

# Request for Legislative Action

Res. #21147

Sponsor: Megan L. Marshall

Date: January 30, 2023

## Completed by County Counselor's Office

|                   |                   |                           |           |
|-------------------|-------------------|---------------------------|-----------|
| Action Requested: | Resolution        | Res.Ord No.:              | 21147     |
| Sponsor(s):       | Megan L. Marshall | Legislature Meeting Date: | 1/30/2023 |

## Introduction

**Action Items:** ['Award']

**Project/Title:**

Awarding a (11) eleven-month term and supply contract for the furnishing of MRO (maintenance, repair and operational) supplies, parts, equipment, and materials for various County departments to WW Grainger of Lake Forest, IL under the terms and conditions of the City of Tucson, AZ Contract No. 192163-01, an existing competitively bid government contract.

## Request Summary

Various County Departments require a Term and Supply Contract for MRO (maintenance, repair, and operational) supplies, parts, equipment, and materials and would like to continue to utilize the National Contract awarded to WW Grainger of Lake Forest, IL by the City of Tucson, AZ Contract No. 192163-01

Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a eleven (11) month term and supply contract for the furnishing of MRO (maintenance, repair, and operational) supplies, parts, equipment, and materials to WW Grainger of Lake Forest, IL under the terms and conditions of the City of Tucson, AZ Contract No. 192163-01, an existing, competitively bid government contract due to the higher discounts offered to larger entities on National Contracts.

This award is made on as "as needed" basis and does not obligate Jackson County to pay any specific amount. The annual estimated spend for use by various county departments is \$113,000.00.

## Contact Information

|                    |            |                        |                       |
|--------------------|------------|------------------------|-----------------------|
| <b>Department:</b> | Finance    | <b>Submitted Date:</b> | 1/12/2023             |
| <b>Name:</b>       | John Konon | <b>Email:</b>          | jkonon@jacksongov.org |
| <b>Title:</b>      | Buyer      | <b>Phone:</b>          | 816-881-3292          |

## Budget Information

|   |      |
|---|------|
| Amount authorized by this legislation this fiscal year: | \$ 0 |
| Amount previously authorized this fiscal year:          | \$ 0 |
| Total amount authorized after this legislative action:  | \$   |
| Is it transferring fund?                                | No   |

## Single Source Funding:

## Request for Legislative Action

|       |             |                    |                                   |
|-------|-------------|--------------------|-----------------------------------|
| Fund: | Department: | Line Item Account: | Amount:                           |
|       |             |                    | <b>!Unexpected End of Formula</b> |

|                          |                  |
|--------------------------|------------------|
| <b>Prior Legislation</b> |                  |
| <b>Prior Ordinances</b>  |                  |
| Ordinance:               | Ordinance date:  |
|                          |                  |
| <b>Prior Resolution</b>  |                  |
| Resolution:              | Resolution date: |
| 20409                    | April 20, 2020   |

|  |                      |
|--|----------------------|
| <b>Purchasing</b>  |                      |
| Does this RLA include the purchase or lease of supplies, materials, equipment or services? | Yes                  |
| Chapter 10 Justification:  | Fixed Price Contract |
| Core 4 Tax Clearance Completed:  | Not Applicable       |
| Certificate of Foreign Corporation Received:   | Not Applicable       |
| Have all required attachments been included in this RLA?                                   | Yes                  |

|   |      |
|---|------|
| <b>Compliance</b>   |      |
| <b>Certificate of Compliance</b>  |      |
| In Compliance   |      |
| <b>Minority, Women and Veteran Owned Business Program</b>                             |      |
| Goals Not Applicable for following reason: Contract is with another government agency |      |
| MBE:  | .00% |
| WBE:  | .00% |
| VBE:  | .00% |
| <b>Prevailing Wage</b>  |      |
| Not Applicable  |      |

|   |  |
|---|--|
| <b>Fiscal Information</b>   |  |
| <ul style="list-style-type: none"> <li>This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.</li> </ul> |  |

## Request for Legislative Action

### History

Submitted by Finance requestor: John Konon on 1/12/2023. Comments:

Approved by Department Approver Bob Crutsinger on 1/12/2023 11:59:24 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 1/12/2023 12:35:04 PM. Comments:

Returned for more information by Compliance Office Approver Jaime Guillen on 1/12/2023 2:10:49 PM.  
Comments: Vendor needs to renew their Certificate of Compliance at <https://jacomocompliance.com/>

Submitted by Requestor John Konon on 1/17/2023 2:35:41 PM. Comments: WW Grainger has updated Certificate of Compliance.

Approved by Department Approver Bob Crutsinger on 1/17/2023 2:58:07 PM. Comments:

Approved by Purchasing Office Approver Craig A. Reich on 1/19/2023 12:07:21 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 1/19/2023 12:14:25 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 1/19/2023 12:24:32 PM. Comments:

Approved by Executive Office Approver Sylvia Stevenson on 1/19/2023 8:11:25 PM. Comments:

Approved by Counselor's Office Approver Katherine Henry on 1/26/2023 11:05:37 AM. Comments:



## **PURCHASING DEPARTMENT**

415 East 12<sup>th</sup> Street  
Kansas City, Missouri 64106

816-881-3292  
Fax 816-881-3268

### **DISPOSITION OF TERM & SUPPLY CONTRACT MEMORANDUM**

TO: Rick Gerla, Facilities Management  
Caroline Deihl, Public Works  
John L. Johnson, Parks + Rec  
Deloris Wells, Sheriff's Office

FROM: John Konon, Buyer

DATE: January 6, 2023

RE: Other Government Contract: **OG192163 MRO - Grainger**

The above referenced OG Contract is set to expire on **January 9, 2023**. The City of Tucson, Arizona has extended this for another term under contract no. 192163-01 with an end date of December 31, 2023. There is another one (1) year option to extend after this one ends. If your department still wants to utilize this contract, please let me know your estimated yearly spend and I will generate an eRLA.

