

# Request for Legislative Action

Ordinance No. 5691  
Sponsor: Crystal Williams  
Date: October 24, 2022

| Completed by County Counselor's Office |                     |                           |            |
|--|---------------------|---------------------------|------------|
| Action Requested:                      | Ordinance           | Res.Ord No.:              | 5691       |
| Sponsor(s):                            | Crystal J. Williams | Legislature Meeting Date: | 10/24/2022 |

| Introduction  |
|---|
| <b>Action Items:</b> ['Authorize', 'Appropriate']   |
| <b>Project/Title:</b>   |
| Accepting and appropriating \$36,577 within the 2022 Health Fund and authorizing the Director of Finance and Purchasing to issue a check to the Mid-America Regional Council in the amount of \$36,576.13 related to the Local Emergency Planning Committee (LEPC). |

| Request Summary   |
|---|
| Accepting and appropriating \$36,577 within the 2022 Health Fund and authorizing the Director of Finance and Purchasing to issue a check to the Mid-America Regional Council in the amount of \$36,576.13 related to the Local Emergency Planning Committee (LEPC).<br>These funds support hazardous materials planning, training and related activities. |

| Contact Information |                            |                        |                          |
|---------------------|----------------------------|------------------------|--------------------------|
| <b>Department:</b>  | Finance                    | <b>Submitted Date:</b> | 9/22/2022                |
| <b>Name:</b>        | Sarah L. Matthes           | <b>Email:</b>          | SLMatthes@jacksongov.org |
| <b>Title:</b>       | Grant Audit & Risk Manager | <b>Phone:</b>          | 816-881-3202             |

## Request for Legislative Action

| Budget Information                                      |  |                                    |                                   |
|---|--|------------------------------------|-----------------------------------|
| Amount authorized by this legislation this fiscal year: |  |                                    | \$36,577                          |
| Amount previously authorized this fiscal year:          |  |                                    | <b>!Unexpected End of Formula</b> |
| Total amount authorized after this legislative action:  |  |                                    | \$36,577                          |
| Is it transferring fund?                                |  |                                    | Yes                               |
| Transferring Fund From:                                 |  |                                    |                                   |
| Fund:   | Department:                              | Line Item Account:                 | Amount:                           |
| 002 (Health Fund)                                       | 9999 (*)                                 | 45105 (MO Emer Response Team MERC) | \$36,577                          |
| Transferring Fund To:                                   |  |                                    |                                   |
| Fund:   | Department:                              | Line Item Account:                 | Amount:                           |
| 002 (Health Fund)                                       | 1524 (Household Hazardous Waste Program) | 56798 (Grant Match)                | \$36,577                          |

| Prior Legislation |                    |
|-------------------|--------------------|
| Prior Ordinances  |                    |
| Ordinance:        | Ordinance date:    |
| 5336              | May 11, 2020       |
| 5412              | September 28, 2020 |
| Prior Resolution  |                    |
| Resolution:       | Resolution date:   |
| 20713             | July 6, 2021       |
| 20423             | May 11, 2020       |

| Purchasing   |    |
|--|----|
| Does this RLA include the purchase or lease of supplies, materials, equipment or services? | No |
| Chapter 10 Justification:  |    |
| Core 4 Tax Clearance Completed:  |    |
| Certificate of Foreign Corporation Received:   |    |
| Have all required attachments been included in this RLA?                                   |    |

| Compliance   |
|--|
| Certificate of Compliance                          |
| In Compliance                                      |
| Minority, Women and Veteran Owned Business Program |

## Request for Legislative Action

|  |      |
|--|------|
| Goals Not Applicable for following reason: Less than \$50000 |      |
| MBE:   | .00% |
| WBE:   | .00% |
| VBE:   | .00% |
| <b>Prevailing Wage</b>                                       |      |
| Not Applicable   |      |

|  |  |
|--|--|
| <b>Fiscal Information</b>  |  |
| <ul style="list-style-type: none"><li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li></ul> |  |

## Request for Legislative Action

### History

Submitted by Finance requestor: Sarah L. Matthes on 9/22/2022. Comments:

Approved by Department Approver Bob Cruetsinger on 9/22/2022 2:44:43 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 9/22/2022 4:09:40 PM.  
Comments:

Approved by Compliance Office Approver Katie M. Bartle on 9/23/2022 10:07:52 AM. Comments:

Approved by Budget Office Approver Sarah L. Matthes on 9/23/2022 10:34:06 AM. Comments: Fiscal Note Attached

Approved by Executive Office Approver Sylvania Stevenson on 9/23/2022 2:02:38 PM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 10/10/2022 12:16:33 PM. Comments: prior res per email conversations

Submitted by Requestor Sarah L. Matthes on 10/12/2022 10:31:34 AM. Comments: Resolutions added

Approved by Department Approver Bob Cruetsinger on 10/12/2022 11:46:20 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 10/12/2022 11:57:36 AM.  
Comments:

Approved by Compliance Office Approver Katie M. Bartle on 10/12/2022 3:08:08 PM. Comments:

Approved by Budget Office Approver Sarah L. Matthes on 10/12/2022 3:41:48 PM. Comments:

Approved by Executive Office Approver Sylvania Stevenson on 10/13/2022 6:41:12 AM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 10/20/2022 9:04:44 AM. Comments:

**Fiscal Note:**

Funds sufficient for this appropriation are available from the source indicated below.

|                                     |  |                  |                  |
|-------------------------------------|--|------------------|------------------|
| Date: September 22, 2022            | ORD # <u>5691</u><br>eRLA # <u>668</u> |                  |                  |
| <b>002 Health Fund</b>              |  |                  |                  |
| 9999 Non-Specific Department        | 45105 MO Emerg Response MERC           | From             | To               |
|                                     |  | \$ 36,577        | \$ -             |
| 9999 Non-Specific Department        | 38210 Undesignated Fund Balance        |                  | <u>36,577</u>    |
| 9999 Non-Specific Department        | 38210 Undesignated Fund Balance        | 36,577           |                  |
| 1524 Household Hazardous Waste Prog | 56798 Grant Match                      |                  | <u>36,577</u>    |
|                                     |  | <u>\$ 73,154</u> | <u>\$ 73,154</u> |

**Fiscal Note:**

This expenditure was included in the Annual Budget

PC# \_\_\_\_\_

|                                     |                   |                      |
|-------------------------------------|-------------------|----------------------|
| <b>002 Health Fund</b>              |                   | <u>Not to Exceed</u> |
| 1524 Household Hazardous Waste Prog | 56798 Grant Match | <u>\$ 36,577</u>     |
|                                     |                   |                      |
|                                     |                   |                      |
|                                     |                   |                      |
|                                     |                   |                      |
|                                     |                   |                      |
|                                     |                   |                      |
|                                     |                   |                      |
|                                     |                   | <u>\$ 36,577</u>     |

**APPROVED**  
By Sarah Matthes at 2:32 pm, Sep 22, 2022

Budget Office



PVS 812 P0660 230446



## Missouri Emergency Response Commission

2302 Militia Drive PO Box 3133

Jefferson City, Missouri 65102

573-526-9249

9-13-22

Jackson County Treasurer  
415 E 12<sup>th</sup> Street  
Kansas City, MO 64106

From: Mike Harris

Date: 09/06/2022

Subject: CEPF Funding Jackson County

Please be advised that your Application for Funding from the Chemical Emergency Preparedness Fund (CEPF) has been received and is being processed by the Missouri Emergency Response Commission. Check or EFT number 9092201510 in the amount of \$36576.13 for 2020 year(s) that will need to be forwarded into the Local Emergency Planning Committee (LEPC) account. A copy of this letter has been sent to the treasurer receiving CEPF funds, as well as the LEPC/D you will be contacted should the Commission require additional information for final approval of your application.

Please be advised these funds are to be used only in accordance to the guidelines set forth by the Missouri Emergency Response Commission as follows:

1. Contingency planning for chemical releases
2. Exercising, evaluating and distributing plans
3. Providing training related to chemical emergency preparedness and prevention of chemical accidents
4. Identifying facilities required to report
5. Processing the information submitted by facilities and making it available to the public
6. Receiving and handling emergency notifications of chemical releases
7. Operating a Local Emergency Planning Committee/District
8. Providing public notice of chemical preparedness activities
9. Developing a chemical/hazardous material emergency plan
10. Conduct a commodity flow assessment

Please contact Sara Allen at 573-536-9112 if you have any questions regarding the above.