

COOPERATIVE AGREEMENT

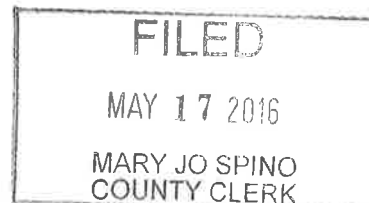
THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **MID-AMERICA REGIONAL COUNCIL, 600 BROADWAY, SUITE 200, KANSAS CITY, MO 64105**, hereinafter referred to as "MARC".

WHEREAS, the County deems it to be in the best interest of its citizenry to support services to low-income individuals and families as provided by MARC and other agencies, under subcontracts with MARC; and,

WHEREAS, this Agreement is entered into pursuant to the provisions of Chapter 70, RSMo, dealing with cooperative agreements; therefore,

The County and MARC agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services.** MARC shall provide services, including emergency assistance to low-income families of Jackson County, and is expressly authorized to enter into a subcontract with the Redemptorist Social Services Center, to provide these services, as are more fully set out in the document attached hereto, as Exhibit A, upon such terms and conditions as MARC shall deem appropriate, provided that said subcontractor shall provide that the County's funds shall be used by the Redemptorist Social Services Center solely to provide services to low-income families of Jackson County. Redemptorist Social Services Center's signature on this Agreement indicates its acceptance of the provisions contained herein.



The budget Redemptorist Social Services Center submitted as part of Exhibit A is considered final and non-changeable. If Redemptorist Social Services Center encounters unforeseen circumstances that require a change to its budget, Redemptorist Social Services Center shall submit a written request to the Jackson County Legislative Auditor's Office no later than October 28, 2016. Any changes to the budget must be approved by the Jackson County Legislature.

2. **Terms Of Payment.** Upon the execution of this Agreement, the County shall pay to MARC the lump sum of \$40,000.00 for low-income families. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of MARC any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. **Reports/Other Documentation.** Within 30 days after the conclusion of each calendar quarter under this Agreement, MARC's subcontracting agency, Redemptorist Social Services Center, shall submit a quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, and any other documents requested by the Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The report for the first quarter shall be submitted within 30 days after the execution of this Agreement. The last quarter's report shall include an annual report which shall summarize all of Redemptorist Social Services Center's activities pursuant to this Agreement. Redemptorist Social Services Center's failure to submit this annual report shall disqualify Redemptorist Social Services from

future funding by the County.

MARC and Redemptorist Social Services must notify the County in writing on the organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage
- d. Management or staff responsible for providing services pursuant to this contract
- e. Any proposed or actual merger or acquisition either taken by the organization or toward the organization

4. **Submission Of Documents.** No payment shall be made under this Agreement unless Redemptorist Social Services Center shall have submitted to the County's Director of Finance and Purchasing: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Redemptorist Social Services Center's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Redemptorist Social Services Center's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds (pertains to final payments and payments on contracts for future years). If Redemptorist Social Services Center has previously received funding from the County, to be eligible for future payments, Redemptorist Social Services Center must submit either an audited financial statement for Redemptorist Social Services Center's most-recent fiscal or calendar year, or a certified public accountant's program audit of the County's funds. Any documents described herein which were submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if Redemptorist Social

Services Center is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Redemptorist Social Services Center and assessed by the County.

5. **Equal Opportunity.** MARC and Redemptorist Social Services Center shall maintain policies of employment as follows:

A. MARC and Redemptorist Social Services Center shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. MARC and Redemptorist Social Services Center shall take affirmative action as set forth to ensure that applicants for employment and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. MARC and Redemptorist Social Services Center agree to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. MARC and Redemptorist Social Services Center shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

6. **Employment Of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, MARC and Redemptorist Social Services assures that they do not knowingly

employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, their enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, MARC shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it and Redemptorist Social Services do not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

