

Security Transport Services, Inc. Information

Contact: John Comissiong
 Address: 1643 SW 41st Street
 Topeka, KS 66609
 Phone: (785) 267-3030
 Fax: (785) 267-7402
 Toll Free: (800) 476-5764
 Email: pres-owner@sts1995.com

By submitting your response, you certify that you are authorized to represent and bind your company.

John V Comissiong

Signature

Submitted at 3/10/2026 12:49:13 PM (CT)

pres-owner@sts1995.com

Email

Supplier Note

Small Adjustments to current pricing structure - increase on female rate of \$.10 / mile - changed to list of remote/out of zone states

Requested Attachments

Form 1 - References

2026-014 Form 1 - References - JC.pdf

Please complete and upload Form 1 - References as single Word/PDF file. If additional files need to be uploaded, you can do this in the "other response attachment" area.

Response Attachments

Johnson Co IFB 2026-014 Exceptions.pdf

Exceptions and additional information

Sample COI.pdf

Sample COI

JOCO Co Pricing Chart.pdf

Complete Price Sheet

Bid Attributes

1 Legal Business Name

Provide the company's legal business name exactly as it appears on the IRS Form W-9 and official registration documents.

Security Transport Services Inc

2 Doing Business As (DBA) Name

If submitting this bid under a different business name than its legal business name, provide that Doing Business As (DBA) name here. If no alternate business name applies to this proposal, indicate "N/A."

N/A

3	Jurisdiction of Organization Provide the state or jurisdiction under which the company is legally organized or incorporated. This information should align with the entity details listed on official registration documents and the IRS Form W-9. <input type="text" value="Kansas"/>
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4	Primary Contact Person Please indicate the primary person to contact (name, title, email address, and phone number). <input type="text" value="John Comissiong, President/Owner, pres-owner@sts1995.com, 785-267-3030 ext 10"/>
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5	Binding Agent Please indicate the person who has authority to bind your company to a contract. Binding Agent's name, title, and email address are requested. <input type="text" value="John Comissiong, President/Owner, pres-owner@sts1995.com, 785-267-3030 ext 10"/>
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6	Bid Terms & Conditions Bidder has read and fully accepts all terms & conditions as presented. If you object, please upload any exceptions you take under the response attachment tab, under "other". <input checked="" type="checkbox"/> Acknowledged
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7	Qualifications & Legal Compliance Certification By submitting a bid, the Bidder certifies that it has reviewed Section 5 Qualifications and all referenced federal and Kansas laws and regulations, including PREA (28 C.F.R. Part 115), applicable Federal DOT safety rating requirements, FMCSA standards, and the Interstate Transportation of Dangerous Criminals Act of 2000. The Bidder certifies that it meets and will maintain compliance with all stated requirements, including employee qualifications, licensing, training, safety ratings, and background standards. <input checked="" type="checkbox"/> Acknowledged
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8	Insurance If awarded a contract, the successful firm is required to provide a certificate of insurance with stated amounts in the solicitation and contract agreement. Please acknowledge you understand and will meet this requirement. <input checked="" type="checkbox"/> Acknowledged
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9	Debarment Notice Certify that the company has not been debarred, suspended, or deemed ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as outlined in the Federal Register and applicable regulations. Johnson County will verify this status using the GSA System for Award Management (SAM) prior to awarding any contract. <input checked="" type="checkbox"/> Acknowledged
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10	Litigation Has the company been a party to any pending or concluded litigation that could impact the performance or outcome of a contract with Johnson County? <input type="text" value="No"/>
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11	Bankruptcy Has the company ever declared bankruptcy? <input type="text" value="No"/>
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1 2	Cooperative Procurement With Other Jurisdictions If awarded the proposed contract by Johnson County, Kansas, would the company agree to extend the contract's pricing and terms to any municipal entity, county, public utility, hospital, educational institution, or other non-profit organization? Please note that response to this section will not impact the award decision. <input type="text" value="Yes"/>
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1 3	Payment Options If business is awarded, would the company be willing to be paid by ACH? If yes, additional information will be collected post-award. <input type="text" value="Yes (ACH with Johnson Co already established)"/>
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1 4	Purchasing Card Will the company accept payment by credit card (VISA)? If so, please provide the associated fees and conditions if any. <input type="text" value="No"/>
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1 5	Online Transactions Does the firm allow for online purchasing at the prices stated in your bid? <input type="text" value="Yes"/>
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1 6	Invoice Discount Terms Is a discount offered for prompt payment of invoices? If a discount is offered, please provide detailed information on terms, discount, and days. <input type="text" value="No"/>
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1 7	CORE4 Tax Clearance Company acknowledges that, upon notice of intended award and copy of the form, they shall provide a completed CORE4 Tax Clearance form and any applicable multi-jurisdictional tax clearances. These documents are required to verify compliance with the tax obligations of Johnson County, Kansas, and all participating CORE4 jurisdictions. <input checked="" type="checkbox"/> Acknowledge
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1 8	Authorization to Conduct Business in Kansas By submitting a response to this solicitation, the Contractor certifies that, if registration with the Kansas Secretary of State is required per applicable law, the entity is currently registered and in good standing or will obtain such registration and good standing prior to execution of any resulting contract. The Contractor shall provide proof of registration and good standing prior to contract execution. <input checked="" type="checkbox"/> Acknowledged
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1
9

Preference

Effective January 1, 2026, when all factors are equal, a preference policy will be applied in the following order:

1. Local Preference: Business or physical office must be located in Johnson County.
2. Apprenticeship program registered with U.S. Department of Labor.
3. Individuals with disabilities and disabled veterans that align with K.S.A. 75-3740.

