

REQUEST FOR LEGISLATIVE ACTION

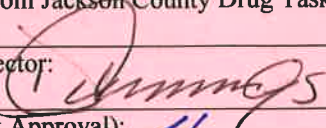
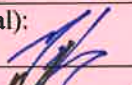
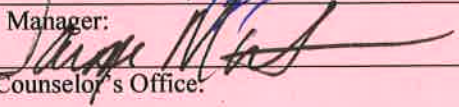
Completed by County Counselor's Office:

Res/Ord No.: 19630

Sponsor(s): Dan Tarwater III

Date: October 30, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting the transfer of funds within the Anti-Drug Sales Tax Fund, and authorizing the purchase of TraQ Digital Evidence Management Software for the Jackson County Drug Task Force from Que Tel Corporation of Chantilly, Virginia as a sole source purchase in the amount of \$19,669.</u></p>																						
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$19,669</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$19,669</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$19,669</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>From:</td> <td></td> </tr> <tr> <td>008-4151-56790 Anti-Drug Fund, Drug Task Force, Other Contractual Services</td> <td style="text-align: right;">\$19,669</td> </tr> <tr> <td>To:</td> <td></td> </tr> <tr> <td>008-4151-56662 Anti-Drug Fund, Drug Task Force, Software Maintenance</td> <td style="text-align: right;">\$17,670</td> </tr> <tr> <td>008-4151-58170 Anti-Drug Fund, Drug Task Force, Other Equipment</td> <td style="text-align: right;">\$1,999</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$19,669</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$19,669	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$19,669	Amount budgeted for this item * (including transfers):	\$19,669	Source of funding (name of fund) and account code number:		From:		008-4151-56790 Anti-Drug Fund, Drug Task Force, Other Contractual Services	\$19,669	To:		008-4151-56662 Anti-Drug Fund, Drug Task Force, Software Maintenance	\$17,670	008-4151-58170 Anti-Drug Fund, Drug Task Force, Other Equipment	\$1,999	Total	\$19,669
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																						
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Kyle Brack, Senior Buyer, 881-3265</p>																						
REQUEST SUMMARY	<p>Jackson County Drug Task Force requires the purchase of TraQ digital evidence management software for the proper managing and tracking of evidence from recovery to prosecution. This is a necessary upgrade due to various technology advancements.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Chief Financial Officer recommends the purchase of Digital Evidence Management Software to the Jackson County Drug Task Force to Que Tel Corporation of Chantilly, Virginia as a Sole Source purchase.</p> <p>The Chief Financial Officer also requests the transfer of \$19,669 within the Anti-Drug Sales Tax Fund as follows:</p> <table style="width:100%; border: none;"> <tr> <td></td> <td style="text-align: right;">FROM:</td> <td style="text-align: right;">TO:</td> </tr> <tr> <td>008-4151-56790 Anti-Drug Fund, Drug Task Force, Other Contractual Services</td> <td style="text-align: right;">\$19,669</td> <td></td> </tr> <tr> <td>008-4151-56662 Anti-Drug Fund, Drug Task Force, Software Maintenance</td> <td></td> <td style="text-align: right;">\$17,670</td> </tr> <tr> <td>008-4151-58170 Anti-Drug Fund, Drug Task Force, Other Equipment</td> <td></td> <td style="text-align: right;">\$1,999</td> </tr> </table>		FROM:	TO:	008-4151-56790 Anti-Drug Fund, Drug Task Force, Other Contractual Services	\$19,669		008-4151-56662 Anti-Drug Fund, Drug Task Force, Software Maintenance		\$17,670	008-4151-58170 Anti-Drug Fund, Drug Task Force, Other Equipment		\$1,999										
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) n/a <input type="checkbox"/> Business License Verified (Purchasing & Department) n/a <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals – No Goals – Sole Source Purchase <input checked="" type="checkbox"/> WBE Goals – No Goals – Sole Source Purchase <input checked="" type="checkbox"/> VBE Goals – No Goals – Sole Source Purchase	
ATTACHMENTS	Memorandum from Jackson County Drug Task Force and quote from Que Tel Corporation	
REVIEW	Department Director: 	Date: 10/25/17
	Finance (Budget Approval): <i>If applicable</i> 	Date: 10/25/17
	Division Manager: 	Date: 10-25-17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



JACKSON COUNTY DRUG TASK FORCE

Date: October 11, 2017

TO: Barbara Casamento / Purchasing Supervisor
 FROM: Danny Cummings, Jackson County Drug Task Force
 SUBJECT: Sole Source Purchase

Ms. Casamento,

This request is to purchase a software upgrade to the TraQ evidence management system from the Que Tel Corporation.

