

C. Oates
8/11/16

Res. 19173

COOPERATIVE AGREEMENT
COMBAT Positive Parenting Program
(July 1, 2016, through June 30, 2017)

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County, hereinafter referred to as "the County," and, **OAK PARK NEIGHBORHOOD ASSOCIATION, 4435 PROSPECT KANSAS CITY, MO 64130**, (a Missouri not-for-profit corporation), hereinafter referred to as "Organization."

WHEREAS, the voters in Jackson County approved and renewed a quarter cent sales tax for the purpose of providing revenue to combat illicit drug use and violent crime in our community; and,

WHEREAS, the voters and the Jackson County Legislature authorized the County Executive to contract with qualified not-for-profit community organizations, whether public or private, for the purpose of preventing drug use, violent crime, and drug-related offenses, if such organization has been in existence for a period of not less than two (2) years; and,

WHEREAS, Organization has been in existence for more than two (2) years and proposes to provide services to prevent illegal drug use and/or drug-related or violent crime related offenses; and,

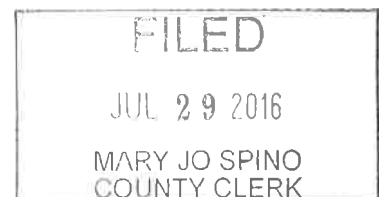
WHEREAS, COMBAT Administration has carefully reviewed the Organization's proposal for 2016 funding; and,

WHEREAS, the Jackson County Legislature has recommended the expenditure of **\$20,000.00**, of COMBAT Anti-Drug Sales Tax funds (hereinafter referred to as "COMBAT funds") for Organization to assist in the Positive Parenting Program, a pilot project that will assist non-custodial parents who desire to re-engage in the life of their children; and,

WHEREAS, this program will help with steps to rebuild broken relationships and reduce violent behavior with an emphasis on conflict resolution, anger management, effective communication, and professional career development;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Organization respectively promise, covenant, and agree with each other as follows:

1. **Services.** Organization shall use COMBAT funds solely for the purpose of providing the Positive Parenting drug prevention program to prevent violent crime for Jackson County; and,



Organization has agreed to use COMBAT funds as is more fully set out in the attached proposal and budget, attached hereto as Exhibit A and incorporated herein by reference; and,

Organization shall administer the program as outlined on the application's Program Logic Model. Any changes to the Organization's program as funded by COMBAT, must receive written approval from the County before implementing any changes from their submitted proposal.

2. **Payment.** The County agrees to pay to the Organization a total amount not to exceed **\$20,000.00**. Upon execution of this contract, an advance payment equal to one-quarter of the contract amount, totaling **\$5,000.00** will be submitted to Organization. This award is contingent upon collection of sales taxes as budgeted at the time of the contract award. If COMBAT funds are reduced, contractor will be informed of necessary contract revisions, as provided for in this Agreement.

Organization understands that no payment shall be made under this Agreement until Organization's 2015 COMBAT contract has been fully reconciled, as applicable.

Organization agrees to submit a monthly expense report on forms provided by COMBAT Administration by the 20th of the following month. All payments will be processed within 30 days of receipt of invoice, if the invoice is complete and accurate. Any reports that are incorrect will delay payment. The remaining contract amount will be paid in a monthly amount equal to:

- A. 1/12th of the 2016 contract amount or
- B. Expenses year to date, whichever is the lesser of the two.

Organization agrees to submit monthly program reports and an Annual Report on forms provided by COMBAT Administration by the 20th of the month following the month's end. All payments will be detained until monthly program reports are received and accurate.

The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoices. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

The final payment will not be processed until the agency's annual program report has been completely reconciled.

3. **Program Requirements.** All COMBAT Prevention funded programs must adhere to the following:

- A. Organization must maintain a complete program expense file that reconciles to the invoices submitted to the COMBAT Administration.