7. **Audit.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of MARC and Redemptorist Social Services Center pertaining to their finances and operations as they relate to the use of County funds. Further, MARC and Redemptorist Social Services Center agree to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

8. **Default.** If MARC or Redemptorist Social Services Center default in the performance or observation of any covenant, term or condition herein contained to be performed by MARC or Redemptorist Social Services Center, the County shall give MARC and Redemptorist Social Services Center ten days' written notice, setting forth the default. If said default shall continue and not be corrected by MARC and/or Redemptorist Social Services Center within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any

payments not yet made to MARC. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

9. **Appropriation Of Funds**. MARC, Redemptorist Social Services Center, and the County recognize that the County intends to satisfy its financial obligation to MARC hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify MARC and Redemptorist Social Services Center of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

10. **Conflict Of Interest**. MARC and Redemptorist Social Services Center

warrant that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **Severability**. If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

12. **Indemnification**. MARC and Redemptorist Social Services Center shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of MARC or Redemptorist Social Services Center during the performance of this Agreement.

13. **Insurance**. MARC and Redemptorist Social Services Center shall maintain the following insurance coverage during the term of this Agreement.

A. MARC and Redemptorist Social Services Center shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

B. MARC and Redemptorist Social Services Center shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily

Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. MARC and Redemptorist Social Services Center agree to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

14. **Term.** The term of this Agreement shall commence January 1, 2016, and shall continue until December 31, 2016, unless sooner terminated pursuant to paragraph 8, 15, or 19 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by MARC and Redemptorist Social Services Center as verified by the County's audit.

15. **Termination.** This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County, MARC, or Redemptorist Social Services Center may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be

delivered and returned by MARC and Redemptorist Social Services Center to the County within ten (10) days of the termination of this Agreement.

16. **Standard Of Care.** MARC and Redemptorist Social Services Center shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

17. **Financial Contact.** Redemptorist Social Services Center shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative

Q. Troy Thomas
415 E. 12th Street, Suite 100
Kansas City, MO 64106

**Redemptorist Social Services
Community Centers, Inc.**

Diana Kennedy
207 West Linwood
Kansas City, MO 64111
(816) 931-9942

18. **Compliance.** The performance of this Agreement shall be subject to review by the County. The County Compliance Review Officer shall review this contract according to his responsibilities as set out in Chapter 6 of the Jackson County Code. MARC and Redemptorist Social Services Center shall file quarterly compliance reports as required by the County Compliance Review Office. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

19. **Remedies For Breach.** MARC and Redemptorist Social Services Center

agree to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and MARC's and Redemptorist Social Services Center's failure to do so constitute a breach of this Agreement. In such event, MARC and Redemptorist Social Services consent and agree as follows:

A. The County may, without prior notice to MARC or Redemptorist Social Services Center, immediately terminate this Agreement; and

B. The County shall be entitled to collect from MARC all payments made by the County to MARC for which MARC or Redemptorist Social Services Center have not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

20. **Transfer And Assignment.** MARC and Redemptorist Social Services Center shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

21. **Organization Identity.** If MARC or Redemptorist Social Services Center are merged or purchased by another entity, the County reserves the right to terminate this Agreement. MARC and Redemptorist Social Services Center shall immediately notify the county in the event it is merged or purchases by any other entity.

22. **Confidentiality.** MARC's and Redemptorist Social Services Center's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

23. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and MARC have executed this Agreement this 17th day of May, 2016.

APPROVED AS TO FORM:

W. Stephen Nixon
W. Stephen Nixon
County Counselor

JACKSON COUNTY, MISSOURI

By Frank White, Jr.

Frank White, Jr.
County Executive

ATTEST:

Mary Jo Spino
Mary Jo Spino
Clerk of the Legislature

MID-AMERICA REGIONAL COUNCIL

By Executive Director

Executive Director
Federal Tax I.D. 43-0976432

REDEMPTORIST SOCIAL SERVICES CENTER

By Executive Director

Title Executive Director

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$40,000.00, which is hereby authorized.

