

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** repealing Schedule II to Chapter 2, Jackson County Code, 1984, relating to the salaries of County associates not within the Merit System, and enacting, in lieu thereof, one new schedule relating to the same subject.

**ORDINANCE NO. 5250**, August 12, 2019

**INTRODUCED BY** Charlie Franklin, County Legislator

WHEREAS, the Chief of Health Services has recommended revisions to the salary ranges of certain County associates within the Medical Examiner's Office; and,

WHEREAS, the proposed revisions will allow the County to keep better pace with market conditions affecting the salaries of board-certified forensic pathologists nationwide; and,

WHEREAS, the recommended revisions are in the best interests of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, as follows:

Section A. Enacting Clause. Schedule II to Chapter 2, Jackson County, 1984, is hereby repealed, and one new schedule enacted in lieu thereof, to be known as Schedule II, to read as follows:

SCHEDULE II

MISCELLANEOUS POSITIONS

POSITION	SALARY
Assistant to County Executive	\$37,776 - 65,000
Budget Officer	\$53,726 – 88,629
Executive Assistant	\$29,580 - 50,000
Communications / E-Government Coord./PIO	\$46,410 - 76,590
Administrative Assistant	\$26,410 - 40,940
<u>Chief Medical Examiner</u>	<u>\$[150,000 - 230,000] 230,00 - 325,000</u>
<u>Chief Deputy Medical Examiner</u>	<u>\$210,000-270,000</u>
Deputy Medical Examiner	<u>\$[130,000 - 190,000] 200,000 – 260,000</u>
Chief Investigator	\$41,075 - 67,775
Investigator II	\$29,580 - 45,856
Investigator	\$26,410 - 40,940
Secretary to Medical Examiner	\$26,410 - 40,940
County Counselor	\$87,800 – 147,754
Chief Deputy County Counselor	\$92,000 – 143,000
Chief Deputy County Counselor – Litigation	\$92,000 – 143,000
Senior Deputy County Counselor	\$80,000 – 125,000
Deputy County Counselor	\$68,000 – 109,000
Senior Assistant County Counselor	\$60,000 – 95,000
Assistant County Counselor	\$50,000 – 83,750

Executive Assistant/ Secretary to County Counselor	\$29,580 – 55,000
Investigator/Paralegal	\$26,410 – 45,856
Litigation Investigator/Paralegal	\$26,410 – 45,856
Senior Investigator/Paralegal	\$33,000 – 55,000
Senior Litigation Investigator/Paralegal	\$33,000 – 55,000
Director of OHRCC	\$41,075 – 67,775
Administrative Assistant	\$26,410 - 40,940
Complaint Officer	\$29,580 – 54,000
Drug Task Force:	
Operations Administrator	\$39,873 – 61,776
Narcotics Investigative Specialist	\$41,075 – 67,775
Micro Technology Support Technician	\$26,410 - 40,940
Officer in Charge	\$52,450 - 86,550

Effective Date: This Ordinance shall be effective immediately upon its passage by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 5250 introduced on August 12, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5250.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

**REQUEST FOR LEGISLATIVE ACTION**

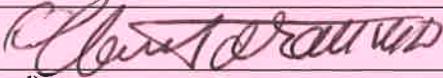
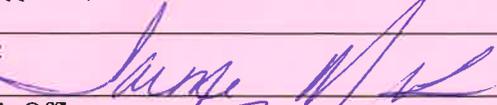
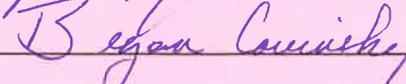
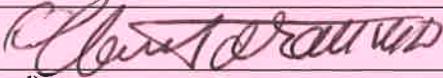
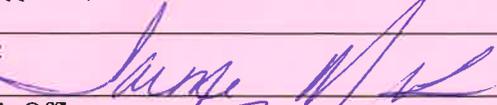
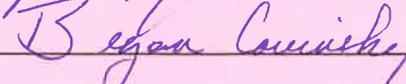
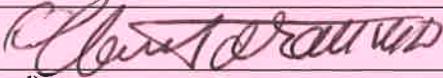
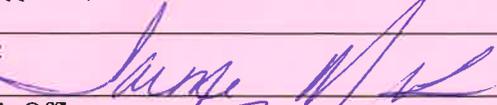
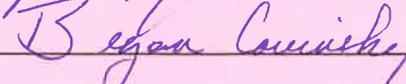
**Version 6/10/19**

Completed by County Counselor's Office:

Ord#: 5250

Sponsor(s): Charlie Franklin

Date: August 12, 2019

<p>SUBJECT</p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Update the Medical Examiner Titles and Pay Ranges in Schedule II (Miscellaneous Positions) of Chapter 2 of the Jackson County Code.</p>											
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="321 562 1453 751"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$0	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$0											
Amount previously authorized this fiscal year:												
Total amount authorized after this legislative action:	\$											
Amount budgeted for this item * (including transfers):	\$											
Source of funding (name of fund) and account code number:	\$											
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____                  Prior resolutions and (date): _____</p>											
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone): Chris Howard, Executive Assistant, 816-881-3649</p>											
<p>REQUEST SUMMARY</p>	<p>Request an update to Schedule II (Miscellaneous Positions) in Chapter 2 of the Jackson County Code, specifically updating three position titles and salary ranges in the Medical Examiner's Office:                  -Change the Medical Directors title to <b>Chief Medical Examiner</b> and change the range from \$150,000-\$230,000 to <b>\$230,000-\$325,000</b>                  -Add <b>Chief Deputy Medical Examiner</b> with pay range \$210,000-\$270,000                  -Change the pay range of the Deputy Medical Examiner from \$130,000-\$190,000 to <b>\$200,000-\$260,000</b></p>											
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>											
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>											
<p>ATTACHMENTS</p>												
<p>REVIEW</p>	<table border="1" data-bbox="302 1696 1539 1946"> <tr> <td>Department Director: </td> <td>Date: 07/25/19</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 7-25-19</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 7/25/19</td> </tr> </table>		Department Director: 	Date: 07/25/19	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager: 	Date: 7-25-19	County Counselor's Office: 	Date: 7/25/19		
Department Director: 	Date: 07/25/19											
Finance (Budget Approval): <i>If applicable</i>	Date:											
Division Manager: 	Date: 7-25-19											
County Counselor's Office: 	Date: 7/25/19											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$32,496.00 from the undesignated fund balance of the 2019 Federal Equitable Sharing Fund to provide for the purchase of a new patrol vehicle for use by the Sheriff's Office, under an existing County term and supply contract.

**ORDINANCE NO. 5251**, August 12, 2019

**INTRODUCED BY** Jeanie Lauer, County Legislator

WHEREAS, the Sheriff's Office desires to purchase a new patrol vehicle from an existing County term and supply vendor; and,

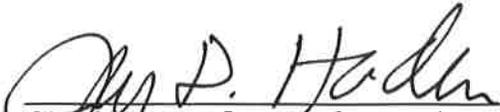
WHEREAS, in order to fund this purchase, an appropriation is necessary; now therefore,

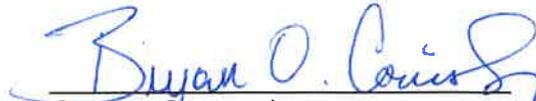
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2019 Federal Equitable Sharing Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Federal Equitable Sharing Fund 047-2810	Undesignated Fund Balance	\$32,496	
Sheriff 047-4201	58120-Automobiles		\$32,496

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5251 introduced on August 12, 2019 was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Abstaining \_\_\_\_\_ Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance.5251.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 047 2810  
ACCOUNT TITLE: Federal Equitable Sharing Fund  
Undesignated Fund  
NOT TO EXCEED: \$32,496.00

8/8/19  
Date

  
Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION  
EXECUTIVE OFFICE**

**Version 6/10/19**

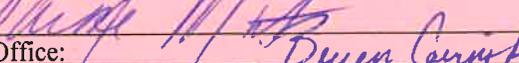
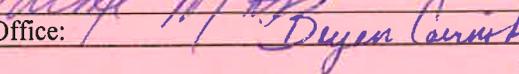
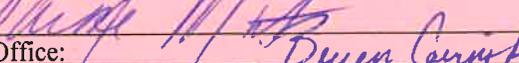
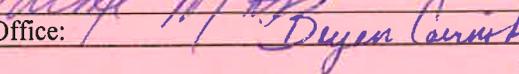
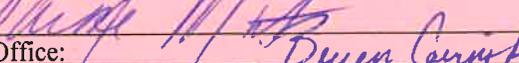
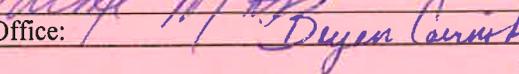
Completed by County Counselor's Office:

Res/Ord No.: 5251

Sponsor(s): Jeanie Lauer

Date: August 12, 2019

JUL 31 2019

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting the transfer of \$32,496.00 from the undesignated fund balance of the Federal Equitable Sharing Fund to 047-4201-58120 for the purchase of a patrol vehicle for the Jackson County Sheriff's Office from county contracted vendor, Landmark Dodge (TS 2016-002-5).</p>															
<p><b>BUDGET INFORMATION</b> To be completed By Requesting Department and Finance</p>	<table border="1" data-bbox="316 546 1453 861"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$32,496.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$32,496.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$32,496.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>FROM: Federal Equitable Sharing Fund 047-2810</td> <td>\$32,496.00</td> </tr> <tr> <td>TO: 047-4201- 58120 – Automobiles</td> <td>\$32,496.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$32,496.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$32,496.00	Amount budgeted for this item * (including transfers):	\$32,496.00	Source of funding (name of fund) and account code number:		FROM: Federal Equitable Sharing Fund 047-2810	\$32,496.00	TO: 047-4201- 58120 – Automobiles	\$32,496.00
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FROM: Federal Equitable Sharing Fund 047-2810	\$32,496.00															
TO: 047-4201- 58120 – Automobiles	\$32,496.00															
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____                  Prior resolutions and (date): _____</p>															
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by: Devyn Horsley, Administrative Specialist, 816-541-8017 x. 72259</p>															
<p><b>REQUEST SUMMARY</b></p>	<p>Requesting the transfer of \$32,496.00 from the undesignated fund balance of the Federal Equitable Sharing Fund to 047-4201-58120 for the purchase of a patrol vehicle for the Jackson County Sheriff's Office from county contracted vendor, Landmark Dodge (TS 2016-002-5).</p>															
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>															
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>															
<p><b>ATTACHMENTS</b></p>	<p>quote</p>															
<p><b>REVIEW</b></p>	<table border="1" data-bbox="316 1722 1250 1942"> <tr> <td>Department Director: </td> <td>Date: 7/31/19</td> </tr> <tr> <td>Finance (Budget Approval):  If applicable</td> <td>Date: 7/31/19</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 8-5-19</td> </tr> <tr> <td>County Counselor's Office: </td> <td>Date: 8/8/19</td> </tr> </table>		Department Director: 	Date: 7/31/19	Finance (Budget Approval):  If applicable	Date: 7/31/19	Division Manager: 	Date: 8-5-19	County Counselor's Office: 	Date: 8/8/19						
Department Director: 	Date: 7/31/19															
Finance (Budget Approval):  If applicable	Date: 7/31/19															
Division Manager: 	Date: 8-5-19															
County Counselor's Office: 	Date: 8/8/19															

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
047-2810	Fed Equitable Sharing Fund- Undesignated Fund Bal	\$32,496

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



LANDMARK DODGE CHRYSLER JEEP  
 1900 S NOLAND RD  
 INDEPENDENCE, MO 640551316

Configuration Preview



Date Printed: 2019-07-17 12:36 PM VIN:  
 Estimated Ship Date: VON:

Quantity: 1  
 Status: BA - Pending order  
 FAN 1: 00GFH Baader Johnson Food Processing  
 FAN 2:  
 Client Code:  
 Bid Number:  
 PO Number:

Sold to:  
 LANDMARK DODGE CHRYSLER JEEP (44378)  
 1900 S NOLAND RD  
 INDEPENDENCE, MO 640551316

Ship to:  
 LANDMARK DODGE CHRYSLER JEEP (44378)  
 1900 S NOLAND RD  
 INDEPENDENCE, MO 640551316

Vehicle: 2019 DURANGO GT AWD (WDEH75)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	WDEH75	DURANGO GT AWD	37,495	36,401
Package:	2BD	Customer Preferred Package 2BD	0	0
	ERC	3.6L V6 24V VVT Engine Upg 1 w/ESS	0	0
	DFT	8-Spd Auto 850RE Trans (Make)	0	0
Paint/Seat/Trim:	PXJ	DB Black Clear Coat	0	0
	APA	Monotone Paint	0	0
	*CL	Leather Trimmed Bucket Seats	695	619
	-X9	Black	0	0
Options:	ADX	Blacktop Package	1,095	975
	CFU	2nd Row Fold/Tumble Captain Chairs	1,095	975
	GWA	Power Sunroof	1,295	1,153
	5N6	Easy Order	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	174	Zone 74-Denver	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4WA	Misc Commercial Account	0	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0	19
Destination Fees:		<b>ADD MOPAR CARGO COVER</b>	1,495	1,495
			<b>Total Price:</b>	<b>43,170</b>
				<b>200</b>
				<b>41,637</b>
				<b>41,837</b>

Order Type: Fleet  
 Scheduling Priority: 1-Sold Order  
 Salesperson:  
 Customer Name:  
 Customer Address:  
 Instructions: USA

PSP Month/Week:  
 Build Priority: 99

*YOUR COST  
 \$32,496.00  
 THANKS*

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** repealing Ordinance 5239, dated July 15, 2019, and transferring \$222,475.00 within and appropriating \$211,625.00 from the undesignated fund balance of the 2019 Park Fund, and awarding a contract on Bid No. PW 05-2019 for the Longview Metal Buildings (Arbanas and Park Operations) Project No. 3235 to Mega Industries Corporation of North Kansas City, MO, at an actual cost to the County in the amount of \$514,575.00.

**ORDINANCE NO. 5252**, August 12, 2019

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, by Ordinance 5239, dated July 15, 2019, the Legislature did authorize a transfer and appropriation within the 2019 Park Fund and award a contract on Bid No. PW 05-2019 for the Longview Metal Buildings (Arbanas and Park Operations) Project No. 3235 to Mega Industries Corporation of North Kansas City, MO, at an actual cost to the County in the amount of \$514,575.00; and,

WHEREAS, inadvertently certain financial information was listed incorrectly in that Ordinance which must be corrected by repealing and reenacting the Ordinance; and,

WHEREAS, an appropriation and transfer are necessary to correct this error; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer within and appropriation from the undesignated fund balance of the 2019 Park Fund be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Park Fund 003-2810	Undesignated Fund Balance	\$211,625	
Construction Services 003-1608	58060- Other Improvements	\$222,475	
003-1608	58020-Buildings & Improvements		\$434,100

and,

BE IT FURTHER ORDAINED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Public Works in Ordinance 5239, and that the County Executive be and hereby is authorized to execute any documents necessary to the accomplishment of the award; and,

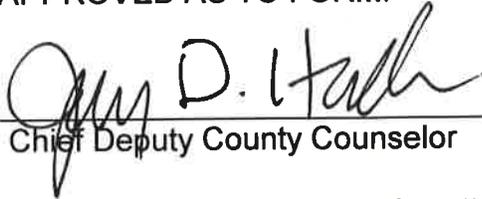
BE IT FURTHER ORDAINED that the Director of Parks + Rec be and hereby is authorized to make adjustments in the contract line item quantities at no additional cost to the County; and,

BE IT FURTHER ORDAINED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract.