Please indicate if your firm qualifies for any of the preferences. If so, supporting documentation is required to be provided as an attachment to the submission. (i.e.: Letterhead with Johnson County address, Certificate of Apprenticeship Program issued by U.S. Department of Labor, Individuals with disabilities or disabled veterans a Certificate or a list with vendor name indicated from the Kansas Department of Administration)

- Local Preference - Location in Johnson County
- Apprenticeship Program - Registered with U.S. DOL
- Individuals with disabilities per K.S.A. 75-3740
- Disabled Veteran - Per K.S.A 75-3740

Bid Lines

1

Package Header

UNIT PRICING

The following unit prices are requested for informational purposes only and will not be considered in the evaluation of the bid award. For this as-needed, task-order contract, unit prices may be used to evaluate and price future service requests including task orders or authorized modifications.

(Line excluded from response total)

Total:

Package Items

1.1 Unit Price No. 1: Intrastate (in-state) Rate - Price per mile (point-to-point) for adult male(s)

Quantity: UOM: Price: Total:

1.2 Unit Price No. 2: Intrastate (in-state) Rate - Price per mile (point-to-point) for adult female(s)

Quantity: UOM: Price: Total:

1.3 Unit Price No. 3: Intrastate (in-state) Rate - Price per mile (point-to-point) for male juvenile offender(s)

Quantity: UOM: Price: Total:

1.4 Unit Price No. 4: Intrastate (in-state) Rate - Price per mile (point-to-point) for female juvenile offender(s)

Quantity: UOM: Price: Total:

1.5 Unit Price No. 5: Intrastate (in-state) Rate - Minimum Per Trip Fee

Quantity: UOM: Price: Total:

1.6 Unit Price No. 6: Intrastate (in-state) Rate - Cancellation Charges

Quantity: UOM: Price: Total:

1.7 Unit Price No. 7: Interstate (out-of-state) Rate - Price per mile (point-to-point) for adult male(s)

Quantity: UOM: Price: Total:

1.8 Unit Price No. 8: Interstate (out-of-state) Rate - Price per mile (point-to-point) for adult female(s)

Quantity: UOM: Price: Total:

1.9 Unit Price No. 9: Interstate (out-of-state) Rate - Price per mile (point-to-point) for male juvenile offender(s)

Quantity: UOM: Price: Total:

1.10 Unit Price No. 10: Interstate (out-of-state) Rate - Price per mile (point-to-point) for female juvenile offender(s)

Quantity: 1 UOM: per mile Price: Total:

1.11 Unit Price No. 11: Interstate (out-of-state) Rate - Minimum Per Trip Fee

Quantity: 1 UOM: per trip Price: Total:

Supplier Notes:

1.12 Unit Price No. 12: Interstate (out-of-state) Rate - Cancellation Charges

Quantity: 1 UOM: per trip Price: Total:

1.13 Unit Price No. 13: Additional Services - Special Request Rate (Release Dates, Court Dates, Specific Day Pick-Up/Drop-Off)

Quantity: 1 UOM: EA Price: Total:

Supplier Notes:

1.14 Unit Price No. 14: Additional Services - Medical Condition Transports*

Quantity: 1 UOM: per mile Price: Total:

Supplier Notes:

1.15 Unit Price No. 16: Additional Services - Air/Flight minimum transport fee

Quantity: 1 UOM: per mile Price: Total:

Supplier Notes:

2 Package Header

Sheriff's Office - Sample Transport Scenarios (Nos. 1-2)

Lump Sum Pricing (Per Complete Round Trip)

Total:

Package Items

2.1 Transport Scenario No. 1 – Lump Sum (Round Trip, Intrastate)

Provide a single, all-inclusive lump sum price for one (1) complete trip to transport one (1) male prisoner as follows:

Route: From Johnson County Adult Detention Center, Olathe, Kansas, to Norton Correctional Facility, Norton, Kansas and return to point of origin.

Estimated Round-Trip Mileage: 640 miles (for reference only).

Johnson County Adult Detention Center
101 N. Kansas Avenue
Olathe, KS 66061

Norton Correctional Facility
P.O. Box 546, Rural Route 1
Norton, KS 67654

Pricing shall include all labor, mileage, fuel, and any other costs necessary to complete the transport.

Quantity: 1 UOM: EA (per complete round trip) Price: Total:

Supplier Notes:

2.2 Transport Scenario No. 2 – Lump Sum (Round Trip, Interstate)

Provide a single, all-inclusive lump sum price for one (1) complete trip to transport one (1) female prisoner as follows:

Route: From Johnson County New Century Adult Detention Center, New Century, Kansas, to Sacramento County Jail, Sacramento, California and return to point of origin.

Estimated Round-Trip Mileage: 3,490 miles (for reference only).

New Century Adult Detention Center
27745 West 159th Street
New Century, KS 66031

Sacramento County Jail
651 I Street
Sacramento, CA 95814

Pricing shall include all labor, mileage, fuel, and any other costs necessary to complete the transport.

Quantity: 1 UOM: EA (per complete round trip) Price: Total:

Supplier Notes:

3 Package Header

Department of Corrections - Sample Transport Scenarios (Nos. 3-4)
Lump Sum Pricing (Per Complete Round Trip)

Package Items

3.1 Transport Scenario No. 3 – Lump Sum (Round Trip, Intrastate)

Provide a single, all-inclusive lump sum price for one (1) complete trip to transport one (1) female juvenile prisoner as follows:

Route: From Johnson County Youth and Family Services Center, Olathe, Kansas, to Wichita Children’s Home, Wichita, Kansas and return to point of origin.