Date May 13, 2016

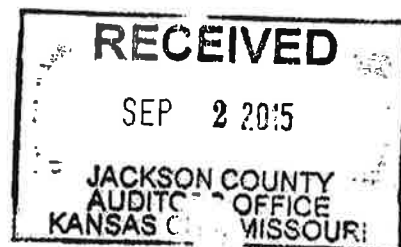
Chief Financial Officer
Chief Financial Officer
Account No. 002-7902-56789



2016 OUTSIDE AGENCY FUNDING REQUEST

415 E 12th Street, 2nd Floor
Kansas City, MO 64106
Email: auditor@jacksongov.org

Exhibit A



New Agency Request
Previously Funded

Name: Redemptorist Social Services Center			
Address:	City:	State:	Zip Code:
207 West Linwood	Kansas City	MO	64111
Phone No:		Website:	
(816) 931-9942		www.kcsocialservices.org	
Federal Tax ID No:		Fiscal Year:	
260054325		01/01/15 to 12/31/15	
Executive Director/President:		Phone No.	Email:
Diana Kennedy		(816) 931-9942	diana@kcsocialservices.org
Principal Contact:		Phone No.	Email:
Diana Kennedy		(816) 931-9942	diana@kcsocialservices.org

Please complete the following sections for your 2016 Outside Agency Proposal.
Section B and Section C must be filled out for each program you are requesting funding for.

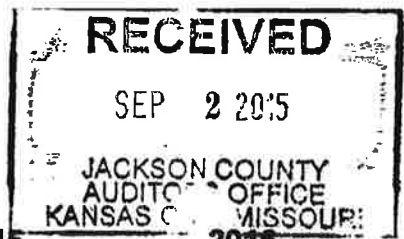
- Section A: Agency Revenue Information
- Section B: Program Budget Request
- Section C: Program Information

Total # of Programs Requesting Funding For: 1

Total Amount Requested: \$ 45,000



Section A Agency Revenue Information



Funding Entity	Source Description	2015	2016
		Actual	Projected
Federal		\$ 17,000 -	\$ 20,000 -
State		-	-
Jackson County		\$ 30,000 -	\$ 45,000 -
City of Kansas City		-	-
Charity/Donations		\$ 107,000 -	\$ 108,000 -
Fundraisers		\$ 105,000 -	\$ 106,000 -
Other	grants, interest, tenant, ATA, In-kind	\$ 735,000 -	\$ 718,000 -
		\$ 994,000 -	\$ 997,000 -

Please check if your agency has cash reserves
 What is the current balance? \$ 304,364

Please check all Jackson County sources your agency received funding from in 2015:

- Board of Services for Developmentally Disabled
- COMBAT
- Domestic Violence Board
- Housing Resources Commission
- Mental Health Levy
- Outside Agency

Please check any of the following your agency received funding or resources from in 2015:

	Goods	Services	Cash	Amount
Harvesters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-
Mid America Regional Council	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 30,000 -
MAAC Link	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	-
United Way	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 32,000 -
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-



**Section B
2016 Program Budget Request**

RECEIVED
JAN 04 2016
JACKSON COUNTY
AUDITORS OFFICE
KANSAS CITY, MISSOURI

Program Request # _____

Agency Name:

Redemptorist Social Services Center

Program:

Emergency Client Assistance

New Program Request

Previously Funded

Salaries

attach job description or duties for NEW Program requests only

Position / Title	Amount	Check Box if 100% Funded by Jackson County
Executive Director	\$ 2,250	<input type="checkbox"/>
Asst. Director/Case Management	\$ 2,250	<input type="checkbox"/>
Admin. Asst.	\$ 1,000	<input type="checkbox"/>
Food Pantry Coordinator	\$ 500	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
Fringe Benefits		