- B. Organization must operate an evidence-based or research-based drug and/or under-aged alcohol-consumption, and/or violence prevention program which focuses on risk and protective factors recognized and supported by prevention research and scientific theory.
- C. Organization must be chartered in the State of Missouri and have received an exemption from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code, and must provide such documentation to COMBAT Administration.
- D. Organization must have been in existence for two years prior to proposal submission (Statement of Contractor's Qualifications).
- E. Organization must notify COMBAT Administration in writing on Organization letterhead, within five working days of the following changes:
 - a. Organization name, address, telephone number, administration, or board of directors
 - b. Organization funding that will affect the program under this contract
 - c. Liability insurance coverage
 - d. Management or staff responsible for providing services pursuant to this contract
 - e. Any proposed or actual merger or acquisition either taken by the Organization or towards the Organization
 - f. Changes to program and/or services, and the program's Logic Model and Outcome Measurement Framework chart.
- F. Organization must submit monthly invoices and narratives on program activities.
- G. Organization must send a representative to the COMBAT Awards program.
- H. Organization must participate in other COMBAT sponsored activities as notified or requested.

4. **Annual Report/Other Documentation.** Organization shall submit the Final Program Report and other documentation directly related to this Agreement as requested by the County's Director of Finance and Purchasing, or by such other manager as designated in writing by the County Executive, to show that funds paid to Organization by the County were used for the purpose set forth in this Agreement.

5. **Evaluation Requirements.** Organization agrees that evaluative outcomes shall be given priority status. COMBAT Administration or its designee will monitor the Organization to assure that not only are the terms of this Agreement being fulfilled, but also to monitor the prevention program's impact on the community. The Organization agrees to participate in an effectiveness evaluation of the Organization's program objectives and an overall evaluation of specific core items, as required by COMBAT Administration. Organization further agrees to utilize an agency specific evaluation document provided by COMBAT administration. Organization agrees to participate in and respond to periodic COMBAT Administration evaluations, assessments, and data inquiries.

The COMBAT Administration will evaluate Organization's performance periodically based on the Organization's monthly performance reports and compliance with contractual provisions. The County reserves the right to terminate this

Agreement pursuant to paragraph 18 if the Organization does not meet stated performance measures and contractual requirements.

6. **Audit.** The County reserves the right to examine and audit the books and records of Organization pertaining to the finances and operations of Organization related to this Agreement. Organization agrees to establish and adopt accounting standards and forms for this program as may be recommended by the County's Financial Advisor prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document the expenditure of these funds may be changed from time to time upon mutual agreement.

7. **Default.** If Organization shall default in the performance or observation of any term or condition herein, the County shall give Organization ten (10) days' written notice setting forth the default. If said default shall continue for ten (10) days after Organization receives written notice thereof, the County may at its election terminate the Agreement and withhold any payments not yet made to Organization. Said election shall not in any way limit the County's right to sue for breach of contract.

8. **Submission of Documents.** No payment shall be made under this contract unless the Organization has submitted to COMBAT (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) a statement of the Organization's total budget for this program for its most recent fiscal year; and, (3) a certified financial audit including a statement of use for COMBAT funds; (4) an IRS Form 990; and (5) a statement of Good Standing with the Missouri Secretary of State. Any document described herein which was submitted to COMBAT Administration as a part of an application for funding need not be resubmitted to qualify for payment. However, an approved budget, which may be different from the amount of funds requested in the application, must be submitted to COMBAT in order to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

9. **Indemnification.** Organization shall indemnify, defend, and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) to the extent caused by the negligence or willful misconduct of Organization or its employees, agents or representatives.

10. **Insurance.** Organization shall maintain the following insurance coverage during the term of this Agreement.

- A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability. Organization agrees to name the County as Additional Insured on such policies, but only to the extent of Organization's negligence under this Agreement and only to the extent of the insurance limits specified herein.

- B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability. Organization agrees to name the County as Additional Insured on such policies, but only to the extent of Organization's negligence under this Agreement and only to the extent of the insurance limits specified herein.
- C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

11. **Standard Of Care** Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

12. **Term.** The term of this Agreement shall commence as of July 1, 2016, and will continue until June 30, 2017, unless sooner terminated pursuant to paragraph 7, 18, or 26 hereof.

13. **No Replacement Revenue.** It being recognized by the parties that the purpose of the COMBAT funds is to improve the quality and effectiveness of drug prevention services in Jackson County, it is therefore declared as the express intent of the parties that the services to be rendered hereunder shall be in addition to those deemed necessary and required to maintain the efficient and effective operation of Organization in its normal duties.

