

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19


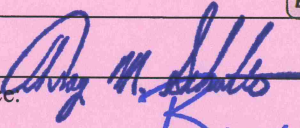
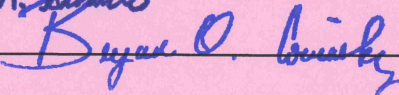
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20584

Sponsor(s): Crystal Williams

Date: December 7, 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting a Resolution transferring \$84,728 within the Special Road and Bridge Fund and authorizing the purchase of Snow and Ice Handling Equipment for the Public Works Department from Viking-Cives Midwest of Moberly, Missouri under the terms and conditions of the Sourcewell (formerly National Joint Powers Alliance NJPA) Contract No. 080818-VCM, a competitively bid government contract.</p>																
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$84,728</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$84,728</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$84,728</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>TRANSFER FROM: 004-1506-57380 Special Road & Bridge Fund, Road & Bridge Maintenance, Asphalt</td> <td>\$60,000</td> </tr> <tr> <td>TRANSFER FROM: 004-1506-57440 Special Road & Bridge Fund, Road & Bridge Maintenance, Rock</td> <td>\$24,728</td> </tr> <tr> <td>TRANSFER TO: 004-1506-58110 Special Road & Bridge Fund, Road & Bridge Maintenance, Heavy Equipment</td> <td>\$84,728</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$84,728	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$84,728	Amount budgeted for this item * (including transfers):	\$84,728	Source of funding (name of fund) and account code number:		TRANSFER FROM: 004-1506-57380 Special Road & Bridge Fund, Road & Bridge Maintenance, Asphalt	\$60,000	TRANSFER FROM: 004-1506-57440 Special Road & Bridge Fund, Road & Bridge Maintenance, Rock	\$24,728	TRANSFER TO: 004-1506-58110 Special Road & Bridge Fund, Road & Bridge Maintenance, Heavy Equipment	\$84,728
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>																
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																
<p>REQUEST SUMMARY</p>	<p>The Public Works Department would like to purchase Snow and Ice Removal Equipment and utilize the existing competitively bid Sourcewell Contract with Viking-Cives Midwest of Moberly, Missouri.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Public Works Department and the Purchasing Department recommend the purchase of Dump Body's, Snow Blades and Salt Spreaders for two of their existing vehicles under the terms and conditions of the Sourcewell Contract No. 080818-VCM, an existing competitively bid government contract. The quantity of equipment purchased through this contract provides better discounts than if the equipment was bid separately.</p> <p>The Director of Finance also requests the following transfer of funds:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right;">FROM:</td> <td style="text-align: right;">TO:</td> </tr> <tr> <td>004-1506-57380 Special Road & Bridge Fund, Road & Bridge Maintenance, Asphalt</td> <td style="text-align: right;">\$60,000</td> <td></td> </tr> <tr> <td>004-1506-57440 Special Road & Bridge Fund, Road & Bridge Maintenance, Rock</td> <td style="text-align: right;">\$24,728</td> <td></td> </tr> <tr> <td>004-1506-58110 Special Road & Bridge Fund, Road & Bridge Maintenance, Heavy Equip</td> <td></td> <td style="text-align: right;">\$84,728</td> </tr> </table>		FROM:	TO:	004-1506-57380 Special Road & Bridge Fund, Road & Bridge Maintenance, Asphalt	\$60,000		004-1506-57440 Special Road & Bridge Fund, Road & Bridge Maintenance, Rock	\$24,728		004-1506-58110 Special Road & Bridge Fund, Road & Bridge Maintenance, Heavy Equip		\$84,728				
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<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals		No goals assigned
ATTACHMENTS	Memorandum from Brian Gaddie, Director of Public Works, Quote form Viking-Cives Midwest and the pertinent pages of the Sourcewell Contract		
REVIEW	Department Director:		Date: 11-30-2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED <i>By Mark Lang at 5:12 pm, Dec 01, 2020</i>	Date:
	Division Manager:		Date: 12/2/2020
	County Counselor's Office:		Date: 12-3-20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: December 1, 2020

RES # 20584

<u>Department / Division</u>		<u>Character/Description</u>		<u>From</u>	<u>To</u>
004 Special Road & Bridge Fund					
1506	Road & Bridge Maintenance	57380	Asphalt	\$ 60,000	\$ -
1506	Road & Bridge Maintenance	57440	Rock	24,728	-
1506	Road & Bridge Maintenance	58110	Heavy Machinery & Equipment	-	84,728
				<u>\$ 84,728</u>	<u>\$ 84,728</u>

APPROVED
 By Mark Lang at 5:12 pm, Dec 01, 2020
 Budget Office



JACKSON COUNTY
Public Works Department

Jackson County Technical Center
303 West Walnut Street
Independence, Missouri 64050
jacksongov.org

(816) 881-4530
Fax: (816) 881-4448

Memorandum

To: Barbara Casamento, Purchasing Administrator
From: Brian Gaddie, PE, Director of Public Works
Date: November 25th, 2020
RE: Request for Purchase

Barbara,

The Road and Bridge Division of Public Works requires the purchase of several pieces of equipment to assist with inclement weather, namely snow and ice removal. Research has indicated that utilizing the existing Sourcewell contract #080818-VCM will not only allow the Department to make the necessary purchases but will do so at a cost savings over the terms and conditions of the County's existing Term and Supply contract with Viking-Cives. I have included the contract and other related bidding documents for the Sourcewell contract that is effective until 10/29/2022.

The Public Works Department requests that the Sourcewell contract above be used for the one-time purchase of the necessary quoted equipment for the Road and Bridge Division.

Thank you for your consideration with the above request.

Professionally,

A handwritten signature in black ink, appearing to read "B. Gaddie", with a long horizontal line extending to the right.