Total Salaries & Fringe Benefits \$ 6,000

Contractual Services & Supplies

Description	Amount	Check Box if 100% Funded by Jackson County
MAAC		<input type="checkbox"/>
Client Services	\$ 34,000	<input type="checkbox"/>
Client shelter		<input type="checkbox"/>
Client utilities		<input type="checkbox"/>
Client medical		<input type="checkbox"/>
Client education; work related		<input type="checkbox"/>
Client ATA discounted bus transportation		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

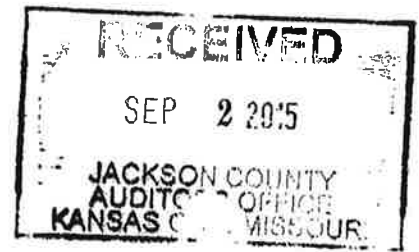
Total Contractual Services & Supplies \$ 34,000

Total 2016 Program Budget Request \$ 40,000

Total Program Cost	\$ 827,510
<i>Total cost to run your program regardless of the Jackson County funding you are requesting.</i>	
Estimate of Cost Per Participant	\$ 168



Section C 2016 Program Information



Agency Name:

Redemptorist Social Services Center

Program:

Emergency Client Assistance

Proposed Program

Detail functions to be performed.

Case management is the operational format for the Center's work with clients, focusing on the entire family whenever possible. People in need come to the Center seeking help for their immediate crisis, but there is seldom only one issue to address. During the client interview process other needs are revealed such as job loss, chronic illness, etc., that contributed to the client's visit and must be addressed so that the client can achieve success and stability.

- We work with each client to address the immediate crisis
- Underlying needs contributing to the initial visit are accessed
- Client resources are reviewed
- Achievable, measurable goals (short and long term) are determined

Why is this a priority for your agency?

Many of the Center's clients are the "working poor" who live so close to the edge of poverty that a minor obstacle such as a car breakdown can lead to a downward financial spiral that's impossible to reverse. They work at minimum wage in service related, temporary and day labor jobs that are the first to suffer in an uncertain economy. They are trapped in a cycle of dead-end jobs without benefits or opportunities for advancement and struggle every day to simply survive. Their average annual income of \$3,000 to \$9,600 is immediately consumed with the basic needs of survival for themselves and their families...shelter, utilities and food. The Center's Emergency Client Assistance is the first line of defense for individuals facing chronic poverty; the elderly; the homebound; the homeless; the working poor; the newly and

Check if this program is sustainable without Jackson County's funding.

Target Population

Describe target population and demographics to be served by each program.

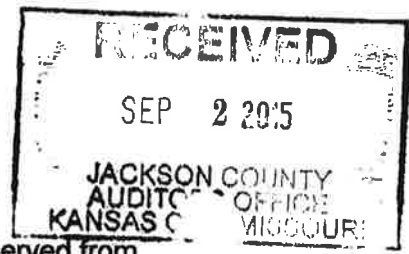
Redemptorist Center serves 31 of the 58 Kansas City, MO. zip codes. Five of these zip codes are in the Midtown area with an estimated population of 64,000 individuals. The Center's service area includes the top 11 zip codes with the highest rates of poverty as reported by United Way's 2-1-1 Informational & Referral line for individuals in need. Medical assistance is

What criteria do you have for the participants you serve?

Information required for the client interview process:

Utility assistance:

- 2 pieces of Id for client and all household members
- Proof of current or recent income (current check stub, award letter, etc.)



Service Delivery Area

Identify the number of participants that this program serves.

Total # served	# served from Jackson County	# served from Other Areas
4,925	4,850	75

Identify your specific service delivery area by zip code or geographical boundary.

Zip Code Geographical Boundary

Medical assistance is available to all residents of Jackson County, MO.; Vi

Check if this is a Countywide Program
If not, What is the Jackson County Legislative District?