14. **Conflict of Interest.** Organization warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

15. **Financial Contact.** Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

COMBAT Administration
 Fiscal Representative
 Troy Thomas
 415 E. 12th Street, Suite 100
 Kansas City, MO 64106

Oak Park Neighborhood Association
 Agency's Fiscal Representative

_____	Title
_____	Name
_____	Telephone

16. **Informational Reporting.** A designated representative of Organization shall attend meetings of the County Legislature and COMBAT Administration activities when so requested by either entity.

17. **Publicity.** If Organization receives or obtains any media attention because of this project, Organization is required to acknowledge that funding for the project is from COMBAT funds. Printed material involving this program shall contain the COMBAT logo and a COMBAT sign shall be posted at the program site(s) for the duration of the contract.

18. **Suspension, Termination, and Disqualification.** COMBAT may suspend the payment of funds based on a determination that:

- A. The nature of deficiencies results in substantial probability of or actual jeopardy to individuals being served.
- B. Serious or repeated incidents of abuse or neglect of individuals being served or violations of rights have occurred.
- C. Fraudulent fiscal practices have transpired or significant and repeated errors in billings to COMBAT have occurred.
- D. Failure to secure appropriate certification has occurred, including falsification or fabrication of any information used to determine compliance with requirements.
- E. The nature and extent of deficiencies results in the failure to conform to the basic principles and requirements of the program or service being offered.
- F. An organization has failed to comply with COMBAT and/or Jackson County requirements, or falsification of any information used to determine compliance has occurred.
- G. An organization has failed to comply with the scope of work of contracted services.

19. **Termination.** Notwithstanding any other provision of this Agreement, this Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days written notice to the party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

20. **Unspent Allocation.** Any appropriated funds under this Agreement not invoiced by Organization within 45 days from the expiration of this Agreement shall not be paid but shall remain in the COMBAT funds. These funds shall be subject to reappropriation. Such funds refer only to those funds that have not been committed for costs or purchases by purchase order, contract or other formal documentation.

21. **Minority Hiring.** Organization shall have a twenty percent (20%) goal for minority hiring and employment regarding all positions funded out of the proceeds of COMBAT funds.

22. **Appropriation of Funds.** Organization and the County recognize that the County intends to satisfy its financial obligation to Organization hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payments due hereunder, County shall immediately notify Organization of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

- A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.
- B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

23. **Equal Opportunity Employment.** Organization shall maintain policies of employment as follows:

- A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability or national origin. Organization shall take affirmative action as set forth to ensure that applicants are employed and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.
- B. Organization and Organization's subcontractor(s) shall, in all solicitations or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

24. **Employment of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Organization assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri

and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Organization shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

25. **Inspections or Audits by the County.** The performance of this Agreement shall be subject to review by the County. Organization shall file annual program specific compliance reports as required.

The County may provide to Organization a list identifying specific areas funded by COMBAT funds which are to be inspected or audited by the County, and the definition and scope of a review audit of each specific area identified. Organization shall conduct internal audits of each specific area identified relative to the program and shall provide its findings to the County and/or COMBAT Administration. If the County and/or COMBAT Administration desire additional study, after the in-house audit provided above, the County and/or COMBAT Administration and Organization shall engage a mutually agreed upon outside auditing firm to conduct further audit of each specific area identified, and shall share the costs of the outside auditor equally.

The County warrants that all books, records, accounts, and any other documents in the possession of the County relative to COMBAT funds are public records open for inspection in accordance with Chapter 610, RSMo.

26. **Remedies For Breach.** Organization promises, covenants and agrees to faithfully observe and perform all of the terms, provisions and requirements of this Agreement, and Organization's failure to so observe and perform in accordance with said Agreement represents and constitutes a breach of this Agreement. In such event, Organization consents and agrees as follows:

- A. The County may without prior notice to Organization immediately terminate this Agreement; and,
- B. In addition to the foregoing, the County shall be entitled to collect from Organization all payments made by the County for which Organization has not yet rendered services in accordance with this Agreement, and may also be entitled to reasonable attorney's fees, court costs and other expenses if it is necessary to bring legal action to recover such amount.

27. **Severability.** If any term of this Agreement is invalid, or incapable of being enforced by reasons of any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

28. **Assignment and Transfer**. Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

29. **COMBAT Contact**. For the purpose of this Agreement, COMBAT Administration or the person designated by COMBAT Administration, shall act as the COMBAT Contact. The COMBAT Contact shall be responsible for overseeing the performance of the services to be rendered under this Agreement. The COMBAT Contact shall be authorized to accept minor changes in services rendered as long as they are not material nor do they substantially alter the services to be performed. Any substantial or material changes in the service provided under this Agreement must be approved by COMBAT Administration and the County.

