

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res Ord No.: 19177
 Sponsor(s): Tony Miller
 Date: June 6, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty Four Month Term and Supply Contract with Two Twelve Month Options to Extend for the furnishing of Security Officer Services for use by the Parks + Rec Department to Titan Protection and Consulting of Overland Parks, Kansas under the terms and conditions of Invitation to Bid No. 26-16.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Parks + Rec Department Estimated Use: \$36,159.00</p> <p>The RLA only approves the term and supply contract. The funds were appropriated through the annual budget adoption. Figures included in the Budget Information section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$45,000.00 Prior Year Actual Amount Spent (if applicable): \$36,000.00</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number	
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number											
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 18520, May 19, 2014</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
REQUEST SUMMARY	<p>The Parks + Rec Department requires a Term and Supply Contract for the furnishing of Security Officer Services for the Lake Jacomo South Boat Dock, Longview Marina and Blue Springs Marina. The Purchasing Department issued Invitation to Bid No. 26-16 in response to those requirements.</p> <p>A total of twelve bid notifications were distributed and four responses were received, one of which was rejected as non-responsive and three were evaluated as follows:</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: right;">Hourly Rate</th> </tr> </thead> <tbody> <tr> <td>Titan Protection and Consulting, Overland Park, KS</td> <td style="text-align: right;">\$16.20</td> </tr> <tr> <td>Homeland Security, N. Kansas City, MO</td> <td style="text-align: right;">\$17.95</td> </tr> <tr> <td>AMW Security and Telecom, Willow Springs, MO</td> <td style="text-align: right;">\$44.15</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twenty Four Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Security Officer Services for the Parks + Rec Department to Titan Protection and Consulting of Overland Park, KS under the terms and conditions of Invitation to Bid No. 26-16, as the lowest and best bid received.</p> <p>The award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.</p>		Hourly Rate	Titan Protection and Consulting, Overland Park, KS	\$16.20	Homeland Security, N. Kansas City, MO	\$17.95	AMW Security and Telecom, Willow Springs, MO	\$44.15		
	Hourly Rate										
Titan Protection and Consulting, Overland Park, KS	\$16.20										
Homeland Security, N. Kansas City, MO	\$17.95										
AMW Security and Telecom, Willow Springs, MO	\$44.15										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	The Abstract of Bids, Recommendation Memorandum from Major Larry Niederschulte from the Parks + Rec Department and the pertinent pages of Titan's bid.	
REVIEW	Department Director: <i>Michele Dawson</i>	Date: 5-16-16
	Finance (Budget Approval): If applicable <i>[Signature]</i>	Date: 5/16/16
	Division Manager: <i>Mary Ann Brown</i>	Date: 6/2/16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

NO	DESCRIPTION	Homeland Security Protective Service AMOUNT		Titan Protection & Consulting AMOUNT		AMW Security & Telecom AMOUNT		Securitas Security Service AMOUNT	
		UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Lake Jacomo South Boat Dock			1795	16 ²⁰	4415	16 ⁴⁵		
2	Longview Lake Marina			1795	16 ²⁰	4415	16 ⁴⁵		
3	Blue Springs Lake Marina			1795	16 ²⁰	4415	16 ⁴⁵		

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: April 26, 2016 BY
~~Thomas S. ...~~
 CLERK OF THE LEGISLATURE
 Thomas S. ...
 PURCHASING



**JACKSON COUNTY
Parks + Rec**

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

Date: May 6, 2016
To: Barbara Casamento, Purchasing Supervisor
From: Major Larry B. Niederschulte #501
Subject: Invitation to Bid No. 26-16
Security Officer Services

A handwritten signature in black ink that reads "Larry B. Niederschulte" with "APR" written below it.

The three bids submitted for Security Officer Service were reviewed. The proposals submitted by each bidder were similar in nature and conforming to the specifications.

Titan Protection & Consulting is the selected bidder as they are the lowest bidder and appear to be able to supply the required services under contract to Park+Rec at the three locations.

The Parks+Rec 2016 budget funding for these services is:

- * \$12,053 in account 300-1652-56790 South Boat Dock at Lake Jacomo
- * \$24,106 in account 300-1653-56790 Longview and Blue Springs Marinas



Michael D. Sanders, County Executive

7.0 QUESTIONS

- 7.1 All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Five on Page Ten of this Invitation to Bid by 5:00 PM, CDT on **April 19, 2016** to Barbara Casamento, email address bcasamento@jacksongov.org.
- 7.2 All questions will be answered in the form of Addenda on the Jackson County, Missouri website.
- 7.3 Bidders and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must follow this procedure. Bidders or their agents may not contact any other County personnel regarding the matters covered by this Invitation to Bid during the solicitation or evaluation process. Inappropriate contacts are grounds for Rejection of your Bid.
- 7.3 Failure to follow this procedure MAY result in the REJECTION OF YOUR BID.

8.0 QUOTATION

Number	Description	Price Per Hour
01	Lake Jacomo South Boat Dock	\$ 16.20
02	Longview Lake Marina	\$ 16.20
03	Blue Springs Lake Marina	\$ 16.20

Signature: 	Date: 4/21/16
Name: Ryan Smith	Phone: 913-441-0911
Title: President	Cell Phone:
Company Name: Titan Protection & Consulting	Fax: 913-262-2345
Email Address: ryan.s@tpcsecurity.com	
Web Address: tpcsecurity.com	