1st At-Large 1st District

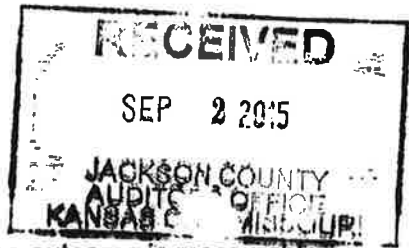
Check if you keep a list of participants for this program

Please classify your program from the following types of services:

- Community Improvement/Outreach
- Food/Emergency Services
- Health/Wellness
- Indigent Population
- Senior Services
- Youth Services

Other: _____

Check if your services are available to anyone.



Outcomes

List up to 5 outcomes related to this program.

Please check if the outcome is measurable.

- 1. Number of households sustaining housing for a minimum of 60 days
- 2. Number of households sustaining utility service for a minimum of 60 days
- 3. Number of households receiving assistance to purchase prescription medications and/or medical supplies
- 4. # of households receiving ATA public transportation assistance
- 5. Number of households receiving food/clothing/housewares

Summary

Your application will not be considered complete without answering all questions. All applicants must fulfill the requirements listed below to complete the funding request process.

Please check the box acknowledging you understand your organization's responsibility to the following.

- Reviewed the Non-Allowable Expenses
- Reviewed Executive Order 04-18 to deem your agency in compliance if funding is awarded and approved.
- Include the Jackson County Logo and credit Jackson County in marketing efforts and provide the Auditor's Office with copies.

Your organization will submit the following with the Outside Agency Proposal:

- Certificate of Liability Insurance valued at a minimum of \$1 million per occurrence or \$2 million annual aggregate
- Missouri Secretary of State Certificate of Good Standing
- Missouri Secretary of State Annual Registration Report

Signature: Diana Kennedy

Date Submitted: 09/02/2015



Detail Functions to be performed:

Case management is the operational format for the Center's work with clients, focusing on the entire family whenever possible. People in need come to the Center seeking help for their immediate crisis, but there is seldom only one issue to address. During the client interview process other needs are revealed such as job loss, chronic illness, etc., that contributed to the client's visit and must be addressed so that the client can achieve success and stability.

- We work with each client to address the immediate crisis
- Underlying needs contributing to the initial visit are accessed
- Client resources are reviewed
- Achievable, measurable goals (short and long term) are determined
- A budget and plan of action are established and monitored
- Follow-up visits are scheduled as needed

A key part of attaining projected outcomes is client participation. Whenever possible, each client must participate in payments and in an ongoing budget. This process gives individuals a sense of ownership and pride in achieving and maintaining stability for themselves and their families.

Client information and all received grant funding are entered into the MAAC (Mid America Assistance Coalition) Link System enabling us to track all services and expenditures.

Why is this a priority for your Agency?

Many of the Center's clients are the "working poor" who live so close to the edge of poverty that a minor obstacle such as a car breakdown can lead to a downward financial spiral that's impossible to reverse. They work at minimum wage in service related, temporary and day labor jobs that are the first to suffer in an uncertain economy. They are trapped in a cycle of dead-end jobs without benefits or opportunities for advancement and struggle every day to simply survive. Their average annual income of \$3,000 to \$9,600 is immediately consumed with the basic needs of survival for themselves and their families...shelter, utilities and food.

The Center's Emergency Client Assistance is the first line of defense for individuals facing chronic poverty; the elderly; the homebound; the homeless; the working poor; the newly and long term unemployed. It provides over 1,900 direct client assists each month with shelter, utility and medical payments; food, clothing and transportation; education and work related needs. The program is structured to help individuals help themselves by giving them opportunities to succeed in stabilizing their lives. This program provides individuals in crisis with a safety net and the peace of mind knowing they can stay in their home with the utilities on and food on the table. Their basic needs have been met and major obstacles have been removed. They can now focus on their search for employment.