30. **Organization Identity**. If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the County in the event it is merged or purchased by any other entity.

31. **Incorporation**. This Agreement contains the entire understanding and agreement of the parties, and modifications hereof shall be enforceable only if in writing, signed by the parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed this 29th day of July, 2016.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

By: W. Stephen Nixon
W. Stephen Nixon
County Counselor

By: Frank White, Jr.
Frank White, Jr.
County Executive

ATTEST:

OAK PARK NEIGHBORHOOD ASSOCIATION

By: Mary Jo Spino
Mary Jo Spino
Clerk of the County Legislature

By: Ex Direct President
Title: Ex Direct President

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet the obligation of \$20,000.00, which is hereby authorized.

July 27, 2016
Date

[Signature]
Director of Finance and Purchasing
Account No.: 008-4402-56005

PC 44022016036

Exhibit A: AGENCY/PROGRAM BUDGET INFORMATION

(Jan 1, 2016 – Dec 31, 2016)

Budget Categories	Proposed COMBAT Budget	Other Funding Amount	Name of other Funding Sources	Total Program Cost
Personnel – Salaries	9000	6000		15000
Fringe Benefits (Describe; max 10% of Salaries)	0	0		0
Auditing / Accounting Services	0	1000		1000
Evaluation	0	1500		1500
Postage	0	0		1500
Printing	0	0		0
Meeting Expense	3000	1500		4500
Mileage (Local Travel)	\$0.00	0		\$0.00
Travel (Out of Town)	0	0		0
Training	1000	0		1000
Memberships	\$0.00			\$0.00
Rent	0	0		0
Utilities	0	0		0
Insurance	0	0		0
Other:	0	0		0
Marketing	1100	0		1100
Website	400	680		1080
Cirriculum Material	1500	1500		3000
Bus Passes	1500	0		1500
Stipends	2500	0		2500
Total Proposed Budget	\$20000.00	2180		\$33680.00

1. COMBAT funds may not be used to provide capital improvements (Article 6, Section 23 of the Mo. Constitution).
2. COMBAT funds may not be used to pay salaries for functions that have traditionally been performed by volunteers.
3. COMBAT funds may not be used to pay rent, utilities, equipment or out of town travel.

2016 Prevention Funding Application

Note: response spaces expand

Agency Name	Name of Program	Amount Requesting
Oak Park Neighborhood Association	Positive Parenting	20000
Address of Agency	Address of Program Location	Agency Telephone#
4435 Prospect	4435 Prospect Ave, Kansas City, MO 64130	816-214-5033
COMBAT Program Director's Name	COMBAT Program Director Phone	COMBAT Program Director Email
Forest Tyson, Jr	816-813-5805	ftysonjr@gmail.com
Executive Director's Name	Executive Director Phone	Executive Director Email
Pat CLarke	816-214-5033	contact@oakparkneighborhoodkc.org

Prevention Area of Focus Please select your proposal's focus.

Violence Prevention
 Substance Abuse Prevention
 Both

- I. Summary of Program:** Thoroughly describe your program based on your selected area(s) of focus above and Target areas from the next. If funded, this will be the program description used by COMBAT on our website and other publications about our funded programs. Address the purpose, target population, services/activities to be provided and expected outcome of your program.

Program Summary

Oak Park Neighborhood Association proposes to offer Positive Parenting, a pilot program that will work with non-custodial parents who have a desire to re-engaged in the life of their child(ren), but struggles to take the necessary step to rebuild broken relationships, and reduce violent behavior. Understanding that parental involvement is essential to the overall development of a child, Oak Park has taken essential factors for lack of parental involvement. There are three key areas of emphasis in this program: (1) conflict resolution/anger management, (2) effective communication, and (3) professional/career development.

Conflict typically arises when there a disagreement between two or more parties, people or group of people and unfortunately physical violence is more than likely the by product of such an environment. Conflict can be experienced in various places such as home, school, work place, and communities. Conflict is a part of life and we cannot avoid it. When there is a clash of interest, idea, value or action, conflict that escalates to violence is typically the result.

