2701-55010 Regular Salaries	001-2701-55030 Over Time Salaries	\$1,400,000	001-2701-55060 Insurance	001-2701-55030 Over Time Salaries	\$ 71,420	001-2701-56870 Food Service	001-2701-55040 FICA	\$ 7,150		001-2701-55050 Pension	\$ 8,400		SUB TOTAL	\$ 1,486,980
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	SUB TOTAL	\$ 1,486,980																	

FROM ACCOUNT	TO ACCOUNT	AMOUNT
002-2701- 55010 Regular Salaries	002-2701-55030 Over Time Salaries	1,000
	002-2701-56790 Other Cont Services	10,000
002-2701-56830 Contingency Fund	002-2701-56790 Other Cont Services	93,707
002-2701-56870 Food Service	002-2701-56790 Other Cont Services	10,000
	(new account) 002-2701-56510 M&R Bldgs	55,000
	SUB TOTAL	\$ 169,707
008-2701-55010 Regular Salaries	008-2701-55025 Part Time Salaries	60,000
	008-2701-55030 Over Time Salaries	85,000
	008-2701-55130 Vacation Pay Out	5,000
008-2701-55060 Insurance	(new acct) 008-2701-56080 Other Prof Serv	22,800
	(new acct) 008-2701-56230 Printing	8,000
	(new acct) 008-2701-56570 M&R Misc	2,000
	(new acct) 008-2701-56832 Inmate Wrkr Stipend	7,000
	(new acct) 008-2701-57190 Wearing Apparel	20,000
	(new acct) 008-2701-57020 Ref Books/Pub	4,100
	(new acct) 008-2701-57041 Copy Paper	5,824
	(new acct) 008-2701-57400 Signs, Badges, Mrkrs	1,000
	(new acct) 008-2701-58150 Furniture (staff chairs)	15,000
	SUB TOTAL	\$ 235,724
	TOTAL	\$1,892,411

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)
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ATTACHMENTS	
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REVIEW	Department Director: Joseph Piccinini, Acting Director <i>Rep. Pawelek for J. Piccinini</i>	Date: 10.28.2015
	Finance (Budget Approval): <i>If applicable</i> <i>Comp/ans</i>	Date: 10/28/15
	Division Manager: <i>Marylou Brown</i>	Date: 11/4/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____

- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date:	October 28, 2015	PC# _____		RES # <u>18990</u>
<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>	
General Fund - 001				
2701 - Corrections	55010 - Regular Salaries	1,400,000		
2701 - Corrections	55060 - Insurance	71,420		
2701 - Corrections	56870 - Food Services	15,550		
2701 - Corrections	55030 - Overtime Salaries		1,471,420	
2701 - Corrections	55040 - FICA		7,150	
2701 - Corrections	55050 - Pension		8,400	
Health Fund - 002				
2701 - Corrections	55010 - Regular Salaries	11,000		
2701 - Corrections	56830 - Contingency Fund	93,707		
2701 - Corrections	56870 - Food Services	65,000		
2701 - Corrections	55030 - Overtime Salaries		1,000	
2701 - Corrections	56790 - Other Contractual Services		113,707	
2701 - Corrections	56510 - Maint. & Repair - Buildings		55,000	
Anti Drug Sales Tax Fund - 008				
2701 - Corrections	55010 - Regular Salaries	150,000		
2701 - Corrections	55060 - Insurance	85,724		
2701 - Corrections	55025 - Part-time Salaries		60,000	
2701 - Corrections	55030 - Overtime Salaries		85,000	
2701 - Corrections	55130 - Vacation Payout		5,000	
2701 - Corrections	56080 - Other Professional Services		22,800	
2701 - Corrections	56230 - Printing		8,000	
2701 - Corrections	56570 - Maint. & Repair - Miscel.		2,000	
2701 - Corrections	56832 - Inmate Worker Stipend		7,000	
2701 - Corrections	57190 - Wearing Apparel		20,000	
2701 - Corrections	57020 - Reference Books & Publ.		4,100	
2701 - Corrections	57041 - Copy Paper		5,824	
2701 - Corrections	57400 - Signs, Badges & Markers		1,000	
2701 - Corrections	58150 - Office Furniture & Fixtures		15,000	
		1,892,401		1,892,401


Budgeting