

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res. Ord. No.: 18887

Sponsor(s): Scott Burnett

Date: June 13, 2015

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>John Q. Ebert and Associates of Bluffton, Ohio, at an additional cost to the County not to exceed \$90,000.00.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="326 541 1339 915"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$90,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$270,000.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$360,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$360,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td> <p>FROM ACCT Non-mandated Contingency 045-8005-56830</p> <p>TO ACCT Other Professional Services 045-4500-56080</p> </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): \$40,000.00 Prior Year Actual Amount Spent (if applicable): \$40,000.00</p>	Amount authorized by this legislation this fiscal year:	\$90,000.00	Amount previously authorized this fiscal year:	\$270,000.00	Total amount authorized after this legislative action:	\$360,000.00	Amount budgeted for this item * (including transfers):	\$360,000.00	Source of funding (name of fund) and account code number; FROM / TO	<p>FROM ACCT Non-mandated Contingency 045-8005-56830</p> <p>TO ACCT Other Professional Services 045-4500-56080</p>
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): Res. #18541, dated June 9, 2014; Res. #18624, dated Oct. 6, 2014 and Res. #18700, dated Jan. 12, 2015.</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Lisa Honn, Senior Administrative Manager, 816-881-3593</p>										
<p>REQUEST SUMMARY</p>	<p>The Assessment Department requires the services of a highly qualified, nationally recognized, consultant experienced in mass appraisal. In response to Request for Proposal No. 45-14, Ebert and Associates is currently providing services related to the 2015 re-assessment process. With this Addendum, we are seeking their professional expertise in assisting staff in preparation for BOE appeals, attendance at BOE hearings, support of appeals to the State Tax Commission and planning for the 2017 reassessment. This request is to authorize the County Executive to execute a third Addendum to the Consulting Agreement with Ebert and Associates at an additional cost not to exceed \$90,000.00.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>7/9/15</i>
	Division Manager: <i>Marylou Brown</i>	Date: <i>7/9/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

7/8/15

Scope of Services

Consultant (Ebert and Associates) shall provide expanded services through the calendar year of 2015 as follows:

1. Planning for and guidance of the Assessor's appraisal staff in review and preparation of valuation reviews for property values being appealed to the 2015 Jackson County Board of Equalization (BOE)
2. Presentations to the BOE of the 2015 Reassessment valuation process according to property classification type
3. Expert assistance via attendance at the BOE hearings
4. Expert assistance in support of appeals to the State Tax Commission
5. Planning and guidance for the Assessor's Office and county administration for establishing and commencing the operations plan and budget for the 2017 Reassessment – so as to continue and build upon the efforts of the 2015 Reassessment

Fee (adjusted from \$270,000 total to \$360,000 total = + \$90,000)