This Positive Parenting program is designed to work specifically and in alignment with the Family Court to aid parents with meeting their judgment orders as well as a vehicle for fostering positive parental skills for each participant.

Positive Parenting is a initiative administered through the Oak Park Neighborhood Association. It is a 6 week program that provides parents with life skill classes (including but not limited to:

- conflict resoution**
- effective and positive communication**
- anger management**
- professional/career development (resume writing and job readiness).**

The program with work in tandeum with the Family court to provide case management services to parents in need of assistance and guidance to re-engage in the lives of their children.

Positive Parenting is a newly implemented program through the Oak Park Neighborhood Association. This program will meet bi-monthly with non-custodial parents. The program will meet bi-monthly with non-custodial parents. Our goal is to build on existing parenting skills by woring individually with the parent to design a personalized Personal Improvement Plan which will serve as a road map to positive parenting. The program with work in tandeum with the Family court to provide case management services to parents in need of assistance and guidance to re-engage in the childs life.

II.

Target area to be addressed. It is strongly suggested that only one area be selected to make sure the program is thorough, but more than one may be selected as long as the connection is clear.

Target Area	
<input type="checkbox"/>	1. Programs that work with Ex-offenders to help improve their re-entry into society and productive lives.
<input checked="" type="checkbox"/>	2. Programs that work with populations in or from Correctional settings.
<input checked="" type="checkbox"/>	3. Programs that work with populations referred by the Courts system.
<input type="checkbox"/>	4. Programs that work with Victims of Violence, including families experiencing Domestic Violence.
<input checked="" type="checkbox"/>	5. Programs that work with high risk youth or adults responsible for violent crime in high crime neighborhoods.
<input type="checkbox"/>	6. Programs that work with populations in or from Correctional settings.
<input checked="" type="checkbox"/>	7. Programs that work with Neighborhood Groups, especially those neighborhoods that have experienced a high degree of violent crime.
<input type="checkbox"/>	8. Programs addressing weaponry.
<input type="checkbox"/>	7. Programs that address Teen Dating Violence.
<input type="checkbox"/>	9. Programs that address Truancy, especially those that work with youth who are out of school during school time.
<input checked="" type="checkbox"/>	10. Programs that work with high risk youth referred by Family Court or Law Enforcement.
<input checked="" type="checkbox"/>	11. High risk students identified by schools (e.g., those who fight or those who have been suspended or expelled).
<input type="checkbox"/>	12. Children from households with alcohol or other drug abuse, placing the children at risk of substance use.
<input checked="" type="checkbox"/>	13. Children of incarcerated parents.
<input type="checkbox"/>	14. Young people who are transitioning to adulthood (e.g., programs for high school seniors, or youth exiting the foster care system.
<input type="checkbox"/>	15. Programs addressing Bullying—either targets of bullying or those who have bullied others.
<input type="checkbox"/>	16. Programs that specifically address Cyberbullying.
<input checked="" type="checkbox"/>	17. Parenting programs that can successfully recruit parents, including programs specifically for fathers who do not live with their children, or support for single mothers.
<input type="checkbox"/>	18. Programs that can incorporate Youth Leadership, and even Service Learning, into their Prevention strategies.
<input type="checkbox"/>	Other area of emphasis: Describe and justify why this is an important area for COMBAT to fund for 2016.

III.

Please check if any of these apply to your program:	
<input checked="" type="checkbox"/>	1. Use of Social Media
<input type="checkbox"/>	2. Employing young people under age 25 to help design and conduct program.
<input checked="" type="checkbox"/>	3. Partnership involving Faith-Based providers.

IV. Please list three (3) specific Objectives of your project.

Objectives
1. Increase parental involvement. 2. Reduce violence through conflict resolution skill building. 3. Increase job readiness skills and employability.

V. Your Proposed Program.

A. Is this an existing program of your agency?
No
B. Is this program currently funded by COMBAT? If so, for how long? COMBAT is strongly encouraging new programs.
No
C. If yes, what is your evidence of effectiveness of this program in meeting the unique need selected on the prior page?
N/A
D. How are you updating the program for 2016 to better meet the needs of today and current populations with enhanced, current best practices?
N/A

VI. Describe the program you are proposing.

1. Describe how you will accomplish your program.
2. Include any partners and what will they do.
3. How are program services a good "fit" for Target Area(s) to be served checked in Item III?