Estimated Round-Trip Mileage: 350 miles (for reference only).

Johnson County Youth and Family Services Center
 920 W. Spruce St.
 Olathe, KS 66061

Wichita Children’s Home
 7271 E 37th St. North
 Wichita, KS 67226

Pricing shall include all labor, mileage, fuel, and any other costs necessary to complete the transport.

EA (per complete round
 Quantity: 1 UOM: trip Price: \$1,314.00 Total: \$1,314.00

Supplier Notes: - Juvenile Prisoner (Per Mile) = \$2.66/mile - Ground Fee (Per Trip) = \$383.00

3.2 Transport Scenario No. 4 – Lump Sum (Round Trip, Interstate)

Provide a single, all-inclusive lump sum price for one (1) complete trip to transport one (1) male juvenile prisoner as follows:

Route: From Johnson County Juvenile Detention Center, Olathe, Kansas, to Oklahoma City Juvenile Detention Center, Oklahoma City, Oklahoma and return to point of origin.

Estimated Round-Trip Mileage: 660 miles (for reference only).

Johnson County Youth and Family Services Center
 920 W. Spruce St.
 Olathe, KS 66061

Oklahoma City Juvenile Detention Center
 5905 Classen Ct.
 Oklahoma City, OK 73118

Pricing shall include all labor, mileage, fuel, and any other costs necessary to complete the transport.

EA (per complete round
 Quantity: 1 UOM: trip Price: \$2,138.60 Total: \$2,138.60

Supplier Notes: - Juvenile Prisoner Rate (Per Mile) = \$2.66/mile - Ground Fee (Per Trip) = \$383.002

Response Total: \$10,130.30

Exceptions

Security Transport Services Inc



Johnson County, Kansas

Prisoner Transportation Services

IFB #: 2026-014

Due: March 10, 2026

Original

Table of Contents

- Exceptions
- Appendix
 - History & Experience
 - Availability
 - Jeanne's Act Compliance
 - Transport Process
 - Transport Vehicles
 - Operating Authority
 - Support

EXCEPTIONS

Section: 4. SCOPE OF SERVICES

Page: 4

Statement: Services will be provided on an as-needed basis for the Johnson County Sheriff's Office and Johnson County Department of Corrections, including juveniles in the custody of the Kansas Department of Corrections Juvenile Services Division (KDOCJSD), juveniles in Child in Need of Care (CINC) custody with the Department of Children and Family Services (DCF), and juveniles in temporary Police Protective Custody with the Department of Corrections.

Exception: STS only transport male, female and/or juvenile prisoners/detainees. Based on this description, we will not be able to transport ... "juveniles in Child in Need of Care (CINC) custody with the Department of Children and Family Services (DCF), and juveniles in temporary Police Protective Custody with the Department of Corrections."

Section: 4. SCOPE OF SERVICES

Page: 4

Statement: Because the volume, timing, destinations, and urgency of transportation services cannot be precisely determined in advance, the County intends to award one or more contracts through this Invitation for Bid (IFB) to establish qualified transportation providers available on an as-needed, on-call basis.

Exception: STS on providers services via scheduling, not on a "on-call" basis

Section: 4.2 DEPARTMENT OF CORRECTIONS TRANSPORTATION SERVICES

Page: 6

Statement: The Corrections Department desires to utilize the service of the vendor for on-call transporting of juveniles to KDOCJSD or DCF approved placements throughout Kansas and the Greater Kansas City Metro Area and/or any other locations deemed required by Corrections Department, to the Johnson County Courthouse, Johnson County Juvenile Detention Center, Johnson County Juvenile Field Services, and various other Courts throughout the State of Kansas.

Exception: STS on providers services via scheduling, not on a "on-call" basis

Section: 4.2 DEPARTMENT OF CORRECTIONS TRANSPORTATION SERVICES

Page: 7

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Statement: 12. Depending on the juvenile being transported and to where they are being transported will determine whether or not said juvenile will be placed in handcuffs and shackles for the transport. Most of the juvenile transports will be without.

Exception: STS only transport male, female and/or juvenile prisoners/detainees. Based on this all juveniles transported will be placed in handcuffs and shackles for the transport.

APPENDIX

History & Experience

Incorporated in 1995 in Topeka, Kansas, Security Transport Services (STS) has grown to become one of the primary providers of extradition services in the country. With eight (8) prisoner extradition teams covering the continental United States, STS' vast roster of skilled professionals has:

- Safely and securely transported over 30,000 detainees in its thirty (30) year history
- Actively service over 100 law enforcement agencies, eleven (11) of which are under contract (four (4) DOCs and seven (7) County Sherriff Departments).
- Transported over 1,300 detainees in the last twelve (12) months

As STS approaches its thirty (30) years in business milestone, it has focused on revolutionizing the prisoner transport industry through technology and innovation with an unwavering commitment to safety and security. These efforts are led by John Comissiong, who purchased the business from Thomas Baumann, the original owner of STS, in May 2022. John and his brother Orin Comissiong have invested heavily in the company's new vision, and we are happy to showcase its enhanced capabilities.

John Comissiong, President and Owner, is a highly motivated business executive with over twenty (20) years of operation and leadership experience. Previously, John served as Vice President and General Manager for Generac Power Systems, Inc., where he increased development and expansion efforts into both domestic and international markets. John also spent fifteen (15) years with Harley-Davidson Motor Company, where he worked in product management, consumer marketing, sales operations, finance, strategic planning, and manufacturing. He holds a master's degree in business administration from Duke University's Fuqua School of Business, a master's degree in mechanical engineering from Stony Brook University, and a bachelor's degree from Cornell University.

