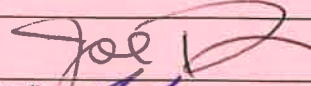



REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/~~Ord~~ No.: 19527
 Sponsor(s): Alfred Jordan
 Date: July 10, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$207,512. within the General Fund and awarding a Contract for Remediation and Cleaning Services for the Department of Corrections from ServPro of Olathe, KS under the terms and conditions of NCPA (National Cooperative Purchasing Alliance) Contract No. 02-12, an existing government contract.</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$207,512.</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$207,512.</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$207,512.</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>TRANSFER FROM: 001-5101-58020 General Fund, Non-Departmental, Buildings and Improvements</td> <td>\$207,512.</td> </tr> <tr> <td>TRANSFER TO: 001-5101-56790 General Fund, Non-Departmental, Other Contractual Services</td> <td>\$207,512.</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$207,512.	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$207,512.	Amount budgeted for this item * (including transfers):	\$207,512.	Source of funding (name of fund) and account code number:		TRANSFER FROM: 001-5101-58020 General Fund, Non-Departmental, Buildings and Improvements	\$207,512.	TRANSFER TO: 001-5101-56790 General Fund, Non-Departmental, Other Contractual Services	\$207,512.
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>														
REQUEST SUMMARY	<p>The Department of Corrections requires Remediation and Cleaning Services for their facilities and would like to use the NCPA (National Cooperative Purchasing Alliance) Contract with ServPro of Olathe, KS, an existing government contract.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Contract for Remediation and Cleaning for the Department of Corrections to ServPro of Olathe, KS under the terms and conditions of NCPA Contract No. 02-12, an existing government contract. The Director of Finance and Purchasing recommends the award be made under this contract due to the higher volume discounts offered to larger government entities and co-operative purchasing groups.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$207,512. within the General Fund as follows:</p> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: right;">FROM:</td> <td style="text-align: right;">TO:</td> </tr> <tr> <td>001-5101-58020 General Fund, Non-Departmental, Buildings and Improvements</td> <td style="text-align: right;">\$207,512.</td> <td></td> </tr> <tr> <td>001-5101-56790 General Fund, Non-Departmental, Other Contractual Services</td> <td></td> <td style="text-align: right;">\$207,512.</td> </tr> </table>		FROM:	TO:	001-5101-58020 General Fund, Non-Departmental, Buildings and Improvements	\$207,512.		001-5101-56790 General Fund, Non-Departmental, Other Contractual Services		\$207,512.					
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CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														

ATTACHMENTS	A Memorandum from Mr. Craig Mosher, a quote from ServPro and the pertinent pages of the NCPA Contract.	
REVIEW	Department Director: 	Date: 7-7-17
	Finance (Budget Approval): <i>If applicable</i>	Date: 7/10/17
	Division Manager: 	Date: 7/10/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



SERVPRO of Olathe/Lenexa

Franchise #8373
 15365 S Keeler St
 Olathe, KS 66062
 (913) 782-4693: phone
 (913) 782-1517: fax
 accountsreceivable@servproolathelenexa.com
 74-2844647

Insured: Jackson County Correctional Facility
 Property: 1315 Locust Street
 Kansas City, MO 64106

Estimator: Ken Lutgen
 Company: Servpro of Olathe/Lenexa
 Business: 15365 S. Keeler
 Olathe, KS 66062

Business: (913) 475-3080

Claim Number:**Policy Number:****Type of Loss:**

Date of Loss:
 Date Inspected:

Date Received:
 Date Entered: 6/2/2017 3:37 PM

Price List: MOKC8X_JUN17
 Restoration/Service/Remodel
 Estimate: JACKSON_CO_CORRECT

Servpro of Kansas City Midtown is bidding the cleaning and disinfection of:

Ground Floor - all cells, 3 bathrooms, dressing area, 4 holding area's/cells and a small pod with bunks.
 KOS small pod with bunks in Annex Intake area.
 2nd -7th Floors: all cells, pods pod entries, and day areas. This includes the 6th floor bunk pod and 7th floor bunk pod.
 8th Floor - Gym Dormitory
 Jail Annex - 10 intake cells and 1 holding area.
 Large Bunk Pods in various locations - Pod A, Pod B, Pod C, Pod D, Pod G, Pod H and Pod I

Cleaning and disinfecting will include fixtures concrete and steel walls, ceilings and floors. We will also clean the stainless steel sinks, mirrors, and toilets. We will also clean the common shower areas and fixtures. This will be completed through the utilization of a chemical degreaser, graffiti remover, stainless steel cleaner and disinfecting with Sporicidine. We will clean carpet all carpets in pods to be cleaned. In some areas the ceilings and walls are drywall and will not be cleaned by power washing. A dry cleaning method will be used in these areas..

Price Includes:

Labor - On site working manager and supervisor and 4 technicians
 Supplies - Chemicals, scrub brushes, cleaning towels, Tyvek suites, rubber boots, clothes, respirators and cartridges
 Equipment - Power washers, extractors, air movers and dehumidifiers and lift

Based on test clean and amount of work we should have the work done in 14 to 15 weeks with the assumption we will be able to move from one pod of cells to the next as we complete the prior pod of cells. 1 manager, 1 supervisor and 4 technicians will be on site 10 hour days from 8 am to 6 pm Monday through Friday. If this time frame needs to be shortened please let me know as it may require a second shift.