Program Description, including Services, Frequency of services, and Sites of services.

A violent way of resolving conflicts always brings destruction. Parents that use violent means in resolving their conflicts are teaching their children to do the same.

Anger and pride are some of the contributing factors to conflict. Anger management is very important in resolving this conflict. It is generally believed that anger is part of human nature and we shall endeavor to manage it properly in order to settle our differences on many fronts.

The main goal of this program is to give parents the necessary tools and resources to effectively and positively become better parents in a proactive manner. Parents will partake in life skills training (including but not limited to):

- conflict resolution
- effective communication
- professional/career development (resume writing and job readiness).

The program will receive referrals from the Family Court system to provide services to parents in need of assistance and guidance to re-engage in the child's life. The program strives to build effective communication skills that will allow non-custodial parents to advocate and communicate with custodial parent for what is in the best interest of the child. By doing so, this will decrease the calls for service, reduce violent acts amongst the parents, and research shows that by having both parents engaged in the lives of youth lessens the probability of youth being engaged in violent or destructive acts.

VII. Target Population

Describe age, ethnic breakdown, gender, and geographic area to be served.

Age group: 18-55

Estimated Gender breakdown of those to be served: 80% male, 20% female

& Racial/Ethnic Groups to be Served (estimate each): 95% African American; 5% Hispanic

Geographic Area to be Served: Jackson County Residents; primarily those who reside in Kansas City and reside in identified HotSpots.

Estimated Number to be Served: 50

Estimated Cost per Person: \$400

VIII. Outreach and Recruitment

How will you recruit the target population for your proposed program? If you will rely on outreach with other organizations, you MUST include a letter of participation from each agency, showing that they know they are participating in a COMBAT program.

Our primary method of recruitment will be referrals from the Family Court; however, some clients may come from dissemination of flyers, Public Service Announcements (PSA) and a complete social media campaign to bolster awareness.

IX. Evidence of Need: Incorporate local data

A. Describe the needs of your selected target population and/or community for the proposed program. Include information on the incidence and prevalence of violence and/or substance abuse and their effects on this population in your geographic area.

According to the National Center for Fathering, more than 20 million children live in a home without the physical presence of a father. Using the 2012 Census data, the Family Structure and Childre's Living Arrangements reported 57.6% of black children, 31.2% of hispanic children, and 20.7% of white children are living absent their biological fathers. Fatherless children are at a greater risk for violence and substance abuse/

The National Fatherhood Initiative conducted a study of 109 juvenile offenders who indicated that family structure played a significant role in their delinquency. A National Longitudinal Study of Adolescents conducted in 2011 explored the relationship between family structure and risk of violent acts in communities and found that if the number of fathers is low in a neighborhood, then there is an increase in acts of violence.

B. Describe specific Risk Factors of target population relevant to proposed program. (See Appendix 1)

Community Risk Factors: Availability of firearms; extreme economic deprivation; public housing; a victim or witness of high crime and violence; large percentage of non-integrated immigrants; racial discrimination; media portrayal of violence; low neighborhood attachment and community disorganization; and transitions and mobility

Family Risk Factors: Family conflict; family history of problem behavior; family management problems; and parental attitudes and involvement in crime and violence

Individual Risk Factors: Low expectations/aspirations for school; alienation or rebelliousness; early initiation to the problem behavior; friends who engage in the problem behavior; and gang involvement.

School Risk Factors: Academic failure beginning in elementary school; early and persistent anti-social behavior; and lack of commitment to school.

C. Describe relevant Protective Factors to be utilized by proposed program.

Community Protective Factors: Social Networks/Support systems with the community, involvement with religious groups

Family Protective Factors: Opportunities for pro-social involvement, positive relationships with adults, not easily influenced by others resistance to peer pressure, coles relationship with at least one parent, low physical punishments, positive parental attention toward child's education

School Protective Factors: Positive attitudes towards family and school, high education aspirations, high GPA and high academic acheivement, social cohesion, study skills

X. When will your COMBAT program be offered? Check all that apply and fill in days & times.

Program Schedule

- Year round
- At school during the 9-month school day
- After School hours
- Certain days/evening of the week
- Weekends

Please specify days & times you plan to offer your program :

Tuesday and Thursday 6pm-7pm
and every other weekend (12-2).