BE IT FURTHER ORDAINED that Ordinance 5239, dated July 15, 2019, be and hereby is repealed.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

I hereby certify that the attached Ordinance, Ordinance No. 5252 introduced on August 12, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for his signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5252.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 003 2810  
ACCOUNT TITLE: Park Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$211,625.00

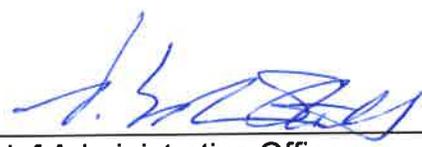
Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 003 1608 58060  
ACCOUNT TITLE: Park Fund  
Constructions Services  
Other Improvements  
NOT TO EXCEED: \$222,475.00

There is a balance otherwise encumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 003 1608 58020  
ACCOUNT TITLE: Park Fund  
Construction Services  
Buildings & Improvements  
NOT TO EXCEED: \$514,575.00

8/8/19  
Date

  
Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5252

Sponsor(s): Tony Miller

Date: August 12, 2019

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Rescinding Ordinance 5239, dated July 15, 2019 and appropriating from the Park Fund unappropriated surplus and awarding JCP+R Longview Metal Buildings) Arbanas and Park Operations) Contract to Mega Industries Corporation under the terms and conditions of Invitation to Bid No. PW 05-2019, County Project #3235</p>																									
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$434,100</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$80,475</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$514,575</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$514,575</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>003-1608-58020 Park Fund, Capital Projects, Buildings &amp; Improvements</td> <td style="text-align: right;">\$80,475</td> </tr> <tr> <td colspan="2"><b><u>TRANSFER</u></b></td> </tr> <tr> <td><b><u>From Amount</u></b></td> <td style="text-align: right;"><b><u>From Amount</u></b></td> </tr> <tr> <td>003-2810 Park Fund, Undesignated Fund Balance</td> <td style="text-align: right;">\$211,625</td> </tr> <tr> <td>003-1608-58060 Park Fund, Construction Services, Other Improvements</td> <td style="text-align: right;">\$222,475</td> </tr> <tr> <td><b><u>To Acct:</u></b></td> <td style="text-align: right;"><b><u>To Amount</u></b></td> </tr> <tr> <td>003-1608-58020 Park Fund, Construction Services, Buildings &amp; Improvements</td> <td style="text-align: right;">\$434,100</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$ 180,475</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$434,100	Amount previously authorized this fiscal year:	\$80,475	Total amount authorized after this legislative action:	\$514,575	Amount budgeted for this item * (including transfers):	\$514,575	Source of funding (name of fund) and account code number:		003-1608-58020 Park Fund, Capital Projects, Buildings & Improvements	\$80,475	<b><u>TRANSFER</u></b>		<b><u>From Amount</u></b>	<b><u>From Amount</u></b>	003-2810 Park Fund, Undesignated Fund Balance	\$211,625	003-1608-58060 Park Fund, Construction Services, Other Improvements	\$222,475	<b><u>To Acct:</u></b>	<b><u>To Amount</u></b>	003-1608-58020 Park Fund, Construction Services, Buildings & Improvements	\$434,100
Amount authorized by this legislation this fiscal year:	\$434,100																									
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<b><u>TRANSFER</u></b>																										
<b><u>From Amount</u></b>	<b><u>From Amount</u></b>																									
003-2810 Park Fund, Undesignated Fund Balance	\$211,625																									
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<b><u>To Acct:</u></b>	<b><u>To Amount</u></b>																									
003-1608-58020 Park Fund, Construction Services, Buildings & Improvements	\$434,100																									
PRIOR LEGISLATION	<p>Prior ordinances and (date): Ord#: 5239, 7/15/19                  Prior resolutions and (date): _____</p>																									
CONTACT INFORMATION	<p>RLA drafted by: Mark Lang, Budget Officer</p>																									
REQUEST SUMMARY	<p>The Department of Parks + Rec has planned and budgeted for fabrication, delivery, and erection of two metal buildings (60'x100'x12' and 40'x80'x14') and ancillary work located on the Fred Arbanas Golf Course facility, located at 11100 View High Drive and the Park Operations facility located at 10700 E. 109<sup>th</sup> Street. The first building is for a new golf cart barn to replace the one destroyed by a storm. (\$80,475 was received in insurance proceeds and appropriated by Ordinance 5203, 2/25/19.) The second building is for a new Park Operations work facility. The construction of the electrical and mechanical work for the buildings, except as noted on plans, will be completed by the County under separate contracts with term and supply vendors. The Public Works Department and Olsson Engineering prepared plans, specifications and documents to accomplish the work. Advertisement was posted in the Daily Record, bidding information was posted on "Public Purchase" website and mailers were sent to contractors and other interested parties. Sealed proposals were opened on June 4, 2019, at the offices of Public Works with two bidders responding:</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th>BIDDER</th> <th>CITY &amp; STATE</th> <th>AMOUNT BID</th> </tr> </thead> <tbody> <tr> <td>Mega Industries Corporation</td> <td>North Kansas City, MO</td> <td>\$ 514,575.00</td> </tr> <tr> <td>NW Rogers Construction</td> <td>Blue Springs, MO</td> <td>\$ 554,350.00</td> </tr> </tbody> </table>		BIDDER	CITY & STATE	AMOUNT BID	Mega Industries Corporation	North Kansas City, MO	\$ 514,575.00	NW Rogers Construction	Blue Springs, MO	\$ 554,350.00															
BIDDER	CITY & STATE	AMOUNT BID																								
Mega Industries Corporation	North Kansas City, MO	\$ 514,575.00																								
NW Rogers Construction	Blue Springs, MO	\$ 554,350.00																								

	<p>The Department of Public Works and Parks + Rec recommend that the contract be awarded to Mega Industries Corporation, as the lowest and best bidder.</p> <p>We request that an Ordinance be prepared:</p> <ol style="list-style-type: none"> <li>1. Appropriating \$211,625 from the Unappropriated Surplus to account 003-1608-58020 (Park Fund, Capital Projects, Buildings &amp; Improvements) and transferring \$222,475 from 003-1608-58060 (Park Fund, Capital Projects, Other Improvements) to 003-1608-58020 (Park Fund, Capital Projects, Buildings &amp; Improvements).</li> <li>2. Authorizing the County Executive to execute this construction contract with Mega Industries Corporation.</li> <li>3. The Director of Finance be authorized to encumber \$514,575 to cover the costs.</li> <li>4. The Director of Parks + Rec be authorized to approve adjustments in the construction contract line items, to the extent that there will be no further funding obligation by the County.</li> </ol>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Mega Industries Bid Submission and Contract Documents; Insurance Claim Summary	
REVIEW	Department Director:	Date: 8-6-19
	Finance (Budget Approval): If applicable:	Date: 8/6/19
	Division Manager:	Date: 8-6-19
	County Counselor's Office:	Date: 8/8/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
003-2810	Park Fund – Unappropriated Surplus	\$ 211,625.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

Funds sufficient for this appropriation are available from the source indicated below.

Date: August 6, 2019

ORD # 5252

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>003 Park Fund</b>			
2810 Undesignated Fund Balance		\$ 211,625	\$ -
1608 Construction Services	58060 Other Improvements	222,475	-
1608 Construction Services	58020 Buildings & Improvements		434,100

**Fiscal Note:**

This expenditure was included in the Annual Budget

PC# \_\_\_\_\_

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
<b>003 Park Fund</b>		
1608 Construction Services	58020 Buildings & Improvements	\$ 514,575

 8/6/19  
 \_\_\_\_\_  
 Budget Officer

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the Jackson County Legislature to hold a closed meeting on Monday, August 12, 2019, for the purpose of conducting privileged and confidential communications between itself and the Jackson County Counselor under section 610.021(1) of the Revised Statutes of Missouri, and closing all records prepared for discussion at said meeting.

**RESOLUTION NO. 20217**, August 12, 2019

**INTRODUCED BY** Theresa Galvin, County Legislator

WHEREAS, the Jackson County Legislature desires to hold a closed meeting on Monday, August 12, 2019, during the regularly scheduled meeting of the Legislature; and,

WHEREAS, public notice of such closed meeting has been given by inclusion of this Resolution on the published agenda for said meeting; and,

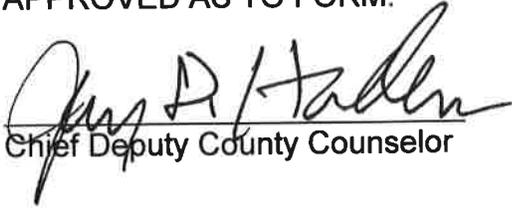
WHEREAS, the purpose of such closed meeting is to conduct privileged and confidential communications between the Legislature and the Jackson County Counselor concerning the status of legal actions, causes of action, and/or litigation; and,

WHEREAS, such closed meeting is allowable under section 610.021(1) of the Revised Statutes of Missouri; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Legislature be authorized to hold a closed meeting during the regularly scheduled meeting of the Legislature on Monday, August 12, 2019, pursuant to section 610.021(1), RSMo, and closing all records prepared in connection therewith.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20217 of August 12, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$58,959.00 within the 2019 General Fund, to cover budgetary shortfalls for maintenance and repairs within the Public Works Department's Facilities Management Division.

**RESOLUTION NO. 20218**, August 12, 2019

**INTRODUCED BY** Ronald E. Finley, County Legislator

WHEREAS, the Public Works Department's Facilities Management Division has experienced budgetary shortfalls in its accounts for contracts relating to the elevator maintenance, replacement of concrete for Lot A, and repair of the stairs at the Department of Corrections facility; and,

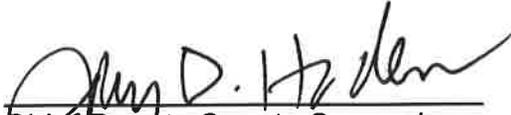
WHEREAS, a transfer is necessary to cover these costs; now therefore,

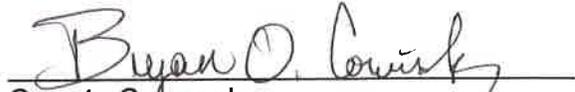
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2019 General Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund Non-Departmental 001-5101	58020-Buildings & Improvements	\$ 58,959	
Facilities Mgmt DTCH 001-1204	56510-Maint & Repair Buildings		\$46,034
001-1204	58060-Other Improvements		\$11,025
Facilities Mgmt Detention Center 001-1210	58060-Other Improvements		\$ 1,900

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20218 of August 12, 2019, as duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 5101 58020  
ACCOUNT TITLE: General Fund  
Non-Departmental  
Buildings Improvements  
NOT TO EXCEED: \$58,959.00

8/8/19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

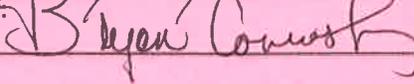
Completed by County Counselor's Office:

Res/Ord No.: 20218

Sponsor(s): Ronald E. Finley

Date: August 12, 2019

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transferring funds from Non-Departmental to Facilities Management to cover budget shortfalls</p>																
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$58,959</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$58,959</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> </table> <p>Source of funding (name of fund) and account code number:</p> <table border="1"> <tr> <td>FROM: 001 – General Fund; 5101 – Non-Departmental; 58020 – Buildings &amp; Improvement</td> <td>FROM: \$58,959</td> </tr> <tr> <td>TO: 001 – General Fund; 1204 – Facilities Mgmt Downtown Courthouse; 56510 – Maintenance &amp; Repair Buildings</td> <td>TO: \$46,034</td> </tr> <tr> <td>001 – General Fund; 1204 – Facilities Mgmt Downtown Courthouse; 58060 – Other Improvements</td> <td>\$11,025</td> </tr> <tr> <td>001 – General Fund; 1210 – Facilities Mgmt Detention Center; 58060 – Other Improvements</td> <td>\$1,900</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$58,959	Amount previously authorized this fiscal year:	0	Total amount authorized after this legislative action:	\$58,959	Amount budgeted for this item * (including transfers):	\$	FROM: 001 – General Fund; 5101 – Non-Departmental; 58020 – Buildings & Improvement	FROM: \$58,959	TO: 001 – General Fund; 1204 – Facilities Mgmt Downtown Courthouse; 56510 – Maintenance & Repair Buildings	TO: \$46,034	001 – General Fund; 1204 – Facilities Mgmt Downtown Courthouse; 58060 – Other Improvements	\$11,025	001 – General Fund; 1210 – Facilities Mgmt Detention Center; 58060 – Other Improvements	\$1,900
Amount authorized by this legislation this fiscal year:	\$58,959																
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Amount budgeted for this item * (including transfers):	\$																
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001 – General Fund; 1210 – Facilities Mgmt Detention Center; 58060 – Other Improvements	\$1,900																
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____          R. # 19113, R. #19970          Prior resolutions and (date): _____</p>																
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Brian Gaddie, Director of Public Works, 816.881.4496</p>																
<p><b>REQUEST SUMMARY</b></p>	<p>Requesting a transfer from General Fund Non-Departmental to Facilities Management in order to cover budget shortfalls for several projects. The elevator maintenance contract increased from an annual cost of \$24,450 (Resolution 19113 4/4/16) to \$41,670 (Resolution 19970 9/5/18) for a difference of \$17,220. The ropes on elevator #6 needed to be replaced in order to get another operational elevator. The cost for that repair was \$28,814. Administration has identified the need to replace the entrance concrete for Lot A. The quoted price for this project is \$11,025. Administration has also identified a need to repair the stairs at the Department of Corrections at a quoted price of \$1,900. The total of all aforementioned projects is \$58,959.</p> <p>Please transfer \$58,959 from 001-5101-58020 into the following accounts:          001-1204-56510 \$46,034          001-1204-58060 \$11,025          001-1210-58060 \$1,900</p>																
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Tenoch Construction Quote Schindler Invoice	
REVIEW	Department Director: 	Date: 8.5.19
	Finance (Budget Approval): <i>If applicable</i> 	Date: 8/5/19
	Division Manager: 	Date: 8-5-19
	County Counselor's Office: 	Date: 8/7/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-5101-58020	General Fund – Non- Departmental – Buildings & Improvements	\$58,959

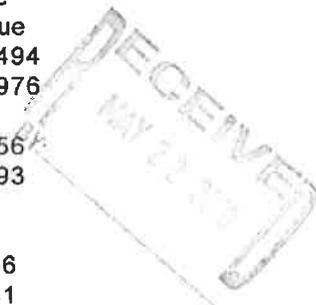
- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



# INVOICE

Local Office	Schindler Elevator Corporation 1802 JASPER ST NORTH KANSAS CITY MO 64116-3623
Bill to	JACKSON COUNTY FACILITIES DEPT ACCOUNTS PAYABLE 303 W WALNUT INDEPENDENCE MO 64050
Service Location	JACKSON COUNTY COURTHOUSE 415 E 12 ST KANSAS CITY MO 64106

Invoice Number	7100395868
Invoice Date	04/24/2019
Customer Billing ID	5000213564
Purchase Order No	
Sales Contact	Sharon Arce
Field Contact	Rodger Pogue
Telephone	816 474 9494
Fax	816 842 1976
Federal Tax ID	34 127 0056
DUNS Number	09 480 9993
Order Type	Z1FP
Order No	5100321766
Contract	4100112241



**Description:**

IN ACCORDANCE WITH ESTIMATE SARE-B8VKTX DATED 01/29/2019

SCHINDLER FURNISHED AND INSTALLED THE FOLLOWING WITH RESPECT TO THE EQUIPMENT LOCATED AT THE ABOVE BUILDING:

ROPES ON ELEVATOR 6

WORK AUTHORIZED BY: RICK GERLA - FACILITY ADMINISTRATOR

THIS IS YOUR FINAL BALANCE INVOICE

**Terms: NET PAYABLE UPON RECEIPT**

Subtotal	28,813.00
<b>Total Invoice Amount</b>	<b>\$28,813.00</b>

## REMITTANCE

Please return this portion with your payment

Payer	JACKSON COUNTY FACILITIES DEPT 303 W WALNUT INDEPENDENCE MO 64050
Remit to	Schindler Elevator Corporation P.O.Box 93050 Chicago, IL 60673-3050

*Use this address for payments only.  
Direct calls and correspondence  
to our Local Office above.*

Invoice Number	7100395868
Invoice Date	04/24/2019
Customer Billing ID	5000213564
Order Type	Z1FP
Order Number	5100321766

**INVOICE AMOUNT \$28,813.00**

*Invoices not paid within 30 days are subject to a service charge of 1.5% per month, or the maximum permitted by law.  
Seller represents that with respect to the production of the articles and/or the performance of the services covered by this invoice, it has fully complied with the Fair Labor Standards Act of 1938, as amended.*



**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** amending Rules 9, 12, and 14 of the Rules of the Jackson County Legislature.