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JACKSON_CO_CORRECT**Personal Protection Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
2. Add for personal protective equipment (hazardous cleanup) 6 technicians for 14 1/2 weeks Boots, gloves, respirators and cartridges.	438.00 EA	0.00	7.41	0.00	3,245.58
Totals: Personal Protection Equipment				0.00	3,245.58

Equipment

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
3. Dehumidifier (per 24 hour period) - XLarge - No monitoring 2 units for 14 1/2 weeks	146.00 EA	0.00	101.40	0.00	14,804.40
13. Dehumidifier (per 24 hour period) - XLarge - No monitoring Credit for monthly rentals	29.00 EA	0.00	-101.40	0.00	-2,940.60
4. Air mover (per 24 hour period) - No monitoring 4 air movers for 14 1/2 weeks	292.00 EA	0.00	28.33	0.00	8,272.36
14. Air mover (per 24 hour period) - No monitoring Credit for monthly rentals.	29.00 EA	0.00	-28.33	0.00	-821.57
5. Heated Power Washer 2 electric heated power washers for 14 1/2 weeks	146.00 DA	0.00	75.08	0.00	10,961.68
6. Scissor lift - 20' platform height - electric powered 1 man lift for 14 1/2 weeks.	73.00 DA	0.00	47.50	0.00	3,467.50
12. Cargo van and carpet cleaning equipment - per day	1.00 EA	0.00	103.61	0.00	103.61
Totals: Equipment				0.00	33,847.38

Labor



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CONTINUED - Labor

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
9. Commercial Supervision / Project Management - per hour 1 working project manager, 10 hours per day for 14 1/2 weeks.	730.00 HR	0.00	58.00	0.00	42,340.00
10. Cleaning & Remediation - Supervisory - per hr 1 working supervisor for 14 1/2 weeks	730.00 HR	0.00	43.77	0.00	31,952.10
7. Cleaning Technician - per hour 4 cleaning technicians for 10 hours per day for 14 1/2 weeks.	2,920.00 HR	0.00	32.92	0.00	96,126.40
Totals: Labor				0.00	170,418.50
Line Item Totals: JACKSON_CO_CORRECT				0.00	207,511.46



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Summary for Dwelling

Line Item Total	207,511.46
Replacement Cost Value	\$207,511.46
Net Claim	\$207,511.46

Ken Lutgen



Region XIV Education Service Center

1850 Highway 351
Abilene, TX 79601-4750
325-675-8600
FAX 325-675-8659

Monday, April 3rd, 2017

SERVPRO Disaster Recovery
ATTN: Susan Meacham
2700 Green Road, F300
Houston, TX 77032

Re: Annual Renewal of NCPA contract #02-12

Dear Susan:

Region XIV Education Service Center is happy to announce that SERVPRO Disaster Recovery has been awarded an annual contract renewal for Fire and Water Damage Restoration Services based on the proposal submitted to Region XIV ESC.

The contract will expire on June 30th, 2018, completing the fifth and last year of a possible five-year term. If your company is not in agreement, please contact me immediately.

If you have any questions or concerns, feel free to contact me at 325-675-8600.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Ronnie Kincaid'.

Ronnie Kincaid
Region XIV, Executive Director



Competitive Solicitation by
Region 14 Education Service Center

For

Fire and Water Damage Restoration Services
On behalf of itself and other Government Agencies

And made available through the
National Cooperative Purchasing Alliance

RFP # 12-13

NCPA

National Cooperative Purchasing Alliance

Instructions to Respondents

◆ Submission of Response

- Only sealed responses will be accepted. Faxed or electronically transmitted responses will not be accepted.
- Sealed responses may be submitted on any or all items, unless stated otherwise. Region 14 ESC reserves the right to reject or accept any response.
- Deviations to the terms, conditions and/or specifications shall be conspicuously noted in writing by the respondent and shall be included with the response.
- Withdrawal of response will not be allowed for a period of 120 days following the opening. Pricing will remain firm for 120 days from submittal.

◆ Required Proposal Format

- Responses shall be provided in a three-ring binder or report cover using 8.5 x 11 paper clearly identified with the name of Respondents company and solicitation responding to on the outside front cover and vertical spine. All forms are to be completed electronically. Include a copy of all solicitation pages before section needing tabulation in response. Tabs should be used to separate the proposal into sections, as identified below. Respondents failing to organize in the manner listed may be considered non-responsive and may not be evaluated.

◆ Binder Tabs

- Tab 1 – Signature Form
- Tab 2 – NCPA Administration Agreement
- Tab 3 – Vendor Questionnaire
- Tab 4 – Vendor Profile
- Tab 5 – Products and Services / Scope
- Tab 6 - References
- Tab 7 - Pricing
- Tab 8 – Value Added Products and Services
- Tab 9 – Required Documents

◆ Shipping Label

- The package must be clearly identified as listed below with the solicitation number and name of the company responding. All packaged must be sealed and delivered to the Region 14 ESC offices no later than the submittal deadline assigned for this solicitation.

From:

Company:

Address:

City, State, Zip:

Solicitation Name and Number:

Due Date and Time:



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Summary for Dwelling

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