(program meeting times are subject to change to ensure we are meetign the needs of the vast majority of program participants

XI. Hotspot Violent Crime Mapping

How will you incorporate the use of the Hotspot Violent Crime Mapping in Appendix 2. in your program? E.g., will you address violent crime reduction in one of the Hotspot areas?

Positive Parenting provides services to non-custodial parents living in the identified HotSpots in a effort to reduce calls for service, increase parental involvement and reduce youth violence among those with a non-custodial parent. Families referred from the courts could potentially come from anywhere in Jackson County; however, the program aims to target those parents and families that reside in one the the identified HotSpots.

XII. Evidence Base: List which evidence or research based programs your COMBAT program will model. See Appendix 3 for Evidence-Based or Promising programs.

A. On what Evidence-based program(s), or Research, is your proposed program based? Cite your sources for programs for each Area you selected in Item I.

The Responsible Fatherhood Toolkit Resources From the Field promotes the intergration of non-custodial parents and provide proven research on how to promote and increase fatherhood. The Positive Parenting program is modeled after the Office of Justice Programs (ODJ) Responsible Fatherhood Toolkit Resources From the Field. The evidence and research based model will be used to provide programs for non-custodial parents. Research has shown that 83% of single parent homes are single mom homes and the other 17% are single father homes. While there is a large marginal gap in single mom and single father homes, the Positive Parenting program will both genders of noncustodial parents using the afrementioned program model (<http://www.fatherhood.org>).

The Positive Parenting program will work on on 3 core areas:

1. Conflict resolutions/anger management
2. Effective Communication skills
3. Professional/career development

By identifying the core issues with the community of non-custodial parents we can aid them in developing Parenting Improvement Plans (PIP) the will help the participants with their immediate and ongoing needs, either through in-house services or referrals to partner agencies, will influence whether fathers enroll and stay in the program.

While the Responsible Fatherhood Toolkit From the Field ss designed for fatherhood, the program outlie in one that could be tranferable fo the small population of non-custodial mothers who would participate in the program.

B. What evidence exists showing effectiveness of the proposed program and services in producing the outcomes you expect with your target population?

The Responsible Fatherhood Toolkit Reources From the Field are field-based practices that have been implemented throughout the country. This toolkit features information that is based on existing research and qualitative, anecdotal, and secondary data analysis related to field-informed practices. Inclusion of programs, tools, or practices does not constitute an endorsement by the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance or the National Responsible Fatherhood Clearinghouse (www.fatherhood.gov).

XIII. If evidence does not exist for specific target populations in terms of effectiveness of your methods with their race/ethnicity, age or other factor, how will you adjust the program?

Modifications required for Target Population
N/A

XIV. Staff Expertise and Experience-Describe the experience and expertise of key staff for the proposed project (including experience or training in selected strategies).

A. Key Staff Experience and Expertise related to Proposed Program	
<p>Pat Clarke, Executive Director Pat has works as a community advocate for more than 20 year. He has strived to reduce violence in the community and has served on several boards nand currently works with the Kansas City Police Chief as an advocate to reduce crime in the urban core of Kansas City.</p> <p>Forest Tyson, Project Director Forest has a Masters Degree in Education and bring a wealth of knowledge and transferable skills to the Oak Park Neighborhood Association. Forest serves on on the Community Response Team (CRT) which is a part of the Byrne Criminal Justice Innovation Program.</p> <p>Dena Odom, Facilitator Dena has provided community education throughout the years and primarily focuses on financial stability and job readiness.</p>	
B. What is the racial/ethnic breakdown of the staff of your proposed program,	
American Indian/Alaska Native	0
Asian	0
Black/African American	5
Hispanic/Latino	0
Native Hawaiian/Other Pacific Islander	0
White/Caucasian	0
Mixed Race	0
Other/Unknown	0
Total Number in Proposed COMBAT Program	5
C. How does your staff breakdown match your target population? What about the language needs of your target population??	
<p>Currently there are no preceived language barriers; however, if language presents to be a barrier the program staff will work to get nan interpretor</p>	

- XV. Outcomes:** What COMBAT Outcomes of Interest (NOT OUTPUTS) do you expect your project to produce? Match each Objective with Expected Outcome that will show your project is successful. See Appendix 4. for COMBAT Outcomes and Measures of Interest.

Identify the specific outcomes you propose to measure your success with each objective from Item III.

