

COOPERATIVE AGREEMENT

Res. 17490

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, hereinafter called "the County" and the **ADHOC GROUP AGAINST CRIME**, 3116 Prospect Avenue, Kansas City, MO 64128, hereinafter called "Organization."

WHEREAS, the County and Organization desire to enter into an Agreement to provide funding to be used in addressing violence within our community which is a nationally recognized public health issue; and,

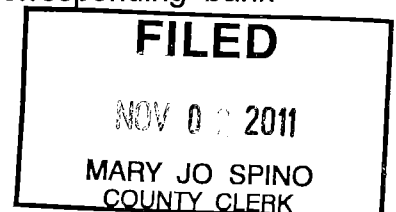
WHEREAS, the County deems it to be in the best interest of its citizenry to support such programs and activities;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Organization respectively promise, covenant and agree with each other as follows:

1. **Services**. Organization shall provide services relating to addressing violence within the community, as more fully set out in the attached proposal designated as Exhibit A and incorporated herein by reference.

2. **Terms of Payment**. The County agrees to pay to Organization the total amount of \$75,000.00, in quarterly installments of \$18,750.00 each, with the first and second quarter payments to be made upon execution of this Agreement. The remaining payments shall be made upon the County's receipt of the reports as set forth in paragraph 3 hereof.

3. **Reports**. Within 30 days after the conclusion of each calendar quarter under this Agreement, Organization shall submit a quarterly financial report, including cancelled checks and/or a copy of the face of the check and corresponding bank



statements, invoices, and any other documents requested by the Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The reports for the first and second quarter shall be submitted within 30 days after the execution of this agreement. The last quarter's report shall include an annual report which shall summarize all of Organization's activities pursuant to this Agreement. Organization's failure to submit this annual report shall disqualify Organization from future funding by the County.

4. **Submission of Documents.** No payment shall be made under this contract unless the contracting Organization shall have submitted to the Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the Organization's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the Organization's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an Organization has previously received County funding, to be eligible for future payments, an Organization must submit either an audited financial statement for the Organization's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract Organization is out of compliance on any other County contract.

5. **Equal Opportunity.** The Organization agrees and assures that no person

eligible for services shall on the ground of race, color, religion, national origin, sex, handicap, veteran status, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination for any service funded by this Agreement. Furthermore, the Organization agrees and assures that it will provide equal employment opportunities to applicants and employees and will not discriminate against them on the basis of race, color, religion, national origin, sex, handicap, veteran status, or age.

6. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of Organization pertaining to its finances and operations.

7. **Default.** If Organization shall default in the performance or observation of any term or condition of this Agreement, the County shall give written notice setting forth the default and the correction required. If said default shall continue and not be corrected by Organization within ten days of its receipt of said notice, the County may, at its election, terminate the Agreement and withhold any payments not yet made. Said election shall not in any way limit the County's right to seek legal redress.

8. **Liability and Indemnification.** No party to this Agreement shall assume any liability for the acts of any other party to this Agreement, its officers, employees, or agents and Organization shall indemnify, defend, and hold County harmless from any and all claims, liabilities, damages, costs (including reasonable attorney's fees directly related thereto), including but not limited to violation of civil rights and/or bodily injury to or death of any person, and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Organization, its officers,

employees, or agents during the performance of this Agreement.

9. **Conflict of Interest.** Organization warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

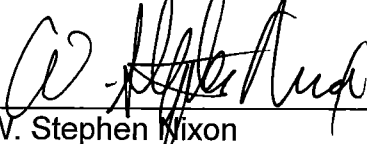
10. **Severability.** If any covenant or other provision of this Agreement is invalid or incapable of being enforced by reasons of any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

11. **Term.** This Agreement shall commence January 1, 2011, and shall terminate on December 31, 2011. This Agreement may be terminated prior to that date by either party upon written notice, delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by the Organization as verified by the County's audit.

12. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

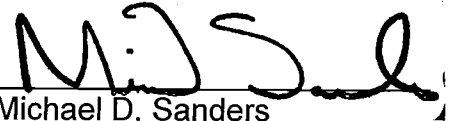
IN WITNESS WHEREOF, the parties have executed this Agreement this 2
day of November, 2011.