**RESOLUTION NO. 20219**, August 12, 2019

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, a periodic review of the Rules of the Jackson County Legislature has suggested certain revisions to the rules; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that Rules 9, 12, and 14 of the Rules of the Jackson County Legislature be and hereby are amended, to read as follows:

**RULE NINE. Standing and Special Committees.**

A. Establishment. Subject to the provisions of paragraph B. of this Rule, the Standing Committees of the Legislature are:

- (1) Finance and Audit
- (2) Health and Environment
- (3) Land Use
- (4) Public Works
- (5) [Anti-Drug] Anti-Crime
- (6) Budget
- (7) Justice and Law Enforcement

The Special Committees of the Legislature are:

- (1) Intergovernmental Affairs
- (2) Rules

B. Committee Responsibilities

The responsibilities of the Standing and Special Committees of the Legislature are as follows:

Standing Committees

(1) Finance and Audit. Matters relating to the assessment and collection of taxes, county finances and management and geographic information systems, county purchasing policy, oversight of the county auditor's office and legal advisor to the Legislature, as set out in Chapter 2 of the County Code, and acquisitions affecting multi-departmental or countywide operations.

(2) Health and Environment. Matters relating to the Medical Examiner's Office and County health-related and environmental programs.

(3) Land Use. Matters relating to the Parks and Recreation Department, Harry S Truman Sports Complex, and consideration of development permits and applications under the County's Unified Development Code.

(4) Public Works. Matters relating to the Public Works and Economic Development Departments.

(5) [Anti-Drug] Anti-Crime. Matters relating to proposed policies concerning and expenditures out of the County's [Anti-Drug] Anti-Crime Sales Tax Fund.

(6) Budget. Matters relating to the County's budget and the Legislature's budget priorities.

(7) Justice and Law Enforcement. Matters relating to the Courts, Corrections Department, and Sheriff's and Prosecuting Attorney's Offices.

#### Special Committees

(1) Intergovernmental Affairs. Matters relating to the relationships between the County and the federal, state, and other local governments, including lobbying activity and oversight of the lobbyist to the Legislature as set out in Chapter 2 of the County Code.

(2) Rules. Matters relating to the Rules of the Legislature.

#### C. Appointment and Membership.

The standing and special committees shall be filled by appointment by the fourth regular meeting of the Legislature each year. The Chair of the Legislature shall appoint a maximum of four Legislators to each standing committee. All committee appointments are effective until the first legislative meeting

of the following year. The Chairman of the Legislature shall be a voting member of all committees.

D. Chair. When the Chair of the Legislature makes appointments to a standing or special committee, the Chair may designate one member as its chair. Such a designation does not preclude committee selection of its chair by a majority vote of committee members. If the Chair of the Legislature should not designate a standing or special committee chair, the committee shall elect its own chair. Such election precludes later designation by the Chair of the Legislature.

E. Vice Chair. Each Committee shall elect from its membership a vice-chair who shall preside in the absence of the chair.

F. Operations. The chair of the committee shall call and preside at all meetings of the committee. The chair of a committee shall be responsible for preparing reports of the committee's proceedings.

G. Attendance. The chair of each standing or special committee shall maintain membership attendance records. Whenever a Legislator shall be absent without excuse from more than four consecutive regularly scheduled meetings of any committee to which the Legislator has been appointed, and said absences are duly noted in the minutes of that committee, the Legislator shall automatically be dropped from membership on the committee.

The chair of the committee shall report such drops to the Chair of the Legislature and another member shall be appointed by the Chair of the Legislature within ten days. An absence is "excused" when the chair or a majority of the members then attending a meeting shall note their excusal of the absence in the minutes of that meeting or the next meeting immediately following that meeting.

H. Quorum. The quorum of a committee shall be a simple majority of those appointed to it.

I. Absence of Quorum, Procedure. When no quorum appears at the announced time of a meeting for a committee, the chair of the committee may request other members of the Legislature to participate as "quorum members" of the committee for that one meeting until a sufficient number of appointed members shall appear. A quorum member may act as a voting member of that committee for all purposes. (Resolutions #14966, #15363, #16107, #16507)

**RULE TWELVE. Regular Meetings.**

The Legislature shall hold its regular meeting on Monday. On the first, third, fourth, and fifth Monday of the month, the meeting shall be at [2:30]1:00 P.M. at the Kansas City Courthouse. On the second [and fourth] Monday of the month, the meeting shall be at [2:30]1:00 P.M. at the Eastern Jackson

County Courthouse. If Monday is a County holiday, the meeting shall be held on the following Tuesday, at the same time as regularly scheduled. The exact time of any succeeding regular meeting can be changed by majority vote.

**RULE FOURTEEN. Agenda and Order of Business.**

A. Agenda Formation. The Clerk shall prepare the agenda on the Thursday preceding each regular meeting of the Legislature. The Clerk shall include all matters that have come to the Clerk's attention by noon Thursday. All items of business shall be listed by short title. A short title is a simple, one sentence statement of the purpose and content of the item. The Clerk shall deliver one copy of the agenda to the Legislative Offices of each member no later than 10:00 A.M. on Friday preceding each regular meeting of the Legislature. The Clerk shall make copies available to the public and shall post the agenda on the county's website. Items of business on the agenda for the last regular meeting of any year, not acted upon prior to the end of the year shall be carried over to the agenda for the first regular meeting of the succeeding year.

B. Items Absent from the Agenda. No Ordinance shall be adopted or perfected and no Resolution shall be adopted at any meeting unless such Ordinance or Resolution is included on the

agenda prepared for that meeting, except by unanimous consent of the members present. This Rule 14.B shall not be subject to the suspension provisions of Rule 27 of these Rules.

C. Order of Business. The Order of Business at all regular meetings of the Legislature shall be as follows:

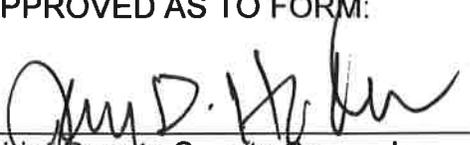
- (1) Roll Call.
- (2) The Pledge of Allegiance. (Resolution #7903)
- (3) Approval of the Journal of the Previous Meeting.
- (4) Hearings.
- (5) Communications with and Reports of the County Executive.
- (6) Perfection of Proposed Ordinances and Reports of Committee.
- (7) Final Passage of Proposed Ordinances.
- (8) Resolutions in Committee.
- (9) Consent Agenda.
- (10) Introduction of Proposed Ordinances and Assignment to Committee.
- (11) Introduction of Proposed Resolutions and Assignment to Committee.
- (12) County Executive Orders.
- (13) Unfinished Business.
- (14) New Business.

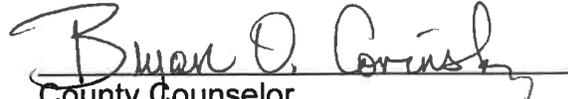
(15) Adjournment.

Any person wishing to appear before the Legislature and speak at a meeting should make that request in writing to the Chair of the County Legislature no later than the Wednesday prior to the meeting.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

**Certificate of Passage**

I hereby certify that the attached resolution, Resolution No. 20219 of August 12, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20219

Sponsor(s): Scott Burnett

Date: August 12, 2019

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Amending the Rules of the Jackson County Legislature.</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="326 510 1458 699"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$0.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$0.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$0.00	Amount previously authorized this fiscal year:	0.00	Total amount authorized after this legislative action:	\$0.00	Amount budgeted for this item * (including transfers):	\$0.00	Source of funding (name of fund) and account code number:	\$0.00
Amount authorized by this legislation this fiscal year:	\$0.00										
Amount previously authorized this fiscal year:	0.00										
Total amount authorized after this legislative action:	\$0.00										
Amount budgeted for this item * (including transfers):	\$0.00										
Source of funding (name of fund) and account code number:	\$0.00										
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____          Prior resolutions and (date): Res. #19424</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Mary Jo Spino, Clerk of the Legislature – 816-881-3242</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>After a periodic review of the Rules of the Legislature, the following amendments are requested.</p> <p>Rule #9 to be changed as follows because of the renaming in the budget:</p> <p>Rule Nine. Standing the Special Committees.          A. (5) [<del>Anti-Drug</del>] <b>Anti-Crime</b>          B. (5) [<del>Anti-Drug</del>] <b>Anti-Crime</b>. <u>Matters relating to proposed policies concerning expenditures out of the County's [<del>Anti-Drug</del>] <b>Anti-Crime</b> Sales Tax Fund.</u></p> <p>Rule # 12 to be changed to reflect current meeting time and to revise the Independence meeting schedule:</p> <p>Rule Twelve. Regular Meetings.          The Legislature shall hold its regular meeting on Monday. On the first, third, <b>fourth</b>, and fifth Monday of the month, the meeting shall be at [<del>2:30 P.M.</del>] <b>1:00 P.M.</b> at the Kansas City Courthouse. On the second [<del>and fourth</del>] Monday of the month the meeting shall be at [<del>2:30 P.M.</del>] <b>1:00 P.M.</b> at the Eastern Jackson County Courthouse. If Monday is a County holiday, the meeting shall be held on the following Tuesday, at the same time as regularly scheduled. The exact time of any succeeding regular meeting can be changed by majority vote.</p> <p>Rule #14 Order of Business. Section (C)(4) Hearings. This section to be changed to add language reflecting the current practice that anyone wanting to speak before the Legislature shall submit that request in writing to the Chair (or the Vice Chair in the Chair's absence).</p> <p>Rule #14 Order of Business. Section (C)(5). Communications <b>with</b> and Reports of the County Executive.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: Mary Jo Spino, Clerk of the County Legislature <i>Mary Jo Spino</i>	Date: 08/06/2019
	Finance (Budget Approval): N/A <i>If applicable</i>	Date: N/A
	Division Manager: <i>Scott Burnett</i>	Date:
	County Counselor's Office: <i>Bryan Conroy</i>	Date: 8/7/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twenty-four month term and supply contract with three twelve-month options to extend, for the furnishing of marine supplies for resale by the Parks + Rec Department at County-owned marinas to Medart Marine of Edwardsville, KS, under the terms and conditions of Invitation to Bid No. 41-19.

**RESOLUTION NO. 20220**, August 12, 2019

**INTRODUCED BY** Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department has a need for marine supplies for resale at County-owned marinas; and,

WHEREAS, the Director of Finance and Purchasing has solicited bids on Invitation to Bid No. 41-19 for the furnishing of marine supplies for resale by the Parks + Rec Department at County-owned marinas to provide for departmental needs for the upcoming twenty-four month period, with three twelve-month options to extend; and,

WHEREAS, a total of nine notifications were distributed and one response was received from the following:

**BIDDER**

Medart Marine  
Edwardsville, KS

WHEREAS, pursuant to section 1054.6 the Director of Finance and Purchasing recommends the award of a twenty-four month term and supply contract with three twelve-month options to extend for the furnishing of marine supplies for use by the Parks + Rec

Department under the terms and conditions of Invitation to Bid 41-19 to Medart Marine of Edwardsville, KS, as the lowest and best bid received; and,

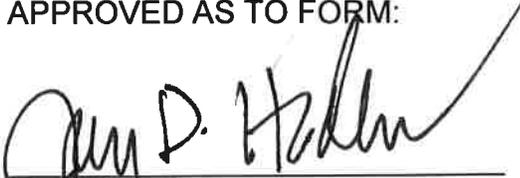
WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments on the contract, including final payment, to the extent that sufficient appropriations to the using spending agency are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20220 of August 12, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

8/8/19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer



	of Marine Supplies for Resale to Medart Marine of Edwardsville, KS for use by Parks + Rec under the terms and conditions of Invitation to Bid 41-19 as the lowest bid received.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals                      No Goals Assigned <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Recommendation Memo from Parks + Rec, Abstract of Bids Received, pertinent pages of Medart Marine's bid.	
REVIEW	Department Director:	Date:
	<i>[Signature]</i>	7-31-19
	Finance (Budget Approval): If applicable:	Date:
	<i>[Signature]</i>	7/31/19
Division Manager:	<i>[Signature]</i>	Date:
		7/31/19
County Counselor's Office:	<i>[Signature]</i>	Date:
	Bryan County	8/8/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**JACKSON COUNTY  
Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

## MEMORANDUM

To: Katie M. Bartle

From: Bob McMillin – Supt. Golf/Marina's

Date: July 25, 2019

Re: Bid No. 41-19

Parks + Rec recommend Medart Marine as the best bid for Marine Supplies & Accessories for resale at Longview, Jacomo, and Blue Springs Marina. There was only one bidder & the Parks Department has been doing business with Medart Marine for a long time.

