

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18972

Sponsor(s): Greg Grounds

Date: October 26, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Twelve Month Term and Supply Contract for Remediation and Abatement Services for the Facilities Management Department from B & R Insulation of Lenexa, KS under the terms and conditions of Kansas City, Missouri Contract No. EV1782 an existing government contract.</u></p>											
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="324 556 1445 714"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Facilities Management Estimated Use: \$30,000.00</p> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Estimated usage figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:	
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Source of funding (name of fund) and account code number:												
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):											
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253											
REQUEST SUMMARY	<p>The Facilities Management Department requires a Term and Supply Contract for Remediation and Abatement Services. This contract would provide for Remediation and Abatement Services as needed for Jackson County, Missouri buildings.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract for Remediation and Abatement Services for the Facilities Management Department to B & R Insulation of Lenexa, KS under the terms and conditions of Kansas City, Missouri Contract No. EV1782, an existing government contract.</p> <p>The Director of Finance and Purchasing recommends the award be made under this contract due to the higher volume discounts offer to larger government entities.</p>											
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)											
ATTACHMENTS	Memorandum from Mr. Bryan Nolte, Facilities Management Administrator and the pertinent pages of Kansas City, Missouri Contract No. EV1782											
REVIEW	<table border="1" data-bbox="308 1701 1541 1936"> <tr> <td>Department Director:</td> <td>Date: 10/9/15</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date: 10/12/15</td> </tr> <tr> <td>Division Manager: <i>Mary Lou Brown</i></td> <td>Date: 10/21/15</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>		Department Director:	Date: 10/9/15	Finance (Budget Approval): <i>If applicable</i>	Date: 10/12/15	Division Manager: <i>Mary Lou Brown</i>	Date: 10/21/15	County Counselor's Office:	Date:		
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County Counselor's Office:	Date:											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



FACILITIES MANAGEMENT

JACKSON COUNTY COURTHOUSE

303 W. WALNUT
★ INDEPENDENCE, MO 64050

816-881-3258
FAX 816-881-4525

MEMORANDUM

TO: Cassandra Cheek; Purchasing

FROM: Bryan Nolte, Facilities Management Administrator

DATE: September 9th, 2015

SUBJECT: B&R Insulation – Term and Supply

We have used this company on numerous occasions to perform remediation and abatement work, and have always had a positive experience. Not only are their prices fair, but they are always willing to work with our schedule and expedite services if needed. The county has currently been using their services via a cooperative contract with KCMO, but given the information listed above and the increased need of their services I write this memo in support of awarding B&R Insulation a Term and Supply contract.

**PROFESSIONAL, SPECIALIZED OR TECHNICAL SERVICES CONTRACT
PROJECT NO. EV1782 – CITY-WIDE IDIQ ASBESTOS ABATEMENT SERVICES
GENERAL SERVICES DEPARTMENT**

THIS CONTRACT is between KANSAS CITY, MISSOURI, a constitutionally chartered municipal corporation ("City"), and B & R INSULATION, INC. ("Contractor"). City and Contractor agree as follows:

PART I

SPECIAL TERMS AND CONDITIONS

Sec. 1. Responsibilities of Contractor. Contractor shall perform the following Scope of Services:

A. Attachment A – Scope of Services

Sec. 2. Purchase Orders.

- A. City shall order all services to be provided by Contractor under this Contract by means of a Purchase Order issued by the City's Manager of Procurement Services for which funds have been certified and encumbered by the City's Director of Finance.
- B. City shall not have any financial obligations to Contractor under this Contract until the City issues a Purchase Order to Contractor.
- C. Contractor shall not provide any services in excess of the dollar amount contained in any Purchase Order and Contractor shall not be entitled to any payment in excess of the dollar amount of the Purchase Orders from City.

Sec. 3. Compensation.