APPROVED AS TO FORM:



W. Stephen Nixon
County Counselor

JACKSON COUNTY, MISSOURI

By: 

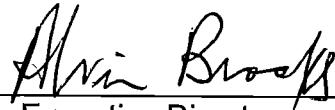
Michael D. Sanders
County Executive

ATTEST:



Mary Jo Spino
Clerk of the Legislature

ADHOC GROUP AGAINST CRIME

By: 

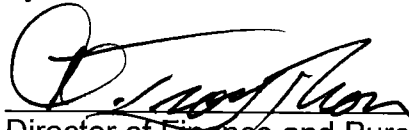
Executive Director
30-0455147

Federal I.D. or S.S.#

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$75,000.00 which is hereby authorized.

November 1, 2011
Date



Director of Finance and Purchasing
Account No: 002-7705-6789
3012011006



OUTSIDE AGENCY FUNDING REQUEST FORM 2011 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org

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EXHIBIT
A

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Section A: Organization or Agency Information	page 1
Section B: Agency's 2010 and 2011 Revenue Information	page 2
Section C: Individual Program Budget	page 3
Section D: Program Information	pages 4 - 8
Section E: Summary of Request by Program	page 9

Section A: Organization or Agency Information

Name:	AdHoc Group Against Crime		
Address:	3116 Prospect Avenue		
Phone No:	816-861-5500	Fax:	816-861-0003
Website Address:	www.adhocgroupkc.com		
Federal Tax ID No:	30-04551547	Fiscal Year Cycle:	01-01-2011 thru 12-31-2011
Executive Director:	Alvin Brooks		
Name and Title of Principal Contact Person:	Alvin Brooks, Executive Director		
Phone No:	816-861-5500	Email Address:	albrooksandassoc@yahoo.com
Submittal of this request has been authorized by:	<i>Alvin Brooks</i> Alvin Brooks, Executive Director		
Date:	September 17, 2010		

Section B: Agency's 2010 and 2011 Revenue Information

Agency's 2011 Projected Revenue Information

Funding Entity	Agency's 2011 Total Projected Revenue Source You Will Request 2011 Funding From	Projected Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County	Mental Health Levy	\$ 100,000	44
Other Counties		\$ -	0
City		\$ -	0
Charity/Donations	Donor's Edge, and other foundations	\$ 25,000	11
Fundraisers	Al Brooks 79th Birthday celebration	\$ 50,000	22
Other	Greater KC Health Foundation	\$ 50,000	22
2011 Total Projected Revenue		\$ 225,000	

Agency's 2010 Revenue Information

Funding Entity	Agency's 2010 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County	Mental Health Levy	\$ 50,000	27
Other Counties		\$ -	0
City		\$ -	0
Charity/Donations	Catholic Charities, Sprint, Blue Cross/Blue Shield,	\$ 51,000	27
Fundraisers	Faultless Starch(Al Brooks 78th Birthday celebration	\$ 35,000	19
Other (please list)	Greater KC Health Foundation	\$ 50,000	27
2010 Total Revenue		\$ 186,000	

If your agency received funding from Jackson County in 2010, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Mental Health Levy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 100,000	24 Hour Community Services & Outreach Program
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Outside Agency Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
2010 Total Jackson County Funding			\$ 100,000	

Agency receive funding or resources in 2010 from either of the following?				
Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Harvesters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	

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Section C: 2011 REVISED Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: AdHoc Group Against Crime
Program Name: 24 Hour Community Service & Outreach Program (Support Services for Families Surviving Homicides)

Personal Services			
For each salary request below please attach a job description or duties.			
	Total Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
President	75,000	50%	\$ 37,500
Administrative Assistance	30,000	100%	\$ 30,000
			\$ -
			\$ -
			\$ -
			\$ 67,500
Total Benefits			\$ -
Total Personal Services			\$ 67,500
Contractual Services			
Community Hotline (Jackson County/Kansas City)			\$ 337
Youth Help Line (Jackson County/Kansas City)			\$ 337
Fax			\$ 300
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ 974
Supplies			
General Office Supplies			\$ 2,500
Stamp			\$ 650
Brochures, flyers,			\$ 3,376
			\$ -
			\$ -
			\$ -
Total Supplies			\$ 6,526