- The Center is the only agency providing multiple assists to 31 Jackson County zip codes from a single site. This significant service means clients can receive help during one visit to a single agency.
- The Center is the 2nd most referred agency used by United Way's 2-1-1 emergency number for individuals in need.
- The Center provides assistance for 8 of the top 10 most requested needs
- Legal: only agency partnering with a group of attorneys who provide free legal counsel to all clients of the Center.
- Senior Services: only agency providing Saturday meal delivery to the homebound, minor home repairs, free legal assistance and emergency assistance.
- Food: only agency providing bi-monthly assistance that includes fresh produce and meat/poultry. This is vital with so many individuals unemployed and children not getting the free meal program when schools are closed for the summer and holidays.
- Transportation: The only agency providing both one-ride bus tokens at half price and reduced fare monthly passes enabling low income individuals to find and/or retain employment; access medical services, attend school, etc.

Describe Target population and demographics to be served by each program.

Redemptorist Center serves 31 of the 58 Kansas City, MO. zip codes. Five of these zip codes are in the Midtown area with an estimated population of 64,000 individuals. The Center's service area includes the top 11 zip codes with the highest rates of poverty as reported by United Way's 2-1-1 Informational & Referral line for individuals in need. Medical assistance is available to all residents of Jackson and Wyandotte Counties; Victims of Crime assistance is available to all residents of Jackson County. Our service area includes a large population of the elderly and the homeless, and the highest concentration of HIV positive residents and the mentally ill; 95% of our clients live below the poverty level and over 55% live on a fixed income. Their average annual income of \$3,000 to \$9,600 is immediately consumed with the basic needs of survival for themselves and their families...shelter, utilities and food. The programs and services offered by the Center are available to all persons in our service area regardless of race, ethnicity, age or gender, underserved or underinsured.

What criteria do you have for the participants you serve?

Information required for the client interview process:

Utility assistance:

- 2 pieces of Id for client and all household members
- Proof of current or recent income (current check stub, award letter, etc.)
- A final or disconnect notice from the utility company in the client's name and dated in the last 30 days

- Client must have made payments on the bill

Shelter (rent) assistance:

- 2 pieces of Id for client and all household members
- Proof of current or recent income (current check stub, award letter, etc.)

On the landlord's letterhead:

Client name, address, amount of monthly rent; pay history for past 60 days

- Past due amount & Who is responsible for utilities

Medical assistance:

- 2 pieces of Id for client and all household members
- Proof of current or recent income (current check stub, award letter, etc.)

On the provider's letterhead:

Client name and address; Invoice stating services and costs

Food/Clothing/Housewares:

- 2 pieces of Id for client and all household members
- Proof of current or recent income (current check stub, award letter, etc.)

Transportation (ATA discounted tokens and monthly passes:

- Photo identification; Postmarked proof of address

Geographic Boundaries:

Medical assistance is available to all residents of Jackson County, MO.; Victims of Crime assistance is available to all residents of Jackson County. MO. The Center's service area of zip codes includes: 64105-64106-64108-64109-64110-64111-64112-64113-64114-64120-64123-64124-64127-64128-64129-64130-64131-64132-64133-64134-64136-64138-64050-64051- 64052-64063-64054-64055-64056-64057-64058.

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Mid-America Regional Council**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Mid-America Regional Council**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Dorothy Pope
Authorized Representative's Signature
Director of Financial Affairs
Title

Dorothy Pope
Printed Name
5-3-16
Date

Subscribed and sworn before me this 3rd day of May, 2016. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on March 22, 2019.

Mark D. Johnson
Signature of Notary

5-3-16
Date



WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Redemptorist Center** is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Redemptorist Center**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Handwritten Signature]
Authorized Representative's Signature
Director
Title

Diana Kennedy
Printed Name
5-10-16
Date

Subscribed and sworn before me this 10th day of May, 2016. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on March 22, 2019.

[Handwritten Signature]
Signature of Notary

5-10-16
Date



MARK D. JOHNSON
My Commission Expires
March 22, 2019
Jackson County
Commission #15399198