



**JACKSON COUNTY
Parks + Rec**

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: John Konon, Senior Buyer

FROM: Tina Spallo, Deputy Director, Park Operations

SUBJECT: ITB No. 25-044 Tree Removal Services

DATE: November 3, 2025

Pursuant to Section 1054.6 of the Jackson County Code, the Parks + Rec Department recommends awarding a Twenty-Four (24) month with one (1) twelve (12) month option to extend Term and Supply Contract to Looks Great Services of MS Inc. for Tree Removal services. In response to this need the Purchasing Department issued Invitation to bid No. 25-044 a competitively bid contract.

Parks + Rec utilizes this contract to assist with the removal and pruning of trees throughout the Parks Department.

The department's estimated spending is \$110,000 per year.

003-1602-56726



Jackson County
Public Works Department

ROAD MAINTENANCE

34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
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MEMORANDUM

TO: John Konon, Finance and Purchasing Department

FROM: Zach Ferrell, Assistant Road and Bridge Administrator, Public Works Department

DATE: November 7, 2025

SUBJECT: Recommendation for Vendor: Looks Great Services

Please consider Looks Great Services be awarded term and supply vendor for bid No. 25-044 Tree Removal Services to County Road and Bridge division. Looks Great Services was the only vendor that submitted a bid for bid No. 25-044 Tree Removal Services. In addition, Looks Great Services provides reasonable costs with no exceptions to the services they render.

It is estimated that the County Road and Bridge division could spend approximately \$80,000.00 annually with Looks Great Services. Also, it is estimated that the Engineering Department could spend approximately \$25,000.00 with Looks Great Services.

For the reasons above, it has been requested that Looks Great Services be awarded the term and supply contract for bid No. 25-044, Tree Removal Services.

Road & Bridge Department Budgeted Fund Account: 004-1506-56726 Tree Removal Services

Engineering Department Budgeted Fund Account: 004-1507-56726 Tree Removal Services

Thank you for your consideration,

Zach Ferrell, Assistant Road & Bridge Administrator