Account: 300-1653-57034

Budget annually - \$30,500



*Frank White, Jr., County Executive*

**STATEMENT OF CONTRACTOR'S QUALIFICATIONS**

(Complete in full, Use attachments if necessary)

Name of Bidder: <b>Medart Marine</b>	
Address with Zip Code: <b>9630 Woodend Rd., Edwardsville, KS 66111</b>	
Federal Tax I.D. Number: <b>43-0403440</b>	
Check One: Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/>	
If <b>SOLE PROPRIETORSHIP</b> , state name, address and phone number of owner:	
If <b>CORPORATION</b> :	
Date of Incorporation: <b>8/17/1925</b>	Name of State(s) in which incorporated: <b>Missouri</b>
President's Name: <b>J. Michael Medart</b>	Vice-President's Name: <b>David A. Strubberg</b>
Secretary's Name: <b>Griffin E. Medart</b>	Treasurer's Name: <b>David A. Strubberg</b>
If <b>PARTNERSHIP</b> :	
Is the Partnership:      General      Limited      Association      (Check one)	
Date of Organization:	
Name and addresses of all partners:	
1.	
2.	
3.	
<b>GENERAL INFORMATION:</b>	
Percent of work to be done under the proposed contract by your own staff: <b>100%</b>	
No. of Permanent Employees: <b>135</b>	Geographical Limits of Operation: <b>United States</b>
No. of years in business: <b>107</b>	
Have you ever done business under a different name: Yes      No <input checked="" type="checkbox"/> (Check one)	
If Yes, give Name and Location:	
Has contractor ever withdrawn or defaulted on a contractual obligation: Yes      No <input checked="" type="checkbox"/> (Check one)	
If Yes, state where and why:	

**STATEMENT OF CONTRACTOR'S QUALIFICATIONS - Continued**

Has Contractor ever been sued for breach of any contract? Yes \_\_\_\_\_ No  (Check one)

If Yes, Explain:

List Completed Contracts within the Past Three Years, Including Amount of Each:

List of Current Contracts, Including Amount of Each:

Customer Reference (state name, address, and phone number):

List each subcontractor you plan to use if awarded the contract. If no, so state.

SUBCONTRACTOR'S NAME & PHONE #	ITEM OF WORK	\$ AMOUNT OF CONTRACT	MBE/WBE

State any other relevant information concerning Contractor's history, credentials, responsibility and capabilities (If none, so state):

DBE STATUS Indicate status claimed:

- 1. Minority Owned Business (MBE) YES \_\_\_\_\_ NO
- African American \_\_\_\_\_ Latino \_\_\_\_\_ Native American \_\_\_\_\_ Asian \_\_\_\_\_ Pacific Islander \_\_\_\_\_
- 2. Woman Owned Business (WBE) YES \_\_\_\_\_ NO
- 3. Small Business YES  NO \_\_\_\_\_

For consideration as an MBE, WBE or Small Business, a copy of any governmental entity or Minority Supplier Council certification must be attached.

Prepared by (print or type): David A. Strubberg Title: VP & CFO  
 Signature: David A. Strubberg VP Date: 7/12/2019

7.0 QUOTATION

NO	DESCRIPTION	PART NUMBER BID	UNIT PRICE
1.0	Personal Flotation Device, medium size AK-I Type II	1892546	8.25
2.0	Seat Cushions, 15" x 15" x 2", Vinyl Type IV	1892511	11.19
3.0	Anchor, 15 pound, mushroom	3407094	27.39
4.0	Anchor, 20 pound, mushroom	NO AVAILABLE	
5.0	Water Ski Flag, 12" x 12", nylon	NO AVAILABLE	
6.0	Nylon Line, 1/4" solid braid, 1000 feet	1961000	5.65
7.0	Stereo, AM/FM/CD MP3-compatible, in-dash, water resistant	4191103	93.28
8.0	Oil, 10W-30, 4 stroke marine outboard engine oil, quart	AM/FM/CD/MP3/BT 0521098	105.12
9.0	Oil, TC-W3, 2-cycle, marine outboard engine oil, quart	18-9420-2	5.68
10.0	Oil Filter, Yamaha 4-cycle Outboard	18-9500-2	6.02
11.0	Fire Extinguisher, Kidde Marine 5 or comparable	18-7906-1 or 18-7911-1	59.60 or 6.80
12.0	Propeller, Yamaha, 20-30hp, 10 tooth spline, thru hub exhaust, diameter - 9.9", pitch - 11"	3161023	17.59
13.0	Ski Tube - Airhead Blast Towable, 54" round, open top, or equivalent	3591202	48.78
		1961349	55.78
<b>GRAND TOTAL: ITEMS 1-13</b>			\$

Miscellaneous Items - List the percentage discount from list price on the categories listed below. NOTE - attach additional sheets with any itemization needed.

NO	CATEGORY	PERCENTAGE DISCOUNT
14.0	Electronics	10%
15.0	Trolling Motors	10%
16.0	Fishing Accessories	20%
17.0	Mooring and Docking	20%
18.0	Propellers	25%
19.0	Paint, Fiberglass, and Sealers	20%
20.0	Lubes, Chemicals, and Cleaners	25%
21.0	Tops and Boat Covers	25%
22.0	Seating and Carpet	25%
23.0	Flotation	25%
24.0	Water Sports	25%
25.0	Pumps, Drains and Sanitation	25%
26.0	Hardware	25%
27.0	Steering	20%
28.0	Trims and Controls	20%
29.0	Fuel Systems	25%
30.0	Trailer Parts	25%
31.0	Electrical	25%
32.0	Lights	25%
33.0	Horns and Safety	25%
34.0	General Accessories	25%
35.0	Shop and Services Equipment	15%
36.0	Engine Parts	25%

\*\*\*CONTINUED\*\*\*

SIGNATURE: <i>Steven K White</i>	DATE: <i>7/12/19</i>
NAME (PRINT): <i>Steven K. White</i>	PHONE: <i>636-282-2300</i>
TITLE (PRINT): <i>General Manager</i>	CELL:
COMPANY NAME (PRINT) <i>Medart Marine</i>	FAX: <i>888-510-3100</i>
E-MAIL ADDRESS (PRINT) <i>skwhite@medartmarine.com</i>	
E-MAIL ADDRESS FOR PO'S (PRINT)	
URL (PRINT): <i>www.medartmarine.com</i>	

EXHIBIT F  
BIDDER'S EXCEPTIONS  
TO  
SPECIFICATIONS  
OF  
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 41-19

Respondent's attention is directed to Paragraph 4 of the General Conditions of this Invitation to Bid. READ THIS PARAGRAPH CAREFULLY.

The following exceptions to the Specifications of Invitation to Bid No. 41-19 are requested by the undersigned Respondent: (Use additional pages as necessary.)

REFERENCE PARA # & PAGE #	EXCEPTION REQUESTED
	None

Name of Firm: Medart, Inc  
Signature of Bidder: [Handwritten Signature]

ABSTRACT OF BIDS

NO	DESCRIPTION	UNIT	QTY	Medart Marine	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1.0	Grand Total, Items #1-13			<i>See bid</i>				

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON: July 16, 2019, BY  
Wendi H. Boulden  
 CLERK OF THE LEGISLATURE  
Katie Banta  
 PURCHASING

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing the County Executive to execute an Environmental Child Care Sanitation Inspections Participation Agreement with the Missouri Department of Health and Senior Services for childcare sanitation inspections, with reimbursed costs to be paid to the County.

**RESOLUTION NO. 20221**, August 12, 2019

**INTRODUCED BY** Charlie Franklin, County Legislator

WHEREAS, the Environmental Health Division of the Health Services Department desires to participate in childcare sanitation inspections required by the Missouri Department of Health and Senior Services, to provide sanitary facilities for children in eastern Jackson County from October 1, 2019 through September 30, 2022; and,

WHEREAS, under the agreement, the County will be reimbursed sums in the range of \$25 - \$120 for each site inspection; and,

WHEREAS, the attached Environmental Child Care Sanitation Inspections Participation Agreement sets out the rights and obligations of each party participating in the program; and,

WHEREAS, execution of the attached agreement with the Missouri Department of Health and Senior Services is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the attached Environmental Child Care Sanitation Inspections Participation Agreement with the Missouri Department of Health and Senior Services.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

\_\_\_\_\_  
Chief Deputy County Counselor

\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20221 of August 12, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

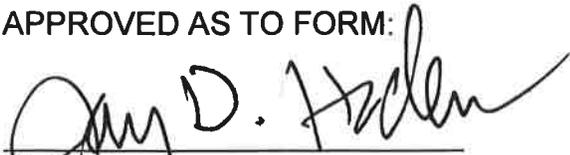
Absent \_\_\_\_\_

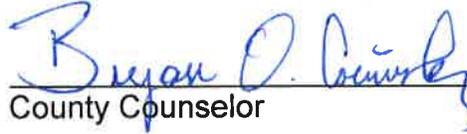
\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

**Certificate of Passage**

I hereby certify that the attached resolution, Resolution No. 20221 of August 12, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES  
 ENVIRONMENTAL CHILD CARE SANITATION INSPECTIONS  
 PARTICIPATION AGREEMENT

1. This participation agreement is entered into by the State of Missouri, Department of Health and Senior Services (Department/state agency) and the below named entity/individual (Contractor). This agreement shall consist of: (1) this participation agreement, (2) Attachment A – Certification, (3) Exhibit 1 - Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization and (4) the Terms and Conditions, attached hereto. By signing below the Contractor and Department agree to all the terms and conditions set forth in this agreement.
2. The purpose of this agreement is to conduct environmental child care inspections and enforce expeditious correction of defects in child care facilities.
3. This agreement shall be effective October 1, 2019 or the date of the Department's authorized representative signature, whichever is later through September 30, 2022.
4. To the extent that this agreement involves the use, in whole or in part, of federal funds, the signature of the Contractor's authorized representative on the agreement signature page indicates compliance with the Certifications contained in Attachment A as attached hereto and incorporated by reference as if fully set forth herein.

AGREEMENT NUMBER <b>ERS22020047</b>	AMENDMENT NUMBER	VENDOR NUMBER <b>44600052414</b>
CONTRACTOR NAME (PLEASE PRINT/TYPE) <b>Jackson County Environmental Health</b>		DOING BUSINESS AS (DBA) NAME
NAME OF AUTHORIZED REPRESENTATIVE		PAYMENT MAILING ADDRESS
FEDERAL TAX I.D. OR SOCIAL SECURITY NUMBER		CITY, STATE, ZIP
TELEPHONE NUMBER		E-MAIL ADDRESS
SIGNATURE OF CONTRACTOR OR REPRESENTATIVE		DATE
MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES, DIVISION OF ADMINISTRATION DIRECTOR OR DESIGNEE		DATE

5. The Contractor must be in compliance with the laws regarding conducting business in the State of Missouri. The Contractor shall provide documentation of compliance upon request by the Department. The compliance to conduct business in the state shall include, but not necessarily be limited to:

5.1 Registration of business name (if applicable) with the Secretary of State at <http://sos.mo.gov/business/startBusiness.asp>

5.2 Certificate of authority to transact business/certificate of good standing (if applicable)

5.3 Taxes (e.g., city/county/state/federal)

5.4 State and local certifications (e.g., professions/occupations/activities)

5.5 Licenses and permits (e.g., city/county license, sales permits)

5.6 Insurance (e.g., worker's compensation/unemployment compensation)

6. Unless otherwise stated in this contract, the Contractor shall use the below information for any correspondence regarding this contract:

Program Name: Environmental Child Care Program

Program Contact: Breanna Werdehausen, HPR II

Address: 930 Wildwood Drive, PO Box 570, Jefferson City MO 65109

Phone: (573) 751-6095

Email: [eccprogram.lphas@health.mo.gov](mailto:eccprogram.lphas@health.mo.gov)

7. Inspection Sites

7.1 The Provider shall conduct sanitation inspections at all regulated child care facilities while in operation, including licensed and licensed exempt facilities, as designated by the Department.

8. Inspection Requirements

8.1 The Provider shall conduct annual, special circumstance, and re-inspection sanitation inspections as outlined in Section 6.0 Environmental Child Care, subsections: 6.2 through 6.4, of the Environmental Health Operational Guidelines (EHOG), available at: <http://health.mo.gov/atoz/ehog/index.php>;

8.2 The Provider shall conduct special circumstance sanitation inspections as requested and/or approved by the Bureau of Environmental Health Services; and

8.3 The Provider shall upon request from the Department, conduct unannounced annual inspections at existing child care facilities prior to the due date set by the Department.

9. Inspection Reports

- 9.1 The Provider shall use the Sanitation Inspection Report Forms BCC-34-1 and BCC-34-2 for family child care home inspections;
- 9.2 The Provider shall use the Sanitation Inspection Report Forms BCC-35-1, BCC-35-2, and BCC-35-3 for inspections of licensed centers, group homes, and licensed exempt facilities;
- 9.3 The Provider shall use the appropriate Sanitation Inspection Report Form BCC-34 or BCC-35 for special circumstance sanitation inspections.
- 9.4 The Provider may obtain the Sanitation Inspection Report Forms BCC-34 and BCC-35 at: <http://health.mo.gov/warehouse>.
10. Re-inspections
  - 10.1 The Provider shall conduct a re-inspection on existing child care facilities that do not meet all sanitation requirements at the time of their annual inspection;
  - 10.2 The Provider shall conduct one (1) scheduled re-inspection no more than thirty (30) calendar days after the inspection due date (specified by the Department on the request for the annual child care inspection form);
  - 10.3 The Provider shall use the Sanitation Inspection Report Forms BCC-34-1 and BCC-34-2 for family child care home re-inspections; and
  - 10.4 The Provider shall use the Sanitation Inspection Report Forms BCC-35-1, BCC-35-2, and BCC-35-3 for re-inspections of licensed centers, group homes, and licensed exempt facilities.
  - 10.5 The Provider shall notify the Department's Bureau of Environmental Health Services within ten (10) working days after a child care facility does not conform to all sanitation requirements after one (1) re-inspection.
11. Inspector Qualifications
  - 11.1 The Provider shall ensure all inspectors meet the requirements for an Environmental Public Health Specialist as defined by the Office of Administration, Division of Personnel's Uniform Classification and Pay Job Descriptions; and
  - 11.2 The Provider shall ensure all inspectors have a minimum of six (6) months of field experience prior to beginning child care sanitation training.
  - 11.3 Qualifications and experience requirements can be found in Section 6.0 Environmental Child Care, subsections: 6.2 through 6.4, of the Environmental Health Operational Guidelines (EHOG), available at: <http://health.mo.gov/atoz/ehog/index.php>.
12. Inspector Training Requirements

- 12.1 All inspectors shall complete initial child care sanitation training prior to conducting child care sanitation inspections. Trainings include, but are not limited to, distance learning, classroom, and in-field training. Trainings shall be conducted in accordance with Section 6.0 Environmental Child Care of the EHOG;
- 12.2 All inspectors shall attend annual Environmental Child Care training provided by the Department;
- 12.2.1 Any inspector not attending annual Environmental Child Care training provided by the Department shall attend additional training with Department staff.
- 12.3 New inspectors or inspectors who have not participated in child care inspections for two (2) years shall conduct a minimum of six (6) joint sanitation inspections with Department staff or designee.
13. Approval of Inspections/Submission of Forms
- 13.1 For annual, re-inspection, and special circumstance inspections, the Provider shall submit the complete and legible Sanitation Inspection Report form for each child care facility within ten (10) working days following the date of inspection.
- 13.2 If the inspections and forms do not comply with the requirements set out in this Agreement, the Department will not approve the inspections for reimbursement.
- 13.3 The Provider shall remit all forms to the appropriate Regional Licensing Office:  
Department of Health and Senior Services  
Attention: Section of Child Care Regulation
14. Reimbursement Requirements
- 14.1 The Department will not reimburse the Provider for inspectors attending annual Environmental Child Care training.
- 14.2 The Department will not reimburse the Provider for more than annual inspection(s) if the Provider does not obtain prior written approval from the Bureau of Environmental Health Services, Department of Health and Senior Services via email to [eccprogram.lphas@health.mo.gov](mailto:eccprogram.lphas@health.mo.gov).
- 14.3 The Department will not reimburse the Provider for any special circumstance inspection(s) if the Provider does not obtain prior written approval from the Bureau of Environmental Health Services, Department of Health and Senior Services via email to [eccprogram.lphas@health.mo.gov](mailto:eccprogram.lphas@health.mo.gov).
- 14.4 The Department will not reimburse the Provider for training inspections in which the Department is the lead inspector.