Orin Comissiong, Vice President & Chief of Prisoner Extradition Service, is a skilled law enforcement official with over twenty-five (25) years of leadership, corrections, and security experience. Chief Comissiong worked for the Saratoga Casino Hotel overseeing casino security and the Saratoga County Sheriff's Office as a Corrections Sergeant, overseeing the day-to-day

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operations and security of the correctional facility. Chief Comissiong also holds New York State certifications as a Corrections Instructor and Chemical Agents Corrections Instructor, in addition to being certified on the use of the National Crime Information Center database. He is also Taser and HR 218 Federal Firearms qualified.

Currently STS has twenty-four (24) employees, nineteen (19) of which are Extradition Agents who report to our Chief and the other three (3) office staff are made up of two (2) Operation Associates and one (1) Finance Associate who report to the Owner.

ESSENTIAL BUSINESS FUNCTIONS & EMPLOYEES LIST			
BUSINESS FUNCTION	KEY EMPLOYEES	REPORTS TO	# ASSIGNED
<u>Owner</u> - charged with business decision making and growth initiatives	* John Comissiong	N/A	John has over 20 Years of executive leadership and business experience. Hold advanced degrees in business and engineering
<u>Operations</u> - customer liaison charged with taking customers orders, updating customer on orders/order status and creating/coordinating pick up/drop off schedule for officers/agents	* Jayme Anderson * Jake Wilson	Owner	Jayme has over 8 years prisoner transport experience (6 Yrs as transport agent) Jake has over 6 years prisoner transport experience (6 Yrs as transport agent)
<u>Finance</u> - charged with paying bills, account analysis/reconciliation, month end close/auditing and financial statement analysis, preparing invoices, validating receipts and keeping track of overdue accounts	* Anjie Eshelman (contractor) * Donna Traylor	Owner	Donna has a combined 12 years working for STS in billing/scheduling
<u>Customer Relations</u> - charged internal sales and marketing programs	*Michelle Broxton (Consultant)	Owner	
<u>Human Resources</u> - charged with paying employees, business/employee compliance	* Sandra Sira (Consultant)	Owner	
<u>Chief</u> - Officer/Agent oversight/issue resolution, oversight of extraordinary transport situations and training	* Orin Comissiong	Owner	Orin has over 25 Yrs of corrections and security experience. Taser and HR 218 Federal Firearms qualified.
<u>Extradition Officers/Agents</u> - charged with safely executing the pick up/drop off of detainees	* Jen Weick * Mike Butler * Leticia Dominguez * Juan Medina * Irene Ross * Russell Ross * Sandi Rogers * Gary Bills * Andre Ruffin * Paul Vossen * Linzie Gigger * Sarah Curtis * Marshae King * Herman Moran * Juan Martinez * Naterra Jefferson * Mercedes England * Shawna Lease * Shawn Leckie	Chief	* Jen Weick (+4 Yrs as transport agent w/ STS) * Mike Butler (+5 Yrs as transport agent w/ STS) * Leticia Dominguez (New agent) * Juan Medina (+5 Yrs as transport agent w/ STS) * Irene Ross (+5 Yrs as transport agent w/ STS) * Russell Ross (+5 Yrs as transport agent w/ STS) * Sandi Rogers (+9 Yrs as transport agent w/ STS) * Gary Bills (+8 Yrs as transport agent w/ STS) * Andre Ruffin (+4 Yrs as transport agent w/ STS) * Paul Vossen (+4 Yrs as transport agent w/ STS) * Linzie Gigger (+4 Yrs as transport agent w/ STS) * Sarah Curtis (+3 Yrs as transporting agent w/ STS) * Marshae King (New agent w/ Corrections/Prisoner Transport Experienced) * Herman Moran (New agent w/ Corrections/Prisoner Transport Experienced) * Juan Martinez (New agent w/ Corrections/Prisoner Transport Experienced) * Naterra Jefferson (New agent w/ Corrections/Prisoner Transport Experienced) * Mercedes England (New agent w/ Corrections/Prisoner Transport Experienced) * Shawna Lease (New agent w/ Corrections/Prisoner Transport Experienced) * Shawn Leckie (New agent w/ Corrections/Prisoner Transport Experienced)

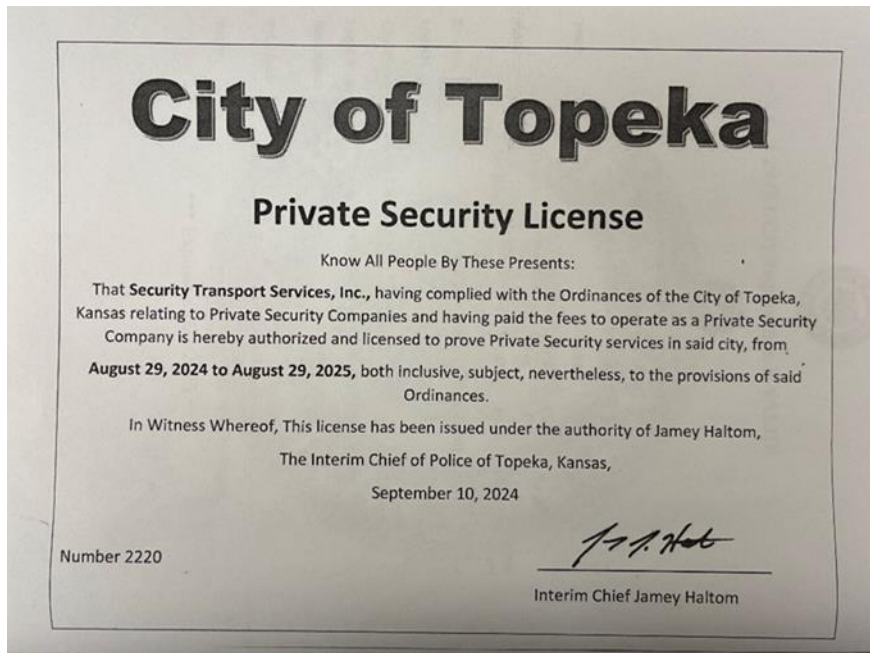
Availability

STS has a prisoner ground transportation system that operates three hundred sixty-five (365) days a year, seven (7) days a week, twenty-four (24) hours a day.