Please review the specifications and advise me of the following:

- A. Extend Contract for 12 months. Department needs service.
- B. ~~Rebid with attached changes.~~
- C. ~~Rebid with specifications as they stand.~~
- D. Department does not require services of this bid.

Department: 1506 Public Works R&B Estimated annual usage: \$ 10,000.00

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

If you have any questions, please feel free to call me at 881-3292. Thank you.



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Department: JCDC ✓ Estimated annual usage: \$ 3,000

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

If you have any questions, please feel free to call me at 881-3292. Thank you.

*Deloris Wells - Deputy Director of Administration*  
1/6/23



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- C. ~~Rebid with specifications as they stand.~~
- D. Department does not require services of this bid.

Department: Parks + Rec Estimated annual usage: \$ 25,000

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

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Please review the specifications and advise me of the following:

- A. Extend Contract for 12 months. Department needs service.
- ~~B. Rebid with attached changes.~~
- ~~C. Rebid with specifications as they stand.~~
- ~~D. Department does not require services of this bid.~~

Department: Facilities Management Estimated annual usage: \$ 75,000.00

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

If you have any questions, please feel free to call me at 881-3292. Thank you.



## Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment, Materials

City of Tucson · Agency/City Wide

Vendor: GRAINGER

✓ **ACTIVE** Contract End Date: Dec 31, 2023

*All dates in Mountain Time - Arizona*

### CONTRACT INFORMATION

Status

✓ Active

Start Date

Jul 1, 2019

Duration

Limited Term. Initial Term: 3 years

Renewal Options

Option 1: 1 years

Activated on Jun 2, 2022



Option 2: 1 years

End Date

Dec 31, 2023

Contract ID

192163 - 01

Requisition ID

None

Contract Amount

Vendor

GRAINGER

[denise.childress@grainger.com](mailto:denise.childress@grainger.com)

Project Contact

Jenn Myers

Procurement Manager

Email: [jenn.myers@tucsonaz.gov](mailto:jenn.myers@tucsonaz.gov)

Phone: [\(520\) 837-4137](tel:(520)837-4137)

Procurement Contact

Jenn Myers

Procurement Manager

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Phone: [\(520\) 837-4137](tel:(520)837-4137)

Department

Agency/City Wide

Cooperative

Yes

Procurement Classification

Contract Type


Commodities (Goods)

Category Codes

None

## CONTRACT DOCUMENTS

Executed Contract

 [Contract\\_192163-01.pdf](#)

# CONTRACT ADDENDUM

CITY OF TUCSON BUSINESS SERVICES DEPARTMENT  
255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701  
P.O. BOX 27210, TUCSON, AZ 85726  
PHONE: (520) 837-4137 / FAX: (520) 791-4735  
Jenn.Myers@tucsonaz.gov  
ISSUE DATE: May 27, 2022

CONTRACT # 192163  
CONTRACT ADDENDUM NUMBER: TEN (10)  
PAGE 1 of 1  
JM  
PROCUREMENT MANAGER: JENN MYERS

## MAINTENANCE, REPAIR AND OPERATIONS (MRO) SUPPLIES, PARTS, EQUIPMENT, MATERIALS AND RELATED SERVICES

THIS CONTRACT IS AMENDED AS FOLLOWS:

**ITEM ONE (1): TERM AND RENEWAL** In accordance with Contract Special Terms and Conditions, Paragraph 7, "Term and Renewal", the City hereby exercises its option to renew the contract for the period of January 1, 2023, through December 31, 2023.

**ALL OTHER PROVISIONS OF THE CONTRACT SHALL REMAIN IN THEIR ENTIRETY.**

**CONTRACTOR:** W.W. Grainger, Inc.

CONTRACTOR HEREBY ACKNOWLEDGES RECEIPT OF  
AND UNDERSTANDING OF THE ABOVE AMENDMENT

Ken White 6/1/2022  
Signature of person authorized to sign Date

KEN WHITE NATIONAL GOV'T. SALES MGR.  
Name and Title (typed or printed legibly)

W.W. GRAINGER  
Company Name

100 GRAINGER PARKWAY  
Address

KEN.WHITE@GRAINGER.COM  
Email Address

LAKE FOREST IL 60045  
City State Zip

Contact information for Sales/Account  
Representative for daily business operations:

ANGELA HOEFER  
Name and Title (typed or printed legibly)

480-309-2024  
Phone Number

ANGELA.HOEFER@GRAINGER.COM  
Email Address

**CITY OF TUCSON:**

THE ABOVE REFERENCED CONTRACT AMENDMENT

IS HEREBY EXECUTED THIS 1st DAY  
OF June, 2022, AT TUCSON, ARIZONA.

Jenn Myers  
for Director of Business Services and not personally