

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19577

Sponsor(s): Tony Miller

Date: September 11, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transfer within the 2017 Park Fund for use by the Parks Department for repairs and projects</p>																																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$81,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$81,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">0</td> </tr> </table> <p>Source of funding (name of fund) and account code number; FROM</p> <table style="width: 100%;"> <tr> <td style="width: 70%;">003-1602-55010 Park Fund – Maintenance & Operations – Regular Salaries</td> <td style="text-align: right;">\$38,000</td> </tr> <tr> <td>003-1603-55010 Park Fund – Historic Sites – Regular Salaries</td> <td style="text-align: right;">\$23,000</td> </tr> <tr> <td>003-1606-55010 Park Fund – Special Populations Regular Salaries</td> <td style="text-align: right;">\$20,000</td> </tr> </table> <p>TO:</p> <table style="width: 100%;"> <tr> <td style="width: 70%;">003-1602-56510 Park Fund – Maintenance & Operations – Maintenance & Repair Buildings</td> <td style="text-align: right;">\$7,500</td> </tr> <tr> <td>003-1602-56570 Park Fund – Maintenance & Operations - Maintenance & Repair – Misc</td> <td style="text-align: right;">\$8,000</td> </tr> <tr> <td>003-1602-56790 Park Fund – Maintenance & Operations – Other Contractual Services</td> <td style="text-align: right;">\$15,000</td> </tr> <tr> <td>003-1602-57220 Park Fund – Maintenance & Operations – Garden and Agriculture Supplies</td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td>003-1602-57330 Park Fund – Maintenance & Operations – Plumbing Supplies</td> <td style="text-align: right;">\$4,000</td> </tr> <tr> <td>003-1602-57400 Park Fund – Maintenance & Operations – Sign Supplies</td> <td style="text-align: right;">\$4,500</td> </tr> <tr> <td>003-1602-57440 Park Fund – Maintenance & Operations - Rock</td> <td style="text-align: right;">\$11,000</td> </tr> <tr> <td>003-1602-58171 Park Fund – Maintenance & Operations – Personal Computers</td> <td style="text-align: right;">\$8,000</td> </tr> <tr> <td>003-1603-56510 Park Fund – Historic Sites – Maintenance & Repair Buildings</td> <td style="text-align: right;">\$7,500</td> </tr> <tr> <td>003-1608-58060 Park Fund – Construction Services– Other Improvements</td> <td style="text-align: right;">\$10,500</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is:</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): \$ _____</p> <p>Prior Year Actual Amount Spent (if applicable): \$ _____</p>	Amount authorized by this legislation this fiscal year:	\$81,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$81,000	Amount budgeted for this item * (including transfers):	0	003-1602-55010 Park Fund – Maintenance & Operations – Regular Salaries	\$38,000	003-1603-55010 Park Fund – Historic Sites – Regular Salaries	\$23,000	003-1606-55010 Park Fund – Special Populations Regular Salaries	\$20,000	003-1602-56510 Park Fund – Maintenance & Operations – Maintenance & Repair Buildings	\$7,500	003-1602-56570 Park Fund – Maintenance & Operations - Maintenance & Repair – Misc	\$8,000	003-1602-56790 Park Fund – Maintenance & Operations – Other Contractual Services	\$15,000	003-1602-57220 Park Fund – Maintenance & Operations – Garden and Agriculture Supplies	\$5,000	003-1602-57330 Park Fund – Maintenance & Operations – Plumbing Supplies	\$4,000	003-1602-57400 Park Fund – Maintenance & Operations – Sign Supplies	\$4,500	003-1602-57440 Park Fund – Maintenance & Operations - Rock	\$11,000	003-1602-58171 Park Fund – Maintenance & Operations – Personal Computers	\$8,000	003-1603-56510 Park Fund – Historic Sites – Maintenance & Repair Buildings	\$7,500	003-1608-58060 Park Fund – Construction Services– Other Improvements	\$10,500
Amount authorized by this legislation this fiscal year:	\$81,000																																		
Amount previously authorized this fiscal year:	\$0																																		
Total amount authorized after this legislative action:	\$81,000																																		
Amount budgeted for this item * (including transfers):	0																																		
003-1602-55010 Park Fund – Maintenance & Operations – Regular Salaries	\$38,000																																		
003-1603-55010 Park Fund – Historic Sites – Regular Salaries	\$23,000																																		
003-1606-55010 Park Fund – Special Populations Regular Salaries	\$20,000																																		
003-1602-56510 Park Fund – Maintenance & Operations – Maintenance & Repair Buildings	\$7,500																																		
003-1602-56570 Park Fund – Maintenance & Operations - Maintenance & Repair – Misc	\$8,000																																		
003-1602-56790 Park Fund – Maintenance & Operations – Other Contractual Services	\$15,000																																		
003-1602-57220 Park Fund – Maintenance & Operations – Garden and Agriculture Supplies	\$5,000																																		
003-1602-57330 Park Fund – Maintenance & Operations – Plumbing Supplies	\$4,000																																		
003-1602-57400 Park Fund – Maintenance & Operations – Sign Supplies	\$4,500																																		
003-1602-57440 Park Fund – Maintenance & Operations - Rock	\$11,000																																		
003-1602-58171 Park Fund – Maintenance & Operations – Personal Computers	\$8,000																																		
003-1603-56510 Park Fund – Historic Sites – Maintenance & Repair Buildings	\$7,500																																		
003-1608-58060 Park Fund – Construction Services– Other Improvements	\$10,500																																		

PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director 503-4825	
REQUEST SUMMARY	<p>Am resolution: transferring \$81,000 within the 2017 Park Fund to be used for projects and supplies for use by the Parks + Rec Department. Funds should be transferred to the following for the specified purpose:</p> <p>003-1602-56510, Maintenance & Repair Buildings -- \$7,500 (HVAC, electrical and plumbing repairs for the rest of the year) 003-1602-56570, Maintenance & Repair Misc. -- \$8,000 (Concrete surface repairs in the Parks) 003-1602-56790, Other Contractual Services -- \$15,000 (Erosion safety project at Lake Jacomo) 003-1602-57220, Garden & Ag Supplies -- \$5,000 (Playground mulch added to playgrounds) 003-1602-57330, Plumbing Supplies -- \$4,000 (Plumbing repair supplies for park facilities) 003-1602-57400, Sign Supplies -- \$4,500 (Additional sign supplies to update signs throughout the parks) 003-1602-57440, Rock -- \$11,000 (Additional rock on the trails and parking lots where washouts have occurred) 003-1602-58171, Personal Computers -- \$8,000 (Laptops for Maintenance Supervisors and Foreman to use with the Cartegraph work order system) 003-1603-56510, Maintenance & Repair Buildings -- \$7,500 (Begin work on the Colonel's House at Mo Town, matching a donation to be received by the Friends of Mo Town 1855) 003-1608-58060, Other Improvements -- \$10,500 (Addition of a solar light at the Blue Springs Lake auxiliary boat ramp)</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Auction Statement	
REVIEW	Department Director: Michele Newman, Director of Parks + Rec <i>mm</i>	Date: <i>8-28-17</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>8/29/17</i>
	Division Manager: <i>[Signature]</i>	Date: <i>9/6/17</i>
	County Counselor's Office: <i>[Signature]</i>	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<i>[Redacted]</i>	<i>[Redacted]</i> :s	<i>[Redacted]</i>

[REDACTED]	[REDACTED]	[REDACTED]
------------	------------	------------

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: August 22, 2017 PC# _____ RES # 19577

Department / Division	Character/Description	From	To
Park Fund - 003			
1602 - Park Operations	55010 - Regular Salaries	\$ 38,000	\$ -
1603 - Heritage Programs & Museums	55010 - Regular Salaries	23,000	
1606 - Special Recreation	55010 - Regular Salaries	20,000	
1602 - Park Operations	56510 - Maint. & Repair Buildings		7,500
1602 - Park Operations	56570 - Maint. & Repair Misc.		8,000
1602 - Park Operations	56790 - Other Contractual Services		15,000
1602 - Park Operations	57220 - Garden & Agri. Supplies		5,000
1602 - Park Operations	57330 - Plumbing Supplies		4,000
1602 - Park Operations	57400 - Sign Supplies		4,500
1602 - Park Operations	57440 - Rock		11,000
1602 - Park Operations	58171 - Personal Computers		8,000
1603 - Heritage Programs & Museums	56510 - Maint. & Repair Buildings		7,500
1608 - Construction Services	58060 - Other Improvements		10,500
		<u>\$ 81,000</u>	<u>\$ 81,000</u>

 8/29/17
Budget Office