Jeanna's Act Compliance

STS meets the following minimum standards as defined by Interstate Transportation of Dangerous Criminals Act of 2000 or Jeanna's Act (see response to (b1)-(b10) below)

- **(b1)/Pre-employment Screen:** STS does background (including criminal) checks and preemployment drug testing for potential employees; to disqualify persons with a felony conviction or domestic violence conviction. Each quarter, Agents are randomly selected for drug screening through Kansas Drug Testing, Inc and each year each agent is required to renew their Security Guard License administered by the Topeka Police Department which runs a background check.



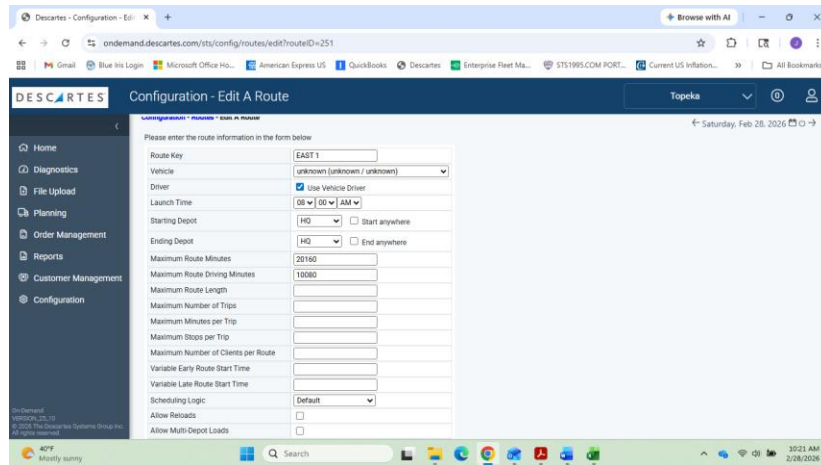
Private Security License

At least once per year our insurance broker, Marsh McLennan, will run all Agents MVR to ensure they have a valid driver's license and notify us if there are driving issues that warrant our attention/make them ineligible to transport.

- (b2)/**Training Standards Employees:** STS trains all its agents on the proper procedure for transporting inmates with emphasis on the use of restraints, searches, use of force, including use of appropriate weapons and firearms, CPR, map reading, and defensive driving as well as HIPAA. Agents are required to take and pass a test each year on each of these critical areas of focus.

	Measure			Period		
	Min Hrs	Days	Trips	As Needed	Annually	Biannually
Transport, Escort, Search Standards & Procedures – Computer Based Training						
o General Standards	0.1				x	
o Officer/Agent Responsibilities	0.2				x	
o Advance Notification	0.1				x	
o Vehicle Standards	0.1				x	
o Restraints Standards	0.1				x	
o Search Standards	0.5				x	
o Personal Property	0.1				x	
o Medication & Medical Standards	0.2				x	
o Conducting Transport & Escort Standards	0.5				x	
o At-Risk Determination Process	0.1				x	
o At-Risk Populations	0.2				x	
o Sexual Abuse Victimization	0.1				x	
o Scheduled/Unscheduled Stops	0.2				x	
o Emergency Situations	0.2				x	
o Firearm & Use of Force Standards	0.2				x	
o Basic Map Reading	0.1				x	
o Defensive Driving	0.1				x	
o Jeanna's Act	0.1				x	
o HIPAA	1				x	
o CPR	1					x
Agent Training - In Class/Person Training						
o Effective Communication	0.5			x		
o Written Communication	0.5			x		
o Ethics	0.5			x		
o Incident Prevention & Management	0.5			x		
o Self Awareness	0.5			x		
o Sexual Harassment	0.5			x		
o Sexual Misconduct	0.5			x		
o Special Needs Detainees	0.5			x		
o Transports	0.5			x		
o Who Govern Us	0.5			x		
o Hands On – Strip Search Techniques	0.5				x	
o Hands On – Restraint Techniques	0.5				x	
o Hands On - Firearm Qualification/Training	1				x	
o How to – Forms, Technology, Tools	4				x	
Observation/Ride Along - On the Job/Hands On Training	5	1	1	x		
Prisoner Transport w/ Team - On the Job/Hands On Training	60	6-10	2-3			
Prisoner Transport w/ Sr Partner On the Job/Hands On Training	30	3-6	1-2			
Estimated Min Hrs	111.2					

- (b3) STS monitors/controls the number of hours that employees can be on duty during a given time period with its routing/scheduling software and routing policies.



- (b4)/**Guard to Prisoner Ratio:** STS always executes transports utilizing two (2) agents, atleast one being gender specific to detainee, for up to six (6) prisoners (STS' vans are configured to hold a maximum of eight (8) passengers including the driver).
- (b5)/**Uniform Standards:** STS Agents are required to wear an STS uniform (i.e. black pants, closed black shoes/boots, shirt bearing STS insignia, tactical vest, ID with company name, logo & ID number) during any pick-up and throughout the transportation of prisoners.



