

REQUEST FOR LEGISLATIVE ACTION

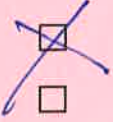
Completed by County Counselor's Office:
 Res/Ord No.: 20117
 Sponsor(s): Crystal Williams
 Date: March 18, 2019

EXECUTIVE OFFICE

MAR 15 2019

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting the award of a one year agreement with CoStar Realty Information of Washington, DC for the Assessment Department as a Sole Source purchase.</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 045-1902-56790 56080</td> <td></td> </tr> <tr> <td>Assessment Fund, Assessment, Other Contractual Services <i>Professionals</i></td> <td>\$11,856.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number: 045-1902-56790 56080		Assessment Fund, Assessment, Other Contractual Services <i>Professionals</i>	\$11,856.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>												
<p>REQUEST SUMMARY</p>	<p>The Assessment Department would like to enter into a One Year Agreement with CoStar Realty Information for access to market and lease data. CoStar provides a combination of three products, CoStar Property, CoStar Comps and CoStar Tenant which would give Assesment access to market and lease data; they currently do not have the staff necessary to verify market and lease data.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing and the Director of Assessment concur that CoStar is the only vendor in the Kansas City Metropolitan Area that provides these services.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No goals applied <input type="checkbox"/> VBE Goals</p>												
<p>ATTACHMENTS</p>	<p>CoStar Subscription Form</p>												
<p>REVIEW</p>	<table border="1"> <tr> <td>Department Director: <i>Barbara Casamento</i></td> <td>Date: 3/11/2019</td> </tr> <tr> <td>Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i></td> <td>Date: 3/13/19</td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: 3/15/19</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: <i>Barbara Casamento</i>	Date: 3/11/2019	Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i>	Date: 3/13/19	Division Manager: <i>[Signature]</i>	Date: 3/15/19	County Counselor's Office:	Date:				
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County Counselor's Office:	Date:												

Fiscal Information (to be verified by Budget Office in Finance Department)



- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: March 13, 2019


RES # 20117

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
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<u>045</u>	<u>Assessment Fund</u>	
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<u>1902</u>	<u>Assessment</u>	<u>56080</u>	<u>Other Professional Services</u>	<u>\$</u>	<u>11,856</u>
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 2/13/19
Budget Officer