

## **Employer's Acceptance of Voluntary Insurance Program**

American Heritage Life Insurance Company 1776 American Heritage Life Drive Jacksonville, Florida 32224 1-800-521-3535

This is to advise American Heritage Life Insurance Company (AHL) that we will process AHL's Voluntary Insurance Program for the benefit of our employees. For each employee who executes a payroll deduction request, we will withhold the amount authorized. We will forward this money either: (i) directly to AHL upon notice of the premium due from each employee, or (ii) to the credit union if named below.

We may, upon written notice to AHL and to our employees, discontinue our participation in AHL's Voluntary Insurance Program. In such event, the continued payment of premiums will be a matter directly between each employee and AHL.

We assume no responsibility for forwarding premiums from anyone other than current employees.

We understand that AHL does not disclose personal information about our employees to companies or organizations not affiliated with AHL that would use the information to market their own products and services. However, AHL may share with us personal information about our employees, and other persons, in order to carry out the purpose of AHL's Voluntary Insurance Program. Personal Information includes all personally identifiable health information and other information about a person that:

- a person provides to AHL to obtain insurance,
- · results from an insurance transaction, or
- is otherwise obtained in connection with providing insurance.

We agree not to disclose or use this personal information except as necessary for our participation in AHL's Voluntary Insurance Program. We may be provided access to this information in electronic form and are responsible for limiting this access to those necessary for our participation.

Employer Name: Tackson County Missouri
Address (Street & Number): 415 F 12th 5th
City: KARSAS CITy State: No Zip: 64 106
Telephone: 881-3136 Fax: Email:
Employer Selected Insurance Plan(s): UL 26 u) houg tekn Core nides
Future Purchase Option Rider Selected: Yes No
Check here if payroll deductions will be sent to Credit Union.
Credit Union to which deductions will be forwarded:
Agent of Record: Mc Drassel HAZley Group Agent # 1 H+ 30
Accepted by Employer:
Signature: V Jaoy Thoma Title: Director of Finance + Purchasing
Printed Name: Qt Troy Thomas Date:
APPROVED AS TO FORM:
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and the second
COUNTY COUNSELOR

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## **New Account Set Up Instructions**

American Heritage Life Insurance Company \_\_\_\_\_ Master Account No.:\_\_\_\_ Industry Type:\_ Account No.: Years in Business:\_\_\_\_\_ Number of Employees:\_\_ (or number of members if not an employer) Account Name: TACKSON COIDETY M, 550011 Account Contact Person:\_\_\_\_ Owner/Chief Executive: Date of First Deduction:\_\_\_\_ Account Effective Date: Is account discontinuing a previous voluntary insurance program? ☐ Yes ☑ No If yes, name of prior insurer and product types: Billing Instructions (check & complete one) Credit Union Account. Complete Credit Union Account Set-Up Form ☐ Direct Account. Initial Billing Date: Electronic invoice notices will be sent to (email address): Self billen Correspondence Address (if different from Account's address):\_\_\_\_\_ State: <u>00</u> Zip: <u>64106</u> Telephone: 881-3136 Fax: Email: \_ If billing/premium payment will be processed through a third party, indicate whether third party is: The account's own service provider (example: payroll service company). A third party administrator of AHL (example: AHL agent). Requires TPA contract with AHL. Name of third party: Alphabetically 
Numerically (By Control #) \_\_\_\_\_ Billing will be sorted: Billing Options (Check only one.) Billing **Deductions** Bills Billing **Deductions** Bills Frequency Per Year Per Year Frequency Per Year Per Year ☐ Monthly 12 monthly 12 □ Semi-Annually varies 2 ■ Monthly 24 semi-monthly 12 ☐ Annually varies 1 Every 4 Weeks (28 days) 52 weekly ☐ Ninthly 13 9 varies (13)Every 4 Weeks (28 days) 26 bi-weekly □ Tenthly varies 10 varies Quarterly Yes No Federal Tax I.D. No.\_\_\_\_ Is account to be under a Section 125 Plan? Enrollment for Plan Year / / / / JØI/ to / (Effective Date) Note-Self Accounting: Accounts may remit premium checks with their own payroll deduction lists or worksheets if the data (1) is in electronic format only, and (2) includes the following minimum information for each deduction: Employee/Member Name, Social Security or Other I.D. Number, and Amount Deducted. Please contact the AWD Premium Administration Department for details. **Servicing Agent Certification** I have personally contacted this new account, verified all the above information and the account is ready to be processed. Agent No.: Signature:\_\_\_ Date:

(1/2008)