STS Uniform



STS ID Front & Rear

- (b6) STS provides agents with brightly orange colored “inmate” shirt that can be used to identify violent prisoners (included in transport van inventory).
- (b7) STS policies require agents to secure inmates using leg shackles, belly chains and handcuffs (included in transport van inventory).
- (b8) STS policies require its agent contact law enforcement officials twenty-four (24) hours in advance of any scheduled stops in their jurisdiction. STS uses Samsung tablets w/ AT&T Office@Hand app to make and monitor communication (see tablet image).



Tablet

- (b9) STS policies require we notify appropriate local law enforcement officials and government entities we contracted with when a prisoner escapes.
- (b10) STS policy outlines standards for the safety of various prisoner types (at risk and high risk)

STS performs its responsibilities for security and control of prisoners in accordance with all state and federal requirements, which includes compliance with the Interstate Transportation of

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Dangerous Criminals Act of 2000. Its prisoner transport policies and procedures are modeled after U.S. Customs and Border Protection National Standards on Transport and Escort.

Transport Process

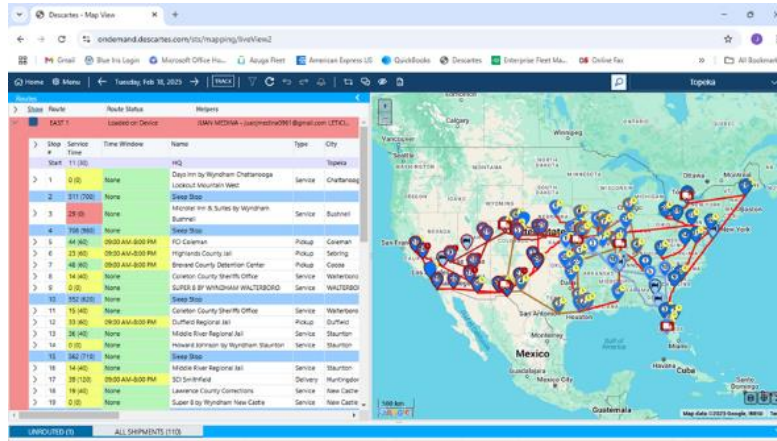
- Agency Completes Prisoner Order:** STS prides itself on the simplicity of our online transport ordering system. We have successfully implemented online prisoner transport portal to eliminate the need for orders to be submitted by facsimile, email, or by phone. By utilizing the online ‘secured’ portal, orders are processed quicker, and accuracy is improved (eliminate multiple times order is retyped). Agencies will submit the inmate’s information, charges, pick-up dates, deadlines, and other pertinent information.

Tracking Number	Date Submitted	From	Description	Quantity	Actual Collection Date	Actual Delivery Date	Reference Number
102480	2/14/2025 9:42 AM	Broward County Sheriff 200 N Central St San Antonio, TX 78207	WALLIS P MAG, Female, Adult	1			JAIL # 1205480
102413	2/6/2025 1:59 PM	Volusia County Branch Jail 1302 West John Road DeVilbiss Beach, FL 32134-1075	TSANDRA S MURKIN, Female, Adult	1			
102356	1/29/2025 2:08 PM	Iron County Sheriff 2132 W Main St Cedar City, UT 84720-9788	CRAGG E HOUSTON, Male, Adult	1	2/5/2025 9:36 PM	2/6/2025 4:17 PM	
102267	1/28/2025 1:58 PM	Cherokee Co Jail 914 S 9th Milledgeville, GA 31043-4333	WAGG BATES, Male, Adult	1	1/28/2025 9:32 PM	1/31/2025 9:06 PM	
102358	1/28/2025 1:45 PM	Cherokee County Sheriff 914 S 9th St Milledgeville, GA 31043-4333	WAGG BATES, Male, Adult	1	1/28/2025 9:32 PM	1/31/2025 9:06 PM	
102317	1/21/2025 11:48 AM	King County Correctional Facility - Seattle (KCCF) 508 5th Ave Seattle, WA 98119-3957	JOHNEY BELL, Male, Adult	1	2/4/2025 10:36 AM	2/6/2025 4:17 PM	
102290	1/14/2025 11:50 AM	Broward County Jail 200 N Central Street Fort Lauderdale, FL 33301-2917	DEMETRIACK HODGE, Male	1	1/24/2025 9:02 PM	1/31/2025 9:06 PM	
102285	1/14/2025 10:32 AM	FIC MARIKOP, POB 1100 ARMBRIDGE ROAD POLARIS, LA 71467	BLAISE W KINDEL, Male, Adult	1			REG # 29863-DAT

- STS Response:** Once the order is received STS reviews and replies with a detailed quote to execute the transport. This quote is emailed and available to the agency via the online portal
- Agency Approves:** If the agency decides to utilize STS’ services, they will upload the required documents needed for seamless transport (Waiver of Extradition, Governor’s Warrant, Medical screening forms, etc.). STS will provide confirmation (email and

portal) informing the agency we have received their paperwork, and we will begin scheduling the transport.

- **Assigns Work/Create Routes:** Once the details have been verified, the inmate is scheduled for pick-up based on pick-up dates/times, deadlines, releases, court dates, etc. Our operations team will assign the pick-up/drop-off to a new transport team or a team that is in the given area on their existing route.