Objective	COMBAT Outcome of Interest
Reduction in adult violence	Reduction in arrested or charged with a violent crime
Family Court	Family Court
Violent Crime	reduction in # of arrest

- XVI. Organization-**Describe the mission of your organization. How does this program fit into your mission? Describe the past experience and expertise of your organization in the area of your proposal.

A. Organization
<p>The Oak Park Neighborhood Association's mission is to "improve the life in the community by working together as a collective for the greater good of the community". Our battle cry is "UNITY in the Community". Oak Park has over 25 years of experience in working to improve the the community with partnerships with the local Parks and Recreation department, the Police, County Representatives and City Councilmen. The Oak Park Neighborhood Association feels this toolkit fit the Positive Parenting program and provide the framework for working with non-custodial parents in Jackson County.</p>
B. Describe your organization's experience in serving the target population in similar projects.
<p>Oak Park Neighborhood Association has worked with the community since its inception. Our primary force has always been on creating healthy communities and reducing violence in our community. While our previous effort have aligned with the mission of the organization and the direction of the grant, the Positive Parenting program is a new initiative so we will highly rely on our key personnel and their experience.</p>

- XVII. Who are key partners for this project?** Describe their expertise. You must include a current letter stating that partners are aware that they are part of a COMBAT project. If no partners, enter N/A.

Key Partners
<p>Oak Park Neighborhood Association will continue to work with the the Byrne Criminal Justice Innovation Program's Community Response Team (CRT) and Jack County Family Court.</p>

<i>D. How will you ensure the Cultural Competence of your staff for the proposed program?</i>
Staff will be trained on Cultural Competency.

Exhibit C

LOGIC MODEL

What do you need to do, and why?		What will you do?			Outcomes	
Objective	Need, Problem	Activities	Resources - Who Agency & Personnel	Outputs	Immediate	Long Term Impact
Increase parental involvement for non-custodial parents	According to the National Responsible Fatherhood Clearinghouse, African Americans are 3 times likely to live in a single parent home and 90% of single parent homes are single mothers.	Work with noncustodial parents ways and methods to re-engage with their children and decrease barriers that might exist and pose as a challenge to the non-custodial parent.	Oak Park Neighborhood Association with contract facilitators to offer session bi-monthly for non-custodial parents. Additional, the Project Director will aid the participants in developing a Personal Improvement Plan as a	Parent will rebuild relationships with their children. Parents will be more involved in their child's life.	Non-custodial will identify barriers to being involved and work to reduce barriers.	Non-custodial parents will be fully immersed in their child's life and aid in decreasing long term violent or delinquent acts by youth.

Reduce violent acts	Reduce violent acts among parents by using effective communication and conflict resolution	non-custodial parents will take conflict resolution/anger management session to aid in reducing verbal abuse that escalates into violent acts	Staff will provide sessions for program participants. If needed participants may be referred for more intense services	Non-custodial parents will learn techniques for effective communication	75% of the program participants will refrain from violent acts with custodial parents	Non-custodial parent will have an increase level of engagement with custodial parent and child.

Exhibit B

WORK AUTHORIZATION AFFIDAVIT

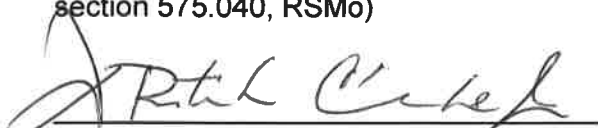
As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

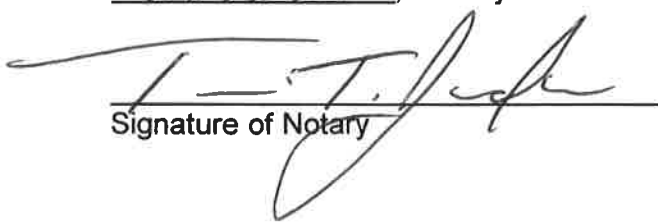
This affidavit affirms that **Oak Park Neighborhood Association**, (Organization name) is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and **Oak Park Neighborhood Association**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo)


Authorized Representative's Signature
Executive President
Title

D. Patrick Clarke Jr
Printed Name
7/20/16
Date

Subscribed and sworn before me this 20th day of July, 2016. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on March 2, 2018.


Signature of Notary

7-20-2016
Date