

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 5104

Sponsor(s): Crystal Williams

Date: June 18, 2018

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance to appropriate \$115,779 from the Undesignated Fund Balance of the Health Fund to the Information Technology Department to create a new Forensic Case Management Database.</u></p>																				
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="326 527 1463 852"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>Transfer From: 002- 2810 Health Fund, Undesignated</td> <td>\$115,779</td> </tr> <tr> <td>Transfer To: 002-1305-56661 Heath Fund, IT, Software Purchases</td> <td>\$ 26,475</td> </tr> <tr> <td>Transfer To: 002-1305-58173 Health Fund, IT, Computer Equipment</td> <td>\$ 80,151</td> </tr> <tr> <td>Transfer To: 002-1305-58171 Health Fund, IT, Personal Computers</td> <td>\$ 9,153</td> </tr> <tr> <td>Total</td> <td>\$115,779</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Transfer From: 002- 2810 Health Fund, Undesignated	\$115,779	Transfer To: 002-1305-56661 Heath Fund, IT, Software Purchases	\$ 26,475	Transfer To: 002-1305-58173 Health Fund, IT, Computer Equipment	\$ 80,151	Transfer To: 002-1305-58171 Health Fund, IT, Personal Computers	\$ 9,153	Total	\$115,779
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PRIOR LEGISLATION	<p>Prior ordinances and (date): _____ Prior resolutions and (date): 19004, 11/16/2015;</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																				
REQUEST SUMMARY	<p>The Medical Examiner's Office requires an updated Forensic Case Management Database. Resolution No. 19004 dated November 16, 2015 approved this purchase with the Medical Examiner's current software vendor Vertiq in Morgan Hill, California and a Purchase Order was issued. The Medical Examiner's Office has worked with that vendor without results and has cancelled the Purchase Order. The funding from this Purchase Order returned to the Undesignated Fund Balance of the Health Fund.</p> <p>The Medical Examiner's Office has worked with the Information Technology Department on building the needed database in-house and is requesting that the funds from the Undesignated Fund Balance be transferred to Information Technology to purchase the software and hardware necessary to build the Forensic Case Management Database for them. The purchases of software and hardware will be made via existing County Term and Supply Contracts.</p>																				
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																				
COMPLIANCE	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>																				
ATTACHMENTS	<p>A Memorandum from Dr. Peterson, the Jackson County, Missouri Medical Examiner and Resolution No. 19004</p>																				

REVIEW	Department Director: <i>Diane Peterson MD</i>	Date: <i>06/11/2018</i>
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>6/11/18</i>
	Division Manager: <i>[Signature]</i>	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<i>2810</i>	<i>Unappropriated Fund Balance</i>	<i>\$ 115,779</i>

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



OFFICE OF THE JACKSON COUNTY MEDICAL EXAMINER

950 East 21st Street
Kansas City, Missouri 64108
(816) 881-6600
(816) 881-6641 fax

March 23, 2018

Re: Request for Legislative Action – Transfer of funds to Information Technology (IT) on behalf of the Medical Examiner’s Office

The County Legislature adopted Resolution #19004 in November 2015 directing \$117,870 to VertiQ Software, LLC. This money was to be used to update the current database used by the Medical Examiner’s Office (MEO) for casework. The current database has been in place since 2011 and will soon no longer be supported by the company. In 2016 and 2017, the MEO worked with VertiQ on the new, updated version. However, after multiple rounds of attempts at customization and communications of our needs and wants, VertiQ has failed to deliver a product the MEO feels satisfies.

As outlined in the accompanying letter from IT, the Medical Examiner’s Office has instead begun working with the County IT department for development of a new database. IT has the personnel and ability to work directly with the MEO to develop an easy-to-use product with all of the added features desired for fast, accurate throughput of information. Additionally, by working with IT, after the product is developed, the MEO will save \$15,000 per year in “maintenance fees” currently being charged by VertiQ.

The Medical Examiner’s Office has approved the closure of the existing PO directed to VertiQ for \$117,870. Now, the MEO requests legislative action to transfer the money from that PO into the IT department for purchase of equipment and data storage space for the new database.

Sincerely,

A handwritten signature in cursive script that reads "Diane Peterson MD".

Diane C. Peterson, MD
Chief Medical Examiner