

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19083

Sponsor(s): Dennis Waits

Date: Feb. 22, 2016

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution transferring \$29,000.00 within the 2016 Health Fund and authorizing the County Executive to execute a Consulting Agreement with Rebbecca Lake Wood for the furnishing of consulting services for use by the Public Administrator's Office, at a cost to the County not to exceed \$29,000.00.</u></p>										
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$29,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$29,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$29,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO Health Fund – PA – Regular Salaries to Health fund-PA-Other Professional Services</td> <td>FROM ACCT 002-3501-55010  TO ACCT 002-3501-56080</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$29,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$29,000	Amount budgeted for this item * (including transfers):	\$29,000	Source of funding (name of fund) and account code number; FROM / TO Health Fund – PA – Regular Salaries to Health fund-PA-Other Professional Services	FROM ACCT 002-3501-55010  TO ACCT 002-3501-56080
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): John P. Killian, Public Administrator 816.881.3775</p>										
<b>REQUEST SUMMARY</b>	<p>On January 29, 2016, the Sixteenth Circuit Court of Jackson County announced the appointment of a new Public Administrator, John P. Killian, to serve for a four-year term. As part of the transition process for a new Public Administrator, the Probate Division of the Circuit Court has ordered that final settlements be filed for the cases under the direction of the prior Public Administrator. The PA's Office requests a six-month Agreement with Rebbecca Lake Wood to complete the filing of these final settlements. Cost would be for approximately 800 cases at \$36.25 each. A transfer from soft saving within the Department's salary budget is recommended to cover the cost of this expense.</p>										
<b>CLEARANCE</b>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS		
REVIEW	Department Director: John P. Killian <i>John P. Killian, P.D.</i>	Date: <i>2/11/16</i>
	Finance (Budget Approval): <i>If applicable</i> <i>K. Brown</i>	Date: <i>2/18/16</i>
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>2/18/16</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**  
**Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date:	February 11, 2016	PC# _____	RES # 19083
Department / Division	Character/Description	From	To
<b>Health Fund - 002</b>			
3501 - Public Administrator	55010 - Regular Salaries	29,000	
3501 - Public Administrator	56080 - Other Professional Services		29,000
		29,000	29,000
Budgeting			