

Request for Legislative Action

Res. No: 20756

Sponsor: Charlie Franklin

Date: September 13, 2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20756
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	9/13/2021

Introduction**Action Items:** ['Award']**Project/Title:**

Awarding a Twelve (12) Month Term and Supply Contract, with One (1) Twelve (12) Month Option to Extend for the furnishing of Mobile Radio Repair for use by Various County Departments to Commenco of Kansas City, MO under the terms and conditions of Invitation to Bid No. 30-21.

Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Mobile Radio Repair. The Purchasing Department issued Request for Proposal No. 30-21 in response to this need.

A total of Thirty-Two (32) Notifications were distributed and one (1) response was received and evaluated as below:

Evaluation Criteria: Commenco of Kansas City, MO**Proposed Method of Performance (25 points): 21****Experience and Qualifications (25 points): 24****References (20 points): 20****Pricing (30 points): 23****Total (100 points): 88**

Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends award for Mobile Radio Repair to Commenco of Kansas City, MO as the best proposal received.

The award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

Annual Estimated Usage: \$37,500.

Contact Information

Department:	Finance	Submitted Date:	8/31/2021
Name:	Katelyn W. Edgar	Email:	KEdgar@jacksongov.org
Title:	Buyer	Phone:	816-881-3292

Request for Legislative Action

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
19016	November 30, 2015

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. 	

Request for Legislative Action

History

Katelyn W. Edgar at 8/31/2021 3:44:44 PM - [Submitted |]

Department Director: Bob Crutsinger at 8/31/2021 5:09:37 PM - [Approved |]

Finance (Purchasing): Barbara J. Casamento at 9/1/2021 9:08:03 AM - [Approved |]

Compliance: Katie M. Bartle at 9/1/2021 9:48:15 AM - [Approved | eRLA 217]

Finance (Budget): Mark Lang at 9/1/2021 2:28:47 PM - [Approved | No fiscal note required for Term & Supply contracts.]

Executive: Sylvya Stevenson at 9/1/2021 3:44:42 PM - [Approved |]

Legal: Elizabeth Freeland at 9/9/2021 10:25:44 AM - [Approved |]



Jackson County
Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Katelyn Edgar, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: August 24, 2021

SUBJECT: Recommendation for Vendor: Commenco

Please consider Commenco be awarded term and supply vendor for bid No. 30-21 Mobile Radio Repair to County Road and Bridge Division. Commenco was the only vendor that submitted a bid for bid No. 30-21 Mobile Radio Repair.

It is estimated that the County could spend approximately \$20,000 annually with Commenco.

For the reasons above, it has been requested that Commenco be awarded the term and supply contract for bid No. 30-21 Mobile Radio Repair.

Thank you for your consideration,

Matt Willier, Assistant Road and Bridge Administrator, Public Works Department



RFP Number: 30-21

RFP Name: Mobile Radio Repair

Dept. Name: Public Works Road & Bridge

Respondents

Evaluation Criteria: Commenco	Maximum Points	Panelist 1	Panelist 2	Panelist 3
Proposed Method of Performance	25	25	20	25
Experience and Qualifications	25	25	25	25
References	20	20	15	25
Pricing	30	25	30	20
Total	100	95	90	95



Jackson County Detention Center

Office of the Jackson County Sheriff
Sheriff Darryl Forté



To: Ms. Katelyn Edgar, Jackson County Purchasing
From: Sgt. Danny Barnes, Jackson County Sheriff's Office
Date: 08-24-21
Re: RFP No. 30-21

Ms. Edgar,

The Sheriff's Office and Detention Center jointly evaluated response to RFP 30-21, using three evaluators. The score sheet is attached.

The Sheriff's Office and Detention Center both have significant previous experience working with Commenco, Inc., on the types of repairs and services covered by the RFP, and we have had positive experiences.

While many of the Sheriff's Office and Detention Center's needs for radios (on the MARRS network, APX series subscriber equipment) are met using existing locally sourced competitively bid contracts, the contract resulting from RFP 30-21 is needed for occasional servicing and parts replacement on older equipment that is not covered by the contract for the newest MARRS radio system.

We therefore recommend that Commenco, Inc.'s response to RFP 30-21 be accepted and awarded.

We anticipate combined use of the contract between the Sheriff's Office and Detention Center to be below \$10,000.00 per year.

Thank you,

Sgt. Danny Barnes, #25/0340

Technology Supervisor

Jackson County Sheriff's Office and Detention Center



RFP Number: 30-21

RFP Name: Mobile Radio Repair

Dept. Name: Sheriff / Detention

Respondents

Evaluation Criteria: Commenco	Maximum Points	Panelist 1	Panelist 2	Panelist 3
Proposed Method of Performance	25	20	20	20
Experience and Qualifications	25	25	25	20
References	20	20	20	20
Pricing	30	20	20	20
Total	100	85	85	80



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

DATE: August 27, 2021
TO: Barbara Casamento, Purchasing Supervisor
FROM: Major Larry B. Niederschulte, Assistant Chief Park Ranger
SUBJECT: RFP No. 30-21 – Mobile Radio Repair

The RFP received for Mobile Radio Repair and has been reviewed. We find that Commenco is the acceptable company to provide the service and repairs we may need.

Commenco has been a company we have used for years and have found them highly trained and experienced. They have been professional and timely when repairing our radios in the past. We have also found their costs for repairs to be competitive. We recommend Commenco for the proposal.

See the attached document listing the requested scores from the panel who reviewed the RFP.

The Ranger Division has an anticipated spending amount of approximately \$7,500 per year.



Frank White, Jr., County Executive



RFP Number: 30-21

RFP Name: Mobile Radio Repair

Dept. Name: Park Ranger Division

Respondents

Evaluation Criteria: Commenco	Maximum Points	Panelist 1	Panelist 2	Panelist 3
Proposed Method of Performance	25	20	20	20
Experience and Qualifications	25	20	25	25
References	20	20	15	25
Pricing	30	25	30	20
Total	100	85	90	90

8.0 QUOTATIONS

No.	Description	Pricing/Discount
8.1	Hourly Rate for Diagnosis, Repairs, Installation, De-Installation, Programming or Re-Programming; REGULAR HOURS	\$ 105.00/Hr*
8.2	Hourly Rate for Diagnosis, Repairs, Installation, De-Installation, Programming or Re-Programming; OVERTIME HOURS	\$ 195.00/Hr*
8.3	Annual Increase on Hourly Rate for Repairs – Quote Percentage of Increase per Annual Extension; 1 st Extension	+ 5%
8.4	Accessories, Parts and Batteries: Quote Percentage of Discount from List Price. List Prices may be updated Annually. Discounts remain firm throughout Contract Term and any Extensions. Respondent may include additional pages if necessary.	10 %
8.5	Replacement Equipment: Quote Percentage of Discount from List Price. List Prices may be updated Annually. Discounts remain firm throughout Contract Term and any Extensions. Respondent may include additional pages if necessary.	10 % **

Clarifications

* Rates are for work performed at Commenco Shop. If on-site service is requested, time will start when the technician leaves the shop and ends with the technician arrives back at Commenco.

** The 10% discount applies when equipment is purchased directly from Commenco.

Respondent Name: Commenco, LLC	Phone Number: (816) 753-2166
Authorized Representative: Gary Grosvenor	Fax Number: (816) 753+3688
Signature: 	Title: President/CEO
Email Address: garyl@commenco.com	
Web Address: www.commenco.com	