

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute a twelve-month term and supply contract with two twelve-month options to extend for the furnishing of cafeteria plan administration for use countywide to Application Software Inc., (ASI Flex) of Columbia, MO, under the terms and conditions of Request For Proposals No. 56-17.

**RESOLUTION NO. 19620**, October 23, 2017

**INTRODUCED BY** Crystal Williams, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited written proposals for cafeteria plan administration for County employees, pursuant to Request for Proposals No. 56-17; and,

WHEREAS, a total of thirty-eight notifications were distributed and six responses were received, as follows:

**RESPONDENTS**

Application Software, Inc. (ASI Flex)  
Columbia, MO

NueSynergy  
Leawood, KS

Discovery Benefits  
Fargo, ND

Wage Works  
San Mateo, CA

P&A Group  
Buffalo, NY

Frates Benefit Administrators  
Oklahoma, OK

and,

WHEREAS, the Director of Finance and Purchasing recommends the County Executive be authorized to execute a twelve-month term and supply contract with two twelve-month options to extend for the furnishing of cafeteria plan administration for use countywide to Application Software, Inc., (ASI Flex) of Columbia, MO, under the terms and conditions of RFP No. 56-17, as the best bidder as set forth in the attached recapitulation and analysis; and,

WHEREAS, the proposed agreement with ASI Flex includes indemnification language that requires legislative approval; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and is hereby authorized to execute the attached agreement for the furnishing of cafeteria plan administration for use countywide with ASI Flex of Columbia, MO; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance and Purchasing be and hereby is authorized to make all payments, including final payment, on the agreement to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19620 of October 23, 2017, was duly passed on October 30, 2017 by the Jackson County Legislature. The votes thereon were as follows:

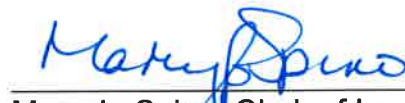
Yeas 9

Nays 0

Abstaining 0

Absent 0

10-30-17  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

10/19/17  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Financial Officer



**JACKSON COUNTY**  
**Human Resources Department**

**Res. 19620**

Jackson County Courthouse  
415 East 12th Street, First Floor  
Kansas City, Missouri 64106  
jacksongov.org

(816) 881-3135  
Fax: (816) 881-3474

**MEMORANDUM**

TO: Katie Bartle, Senior Buyer

FROM: Dennis Dumovich, Director of Human Resources  
Michelle Chrisman, Deputy Director of Human Resources

DATE: October 2, 2017

RE: Recommendation for Cafeteria Plan – Proposal No. 56-17

The County received 6 bids for the Cafeteria Plan from Discovery Benefits, Wage Works, NueSynergy, ASI Flex, P&A Group and Frates Benefit Administrators.

A committee was formed and after considering the evaluation criteria, we recommend that Cafeteria Plan be awarded to ASI Flex, as the lowest and best bid.

cc: Troy Thomas, Chief Financial Officer

*Frank White, Jr., County Executive*