Total Program Request \$ 75,000

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Duties of the Administrative Assistant/Program Coordinator

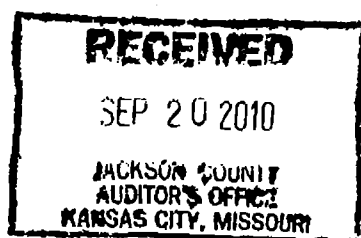
Serves as assistant to the President of AdHoc and the Presidents liaison with the general public and other agencies; responsible for scheduling the Presidents appointments and coordinating his public appearances; coordinates the activities for public forums, Families Against Murder and Prayer Vigils; facilitates all press conferences and public communications; provides direct assistance to the President in carrying out his responsibilities to the board of directors; responsible for client intake, services delivery coordination and client referrals.

Duties of the Clerical Staff Person

Serves as the office receptionist, handles walk-ins; schedules appointments, provides communications support with typing, filing, copy services, validates program intake submissions, serves to support the duties of the administrative assistant/program coordinator.

Prevention Intervention Specialist (PIS)

This key staff member will be responsible for coordinating and case managing all activities of the 24 Hour Community Services and Outreach program. He or she will supervise the administrative assistant/program coordinator, and work directly with families victimized by violence (homicides) providing them direction to educational, physical, and emotional supports systems, education on drugs and gang intervention and social survival skill development. The P.I.S. shall also facilitate research and resource development initiatives; report directly to the President and provide the President with monthly and quarterly program reports as required; in addition this position will provide direct supervision to volunteers and mentors.



Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: AdHoc Group Against Crime

Program Name: 24 Hour Community Services and Outreach Program

Proposed Program

Detail functions to be performed by each program.

AdHoc Group Against Crime is requesting funding to provide supportive services and outreach to crime victims, youth, families, law enforcement agencies and other community organizations through the implementation of its 24 Hour Community Services and Outreach Program. The program consists of the following components: Community Hotline; Youth Helpline; Support to Crime Victims, Criminal Justice Agencies, Families Victimized by Homicide and Community Outreach and Education. The Community Hotline is a resource for individuals to report crimes, criminal activity, missing individuals, adult abuse and other incidences of community concern. Clients receive referrals or direct intervention assistance. The Youth Helpline serves families and youth. Parents can call and report runaway and missing children and youth. Children and youth can report any abuse or wrongful acts against them within the home, at school, during after school activities. Runaway and incorrigible youth are counseled and referred to the appropriate agencies for assistance with consent of parents/guardians. Support to Crime Victims and Criminal Justice Agencies. AdHoc offers support to the Kansas City Police Department, Independence and Lee's Summit Police Departments through the 24 Hour Hotline tips in reference to crimes and criminal activity; provides crisis response between citizens and police and taking/referring complaints against the KCPD to the Office of Citizen Complaints. AdHoc assists victims of violent crimes through the maze of the criminal justice system; locating witnesses and maintaining personal contact with clients until a case is heard in court. AdHoc utilizes media exposure such as radio stations for public appeals, television coverage, and newspaper interviews. Families Victimized by Homicide are personally contacted/visited and offered support and counseling services. AdHoc acts as a conduit/intermediary with the police, prosecutor's office and providing other support services as requested by the family. These services can include, prayer vigils, public speaking at funeral/memorial services at the request of the family, pastor or funeral director. An ongoing relationship is developed with the families, especially parents. Many family members join the support group Families Against Murder (FAM) held on the 1st Tuesday of the month at the AdHoc offices. FAM members are offered grief education, assistance with coping skills as well as leadership for community activism. AdHoc receives and services 75-80 callers and walk-ins per week. Staff and our committed volunteer staff speak at various engagements, events and to schools, neighborhood groups, businesses, and churches, civic and social clubs in reference to the services offered in the 24 Hour Community Services and Outreach Program.