- 14.5 The Department will not reimburse the Provider for any inspections if the Provider fails to submit the Sanitation Inspection Report Forms BCC-34 or BCC-35 by the deadline set out herein; or
- 14.5.1 If the Provider's Sanitation Inspection Report Forms (either BCC-34 or BCC-35) do not meet the criteria for approval by the Department set out in this Agreement.
- 14.6 Annual Inspections
- 14.6.1 The Department will reimburse the Provider at a fixed rate of \$120 for each annual inspection the Provider conducts within their home county.
- 14.7 Re-inspections
- 14.7.1 The Department will reimburse the Provider at a fixed rate of \$70 for one (1) re-inspection the Provider conducts per child care facility within their home county.
- 14.8 Special Circumstance Inspections
- 14.8.1 The Department will reimburse the Provider at a fixed rate of \$30 per hour for each special circumstance inspection the Provider conducts within their home county as approved by the Bureau of Environmental Health Services.
- 14.9 Attempted Inspections
- 14.9.1 The Department will reimburse the Provider at a fixed rate of \$25 for responding to a request for an inspection and the facility is closed or otherwise unavailable to the inspector within their home county.
- 14.9.2 The Department will not reimburse the Provider for more than two (2) attempted inspections per child care facility without prior written approval from the Bureau of Environmental Health Services, Department of Health and Senior Services via email to [eccprogram.lphas@health.mo.gov](mailto:eccprogram.lphas@health.mo.gov).
15. Invoices
- 15.1 The Provider shall submit a monthly invoice for all inspections conducted and reported during each month. If nothing to bill, the Provider shall submit a zero invoice.
- 15.1.1 The Provider may not submit more than one (1) invoice per month or submit an invoice later than thirty (30) calendar days following the end of the month, unless the Provider obtained prior approval from the Department.
- 15.1.2 The Provider may submit its request for an exception to [eccprogram.lphas@health.mo.gov](mailto:eccprogram.lphas@health.mo.gov).
- 15.1.3 The Provider shall submit the September invoice no later than October 10<sup>th</sup>.

- 15.1.4 The Provider shall submit all invoices to the Department on the standard DH-38 billing form and shall include both the agreement number and invoice number.
- 15.1.5 The Provider shall submit the complete and legible Reimbursement Request for Child Care Sanitation Inspection DC-38 and copies of the Request for Child Care Inspection and Sanitation Inspection Report BCC-34 or BCC-35.
- 15.1.6 The Provider shall submit the complete and legible Late Reimbursement Request DC-39 for inspections and special circumstance inspections not conducted by the inspection due date listed on the inspection request from the Department.
- 15.1.7 The Provider shall submit the complete and legible Late Reimbursement Request DC-39 for re-inspections not conducted within thirty (30) calendar days of the inspection due date listed on the inspection request from the Department.
- 15.1.8 If the Department denies a Provider's request for payment, the Department shall provide the Provider with written notice of the reason(s) for the denial.
- 15.1.9 The Department shall not reimburse the Provider based on any invoice that the Provider does not submit in accordance with the requirements set out in this Agreement.
- 15.1.10 The Department shall not reimburse the Provider for inspections conducted by an inspector who has not completed their initial child care sanitation training.
- 15.1.11 The Provider shall remit monthly invoices via [eccprogram.lphas@health.mo.gov](mailto:eccprogram.lphas@health.mo.gov), fax (573-526-7377) or to:

Missouri Department of Health and Senior Services  
Bureau of Environmental Health Services  
P.O. Box 570, 930 Wildwood Drive  
Jefferson City, Mo 65102-0570

16. Authorized Personnel

- 16.1 The Provider shall be responsible for assuring that all personnel are appropriately qualified and licensed or certified, as required by state, federal or local law, statute or regulation, respective to the services to be provided through this contract; and documentation of such licensure or certification shall be made available upon request.
- 16.2 The Provider shall only utilize personnel authorized to work in the United States in accordance with applicable federal and state laws. This includes but is not limited to the Immigration Reform and Control Act of 1986 as codified at 8 U.S.C. § 1324a, the Illegal Immigration Reform and Immigrant Responsibility Act (IIRIRA) and Section 274A of the Immigration and Nationality Act. If the Provider is found to be in violation of these requirements or the applicable laws of the state, federal and local laws and regulations, and if the State of Missouri has reasonable cause to believe that the Provider has knowingly employed individuals who are not eligible to work in the

United States, the state shall have the right to cancel the contract immediately without penalty or recourse and suspend or debar the Provider from doing business with the state. The state may also withhold up to twenty-five percent of the total amount due to the Provider. The Provider agrees to fully cooperate with any audit or investigation from federal, state or local law enforcement agencies.

- 16.3 Affidavit of Work Authorization and Documentation: Pursuant to section 285.530, RSMo, if the Provider meets the section 285.525, RSMo definition of a “business entity” (<http://www.moga.mo.gov/mostatutes/stathtml/28500005301.html?&me=285.530>), the Provider must affirm the Provider’s enrollment and participation in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services requested herein. The Provider should complete applicable portions of Exhibit 1, Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization as attached hereto and incorporated by reference as if fully set forth herein. The applicable portions of Exhibit 1 must be submitted prior to an award of a contract.
- 16.4 If the Provider meets the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo the Provider shall maintain enrollment and participation in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the contracted services included herein. If the Provider’s business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo then the Provider shall, prior to the performance of any services as a business entity under the contract:
- 16.4.1 Enroll and participate in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- 16.4.2 Provide to the Missouri Department of Health and Senior Services the documentation required in the exhibit titled, Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization affirming said company’s/individual’s enrollment and participation in the E-Verify federal work authorization program; AND
- 16.4.3 Submit to the Missouri Department of Health and Senior Services a completed, notarized Affidavit of Work Authorization provided in the exhibit titled, Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization.
- 16.5 In accordance with subsection 2 of section 285.530 RSMo, the Provider should renew their Affidavit of Work Authorization annually. A valid Affidavit of Work Authorization is necessary to award any new contracts.
17. Termination

- 17.1 The Department, in its sole discretion, may terminate the obligations of each party under this contract, in whole or in part, effective immediately upon providing written notification to the Provider if:
- 17.1.1 State and/or federal funds are not appropriated, continued, or available at a sufficient level to fund this contract; or
  - 17.1.2 A change in federal or state law relevant to this contract occurs; or
  - 17.1.3 A material change of the parties to the contract occurs; or
  - 17.1.4 By request of the Provider.
- 17.2 Each party under this contract may terminate the contract, in whole or in part, at any time, for its convenience without penalty or recourse by providing the following written notice:
- 17.2.1 The Department will provide written notice to the Provider at least thirty (30) calendar days prior to the effective date of such termination.
  - 17.2.2 The Provider shall provide written notice to the Department at least sixty (60) calendar days prior to the effective date of such termination.
- 17.3 This Agreement expresses the complete agreement of the parties and shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties. Performance shall be governed solely by the terms and conditions contained in this agreement.

**EXHIBIT 1**  
**BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,**  
**AND AFFIDAVIT OF WORK AUTHORIZATION**

**BUSINESS ENTITY CERTIFICATION:**

**The contractor must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.**

- BOX A:** To be completed by a non-business entity as defined below.  
**BOX B:** To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at <http://www.uscis.gov/e-verify>.  
**BOX C:** To be completed by a business entity who has current work authorization documentation on file with a Missouri state agency including Division of Purchasing.

**Business entity**, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term “**business entity**” shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term “**business entity**” shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term “**business entity**” shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities (other than stated in Box C), out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

**BOX A – CURRENTLY NOT A BUSINESS ENTITY**

I certify that \_\_\_\_\_ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

- I am a self-employed individual with no employees; **OR**
- The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if \_\_\_\_\_ (Company/Individual Name) is awarded a contract for the services requested herein under Environmental Child Care Sanitation Inspections (Contract Name) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, then, prior to the performance of any services as a business entity, \_\_\_\_\_ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the Department of Health and Senior Services with all documentation required in Box B of this exhibit.

\_\_\_\_\_  
Authorized Representative's Name (Please Print)

\_\_\_\_\_  
Authorized Representative's Signature

\_\_\_\_\_  
Company Name (if applicable)

\_\_\_\_\_  
Date

**EXHIBIT 1, continued**

*Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)*

**BOX B – CURRENT BUSINESS ENTITY STATUS**

I certify that \_\_\_\_\_ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530.

\_\_\_\_\_  
Authorized Business Entity Representative's  
Name (Please Print)

\_\_\_\_\_  
Authorized Business Entity  
Representative's Signature

\_\_\_\_\_  
Business Entity Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
E-Mail Address

As a business entity, the contractor must perform/provide each of the following. The contractor should check each to verify completion/submission of all of the following:

- Enroll and participate in the E-Verify federal work authorization program (Website: <http://www.uscis.gov/e-verify>; Phone: 888-464-4218; Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND
- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the contractor's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the contractor's name and the MOU signature page completed and signed, at minimum, by the contractor and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the contractor's name and company ID, then no additional pages of the MOU must be submitted; AND
- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

**EXHIBIT 1, continued**

**AFFIDAVIT OF WORK AUTHORIZATION:**

The contractor who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now \_\_\_\_\_ (Name of Business Entity Authorized Representative) as \_\_\_\_\_ (Position/Title) first being duly sworn on my oath, affirm \_\_\_\_\_ (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that \_\_\_\_\_ (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

*In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)*

_____ Authorized Representative's Signature	_____ Printed Name
_____ Title	_____ Date
_____ E-Mail Address	_____ E-Verify Company ID Number

Subscribed and sworn to before me this \_\_\_\_\_ of \_\_\_\_\_, I am  
(DAY) (MONTH, YEAR)  
commissioned as a notary public within the County of \_\_\_\_\_, State of \_\_\_\_\_  
(NAME OF COUNTY)  
\_\_\_\_\_, and my commission expires on \_\_\_\_\_  
(NAME OF STATE) (DATE)

_____ Signature of Notary	_____ Date
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**EXHIBIT 1, continued**

*(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)*

**BOX C – AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS**

I certify that \_\_\_\_\_ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the contractor's name and the MOU signature page completed and signed by the contractor and the Department of Homeland Security – Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of **Missouri State Agency** or **Public University\*** to Which Previous E-Verify Documentation Submitted: \_\_\_\_\_

(\*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University – St. Louis; Missouri Southern State University – Joplin; Missouri Western State University – St. Joseph; Northwest Missouri State University – Maryville; Southeast Missouri State University – Cape Girardeau.)

**Date** of Previous E-Verify Documentation Submission: \_\_\_\_\_

Previous **Bid/Contract Number** for Which Previous E-Verify Documentation Submitted: \_\_\_\_\_

(if known)

\_\_\_\_\_  
Authorized Business Entity Representative's Name (Please Print)

\_\_\_\_\_  
Authorized Business Entity Representative's Signature

\_\_\_\_\_  
E-Verify MOU Company ID Number

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
Business Entity Name

\_\_\_\_\_  
Date

**FOR STATE USE ONLY**

Documentation Verification Completed By:

\_\_\_\_\_  
Buyer

\_\_\_\_\_  
Date

**REQUEST FOR LEGISLATIVE ACTION**  
**EXECUTIVE OFFICE**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20221

Sponsor(s): Charlie Franklin

Date: August 12, 2019

AUG 06 2019

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance                  Project/Title: Resolution requesting the execution of an agreement with the Missouri Department of Health and Senior Services to conduct child care inspections.</p>										
<p><b>BUDGET INFORMATION</b>                  To be completed By Requesting Department and Finance</p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): <u>None</u>                  Prior resolutions and (date): <u>None</u></p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Deb Sees, Environmental Health Administrator, 816-847-7070</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>Requesting the Business Entity Certification be filled out and the participation agreement be signed to conduct child care inspections for the Missouri Department of Health and Senior Services from October 1<sup>st</sup> 2019 to September 30<sup>th</sup> 2022. Under reimbursement requirements we will complete inspections that will be reimbursed within the range of \$25 to \$120 for each inspection. An RLA will be completed when payments have been dispersed by Missouri Department of Health and Senior Services.</p>										
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>										
<p><b>ATTACHMENTS</b></p>	<p>Participation Agreement, Business Entity Status Form, Business Entity certification, Affidavit of work authorization.</p>										
<p><b>REVIEW</b></p>	<table border="1"> <tr> <td>Department Director: <i>Deb Sees</i></td> <td>Date: <i>8/6/19</i></td> </tr> <tr> <td>Finance (Budget Approval): <i>[Signature]</i> If applicable</td> <td>Date: <i>8/6/19</i></td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: <i>8-6-19</i></td> </tr> <tr> <td>County Counselor's Office: <i>[Signature]</i></td> <td>Date: <i>8/8/19</i></td> </tr> </table>	Department Director: <i>Deb Sees</i>	Date: <i>8/6/19</i>	Finance (Budget Approval): <i>[Signature]</i> If applicable	Date: <i>8/6/19</i>	Division Manager: <i>[Signature]</i>	Date: <i>8-6-19</i>	County Counselor's Office: <i>[Signature]</i>	Date: <i>8/8/19</i>		
Department Director: <i>Deb Sees</i>	Date: <i>8/6/19</i>										
Finance (Budget Approval): <i>[Signature]</i> If applicable	Date: <i>8/6/19</i>										
Division Manager: <i>[Signature]</i>	Date: <i>8-6-19</i>										
County Counselor's Office: <i>[Signature]</i>	Date: <i>8/8/19</i>										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twelve-month term and supply agreement to the City of Independence, Missouri, for the purchase of vehicle fuel for use by Public Works Department, as an acquisition from another governmental entity.

