

REQUEST FOR LEGISLATIVE ACTION




Completed by County Counselor's Office:

Res/Ord. No.: 18466

Sponsor(s): Fred Arbanas

Date: April 7, 2014

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Purchase and Installation of a New Fuel Line and Dispensing System Upgrade at the Longview Lake Marina located in the Parks + Rec Department to Mid-State Petroleum Equipment, Inc. of Hallsville, Missouri under the terms and conditions of Invitation to Bid No. 15-14.</u></p>																												
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$49,235.66</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$49,235.66</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$49,235.66</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; 003-1608-58060 Park, Capital Projects, Other Improvements</td> <td style="text-align: right; vertical-align: bottom;">\$49,235.66</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$49,235.66	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$49,235.66	Amount budgeted for this item * (including transfers):	\$49,235.66	Source of funding (name of fund) and account code number; 003-1608-58060 Park, Capital Projects, Other Improvements	\$49,235.66																		
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PRIOR LEGISLATION	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>																												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Anessa Culbertson, Senior Buyer, 881-3465</p>																												
REQUEST SUMMARY	<p>The Longview Lake Marina in Kansas City, Missouri located in the Parks + Rec Department has requested the Purchase of a New Fuel Line & Dispensing System Upgrade. The Purchasing Department issued Invitation to Bid No. 15-14 in response to this request.</p> <p>A total of 23 notifications were distributed and three responses were received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width:50%;"></th> <th style="width:12.5%; text-align: center;">Mid State Petroleum Equipment</th> <th style="width:12.5%; text-align: center;">Petroleum Equipment</th> <th style="width:12.5%; text-align: center;">Double Check Company</th> </tr> <tr> <th style="text-align: center;">DESCRIPTION</th> <th style="text-align: center;">Amount</th> <th style="text-align: center;">Amount</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td>Total Base Bid</td> <td style="text-align: right;">\$46,135.66</td> <td style="text-align: right;">\$61,755.00</td> <td style="text-align: right;">\$68,149.00</td> </tr> <tr> <td>Total Cost for Alternative 1 for Installation</td> <td style="text-align: right;">\$18,526.00</td> <td style="text-align: right;">\$15,436.00</td> <td style="text-align: right;">\$6,742.00</td> </tr> <tr> <td>Total Cost for Alternative 2 for Installation</td> <td style="text-align: right;">\$3,100.00</td> <td style="text-align: right;">\$34,788.00</td> <td style="text-align: right;">\$16,292.00</td> </tr> <tr> <td>Total Cost with Alternative 1 & 2</td> <td style="text-align: right;">\$67,761.66</td> <td style="text-align: right;">\$111,979.00</td> <td style="text-align: right;">\$91,183.00</td> </tr> <tr> <td>Project Completion Date after Notice to Proceed is Issued</td> <td style="text-align: center;">90 Days</td> <td style="text-align: center;">6-8 Weeks</td> <td style="text-align: center;">90 Business Days</td> </tr> </tbody> </table>		Mid State Petroleum Equipment	Petroleum Equipment	Double Check Company	DESCRIPTION	Amount	Amount	Amount	Total Base Bid	\$46,135.66	\$61,755.00	\$68,149.00	Total Cost for Alternative 1 for Installation	\$18,526.00	\$15,436.00	\$6,742.00	Total Cost for Alternative 2 for Installation	\$3,100.00	\$34,788.00	\$16,292.00	Total Cost with Alternative 1 & 2	\$67,761.66	\$111,979.00	\$91,183.00	Project Completion Date after Notice to Proceed is Issued	90 Days	6-8 Weeks	90 Business Days
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	Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the Purchase and Installation of a New Fuel Line and Dispensing System Upgrade for the Longview Lake Marina in Kansas City, Missouri located in the Parks + Rec Department to Mid-State Petroleum Equipment, Inc. of Hallsville, Missouri as the lowest and best bid received.	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	The Abstract of Bids received, the Award Recommendation from the Parks + Rec Department and the pertinent pages of Mid-State Petroleum Equipment, Inc. bid documents.	
REVIEW	Department Director: 	Date: 3-24-14
	Finance (Budget Approval): If applicable: 	Date: 3-31-14
	Division Manager: 	Date: 4/2/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

NO	DESCRIPTION	UNIT	QTY	Mid State	Petroleum	Double Check	AMOUNT
				Petroleum Equip	Equip	Co	
				AMOUNT	AMOUNT	AMOUNT	AMOUNT
BID NO: 15-14 DATE: 3/11/14 COMMODITY: New Fuel Line & Dispensing System Upgrade							
	Total Base Bid			46,135.66	61,755.00	68,149.00	
	Total Cost For Alternative 1 For Installation			18,526.00	15,436.00	6,742.00	
	Total Cost For Alternative 2 For Installation			3,100.00	34,788.00	16,292.00	
	Total Cost With Alternative 1 & 2			67,761.66	111,979.00	91,183.00	

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: March 11, 2014, BY
[Signature]
 CLERK OF THE LEGISLATURE
[Signature]
 PURCHASING



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Anessa Culbertson, Senior Buyer

FROM: Wayne Shipley, Utilities & Special Project Coordinator

DATE: March 18, 2014

SUBJECT: RE 15-14 New Fuel Line and Dispensing System upgrade at Longview Marina

The Parks Department recommendation is to award the contract to Mid-State Petroleum Equipment. The total base bid of \$46,135.66 along with the alternative #2 bid for the slab replacement of \$3,100.00 for a total of \$49,235.66.



