

REQUEST FOR LEGISLATIVE ACTION




Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18213

Sponsor(s): Scott Burnett

Date: July 15, 2013

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Authorizing a Twelve Month Term and Supply Contract with Four Twelve-Month Options to Extend for the furnishing of Two Each ATM Machines for use by the Kansas City Courthouse and the Independence Courthouse Annex to Universal Money Centers Inc. of Mission, Kansas under the terms and conditions of Request for Proposal No. 35-13.</u>													
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:20%; text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> </tr> <tr> <td></td> <td>TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) – Vendor pays County</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____</p> <p>Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT		TO ACCT
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PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): 16279, 5/7/07													
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Teddy Ballard, Senior Buyer, 881-3465													
REQUEST SUMMARY	<p>The County requires a Term and Supply Contract to provide Two ATM Machines. These ATM's are used by the public. The ATM at the Kansas City Courthouse is located in the Records Department and the ATM at the Independence Courthouse Annex is located next to the elevator. The Purchasing Department issued Request for Proposal No. 35-13.</p> <p>A total of 34 notifications were distributed and two responses were received and evaluated as follows:</p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:60%;"></th> <th style="width:20%; text-align: center;"><u>Transaction Fee Charged to User</u></th> <th style="width:20%; text-align: center;"><u>Transaction Fee Paid to County</u></th> </tr> </thead> <tbody> <tr> <td>Universal Money Centers Inc., Mission, KS</td> <td style="text-align: center;">\$2.50</td> <td style="text-align: center;">\$1.00</td> </tr> <tr> <td>Automated Financial, Chandler, AZ</td> <td style="text-align: center;">\$2.50</td> <td style="text-align: center;">\$0.75</td> </tr> </tbody> </table> <p>Each user will be charged a \$2.50 transaction fee immediately upon withdrawal and the County receives \$1.00 of each transaction fee.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the furnishing of ATM Machines to Universal Money Centers of Mission, Kansas as the best proposal received.</p>			<u>Transaction Fee Charged to User</u>	<u>Transaction Fee Paid to County</u>	Universal Money Centers Inc., Mission, KS	\$2.50	\$1.00	Automated Financial, Chandler, AZ	\$2.50	\$0.75			
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids and the pertinent pages of Universal Money Center's proposal.	
REVIEW	Department Director: 	Date: 7/8/13
	Finance (Budget Approval): If applicable 	Date: 7-8-13
	Division Manager: 	Date: 7/8/13
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



UNIVERSAL MONEY

6800 Squibb Road • Mission, KS 66202 • 800.234.6860 • balancemyatm.com

PRICING

UMC will surcharge all domestic cardholders \$2.50 for every withdrawal. This fee does not vary by network or card type. Only bank cards from foreign countries are exempted from surcharge as they cannot be legally surcharged. Thus there are no "In Network" or "Out of Network" fees charged by UMC.

UMC agrees to pay the County \$1.00 for every surcharged withdrawal, payable to County on the tenth day of the following month for the preceeding month, regardless of monthly volume. Based on current monthly averages, this will equate to approximately \$6000.00 revenue to the County annually.

NOTE: It is impossible to determine potential bank fees that may be assessed to any cardholder from their financial institution. It is common practice in the current market for Banks and other financial institutions to impose fees to their cardholders for using any ATM not directly owned, branded, or operated by the cardholder's Bank or financial institution. This fee is generally referred to in the banking industry as a "foreign ATM fee", and is outside the scope or control of UMC or any other ATM deployer. UMC does not support or condone these fees, but also cannot prevent them from occurring, or predict the impact to any individual cardholder. This is true for EVERY independent ATM deployer.