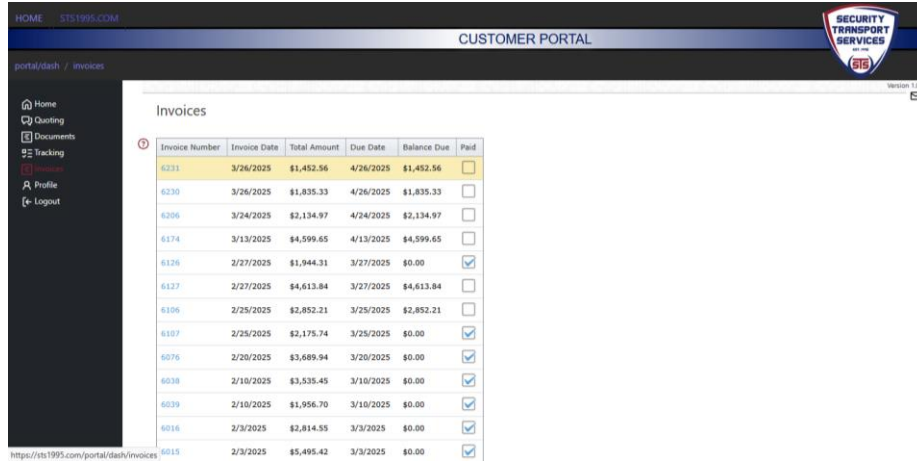
- **Agent Pick/Deliver:** Agents complete route with the order of pickup and drop off will be uploaded to their tablets. Documents will be provided from the office or electronically when enroute. All vans are equipped with all necessary tools to complete the transport (ex. Shackles, handcuffs, spit masks, etc.). Agents are required to contact all agencies they are stopping at twenty-four (24) hours and at least one (1) hour prior to arrival.



Soon, STS' online portal will provide the requesting agency with our planned pick-up date/ time along with an estimated time as to when the inmate will reach their final drop-off point. Agencies can set up email notifications that would indicate our planned pick-up

date/ time along with an estimated time as to when the inmate will reach their final drop-off point

- **Invoicing:** Once the inmate is delivered, STS will send out the invoice via email. This invoice can also be accessed online.



Invoice Number	Invoice Date	Total Amount	Due Date	Balance Due	Paid
6311	3/26/2025	\$1,452.56	4/26/2025	\$1,452.56	<input type="checkbox"/>
6230	3/26/2025	\$1,835.33	4/26/2025	\$1,835.33	<input type="checkbox"/>
6306	3/24/2025	\$2,134.97	4/24/2025	\$2,134.97	<input type="checkbox"/>
6174	3/13/2025	\$4,599.65	4/13/2025	\$4,599.65	<input type="checkbox"/>
6126	2/27/2025	\$1,944.31	3/27/2025	\$0.00	<input checked="" type="checkbox"/>
6127	2/27/2025	\$4,613.84	3/27/2025	\$4,613.84	<input type="checkbox"/>
6106	2/25/2025	\$2,852.21	3/25/2025	\$2,852.21	<input type="checkbox"/>
6187	2/25/2025	\$2,175.74	3/25/2025	\$0.00	<input checked="" type="checkbox"/>
6076	2/20/2025	\$3,689.94	3/20/2025	\$0.00	<input checked="" type="checkbox"/>
6038	2/10/2025	\$3,535.45	3/10/2025	\$0.00	<input checked="" type="checkbox"/>
6039	2/10/2025	\$1,956.70	3/10/2025	\$0.00	<input checked="" type="checkbox"/>
6016	2/3/2025	\$2,814.55	3/3/2025	\$0.00	<input checked="" type="checkbox"/>
6015	2/3/2025	\$5,495.42	3/3/2025	\$0.00	<input checked="" type="checkbox"/>

Transport Vehicles

Our fleet consists of ten (10) professionally upfitted Ford Transit Passenger Vans with a total seating capacity of eight (8) (holds up to six (6) inmates). These vans are on a two (2) year leasing cycle from Enterprise Fleet Management (Efleets - the largest leasing company in the US). This ensures our vehicles are mechanically reliable and have the latest safety/driving features available from the manufacturer. This also ensures a high level of reliability which reduces our need to have a large fleet (i.e. a large fleet of old vehicles with high miles are prone to higher service needs than our smaller, newer fleet) Utilizing Enterprise's extensive countrywide service network (Ford Dealership, Firestone, Jiffy Lube, etc.) allows us the ability to have our vehicles serviced anywhere in the country. Our standard transport vehicles are Ford Passenger Transit vans that come with dedicated front and rear climate control systems.

STS vehicles are professionally upfitted by a manufacturer-authorized vendor. Vehicles highlights are listed below



Driver/Agent Section



Inmate Section 1

Inmate Section 2

- Vans are partitioned into 3 sections. Section one (1) separates agents from inmates and section two (2) and three (3) are partitioned to allow the transport of different gendered inmates in the same vehicle (see images).
- Vans have federally approved transportation restraints, seatbelts, and medical emergency kits.

- Vans have manufacturer installed air conditioning and heating for the entire vehicle with separate controls for front and rear sections.
- Vans carry safety equipment such as first aid kits, fire extinguisher safety triangles, etc.
- Vans have a storage box to secure personal property of prisoners being transported.
- Vans have three (3) night vision video cameras (one for each section) with secure recording equipment/hard drive.
- Vans have manufacturer installed Global Positioning System (GPS) equipment to allow vehicles to be tracked and located nationwide on a real-time basis.

Note: STS always transport's detainees with two (2) agents, at least one of which is gender specific to the detainee being transported. Both agents are armed (if passed Firearm Qualification) and use a tablet (or phone app installed on the personal phone) as their primary communication system.