**RESOLUTION NO. 20222**, August 12, 2019

**INTRODUCED BY** Ronald E. Finley, County Legislator

WHEREAS, the County has a need to purchase fuel for the Public Works vehicles at the City's Public Works Facility site located at 1030 S. Crysler, and can enter into an agreement with the City of Independence, MO, at a cost of eleven cents per gallon over the City's purchase price; and,

WHEREAS, pursuant to section 1030.2, Jackson County Code, the Director of the Public Works Department and the Director of Finance and Purchasing recommend the award of a twelve-month term and supply contract for the furnishing of fuel for Public Works vehicles to the City of Independence, MO, as an acquisition from another governmental entity; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

**BE IT RESOLVED** by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director

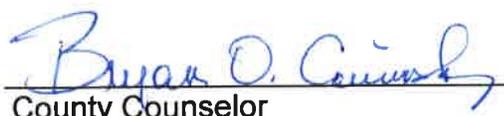
of Finance and Purchasing be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20222 of August 12, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

8/8/19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION  
EXECUTIVE OFFICE**

**Version 6/10/19**

Completed by County Counselor's Office:

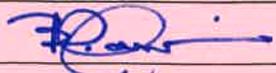
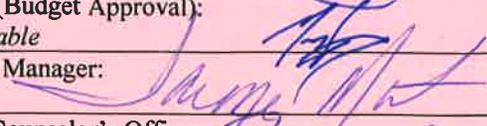
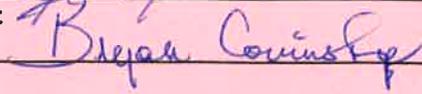
Res/Ord No.: 20222

Sponsor(s): Ronald E. Finley

Date: August 12, 2019

AUG 05 2019

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Twelve Month Term and Supply Contract for the furnishing of vehicle fuel with the City of Independence, Missouri for use by the Public Works Department as a purchase from another government entity.</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: Public Works Department Estimated Use: \$15,000</p> <p>Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):                  Prior resolutions and (date): 14368, November 12, 2002</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>Jackson County, Missouri would like to continue an Agreement with the City of Independence, Missouri to purchase vehicle fuel for Public Works vehicles at the City's Public Works Facility site at 1030 S. Chrysler in Independence, Missouri at a cost of eleven center per gallon over the purchase price. This would enable Public Works vehicles to have a place to fuel up that would not otherwise be available.</p> <p>Pursuant to Section 1030.2 of the Jackson County Code, the Pubic Works Department and the Purchasing Department recommend the award of a Twelve Month Term and Supply Contract for the furnishing of Vehicle Fuel for the Public Works vehicles with the City of Independence, Missouri, as an Acquisition from Other Government.</p> <p>This Award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>										
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>										
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals No goals established  <input type="checkbox"/> VBE Goals</p>										
<p><b>ATTACHMENTS</b></p>	<p>Copy of the proposed Agreement from the City of Independence, Missouri</p>										

REVIEW	Department Director: 	Date: 8.5.19
	Finance (Budget Approval): <i>If applicable</i>	Date: 8/5/19
	Division Manager: 	Date: 8-5-19
	County Counselor's Office: 	Date: 8/8/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



# INDEPENDENCE

★ FINANCE & ADMINISTRATION ★

## FUEL SERVICE AGREEMENT

This Agreement, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019, is by and between Jackson County (hereinafter called County), and the City of Independence (hereinafter called City), for fuel services. This agreement is to extend services provided by City Ordinance No. 15223, initially agreed to on October 10, 2002.

The County desires to use the City's Public Works Facility site at 1030 S. Crysler, Independence, MO 64050, for fueling purposes for County Vehicles.

The City is agreeable to sell fuel to the County at a cost of eleven cents per gallon over the purchase price.

In consideration of this agreement both parties mutually agree:

1. The City will provide fuel upon availability to County vehicles to be dispensed in a manner approved by the City. The County agrees to waive, release and forever discharge the City and to hold harmless and indemnify the City, its employees, administrators, officers, agents and representatives from all costs, including attorney's fees, arising from any and all injuries and/or damages incurred by the County and/or its employees in the course of the provision of fuel by the City to the County.
2. The City will maintain a record of fuel used by County asset number, and bill the County monthly based upon total usage. The City does not make any representations, warranties or agreements as to the quality or suitability of the fuel, the facilities and equipment at this facility.
3. The County agrees to pay on a monthly basis, bills issued by the City within 30 days of receipt of bill.
4. The parties agree that the price of the fuel dispensed shall be the City's purchase price plus eleven cents per gallon, which shall cover the cost to manage the fueling system. This agreement shall be for the period of \_\_\_\_\_, 2019, and ending October 10, 2020. This agreement may be renewed for successive annual periods upon agreement by both parties, with 90 days notice. Notice of termination shall be done 90 days before the termination date.

City  
By \_\_\_\_\_

County  
By \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_

Approved by City Counselor

Date \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twelve-month term and supply contract for the furnishing of Lenel Security Systems hardware and software maintenance and for the furnishing, installation, and programming of new security equipment and software for the County's security systems for use by the Information Technology Department to TED Systems of Shawnee, KS, as a sole source purchase.

**RESOLUTION NO. 20223**, August 12, 2019

**INTRODUCED BY** Crystal Williams, County Legislator

WHEREAS, the County's Lenel Security Systems hardware and software have a need for maintenance; and,

WHEREAS, TED Systems of Shawnee, KS, is the only authorized dealer of Lenel Security Systems products in the greater Kansas City metropolitan area; and,

WHEREAS, pursuant to section 1030.1 of the Jackson County Code, the Director of the Information Technology Department and the Director of Finance and Purchasing recommend the award of a twelve-month term and supply contract for the maintenance of the County's Lenel Security Systems software, hardware and for the as needed purchase, installation, programming, and connection of new Lenel Security software, hardware, and equipment for use by the Information Technology Department to TED Systems of Shawnee, KS, as a sole source purchase; now therefore,

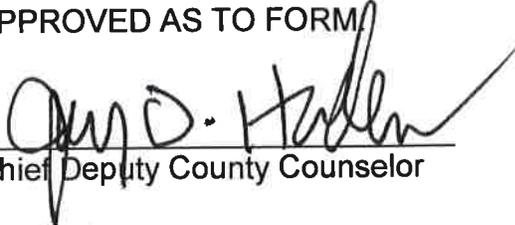
**BE IT RESOLVED** by the County Legislature of Jackson County, Missouri, that award be

made as recommended by the Director of Finance and Purchasing, and that the Director be, and hereby is, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20223 of August 12, 2019, was duly passed on \_\_\_\_\_, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

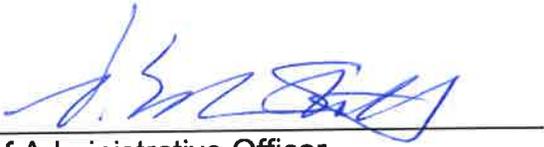
Absent \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

8/8/19  
Date

  
Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

**AUG 6 '19 AM 9:48**

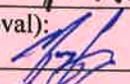
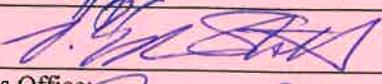
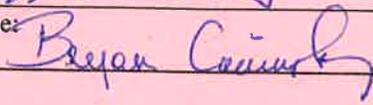
Completed by County Counselor's Office:

Res/Ord No.: 20223

Sponsor(s): Crystal Williams

Date: August 12, 2019

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract for the furnishing of Lenel Security Systems Hardware and Software Maintenance and for the Purchase, Installation, Programming and Connections of new Lenel Security Software, Hardware and Equipment for use by the Information Technology Department to TED Systems of Shawnee, Kansas as a Sole Source.</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Information Technology Estimated Use: \$180,000</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):          Prior resolutions and (date): 18810, April 27, 2015</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>The Information Technology Department requires a Term and Supply Contract to provide Maintenance of the Lenel Security Systems Software and Hardware and "as needed" Purchase, Installation, Programming and Connection of new Lenel Security Software, Hardware and Equipment for the County's Security Systems in County Buildings. Since 2012 the Purchasing Department has attempted to competitively bid these services, software and hardware with only responding bidder, TED Systems of Shawnee, Kansas. Research indicates that TED Systems is the only authorized dealer for Lenel Systems in the Greater Kansas City Metropolitan Area at this time and should be considered a Sole Source. The same research indicates the possibility of another authorized dealer for Lenel Systems in the Greater Kansas City Metropolitan Area next year and we will competitively bid these services and products in 2020.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Information Technology Department and the Purchasing Department recommend the award of a Twelve Month Term and Supply Contract for Maintenance of the Lenel Security Systems Software and Hardware and "as needed" Purchase, Installation, Programming and Connection of new Lenel Security Software, Hardware and Equipment for use by the Information Technology Department to TED Systems of Shawnee, Kansas as a Sole Source.</p>										
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals No Goals Assigned to this Contract  <input type="checkbox"/> VBE Goals</p>										

ATTACHMENTS	Sole Source Memorandum from Michael Erickson, Director of IT and GIS; and a Quote from TED Systems	
REVIEW	Department Director: 	Date: 8/5/2019
	Finance (Budget Approval): <i>If applicable</i> 	Date: 8/5/19
	Division Manager: 	Date: 8/5/19
	County Counselor's Office: 	Date: 8/8/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**Department of  
INFORMATION TECHNOLOGY**  
**JACKSON COUNTY, MISSOURI**

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816-881-3151

415 EAST 12TH STREET, ROOM G-8  
KANSAS CITY, MO 64106

**TO: CRAIG REICH, SENIOR BUYER**

**FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS** *ME*

**DATE: JUNE 13, 2019**

**RE: APPROVAL FOR TED SYSTEMS AS A SOLE-SOURCE FOR LENEL SECURITY SYSTEM**

THE IT DEPARTMENT IS RESPECTFULLY REQUESTING THAT TED SYSTEMS, LLC, 9745 WIDMER ROAD, LENEXA, KANSAS 66215, PHONE 913-677-5771 BECOME A SOLE-SOURCE MAINTENANCE VENDOR FOR THE LENEL SECURITY SYSTEM FOR JACKSON COUNTY. TED SYSTEMS, LLC, IS CURRENTLY THE ONLY CERTIFIED VENDOR FOR LENEL SERVICING. ON THE LAST TWO BID REQUESTS TED SYSTEMS WAS THE ONLY VENDOR TO SUBMIT A BID FOR THE LENEL MAINTENANCE CONTRACT. CURRENTLY THERE IS ANOTHER VENDOR WORKING ON LENEL CERTIFICATION. NEXT YEAR WE WILL BE ABLE TO BID THE CONTRACT WITH THE ADDITIONAL VENDOR BEING AVAILABLE.



TED Systems LLC  
9745 Widmer Rd.  
Lenexa, KS 66215  
913-677-5771  
913-677-5772 fax

August 2, 2019

Michael S. Erickson  
Barbara J. Casamento  
Jackson County Missouri  
415 E. 12<sup>th</sup> Street  
Kansas City, MO. 64106

Re: Updated Annual Cost – Annual Lenel Software Support and Hardware Maintenance Resolution 17882

TED Systems is pleased to offer the following cost proposal to cover the Annual Lenel Software and Hardware Maintenance Agreement for Jackson County.

TED Systems LLC appreciates the opportunity to service the Jackson County Lenel system. TED Systems serves as the sole authorized local Lenel VAR and service provider for Jackson County.

The Renewal of the Annual Support Agreement will cover all equipment listed in Attachment A and will be in effect from 8/1/2019 to 8/1/2020.

The Equipment that will be covered is listed on “Attachment A” of this document.

**Annual Lenel Software and Maintenance and Support Investment: \$11,502.00**

**Annual Existing Lenel Hardware/Equipment Maintenance: \$77,329.00**

**Standard (M-F, 8am-5pm) Hourly Rates for Non-Maintenance contract related T&M Service is \$140.00/hr.**

**Overtime rates apply. After hours, weekends are \$220.00/hr; Holidays are \$280.00/hr.**

Thank you for this opportunity to be of service to Jackson County. If you have any questions please call me at 913-677-5771, or on my cell at 913-915-1961.

Best regards,

Glenn Garrison  
TED Systems LLC

Systems LLC at the time of the bid and are not intended to be System design or approval documents. TED Systems LLC is not a design professional. Under no circumstances is any clause in this Agreement or any actions taken by TED Systems LLC to be construed in such a way as to impose upon TED Systems LLC the duties or liabilities of a design professional.

10. Change Orders- This agreement can be modified, amended or altered only by an Agreement in writing, signed by either both parties or their duly authorized representatives.
11. Software License and Use- Software products provided by TED Systems LLC are licensed, not sold, to the customer by equipment manufacture or supplier and subject to manufactures or supplier's own terms and conditions. Customer shall maintain the software in strict confidence and shall disclose it only to its employees requiring access. Any software received by customer at any time is subject to this Agreement.
12. Force Majeure- TED Systems LLC shall not be liable for any loss or damage of any kind resulting from delay, inability to deliver, or install, or to perform any other work under this Agreement on account of fire, flood, labor problems, access to premises, accidents, acts of civil or military authorities, acts of God, or from any other causes beyond TED Systems LLC control.
13. Taxes, License, and Permits - the Purchaser is responsible for obtaining all licenses and permits and for paying all applicable taxes and fees unless otherwise agreed to in writing.
14. Event of Default- Purchaser shall be in default of this Agreement upon the occurrence of, but not limited to, any of the following:
  - a. The Purchaser's failure to make punctual any payment due pursuant to this Agreement;
  - b. The Purchaser's failure to perform any obligation under this Agreement;
  - c. An order, judgment or decree entered, with the approval of consent of TED Systems LLC, by any court of competent jurisdiction, approving a petition seeking reorganization of the Purchaser or appointing a receiver, trustee, or liquidator (or other officer having power, under applicable law, similar to those of a receiver, trustee, or liquidator) of the Purchaser or of all or a major portion of its assets, and such order, judgment, or decree shall continue unstayed and in effect for any period of sixty (60) consecutive days;
  - d. The Purchaser fails to provide TED Systems LLC with adequate assurances of due performance under the Agreement, after receiving a written request for same from TED Systems LLC;
  - e. The Purchaser's financial position materially deteriorates; or
  - f. The Purchaser shall cease to do business as a going concern.

**Acceptance**

**Contractor: TED Systems, LLC**

**OWNER: Jackson County Missouri**

**Signed:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
**Printed Name and Title**

\_\_\_\_\_  
**Printed Name and Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

Equipment to be covered

**Lenel Software Annual SSA: Dongle #86626, Flex Net License , SUSP- PRO- Tier 2 257-512 Readers 318 Video Channels**

Equipment List Provided by Jackson County (Attached list from original RFP)

Device or Equipment	Difference of Qty.
Badge Printers	1
Card Readers	27
Electric Strikes	22
Magnetic Locks	53
Request for Exit PIR	39
Schlage PIM Wireless Reader	2
Door Position Switches	120
Request For Exit Buttons	60
Batteries	15

Courthouse Card Reader Adds to Replace Keypad Entry Doors (Downtown) 1M, Floor 2, 7M, 10<sup>th</sup> Floor, 11<sup>th</sup> Floor

QTY	MATERIAL DESC.	Part Number
2	Single Door Controller	LNL-1300
2	Dual Door Controller	LNL-1320
1	Intelligent Controller/Dual Reader Board	LNL-2220
10	Card Reader	5365-EGPOO
10	Door Contact	1078G-W
10	Request for Exit	DS160
3	Board Power	OLS120
5	Magnetic Locks	M32F
5	Z Bracket	ZA32/62CL
5	Emergency Exit Button	EEB2
1	Lock Power Supply	AL400ULACM8

Downtown Courthouse, Collections Dept.

