

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18518

Sponsor(s): James D. Tindall

Date: May 12, 2014

<p>SUBJECT</p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Twelve Month Contract for a Computer Software Maintenance Agreement for use by the Sheriff's Office from Information Technologies, Inc. of St. Louis, MO at a cost to the County of \$43,183.50 as a Sole Source.</u></p>										
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$43,183.50</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$43,183.50</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;"><del>\$41,183.50</del> 43,183.50</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; 004-4201-56662 Special Road &amp; Bridge Fund, Sheriff's Office, Software Maintenance</td> <td style="text-align: right;"><del>\$41,183.50</del> \$43,183.50</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$48,674.50  Prior Year Actual Amount Spent (if applicable): \$48,674.50</p>	Amount authorized by this legislation this fiscal year:	\$43,183.50	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$43,183.50	Amount budgeted for this item * (including transfers):	<del>\$41,183.50</del> 43,183.50	Source of funding (name of fund) and account code number; 004-4201-56662 Special Road & Bridge Fund, Sheriff's Office, Software Maintenance	<del>\$41,183.50</del> \$43,183.50
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):  Prior resolutions and (date): 18122, March 18, 2013 #17843, March 5, 2012</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone): Cassandra Cheek, Senior Buyer, 881-3265</p>										
<p>REQUEST SUMMARY</p>	<p>The Sheriff's Office Computer Software Maintenance Agreement for its CAD and Records Management is expiring and needs to be renewed. This Software Agreement is considered a Sole Source because the maintenance can only be provided by the developer of the Software.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing requests authorization for the purchase of a Computer Software Maintenance Agreement for use by the Sheriff's Office from Information Technologies of St. Louis, Missouri as a Sole Source Purchase.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>ATTACHMENTS</p>	<p>A Memorandum from Captain Dave Epperson and the Renewal Invoice from Information Technologies</p>										

REVIEW	Department Director:	Date: 5/6/2014
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager:	Date: 5/6/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

This expenditure was included in the Annual Budget.

PC# \_\_\_\_\_

Date: May 6, 2014

~~ORD~~/RES # 18518

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
<b>004 - Road and Bridge Fund</b>		
4201 - Sheriff	56662 - Software Maintenance	43,184
<b>Total</b>		<b>43,184</b>

*Stephen S. Ball* 5-6-14  
Budgeting

**Information Technologies, Inc.**

10430 Baur Blvd.

St. Louis, MO 63132-1908

Phone (314) 997-5336

Fax (314) 997-5342

*Public Safety Software*

**Renewal Invoice**

Invoice Number: R2014-3797

Date Prepared: February 10, 2014

DUPLICATE

**Invoice To:**

Jackson County Sheriff's Office

3310 NE Rennau Drive

Lees Summit, MO 64064

**Agency:**

Jackson County Sheriff's Office

3310 NE Rennau Drive

Lees Summit, MO 64064

**Attn:** Sheriff Mike Sharp

**Attn:** Sheriff Mike Sharp

Payment Due Date: April 20, 2014		Client ID: 291529			
For Information, Contact: Drew Steward		Period			
Qty	Description	Beginning	Ending		Annual Price
	<b>Annual Software Support</b>	5/1/2014	4/30/2015		43183.50
1	Enterprise Framework			included	
1	AVL Interface			included	
1	Duty Roster (Scheduling)			included	
1	Asset / Fleet Management			included	
1	Policy Manual			included	
1	Firearm Permits			included	
5	Computer Aided Dispatch			included	
1	Dispatch Monitor			included	
1	Interface, E911			included	
1	Interface, ESRI Map			included	
1	Law Enforcement Records Management			included	
1	Interface, MO Accident			included	
1	Interface, MO Incident Based Reporting			included	
1	Interface, Summons Import for Handheld Ticketwriter			included	
50	Mobile License			included	
1	Services - Multi-Server / Multi-Site			included	
Note: The support for Interface, MO MO MODEX / RMS has been paid for by Missouri Department of Public Safety through June 30, 2014.					
				<b>Total:</b>	<b>\$43,183.50</b>

*Subject to the terms and conditions located at <http://www.itiusa.com/supportterms/>. By paying the amount shown, you agree to the terms and conditions stated therein.*

**OFFICE OF JACKSON COUNTY, MISSOURI**  
***SHERIFF***  
**INTER-OFFICE MEMORANDUM**

**TO:** Jackson County Purchasing (Care of Barbara Casamento)

**FROM:** Captain Dave Epperson

**DATE:** 04/29/2014

**SUBJECT:** Information Technology Incorporated (ITI)

Barb,

I am sending this memorandum to request the above listed business, Information Technologies Incorporated (ITI) be considered a Sole Source for the Jackson County Sheriff's Office needs in 2014.

The Jackson County Sheriff's Office utilizes ITI public safety software for its report management system and has a continued annual need for maintenance and trouble shooting through the vendor. The Jackson County Sheriff's Office has traditionally entered into annual maintenance agreements with ITI to provide the above listed services because they are the Sole Source of their software. The Jackson County Sheriff's Office has a current maintenance agreement which expires on 04/30/2014 and ITI has provided services to Jackson County in 2014.

Thank you for your consideration reference this request,