The Jackson County Drug Task Force is currently using the Que Tel corporation TraQ Evidence management system. This evidence management system is essential for proper managing and tracking of evidence from recovery to prosecution.

The current system was purchased from the Que Tel Corporation in 1995. At the time the software version required a 32-bit processor to operate. While attempting to repair our current system we found that Que Tel has not provided maintenance or support for this outdated version since 2007. Another major concern is that this version of the software requires a 32-bit processor to operate. These types of computers are all but obsolete, having been replaced over ten years ago by 64-bit processors.

I have concerns that eventually our current system will fail due to the inability to provide technical maintenance or support for this outdated system. When this system fails the Task Force will lose the ability to access any evidence logs or evidence, which contains over 38,000 items of evidence.

Que Tel Corporation has the ability to upgrade our current system and merge our existing evidence files with a newer version of the TraQ evidence management system. Que Tel, with their proprietary software, is the only company that could seamlessly merge our existing evidence file with the newer version of their system. Without this file merger, our existing evidence files would be in jeopardy of being lost or not accessible.

The new version of would be supported by Que Tel who could also provide annual maintenance, as needed.

Funds sufficient for this appropriation are available from the sources indicated below.

Request to appropriate \$19,669.00 from 008-4151-56790 (other contractual) to the following accounts:
 008-4151-56662 (software maintenance) \$17,670.00
 008-4151-58170 (other equipment) \$1,999.00

Dan Cummings, Officer-in-Charge
 Jackson County Drug Task Force
 816-503-4725 – desk



QueTel Corporation
14100 Sullyfield Circle
Suite 700
Chantilly, VA 20151

Jackson County Narcotics Task Force
Atten: Joe Herrera

In the last 30 years QueTel has kept up with technology and is a leader in features. We have evolved from a reseller of barcode equipment, DOS-based asset management and warehouse inventory systems, to developing and marketing the most feature-rich browser systems for managing evidence through its entire life cycle. This includes not only physical and digital evidence, but also documents and lab request tracking.

Evidence TraQ

Evidence TraQ monitors and manages basic or necessary processes: seizure and intake; processes that respond to formal or informal requests, such as picking up or sending items to court or the lab, editing field values, or attorney item viewing; and discretionary processes, such as physical audits/inventory and disposing of items. The software employs a series of alerts and screen monitors to help evidence custodians manage the future.

With the full features of Evidence TraQ, rather than passively tracking where evidence is and where it was (chain of custody), our feature enhancements allow evidence custodians to anticipate what needs to be done; including check out to court or the lab, overdue items, automatic notification of items that are or potentially ready for disposition, and electronic management of the disposition process. QueTel does this through a series of notifications and alerts to help the evidence custodian manage items from data entry to disposition.

Pricing Summary (system and annual support)

QueTel would like to offers a Price Quote options for the Jackson County Narcotics Task Force to obtain QueTel's TraQ Evidence Management system as listed below. QueTel is a module system so any module can be removed if it is deemed NOT necessary.

Bid Option: On Premise

1. On Premise Option:

\$19,669 Purchased on Premise with below listed options and equipment including installation / Online training. Annual maintenance and support charges will apply after 12 months warranty will be \$1495.

Base system	7,495
Basic record keeping, security, and control features & remote query (See product description)	
Mobile scanner Kit	
FZN1 Panasonic Toughpad- FZ-N1ACCAZZM	1,999
Installation	
Remote via VPN (test and go live)	2,000
Training Online (5 hours)	1,000
Convert existing data	2,675
Disconnected electronic property reports	4500
Allows entering property reports from remote locations without intranet connectivity and synchronize with the server after returning to the office.	

Respectfully
 Gayla Robison
 QueTel Sales
 817-733-8097
 gaylar@quetel.com