- A. The maximum amount that City shall pay Contractor is set forth in these Contract documents including **Attachment A – Scope of Services** and **Attachment B – Cost Proposal**. Contractor shall provide all work at the prices contained in Contractor's Cost Proposal that is incorporated herein by reference.
- B. Contractor will bill the City, in a form acceptable to the City, as set out in each Purchase Order.
 - 1. Invoices shall be completed for each completed Purchase Order and shall include the Purchase Order Number and the following information:
 - a. Complete description of work performed.
 - b. Itemized listing of labor, parts, materials, and equipment.
 - c. Total hours worked by each trade and applicable hourly wage rate.
- C. It shall be a condition precedent to payment of any invoice from Contractor that Contractor is in compliance with, and not in breach or default of, all terms, covenants and conditions of this Contract. If damages are sustained by City as a result of breach or default by Contractor, City may withhold payment(s) to Contractor for the purpose

CITY OF MOUNTAIN
HEART OF THE NATION



KANSAS CITY
MISSOURI

ATTACHMENT B – ADDENDUM 3 COST PROPOSAL FORM

Project Number : EV1782

Project Title : CITY-WIDE IDIQ ASBESTOS ABATEMENT SERVICES

Proposer: **B & R Insulation, Inc.**
15001 W. 101st Terr.
Lenexa, KS 66215

I. LABOR RATES

Specify all of the hourly charges which a Proposer, if selected, would charge the City. This includes the hourly labor rate for each title/class listed below. Add the hourly rate for any title/class for which a Proposer would charge the City but which is not already specified. Labor rates shall be stated in terms of straight time, overtime and premium time which, for purposes of this Proposal and Contract, shall be defined as follows:

- Straight time shall mean 7:00 a.m. to 5:00 p.m., Monday through and including Friday.
- Overtime shall mean 5:01 p.m. to 6:59 a.m., Monday through and including Friday and all Saturdays.
- Premium time shall mean all day on any Sunday or a federally recognized legal holiday.

These hourly rates shall include all direct and indirect labor costs. Indirect labor costs shall include fringe benefits, meal allowances, reproduction costs, typing, telephone, or mailing charges.

NOTE: For work assignments which are subject to the prevailing wage requirement, workers subject to the annual wage order shall be paid the prevailing wage.

PREVAILING WAGE - LABOR RATES (must include all overhead expenses)			
TITLE/CLASS	Straight Time MON- FRI 7:00 am to 5:00 pm	Overtime MON- FRI 5:01 pm to 6:59 am and Saturdays	Premium Sundays and Federal Holidays
Asbestos Inspector	50.00	50.00	50.00
Asbestos Management Planner	50.00	50.00	50.00
Asbestos Project Designer	50.00	50.00	50.00
Asbestos Supervisor	68.00	90.00	112.00
Asbestos Worker	66.00	88.00	110.00
Driver (CDL)	70.00	100.00	105.00
Equipment Operator	80.00	105.00	133.00
Laborer	60.00	78.00	100.00
Project Manager	50.00	50.00	50.00
LABOR NOT PREVIOUSLY SPECIFIED			
Insulator	87.00	114.00	141.00



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AVERAGE WAGE RATE (Straight Time Only). (Sum of hourly wages in straight time column, divided by the number of straight time entries.)	\$ 63.10		

NON-PREVAILING WAGE - LABOR RATES (must include all overhead expenses)			
TITLE/CLASS	Straight Time MON- FRI 7:00 am to 5:00 pm	Overtime MON- FRI 5:01 pm to 6:59 am and Saturdays	Premium Sundays and Federal Holidays
Asbestos Inspector	50.00	50.00	50.00
Asbestos Management Planner	50.00	50.00	50.00
Asbestos Project Designer	50.00	50.00	50.00
Asbestos Supervisor	40.00	56.00	72.00
Asbestos Worker	38.00	54.00	70.00
Driver (CDL)	38.00	54.00	70.00
Equipment Operator	38.00	54.00	70.00
Laborer	35.00	47.00	63.00
Project Manager	50.00	50.00	50.00
LABOR NOT PREVIOUSLY SPECIFIED			
Insulator	45.00	63.00	81.00



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Project Number : EV1782

Project Title : CITY-WIDE IDIQ ASBESTOS ABATEMENT SERVICES

B & R Insulation, Inc.

15001 W. 101st Terr.

Proposer: **Lenexa, KS 66215**

AVERAGE WAGE RATE (Straight Time Only). (Sum of hourly wages in straight time column, divided by the number of straight time entries.)	\$ 43.40		
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