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Section D: 2011 Program Information

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Agency Name: AdHoc Group Against Crime

Program Name: 24 Hour Community Services and Outreach Program

Participants	
Identify the number of participants by County that each program serves.	
Jackson, MO	15,250
Clay, Platte, Cass, MO	150
Wyandotte, Johnson, KS	55
Other Missouri	

Target Population
Describe target population and demographics to be served by each program.

The Target population is African American males age 0-34 who represent over 75% of Kansas City's homicides and 85% of the assaults and drive-by shootings. About 60% of our work is with this group and their families, but AdHoc serves anyone who calls or comes into our office regardless of age, race, ethnicity, gender, sexual orientation, economic status, or religion.

Is anyone denied services?	Answer Yes or No
What level of indigents (below poverty level) do you serve?	
Please classify your program from the following types by percentage of your agency's overall service	
Senior Program	0 %
Indigent Program (Below Poverty Level)	97%
Senior Indigent Program	3 %
What criteria do you have for the clients you serve?	None

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Agency Name: AdHoc Group Against Crime

Program Name: 24 Hour Community Services and Outreach Program

Service Delivery Area

Identify your specific geographic service delivery area for each program.

AdHoc offers support services and outreach to all residents of Jackson County. We also offer support to the Kansas City Police, Independence, Lee's Summit Police Departments. AdHoc processes and refers complaints to the Kansas City Police Department's OCC and works closely with the Jackson County Prosecutor's office and the courts on numerous cases.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

AdHoc can track this information through the general intake and referral process per client. Within our funding request we will use other tools for contract compliance, monitoring and evaluation of our client database. Currently, 98% of AdHoc's request for services are from Jackson County residents

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Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: AdHoc Group Against Crime

Program Name: 24 Hour Community Services and Outreach Program

Approach & Method

List the top three (3) objectives for each program.

Maintain the 24 hour hotline which includes the community hotline and the youth helpline. Assist community members to report crimes, criminal activity, missing individuals, adult abuse, incidences of community concern. Clients receive referrals or direct intervention. Parents can report runaway and missing children. Children and youth can report abuse within the home, during school and after school activities. Runaway and incorrigible youth can receive referrals and counseling with parental consent

Provide support to crime victims and criminal justice agencies. Through the 24 hour hotlines AdHoc receives tips in reference to crimes and criminal activity, provides crisis response between citizens and police and can take/refer complaints to KCPD OCC. Assist crime victims through the criminal justice system, locate witnesses and maintain personal contact with victims and offer support services.

Support Families victimized by homicide and the offering of supportive services through counseling coordinating the family with police, prosecutor's office and other outside services. At the families request utilize speakers at memorial/funeral services, schools, churches, civic groups and prayer vigils. Use the media to assist families through radio spots, newspaper, television and electronic media. Family members often join the support group Families Against Murder (FAM) that meet at AdHoc's office. Family members are also offered assistance with coping, grief as well as an opportunity to be active in a leadership role for community activism and "end" their victim status

Detail specific methods you will use to achieve these objectives.

Direct contact with clients, law enforcement agencies, supportive service agencies, support groups, client intake/assessment records, call logs, OCC reports, client case management records and weekly data collection on all activities. Clients will receive pre/post interviews and evaluations. Outside agencies will be polled as to how we can best serve them. This will be the responsibility of the President, Program Coordinator and the monitoring, evaluation and contract compliance staff, reporting directly to the President. The President will make this information available to the Board of Directors.

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Program Name: 24 Hour Community Services and Outreach Program

Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

Each component of the 24 Hour Community Services and Outreach Program can be measured using the following. Data will be compiled monthly, evaluated and monitored with copies of all evaluation/monitoring instruments (intake/assessment forms, exit interviews, call logs, OCC reports,...etc.). The President will analyze and submit results to the Board of Directors on a quarterly basis along with all approved budget allocations. The report should also identify any problems to date and offer possible solutions for overcoming these problems.

Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

Jackson County will be acknowledged in all printed media and program materials. All advertising, marketing and promotional events will feature Jackson County as the funder and partner to the program's success. Pursuant to the funding documents Jackson County's logo will be featured prominently with the AdHoc logo. Jackson County officials and staff will be invited to all AdHoc events when appropriate.

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