

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4543

Sponsor(s): James D. Tindall

Date: July 15, 2013

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriate \$1,000 from the 2013 Undesignated Fund Balance for expenses related to National Adoption Day.</p>													
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="321 531 1437 787"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,000</td> </tr> <tr> <td>Amount budgeted for this item *:</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number</td> <td>FROM ACCT 001-2810 1,000.00</td> </tr> <tr> <td>FROM / TO</td> <td>TO ACCT 001-2101-6080 1,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:	\$1,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$1,000	Amount budgeted for this item *:	\$	Source of funding (name of fund) and account code number	FROM ACCT 001-2810 1,000.00	FROM / TO	TO ACCT 001-2101-6080 1,000.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>													
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Carl Bayless, Grant Accountant, 816-435-4775</p>													
REQUEST SUMMARY	<p>Guardian Ad Litem fees were received in late 2012 and were unable to be spent before the end of the year. These funds will be used for expenses related to National Adoption Day on November 23, 2013. Please appropriate \$1,000 from the 2013 undesignated fund balance into the following account : 001-2101-56080 (Other professional services)</p>													
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance – Affirmative Action/Prevailing Wage (County Auditor's Office)</p>													
ATTACHMENTS	<p>Memorandum</p>													
REVIEW	<table border="1" data-bbox="321 1717 1526 1938"> <tr> <td>Department Director:</td> <td>Date:</td> </tr> <tr> <td>Finance (Budget Approval): Roy Fairchild, Fiscal and Budget Officer</td> <td>Date: 06/27/13</td> </tr> <tr> <td>Division Manager: Mary Marquez, Deputy Court Administrator</td> <td>Date: 06/27/13</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>		Department Director:	Date:	Finance (Budget Approval): Roy Fairchild, Fiscal and Budget Officer	Date: 06/27/13	Division Manager: Mary Marquez, Deputy Court Administrator	Date: 06/27/13	County Counselor's Office:	Date:				
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Finance (Budget Approval): Roy Fairchild, Fiscal and Budget Officer	Date: 06/27/13													
Division Manager: Mary Marquez, Deputy Court Administrator	Date: 06/27/13													
County Counselor's Office:	Date:													

Sara Marquez
7/8/13

C. R. Bayless
Mary Marquez

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-2810	Undesignated fund balance	\$1,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

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- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: July 8, 2013

~~Res~~/Ord No. 4543

Department / Division	Character/Description	From	To
General Fund - 001			
2810	Undesignated Fund Balance	1,000	
2101 - Family Court	56080 - Other Professional Services		1,000
Total		1,000	1,000

Sara Mae
Budgeting 7/8/13



CIRCUIT COURT OF JACKSON COUNTY, MISSOURI
625 EAST 26TH STREET
KANSAS CITY, MISSOURI 64108-2719

Mary A. Marquez
Juvenile Officer
Acting Deputy Court Administrator

(816) 435-4886
(816) 435-4831
mary.marquez@courts.mo.gov

MEMORANDUM

To: Troy Thomas

From: Mary Marquez *M. Marquez*

CC: Judge Justine Del Muro
Jeff Eisenbeis, Court Administrator

Date: October 19, 2012

Subject: Guardian ad Litem Fees and National Adoption Day Expenses

Please find enclosed the guardian ad litem fees collected by the Family Court for adoptions filed at the Family Justice Center. Per Fred Siems' agreement with Administrative Judge Justine Del Muro, we are requesting that \$1000.00 of the first fees sent to the County be deposited in that account (001-2101-6080) per agreement between Judge Del Muro and Fred Siems for expenses related to National Adoption Day.

MAM