Brian Gaddie, P.E.
Director of Public Works

Frank White, Jr., County Executive



22956 Hwy 61
 PO Box 295
 Morley, MO 63767
 Phone: 573-262-3545
 Fax: 573-262-3369

Quote

Quote #	Date
166163	11/25/20

Customer		
JACKSON CO PUBLIC WRKS RD & BRIDGE *****email invoices*****		
OAK GROVE	MO	64075

Ship To		
JACKSON CO PUBLIC WORKS RD & BRIDGE 34900 OLD US 40 HWY		
OAK GROVE	MO	64075

Customer PO	Terms	Sales Rep	Lead Time	Ship Via	FOB	VIN
	NET 30	DALE	11/25/20			

Item	Description	Ordered	UOM	Price Per	Total Price
SOURCEWELL	Sourcewell Contract # 080818-VCM Customer member # (50994) Item sold (SW-TK0100, SW-TK0554, NJ2500)	1.00	EA	0.00	0.00
SALES	Viking 10'6" stainless steel dump body with 12" drop sides, 1/4" Hardox floor, Rugby electric hoist kit, manual pull load cover, Whelen 400 Series LED warning light system, Whelen Micron Series amber grill lights, pintle plate kit, 48" stainless steel tool box, and mud flaps	2.00	EA	33,484.00	66,968.00
SALES	9'2" Power-V DXT Stainless Steel Blade	2.00	EA	0.00	0.00
SALES	10' stainless steel salt spreader (4.5 cubic yard capacity) - Swenson MDV Select stainless steel conveyor spreader (electric)	2.00	EA	8,880.00	17,760.00
NJ2500	Option to modify package with 25% off MSRP	1.00	EA	0.00	0.00

Prepared By: Chris
 Memo: SOURCEWELL

Sub-Total	84,728.00
Shipping	0.000
Discount	0.00
Taxes	0.00
Total	84,728.00

Customer must fill out the information below before the order can be processed.

Accepted by: _____ Date: _____ P.O.#: _____

*Quoted price does not include any applicable taxes.

*Terms are Due Upon Receipt unless prior credit

*Terms for established accounts, NET 30 days

*Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by Sourcewell if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

Sourcewell Contract #: 080818-VCM

Proposer's full legal name: Cives Corporation dba Viking Cives Group

Based on Sourcewell's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by Sourcewell.

The effective date of the Contract will be October 29, 2018 and will expire on October 29, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the Sourcewell Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at Sourcewell's discretion.

Sourcewell Authorized Signatures:

DocuSigned by:

Jeremy Schwartz

78774D620E684E3
SOURCEWELL DIRECTOR OF OPERATIONS AND
DocuSigned by: CHIEF PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)

Chad Coauette

3F76ED2BA54744E
SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coauette
(NAME PRINTED OR TYPED)

Awarded on October 22, 2018

Sourcewell Contract # 080818-VCM

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Viking-Cives Midwest

Authorized Signatory's Title General Manager

Stephen H. Rider

VENDOR AUTHORIZED SIGNATURE

Stephen H. Rider

(NAME PRINTED OR TYPED)

Executed on 11/6, 2018

Sourcewell Contract # 080818-VCM

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Sourcewell Authorized Signatures:

DocuSigned by:
Jeremy Schwartz
78144D620E084E3...
SOURCEWELL DIRECTOR OF OPERATIONS AND
PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)

DocuSigned by:
Chad Coquette
3F75ED2BA647446...
SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

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Vendor Name Viking-Cives Midwest

Authorized Signatory's Title General Manager

Stephen H. Rider
VENDOR AUTHORIZED SIGNATURE

Stephen H. Rider
(NAME PRINTED OR TYPED)

Executed on 11/6, 2018

Sourcewell Contract # 080818-VCM

service for the other manufacturers with the exception of a Chassis. Truck Chassis will be handled by a local dealership for that make.

- What are your proposed exchange and return programs and policies? We provide exchange and returns on incorrect parts at no charge provided the item is not damaged. Electronic items are not returnable if opened.

6) Describe any service contract options for the items included in your proposal.

Options for service and operator familiarization will be available in our Price and Product list. Options are available for the equipment and chassis.

Pricing, Delivery, Audits, and Administrative Fee

7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.

We are offering Parts, Service, Training, Equipment, Open market and Sourced goods, Turn Key units, and Chassis, for Snow and Ice control along with wear items and related Roadway Maintenance equipment.

8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. Provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

Our pricing model is category based with a MSRP and discounted price shown. Items being offered through Sourcewell will have a 25% off MSRP discount.

9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.

Pricing is set at a 25% discount off MSRP.

10) The pricing offered in this proposal is

- a. the same as the Proposer typically offers to an individual municipality, university, or school district.
- b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- d. other than what the Proposer typically offers (please describe).

11) Describe any quantity or volume discounts or rebate programs that you offer.

Large purchases may qualify for an additional discount off MSRP.

12) Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.

Open market and sourced goods will be quoted on each request with a variable markup not to exceed 25%.

13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.

addition to that we have recently added a dedicated Stainless Steel manufacturing facility to limit any potential contamination to the stainless steel. We have added value by continuing to use the highest quality high tensile steel products for added product life.

21) State the extent to which the solutions that you propose are compliant with standards or requirements in the US, Canada, and/or applicable in the various states and provinces. Identify all related certifications or Accreditations.

All products are installed to meet the requirements needed for a completed vehicle with documented compliance. Those include Federal motor vehicle standards that cover lighting, mud flaps, and collision protection.

22) Provide any market data or research supporting the longevity or reliability of your proposed solutions.

Attached is documentation about the longevity of corrosion resistant steel products.

Signature: 

Date: August 2nd 2018