Operating Authority

STS is compliant with FMCSA regulations and has operating authority to transport passengers across state lines (DOT: 509078, MC: MC-244553)

Note: STS Vans are not considered commercial vehicles (i.e. they weigh less than 10,000 lbs and carry no more than 8 total passengers) and therefore are not required to have ELD devices installed

Support

Your primary contact is with the Operations department headed by Jayme Anderson. Jayme (customerservice@sts1995.com, 785-267-3030) and her team will review your order, schedule the order when the necessary paperwork is received, determine pickup/drop off timing and assign the agent teams. Orders can be sent via our online portal (preferred method) or email (fill out our prisoner order form).

Concerns regarding agent issues (professionalism, execution, etc) are handled by Chief, Orin Comissiong (vp-chief@sts1995.com, 785-267-3030). Billing is handled by Donna Traylor (billing@sts1995.com, 785-267-3030) and she generates the invoice once the order is closed.

Created by: John Comissiong, President/Owner
Email: pres-owner@sts1995.com

If answers provided by either Operations or Billing are not sufficient, then the you can contact John Comissiong (pres-owner@sts1995.com, 785-267-3030), the president and owner of STS; to resolve the issue.

Price Schedule and Payment Terms

Continental US Ground Transportation Cost for Pick Up “By”			
Item #	Description	Unit	Price
1a	Male Prisoner Rate	Per Mile	\$1.33/mile ¹
1b	Female Prisoner Rate	Per Mile	\$1.43/mile ¹
1c	Transgender Prisoner Rate	Per Mile	\$1.63/mile ¹
1d	Juvenile Prisoner Rate	Per Mile	\$2.66/mile ¹
1e	Ground Fee	Per Trip	\$383.00 ¹
Continental US Ground Transportation Cost for Pick Up “On” (ex. Court/Time Specific)			
2a	Male Prisoner Rate	Per Mile	\$1.33/mile ²
2b	Female Prisoner Rate	Per Mile	\$1.43/mile ²
2c	Transgender Prisoner Rate	Per Mile	\$1.63/mile ²
2d	Juvenile Prisoner Rate	Per Mile	\$2.66/mile ²
2e	Ground Fee	Per Trip	\$383.00 ²
2f	Court Fee/Specific Time Pick Up Rate	Per Trip	\$180.00 ²
Additional Service Cost:			
Item #	Description	Unit	Price
3	Separation from Other Prisoners Rate	Per Mile	\$0.65/Mile ³
4	Non-Stop Transport Rate	Per Mile	\$1.30/Mile ³
5	Out of Zone Service Area Rate for NV, CA, OR, WA, MT, ID, WY, ND, SD, RI, NH, VT, ME, MI, NY, CT, MA, FL	Per Mile	\$0.02/Mile ³
6	Minimum Transport Fee	Per Trip	NA
7	Penalty for each Canceled Trip/Attempted Pick Up	Per Trip	\$383.00 ⁵
Outside Continental US (OCONUS)/Air Transportation Cost			
Item #	Description	Unit	Price
8a	Male Prisoners	Per Trip	Per Bid
8b	Female Prisoners	Per Trip	Per Bid
8c	Transgender Prisoners	Per Trip	Per Bid
8d	Penalty for each Canceled Trip	Per Trip	Direct Cost Incurred ⁵
Special Needs Transport Transportation Cost (Medical)*			
Item #	Description	Unit	Price
9a	Require special Medical attention or consideration	Per Mile	Per Bid (ex see Item 3 or 4)
9b	Cost of Medication or Medical treatment not resulting from negligence or fault of Contractor	Per incident	Actual Cost
9c	Wait Time if Prisoner requires Medical treatment hospitalization en route	Per Hour	\$60/hour

Price Schedule and Payment Terms

¹ The standard price includes a Ground Fee plus Mileage Rate based on type of prisoner (ex. adult male, juvenile, etc.). For these services, the Agency shall be charged for the mileage traveled from prisoner pickup to prisoner drop off and back to the pickup address (round trip mileage). Transportation mileage shall be determined using Google Maps.

² The standard price includes a Ground Fee plus Mileage Rate based on type of prisoner (ex. adult male, juvenile, etc.). For these services, the Agency shall be charged for the mileage traveled from Contractor's office in Topeka, KS, to prisoner pickup, to prisoner drop off, and back to Contractor's office in Topeka, KS (date specific mileage). Transportation mileage shall be determined using Google Maps.

³ For these additional service cost, the mileage used will be based on either the mileage traveled from prisoner pickup to prisoner drop off and back to the pickup address (round trip mileage) or the mileage traveled from Contractor's office in Topeka, KS, to prisoner pickup, to prisoner drop off, and back to Contractor's office in Topeka, KS (date specific mileage).

⁵ A cancellation pick up fee will be charged when the cancellation occurs after the transportation agents have begun their travel to the pickup location (ground service) or when cost can be incurred (air transport); no cancellation fee will apply otherwise. Cancellation fees shall not be assessed when the cancellation is due to the fault or request of the Contractor or Contractor's employees. An attempted pick-up fee will be charged when under no fault of our own, an Agent feels we cannot safely transport a prisoner (ex. not provided medication, no prior knowledge of very a combative/dangerous prisoner, etc.)

**This Medical Cost/Fees only apply when the reasons for the treatment are not caused or attributed to the Contractor. If a prisoner has symptoms of or has tested positive for COVID-19 or any other infectious or contagious diseases, Contractor will not transport said prisoner until the prisoner is free of symptoms and receives clearance from the medical.