QTY	MATERIAL DESC.	Part Number
1	NVR Recorder w/9TB	DVC-LP-A-A00-03-3T
11	AXIS M3014 IP Cameras	M3014
2	AXIS P3301 Dome Camera	P3301
1	AXIS P3364 Dome Camera	P3346

1305 Locust – Access Door Addition

QTY	MATERIAL DESC.	Part Number
1	Intelligent Controller/Dual Reader Board	LNL-2220
1	Card Reader	5365-EGPOO
1	Door Contact	1078G-W
1	Board Power	OLS120
1	Electrified Lock w/REX	4300-30-201-313
1	Paddle	4591-MA-02-01-313
1	Lock Power Supply	AL400ULACM8

Equipment to be covered

Access Control and Aiphone Add – 4M

QTY	MATERIAL DESC.	Part Number
1	Card Reader	5365-EGPOO
1	Door Contact	1078G-W
10	Request for Exit	DS160
1	Electrified Latch	UNL-24
1	Video Door Station	JAS-2MCD
2	Master Desk Stations	JA-2HCD
1	Door Release Relay	RY-PL

Truman Courthouse Security Project

QTY	MATERIAL DESC.	Part Number
2	Access Control Power Supplies	MAXIMAL33E
2	Power Dist Modules	PD16W
4	Access Controller Module	ACM8
1	Intelligent Controller/Dual Reader Board	LNL-2220
13	Dual Reader Boards	LNL-1320
31	Card Reader	5365-EGPOO
31	Door Contact	1078G-W
31	Request for Exit	DS160
26	Magnetic Locks	M32F
26	Emergency Exit Button	EEB2
3	Electrified Crash Bars	
2	Electric Strikes	
1	Wireless Interface for Readers	PIM400-485
2	Network Video Recorders	DNF3000R – DNF300R1
26	AXIS P3304 Interior Cameras	P3304
10	AXIS P3346-VE Exterior Cameras	P3346-VE
1	Alarm Panel	D7212GV4
1	Panel Power Supply	SMP3ET
1	16 Zone Relay	EN4216MR
6	Wall Mount Motion Detectors	EN1260
2	360 Ceiling Mount Motions	EN1265
1	Voice Dialer	AVD-45C

Public Works Access Control/Camera Addition

QTY	MATERIAL DESC.	Part Number
1	Intelligent Controller/Dual Reader Board	LNL-2220
1	Lock Power Supply	AL4000ULACM8
2	Card Reader	5365-EGPOO
2	Door Contact	1078G-W
1	Electrified Lock w/REX	4300-30-201-313
1	Paddle	4591-MA-02-01-313
1	Magnetic Lock	M32
1	Emergency Exit Button	EEB2
1	Request for Exit Motion	DS160
1	AXIS P3346-VE Exterior Dome	P3346-VE

Equipment to be covered

Legislative Access Control Door -Independence

QTY	MATERIAL DESC.	Part Number
1	Intelligent Controller/Dual Reader Board	LNL-2220
1	Lock Power Supply	OLS75
1	Card Reader	5365-EGPOO
1	Door Contact	1078G-W
1	Electrified Lock w/REX	4300-30-201-313
1	Paddle	4591-MA-02-01-313

Parking Garage Access Control – CCTV Project

QTY	MATERIAL DESC.	Part Number
2	Access Power Supplies	OLS120
1	Intelligent Controller/Dual Reader Board	LNL-2220
2	Single Reader Boards	LNL-1300
4	Card Reader w/ Keypads	5365-EGKPOO
2	Door Contact	1078G-W
1	Request for Exit	DS160
2	Magnetic Locks	M32F
1	Emergency Exit Button	EEB2
1	Network Video Recorders	DNF-FAL4013000R
1	UPS Rack mount	PRO1000RT
5	AXIS P3346-VE Exterior Cameras	P3346-VE

Computer Services Data Center Cage Access Control

QTY	MATERIAL DESC.	Part Number
	<b>Data Center Cage</b>	
	<b>Lenel Panel</b>	
1	Dual Reader Board	LNL-1320
	<b>Gate Reader Devices</b>	
2	Card Readers	5355AGN00
2	Request for Exit Devices	DS150i
2	Door Position Switches w/Door Cord	2505-AL
	<b>Front Door</b>	
1	Dual Reader Board	LNL-1320
1	Card Readers	5355AGN00

Tech Center Access Control

QTY	MATERIAL DESC.	Part Number
1	Intelligent Controller/Dual Reader Board	LNL-2220
1	Dual Reader Board	LNL-1320
1	Lock Power Supply	AL4000ULACM8
4	Card Reader	5365-EGPOO
5	Door Contact	1078G-W
3	Electrified Lock w/REX	4300-30-201-313
3	Paddle	4591-MA-02-01-313
1	Electric Strike	6211WF

Equipment to be covered

Third Floor Room 304

1	Card Reader Prox	5455-BGN00
1	Door Position Switch	1078C-W
1	rex pir	d150i
1	Magnetic lock	M32F
1	Z-Bracket	ZA-32/62CL
1	Emergency Request for Exit Button	EEB2

Circuit Court HR Double Door Entry

1	Aiphone Door Station w/ PROX Reader	JF-DVF-HID
1	Surface Mount Box for Door Station	SBX-DVF-P
1	Door Cord	TSBC
1	rex pir	d150i
2	Magnetic lock w/ Door Position Switch	M32FD
2	Z-Bracket	ZA-32/62CL
1	Emerg Request for Exit Button	EEB2
1	Single Door Controller	LNL-1300

1315 Circuit Court Judges Chambers Aiphone Entry

**Judges Chamber 211**

1	Interior Video Door Station	KBDAR
1	New Master Station	KB3MRD
2	New Sub-Master Stations	KB3HRD
2	New Master Power Supply	PS2420UL
1	Door Release Relay	RY24L
1	Desk Stand	MCW-S/A
1	Aiphone Cabling	25221B

**Judges Chamber 212**

1	Interior Video Door Station	KBDAR
1	New Master Station	KB3MRD
2	New Sub-Master Stations	KB3HRD
2	New Master Power Supply	PS2420UL
1	Door Release Relay	RY24L
1	Desk Stand	MCW-S/A
1	Aiphone Cabling	25221B

Equipment to be covered

Jackson County Records Department

4	AXIS P3343 Dome Camera H.264	0307-031
4	POE Injectors	2511
	2U Standard Chassis (DVC-ST) with one 2TB data drives; one 16 channel video capture card, LNVR software, and Windows 7 64bit operating system only. Camera channel licenses not included. Requires OnGuard version 6.1.222 with Hot Fix 2.0 AND LNVR 6.223 with Hot Fix 1.0 or later.	DVC-ST-A-A16-01-2T
1		
	<b>Access Control</b>	
1	Lenel Board	LNL-2210
1	Enclosure	LNL-CTX
1	SMP# 12V power Supply	SMP3PM
1	REX Device	DS160
1	Door Contact	1078G
	<b>Intrusion</b>	
1	Voice Dialer	ACD-45C

Jackson County Prosecutors Office Access Control

	<b>Panels and Boards</b>	
1	Lenel Enclosure	LNL-CTX
1	Lock Power Supply	AL400ULACM8
2	Dual Reader Board	LNL-1320
	<b>Front West Entry into Office off Lobby</b>	
1	Reader	5455-BGN00
1	Hook up to Existing Strike	
1	Door Contact	1078G-W
1	REX	DS150i
	<b>Front East Entry into Office off Lobby</b>	
1	Reader	5455-BGN00
1	Hook up to Existing Strike	
1	Door Contact	1078G-W
1	REX	DS150i
	<b>South Stairwell Entry</b>	
1	Reader	5455-BGN00
1	REX	DS150i
1	Electrified Lever Set w/ REX	C1520C-AE-1-ND80-24VAC
1	Door Cord	TSBC
1	Door Contact	2505-AL
	<b>West Exterior Entry</b>	
1	Reader	5365-EGP00
1	Electrified Lock	6211 24V US32D
1	REX	DS150i
1	Door Contact	1078G-W

Equipment to be covered

Jackson County Prosecutors Office IP Video

**Interior Cameras**

2	Fixed Interior 2.6-8MM P3354	0465-001
1	Fixed Interior WDR Light finder 3-9MM P3384	0511-001
1	CAT5 Camera Cabling	
3	Lenel IP Channel License	SW-DV-1

**Exterior Cameras**

2	Fixed Exterior WDR 3MP Dome	0371-001
2	Dome Pendant Cap	5502-351
2	Dome Wall Bracket	5017-611
1	CAT5 Camera Cabling	
2	Lenel IP Channel License	SW-DV-1

**NVR**

1	2U DNF Server w/3TB with Lenel Video Loaded	FAL20c2000r
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Jackson County Alarm Receivers

QTY	MATERIAL DESC.	Part Number
2	Conettix Communications Receiver/Gateway	D6100

Jackson County Legislative Door - Independence

**Access Control**

1	Lenel Single Door POE Controller	LNL-2210
1	Enclosure	LNL-CTX
1	SMP# 12V power Supply	SMP3PM
1	Door Contact	1078G
1	Electrified Lock w/Integrated REX	4300-30-201-313
1	Paddle	4591-MA-02-01-313

10<sup>th</sup> Floor Combat Door Entry Access Control

**10th Floor**

1	Card Reader	5365-PGE00
1	Door Contact	1078G-W
1	Request for Exit	DS-150i
1	Single Door Controller	LNL-1300

1305 Data Room Access Control Adds

**Panel Equipment**

1	Dual Reader Board	LNL-1320
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**Double Door Data Center Entry**

1	Card Readers	5355AGN00
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Equipment to be covered

1	Request for Exit Devices	DS150i
2	Door Position Switch	1078G-W
<b>Rear Entry to Data Center</b>		
1	Card Readers	5355AGN00
1	Request for Exit Devices	DS150i
1	Door Position Switch	1078G-W

1315 Garage Entry Access Control

QTY	MATERIAL DESC.	Part Number
1	Reader	5535BGN00
1	Door Contact	2505AI
1	REX	DS 150i
1	Delayed Egress Magnetic Lock	DET10090-612-EE-ER-36

1305 Corrections Elevator Reader – Population Control

QTY	MATERIAL DESC.	Part Number
<b>Elevator Call Reader</b>		
1	Intelligent Dual Reader	LNL-2220
1	Lenel Enclosure	LNL--CTX
1	Card Reader Prox	5535BGN00
1	Power Supply	OLS120

Jackson County Sheriff's Office

QTY	MATERIAL DESC.	Part Number
<b>Access Control Panels</b>		
1	Lenel Enclosure	LNL-CTX-6
1	Access Control/Lock PS	Maximal33D
1	Distribution Output Board	PD16
1	Intelligent Controller w/ Dual Reader	LNL-2220
4	Dual Reader Board	LNL-1320
4	Batteries	NP7-12
<b>Access Door Devices</b>		
11	Card Readers	5355AGN00
10	Request for Exit	DS150i
13	Door Contacts	1078C-G
10	<b>Electric Locks</b>	<b>CUST Supplied</b>
1	Door Release	HUB2
1	Emergency Exit Button	EEB2
<b>CCTV Cameras</b>		
	2U DNF Server with Lenel Video Loaded	DNF-FAL4013000R
1		
5	Q-6035-E IP PTZ Camera	0445-004
4	AXIS T94A01D Pendant Kit	5502-431
4	Corner Mount	5017-641
1	Pole Mount	5017-671
1	AXIS P3346-VE WDR D/N	0371-001

**Equipment to be covered**

2	Interior 1MP Ceiling Mt Dome	0465-001
8	Lenel IP Licenses	SW-CH-1
<b>Walkthrough Gate</b>		
1	Card Readers	5355AGN00
1	Gate Contact	2505-AL
1	Gate Contact Fence Bracket	1941
<b>Adds</b>		
1	Master Intercom Station w/ Door Release	LEM-1DL
1	Stainless Steel Intercom Door Station	LE-DA
1	Door Release Relay	RY-18L

**Eastern Jackson County Courthouse**

2	Exterior PTZ 1080P Day/Night 18X Zoom	0671-001
2	Corner Bracket for PTZ	0517-641
2	Pipe/Wall with Cap for PTZ	5504-621
2	Lenel IP Camera License	SW-LNVR-CH1

**Exterior Fixed Camera w/Lenel License**

1	Exterior Fixed TruVision Camera w/Lenel License 1.3MP	LVB01-TVD-3103
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**Interior Cameras**

36	Truvision IP Mini Dome 1.3MP D/N 2-8-10MM Lens DWDR POE	TVD-3105
36	Lenel IP Camera License	SW-LNVR-CH1

**Recording Server**

1	NVR for Interior/exterior cameras w/ 28TB	FAL1200hz4000R
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**Medical Examiner's Office**

1	Lenel Enclosure	LNL-CTX-6
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1	<b>Relocate Existing Lenel Boards/Controller and Re-install in New Enclosure</b>	TEDSYS
1	Access Control/Lock PS	Maximal33D
1	Distribution Output Board	PD16
1	Dual Reader Boards/Intelligent Controller	LNL-2220
4	Dual Reader Boards	LNL-1320

**(Cust) Door Devices**

1	Removal of Devices from Old Location	TEDSYS
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Equipment to be covered

**Customer Devices From Old Location**

3	Card Readers	<b>Cust Supplied</b>
3	Electric Locks	<b>Cust Supplied</b>
3	Request For Exit Devices	<b>Cust Supplied</b>

**New Devices**

5	Prox Card Readers	5355AGN00
8	Request For Exit Devices w/Sounder	DS160
6	Surface Mount Door Contacts	2505-AL
5	Flush Mount Door Contacts	1078G-W
9	Magnetic lock/Face Mount	M32F
3	Z-Bracket	ZA-32/62CL
9	Emergency Exit Button	EEB2
1.5	Access Control Comp cable	AC251822B

**Intercom Platform**

1	<b>Removal of Devices from old Location</b>	<b>TEDSYS</b>
3	Install Door Stations	<b>Cust Supplied</b>
3	Install Desk Location Master Station	<b>Cust Supplied</b>
1	Intercom/Aiphone Cabling	2C22GAWG

**Evidence Room CR**

1	Prox Card Readers	5355AGN00
1	Request For Exit Devices	DS160
1	Surface Mount Door Contacts	1078C-B
1	Electric Strike HES	1006 12/24D 630
0.3	Access Control Comp cable	AC251822B

