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# Phil LeVota Jackson County Executive

EXECUTIVE ORDER NO. 26-07

**TO: MEMBERS OF THE LEGISLATURE  
CLERK OF THE LEGISLATURE**

**FROM: PHIL LEVOTA  
COUNTY EXECUTIVE**

**DATE: MARCH 2, 2026**

**RE: REINSTATEMENT OF THE COUNTY BUS PASS PROGRAM**

## **PURPOSE**

This Executive Order establishes Jackson County's Bus Pass and Parking Program, providing eligible County Associates with a choice between a County-provided parking space or a County-purchased monthly bus pass for use on the RideKC transit system.

## **BACKGROUND**

Parking in downtown Kansas City is limited, and the County recognizes that many Associates may prefer to use public transportation rather than drive a personal vehicle to work. Effective June 1, 2026, the Kansas City Area Transportation Authority (KCATA) will reinstate a \$2 fare on RideKC bus service, ending the fare-free period that began in 2020. In recognition of this change, Jackson County will purchase monthly bus passes on behalf of eligible Associates who elect to use public transit in lieu of a parking space.

## **PROGRAM DETAILS**

- **Eligibility:** Full-time, part-time, and seasonal Associates whose primary workstation is located in a County facility in downtown Kansas City, Missouri, are eligible to participate.
- **Election:** Eligible Associates may elect either (i) a County-provided parking space or (ii) a County-purchased 31-day bus pass in lieu of a parking space. Elections are made on a calendar-year basis and must be submitted in writing using the process designated by Human Resources. An Associate who elects a bus pass will not be provided with a parking space.
- **Administration:** The Human Resources Department will administer the program through a designated Bus Pass Program Administrator, who will coordinate ordering, distribution, and required purchasing paperwork with the Finance/Purchasing Department. Each

department director shall designate a bus pass coordinator to facilitate distribution within their department.

- **Employment Separation:** Upon separation from County employment, an Associate's bus pass will be cancelled. Departmental bus pass coordinators are responsible for promptly notifying the Bus Pass Program Administrator when an Associate separates from the County.

**NEXT STEPS**

The Human Resources Department will communicate enrollment procedures, coordinator designation requirements, and deadlines for initial pass elections prior to June 1, 2026. Associates with questions should contact their department's bus pass coordinator or the Human Resources Department directly.

3-2-2026  
Date

  
Phil LeVota  
County Executive