Michael D. Sanders, County Executive

A CONTRACT for Furnishing of NEW FUEL LINE AND DISPENSING SYSTEM UPGRADE at the Longview Lake Marina for the Parks + Rec Department.

A Contract between Jackson County Missouri ("County") and the undersigned ("Contractor"), collectively referred to as the "parties". The term "offer" as used herein refers to Contractor's offer made in response to this Bid Number. The parties agree as follows in consideration of the mutual covenants contained herein.

This Contract shall be binding when it is signed by the County's Purchasing Officer and/or Accounting Officer as required by SEC. 50.660 RSMo., and shall run from such date until all parties are satisfied unless it is sooner terminated as provided elsewhere herein

This Contract consists of: (1) Contractor's offer, including those papers which Contractor submitted with or expressly incorporated in its offer as a part thereof, to the extent the terms of such papers were expressly or impliedly accepted by the County, or were modified in writing with the express or implied consent of the parties; (2) written modification to this Contract signed by the County's Purchasing Officer and consented to expressly or impliedly by Contractor. This Contract represents the entire agreement between the parties in regard to this Bid Number. All modifications to this Contract must be in writing signed by the County's Purchasing Officer.

The laws of the State of Missouri and Jackson County, Missouri govern this Contract. This Contract shall be binding upon and to the benefit of the successor and assignees of the parties. The Contractor shall not assign this Contract or any monies payable hereunder without the prior written consent of the County. Contractor is an independent contractor of the County and shall indemnify the County for loss, damage or liability which the County incurs to the extent that such results proximately from the negligence or violation of Contractor or its employees, agents or subcontractors.

In regard to any goods which are included in the sale hereunder, Contractor makes to the County the warranties provided in Article Two of the Uniform Commercial Code of the State of Missouri to the extent that they apply by the terms thereof.

The County gives each of its employees an employee identification card having thereon a photograph of the employee. The County will not pay for any goods and/or services delivered by Contractor to any persons who did not present to Contractor at the time of delivery their County Identification Cards and who were not in fact authorized to receive delivery.

The County will pay to Contractor the applicable pricing quoted by Contractor in its offer for any goods and/or services whose purchase was ordered by the County's Purchasing Officer in consequence of the County's acceptance of Contractor's offer. The County will make good faith effort to make payment within thirty (30) days after the latest of: (1) the date of proper delivery to the County; (2) the date of acceptance by the County; (3) the date when the receiving department has received from the Contractor a correct and complete invoice showing the pertinent County Purchase Order Number(s). Payment may be withheld by the County to protect itself from actual or potential loss which has resulted or may result from the Contractor's non-performance of any of its duties required hereunder.

Contractor warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.

If the County awarded this Contract, would the Contractor sell under the prices and terms of this Contract to any Municipal, County, Public Utility, Hospital, or Educational Institution having membership in the Mid-America Council of Public Purchasing and located within the greater Kansas City Metropolitan Trade Area? (All deliveries are to be F.O.B. Destination and there shall be no obligation on the part of any member of such Council to utilize this Contract).

(Check one) Yes No Initials JB . Minimum order, if applicable \$ _____

ALL PAGES OF THIS INVITATION TO BID ARE EXPRESSLY MADE A PART OF THIS CONTRACT. The format of this Contract has been approved by the County Counselor's Office. Signature of vendor as indicated below MUST BE COMPLETED before contract can be awarded:

CONTRACTOR'S NAME: Mid-State Petroleum Equipment, Inc. PHONE NO: 573 696 3103

ADDRESS: 14601 Allison Industrial Dr. Hallsville, MO. 65255 FAX NO: 573 696 2317

NAME OF AUTHORIZED AGENT (print or type): Jared Barnes DATE: 3-7-14

SIGNATURE OF AUTHORIZED AGENT: Jared Barnes TITLE: Sales Rep.

EMAIL ADDRESS OF AUTHORIZED AGENT: sales@midstatepetro.com

FEDERAL ID NO: 43-1414130 and/or SOCIAL SECURITY NO: _____

SPECIFY: MINORITY OWNED (MBE): _____ WOMAN OWNED (WBE): _____ (Check If Applicable)

JACKSON COUNTY MISSOURI BY Q. TROY THOMAS, DIRECTOR OF FINANCE AND PURCHASING

SIGNATURE OF Q. TROY THOMAS: _____ DATE: _____

7.0 QUOTATIONS

Alternative 1: The cost associated for Price to replace existing underground piping with new double wall piping, according to codes from tanks to seawall; price will include excavation, backfill, concrete and labor.

Alternative 2: The cost associated to remove existing slab over vault and replace with a pre-fabricated 6 inch concrete slab with sleeves to reinstall existing handrail and gate to proper working order; price will include excavation, concrete and labor.

TOTAL BASE BID	\$ 46,135.66
TOTAL COST FOR ALTERNATIVE 1 FOR INSTALLATION	\$ 18,526.00
TOTAL COST FOR ALTERNATIVE 2 FOR INSTALLATION	\$ 3,100.00
TOTAL COST WITH ALTERNATIVE 1 & 2	\$ 67,761.66

Project Completion Date after Notice to Proceed is issued: 90 days

SIGNATURE:	DATE: 3-7-14
NAME: Jaud Barnes (Print or Type)	PHONE: 800-999-3103
TITLE: Sales Representative (Print or Type)	CELL: 573 881 8050
COMPANY NAME: Mid-State Petroleum Equipment (Print or Type)	FAX: 573 696 2317
EMAIL ADDRESS: sales@midstatepetro.com (Print or Type)	
WEB ADDRESS: midstatepetro.com (Print or Type)	