**Projects/Equipment added to the Maintenance Agreement**

Camera Adds Floor 7M

1	AXIS Ceiling Mount Dome M3045V 2MP	0804-001
1	Lenel IP Camera License	SW-LNVR-CH1

**Additional Cameras/Replacements**

2	AXIS Ceiling Mount Dome M3045V 2MP	0804-001
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Circuit Court IP Video Adds - EJCCH

**Generator Camera**

1	P1435/1080P/BUL/IR/WDR/IP66 Exterior	0777-001
1	Lenel IP Camera License	SW-LNVR-CH1

**2nd Floor Addition - Division 42**

Equipment to be covered

- |   |                                    |             |
|---|------------------------------------|-------------|
| 1 | AXIS Ceiling Mount Dome M3045V 2MP | 0804-001    |
| 1 | Lenel IP Camera License            | SW-LNVR-CH1 |

**Civil Records Add/Relocate**

- |   |                                    |             |
|---|------------------------------------|-------------|
| 2 | AXIS Ceiling Mount Dome M3045V 2MP | 0804-001    |
| 2 | Lenel IP Camera License            | SW-LNVR-CH1 |

EJCCH- Analog to IP Camera Replacement

**South Entry Exterior PTZ**

- |   |                                    |                |
|---|------------------------------------|----------------|
| 1 | IP PTZ Camera Exterior             | 0772-001       |
| 1 | Pendant Kit for PTZ Dome           | 5502-431       |
| 1 | Ethernet over Coax w/ POE for PTZ  | NV-LNK-02      |
| 1 | Lenel Analog to IP Channel License | SW-DVR2NVR-CH1 |

**Security Entry Interior PTZ**

- |   |  |                |
|---|--|----------------|
| 1 | AXIS Interior PTZ - HDTV Ceiling Mount | 0399-001       |
| 1 | Lenel Analog to IP Channel License     | SW-DVR2NVR-CH1 |

**Division Hallway**

- |   |                                    |                |
|---|------------------------------------|----------------|
| 1 | AXIS Ceiling Mount Dome M3045V 2MP | 0804-001       |
| 1 | Lenel Analog to IP Channel License | SW-DVR2NVR-CH1 |

Downtown Courthouse Analog to IP Camera Replacement

- |   |   |                |
|---|---|----------------|
| 3 | IP PTZ Cameras P5515E                     | 0772-001       |
| 3 | Pendant Kit for PTZ Dome                  | 5502-431       |
| 2 | Pole Bracket                              | 5017-671       |
| 3 | Ethernet over Coax w/ POE and PSE for PTZ | CWFE1COAXPOE/M |
| 3 | Enclosures                                | NEMA           |

Access Card Readers Additions – New Parks Location

**Front Exterior Entry**

- |   |                              |          |
|---|------------------------------|----------|
| 1 | Card Reader                  | Existing |
| 1 | Magnetic Lock                | Existing |
| 1 | REX Device                   | Existing |
| 1 | Emergency Exit Button Narrow | EEB3N    |

Equipment to be covered

1	Door Position Switch	1078C-G
0.2	Access Control Comp cable	AC251822B

**Interior Office Entry Door**

1	Mortise Strike	4300-30-2RP
1	1 3/4 Push to Left Paddle	4590-02-00-628
1	Card Reader	<b>Existing</b>
1	REX Device	<b>Existing</b>
1	Door Position Switch	1078C-G

**Front Office**

1	Door Release Button	HUB2SA
0.2	Door Release Cable	2C18G

Card Reader Additions, Parks and Rec Maintenance Facility

**Head End Equipment**

1	Lenel 2.5 A Power Supply with enclosure	LNL-OLS75ACTX
1	Intelligent Controller Dual Reader Board	LNL-2220
1	Lock Power Supply	OLS120
3	Batteries for Panels	1270

**South Entry Door**

1	Reader	5455-BGN00
1	Door Contact	1078G-W
1	REX	DS150i
1	Hook up to provided Electric Lock	TEDSYS

**East Entry Door**

1	Reader	5455-BGN00
1	Door Contact	1078G-W
1	REX	DS150i

**North and South Door**

2	Door Position Switches	2505-AL
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Circuit Court 8<sup>th</sup> Floor Video/Intercom Addition

1	7" TOUCHSCREEN HANDSET/HANDS-FREE 4 X 8 COLOR VIDEO SET (Set includes JP-DV, JP-4MED, PS-2420UL)	JPS-4AEDV
3	7" TOUCHSCREEN HANDSET/HANDS-FREE SUB MASTER FOR JP SERIES	JP-4HD
1	24V DC, 2A POWER SUPPLY (110 VAC)	PS-2420UL
4	DESK STAND FOR AIPHONE MONITORS	MCW-S/A
1	DISTRIBUTION ADAPTOR FOR JP SERIES SUB MASTERS	JP-8Z
1	FORM C DOOR RELEASE RELAY, 24V DC INPUT	RY-24L

Equipment to be covered

Card Reader Add- Interior Double Doors – 1315 Locust

	<b>Panel Equipment</b>	
1	Dual Reader Board	LNL-1320
	<b>Interior Door Devices</b>	
1	Reader Mullion Mount	5365-EGP00
2	Door Contact	1078C-N
1	REX	DS 150i
1	Emergency Exit Button Mullion Mount	EEB3N
2	Magnetic Locks	M32
	<b>Exterior Door Add</b>	
2	Magnetic Locks	M32

Card Reader Add Jury Room 8M

	<b>Jury Room Door 8M</b>	
1	Single Reader Board	LNL-1300
1	Card Reader Prox	5455-BGN00
1	Door Position Switch	1078C-W
1	Request for Exit Motion	D150i
1	Electrical Strike (Wood Frame) Kit	1006CS

Access Control Reader/Intercom Additions – JC Corrections Employee Entry

	<b>Head End Panels</b>	
1	Lenel 2.5 A Power Supply with enclosure	LNL-OLS75ACTX
1	Intelligent Controller Dual Reader Board	LNL-2220
	<b>Door Devices</b>	
1	Proximity Reader	5455-BGN00
1	Intercom with Embedded PROX Reader	JK-DVF-HID
1	Surface Mount Box for exterior Intercom	JK-MB
2	Relays	REL01
	<b>Intercom</b>	
1	Master Station/Intercom Station Kit w Power Supply	JKS-1AED
1	Sub Master Station	JK1-HD
2	Desk Stands for Intercom Masters	MCW-SA-D

Card Reader Door Addition – Ground Floor IT Entry Door

	<b>Panel Equipment</b>	
1	Reader Interface Board	LNL-1320
1	Hook up to Existing Power Supplies	TEDSYS
	<b>New IT Door Center</b>	
1	Prox Card Readers	5355AGN00
1	Request For Exit Device	DS160

Equipment to be covered

1	Surface Mount Door Contact w/ Armored Cable	2505-AL
1	Electrified Lever Set/No Core	CL33905-NVD-626
1	Door Cord	TSB-C

Card Reader Addition – 11<sup>th</sup> Floor Evidence Room

<b>Panel Equipment</b>		
1	Reader Interface Board	LNL-1320
1	Distribution Board	PD8UL
<b>Evidence Room Door</b>		
1	Prox Card Reader	5355AGN00
1	Request For Exit Devices	DS160
1	Magnetic Log w/ DPS	M32D
1	Mounting Plate for Magnetic Lock	TEDSYS
1	Emergency Exit Button	EEB2

Sheriff's Office Sound Masking/Background Music Platform

1	Standalone Floor Rack	LER-1822
1	Rack Mount Power Strip	RCKPWR
1	CD/Player/Tuner	DN-300Z
1	Sound Masking Generator	TSD-GPN1200
1	Rack Mount for Sound Masking Generator	TSD-RMK
2	Mixer Amplifier	AA100PHD
1	Rack Mount Shelf for AMP	RCKSHL
11	Volume Control Switch	10-LVC
15	Sound Masking/Music Speakers	LT-810SM810-RS

Access Control Reader Adds and Changes – 1315 Garage

<b>Exterior Entry /Exit Door West</b>		
1	Prox Reader	5535BGN00
1	Door Contact	2505AI
1	REX	DS 150i
1	Rim Mounted Strike HES	9400-630
1	<b>Pull Handle</b>	8305-0-630 6X16
1	Single Reader Board	LNL-1300
<b>Middle Entry/Exit Door</b>		
1	Prox Reader	5535BGN00
<b>East Entry/Exit Door</b>		
1	Magnetic Lock Face Mount	M32FD
1	Z- Bracket	ZA-32-62CL
1	REX Motion	DS150i
1	Emergency Exit Button	EEB2

Card Reader Addition, Court Services Storage – EJCCH

<b>Court Service Storage Door</b>		
1	Card Reader Prox	5355AGN00
1	Door Position Switch	1078C-W

Equipment to be covered

1	rex pir	d150i
1	Magnetic lock	M32
1	Mount for Maglock	ZBracket
1	Emergency Request for Exit Button	EEB2

Fire Exit Door Lockdown/Card Reader Addition – EJCCH

<b>Fire Exit West 1st Floor Single Door</b>		
1	Delayed Egress MGLK/SR STTS MNT	3101C-US28-DSM
<b>South Fire Exit Double Doors</b>		
2	Delayed Egress MGLK/SR STTS MNT	3101C-US28-DSM
<b>Ground Level Fire Exit Double Doors</b>		
2	Delayed Egress MGLK/SR STTS MNT	3101C-US28-DSM
<b>East Fire Exit Single Door</b>		
1	Delayed Egress MGLK/SR STTS MNT	3101C-US28-DSM
<b>North Prisoner Entry/Exit Single Door</b>		
1	Delayed Egress MGLK/SR STTS MNT	3101C-US28-DSM
<b>Lock Power Supply</b>		
1	Altronix Centralized PS	AL400ULACM
1	Lenel Input Board	LNL-1100
1	Lenel Output Board	LNL-1200
<b>Prosecutors Door Room 253</b>		
1	Card Readers	5455-BGN00
1	Request for Exit	DS150i
1	Door Contact	1078G-W
1	Electric Strike HES	<u>5000C 12/24 630</u>

Card Reader Additions – EJCCH- Legislative/ENBANC Rooms, Ground Level

<b>Head End Equipment</b>		
1	Lenel Enclosure w/ Power Supply	LNL-OLS75ACTX
1	Intelligent Controller/Dual Reader Board	LNL-2220
1	Altronix Centralized Lock Power Supply	AL400ULACM
3	Backup Batteries	PS1270
<b>Legislative Assembly Entry Door</b>		
1	ProxPoint Mullion Reader Grey	6005-BGBOO
1	Request for Exit Motion	DS150i
1	Door Position Switch	1078C-N
1	Electric Strike HES	5200C 12/24 630
<b>Court ENBANC Entry Door</b>		
1	ProxPoint Mullion Reader Grey	6005-BGBOO
1	Request for Exit Motion	DS150i
1	Door Position Switch	1078C-N
1	Electric Strike HES	5200C 12/24 630



**FRANK WHITE, JR.**  
Jackson County Executive

**EXECUTIVE ORDER NO. 19-21**

**TO: MEMBERS OF THE LEGISLATURE  
CLERK OF THE LEGISLATURE**

**FROM: FRANK WHITE, JR.  
JACKSON COUNTY EXECUTIVE**

**DATE: AUGUST 6, 2019**

**RE: APPOINTMENT TO THE COMBAT COMMISSION**

RECEIVED

AUG 07 2019

*JAKE  
8:55am*

MARY JO SPINO  
COUNTY CLERK

I hereby make the following appointment to the Jackson County COMBAT Commission:

**Melesa N. Johnson** is appointed as a District 2 member for a term to expire December 31, 2019, to fill the vacancy occasioned by her own resignation. A copy of Ms. Johnson's resume is attached.

  
\_\_\_\_\_  
Frank White, Jr., County Executive

Date: 8/6/19



# MELESA N. JOHNSON

Melesa.nicole@gmail.com

## EXPERIENCE

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- Seyferth Blumenthal & Harris, LLC, Kansas City, MO** Fall 2019 – Present  
*Associate Attorney*
- Specializing in the areas of employment law, general commercial litigation, and insurance defense.
- U.S. Magistrate Judge Willie J. Epps, Jr., Jefferson City, MO** Summer 2018 – Summer 2019  
*Term Judicial Law Clerk*
- Draft legal opinions, research issues before the court, and daily docket management.
- Baker Sterchi Cowden & Rice, LLC, Kansas City, MO** Summer 2016 – Summer 2018  
*Associate Attorney*
- Specialized in the areas of personal injury defense, premises liability, product liability, and employment law.
- Jackson County Prosecutor's Office, Kansas City, MO** Fall 2014 – Summer 2016  
*Assistant Jackson County Prosecutor*
- 2016 Internship Program Coordinator
  - 2015 Rookie of the Year Award Recipient
- Missouri Supreme Court, Jefferson City, MO** Spring 2014  
*Judicial Law Clerk to the Honorable George Draper, III*
- Researched issues before the Court; assisted with research and analysis of legal opinions.
- Smith and Parnell, LLC, Columbia, MO** Summer 2013 – Summer 2014  
*Associate*
- Performed legal research and writing regarding family law, personal injury law, and criminal law matters.
  - Drafted settlement demand letters on behalf of injured clients.
- Missouri Attorney General's Office, Jefferson City, MO** Summer 2012  
*Intern*
- Conducted legal, factual, and investigative research for the agriculture and environment division.
  - Prepared the first criminal case template for the Canine Cruelty Prevention Unit.
- Honorable United States Congressman Emanuel Cleaver II** Summers 2010 & 2011 (Washington D.C.)  
*US Congressional Intern* Summer 2009 (Kansas City, MO)
- Hardwick Law Firm, LLC., Kansas City, MO** Summer 2009  
*Administrative Assistant*

## BAR ADMISSION

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Missouri, September 2014 (#67077)

## COMMUNITY INVOLVEMENT

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- COMBAT Crime Commission, *Former 2nd Legislative District Member*
- Alpha Kappa Alpha Sorority, Inc., *Member*
- Jackson County Bar Association, *Parliamentarian*
- Eitas Developmental Disability Services of Jackson County, *Former Board Member*
- Boys and Girls' Club of Greater Kansas City Emerging Leaders Counsel, *Board Member*
- Teach for America Champions Board, *Board Member*

## EDUCATION

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**University of Missouri School of Law, Columbia, MO**  
Juris Doctor, May 2014

**Honors:** Order of the Barristers  
Fred L Howard Prize for Excellence in the Advancement of Advocacy  
Ike Skelton, Sr. Prize  
1<sup>st</sup> place Scholarship Recipient, Jackson County Bar Association Annual Scholarship

**Activities:** Associate Editor, *Missouri Law Review*  
Judging Director, Board of Advocates  
Research Assistant, Professor Richard Reuben, University of Missouri School of Law  
National Runner Up, Thurgood Marshall Mock Trial Team  
Parliamentarian, Black Law Student Association

**Columbia University in the City of New York, Columbia College, New York, NY**  
*Bachelor of Arts*, Political Science - Pre-Law specialization, 2011

**Honors:** Class of 2011 Commencement Ceremony Speaker

**Activities:** 2009 Captain, NCAA Division I Varsity Women's Track and Field Team