



Jackson County Missouri

Jackson County Courthouse
415 E. 12th Street, 2nd floor
Kansas City, Missouri
64106
(816)881-3242

Request for Legislative Action

File #: 25-459, Version: 0

REQUESTED MEETING DATE: 9/30/2025

Resolution No.: 22070

Sponsor: Charlie Franklin

Date: October 6, 2025

SPONSORS:

Choose Sponsor #1.

Choose Sponsor #2.

Choose Sponsor #3.

Choose Sponsor #4.

Choose Sponsor #5.

Choose Sponsor #6.

Choose Sponsor #7.

Choose Sponsor #8.

Choose Sponsor #9.

To be confirmed by County Counselor's Office:

STAFF CONTACT: Karey Schulze **PHONE:** 816-881-3038

EMAIL: KSchulze@jacksongov.org

DEPARTMENT: Collection

TITLE: Authorizing the transfer of \$30,000 within the Collection department 2025 budget, and awarding a 10 month term & supply contract, with 4 one year renewal options, for the furnishing of Printing & Mailing Tax Bills, Inserts, and Envelopes for use by the Collection department to Lineage Mailing Services, LLC of Kansas City, Missouri under the terms & conditions of the Clay County, Missouri contract 2025-209, an existing competitively-bid government contract.

SUMMARY: The Collection department requires a term & supply contract for the furnishing of Printing and Mailing Tax Bills, Inserts, and Envelopes for 2025. Pursuant to Section 1030.4 of the Jackson County Code, the Collection department recommends the award of a ten month contract, with 4 one year renewal options, to Lineage under the terms & conditions of Clay County contract 2025-209 for RFP#57-25, an existing competitively bid government contract. This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The estimated 2025 spend for this RLA is \$170,000. A transfer of \$30,000 is being requested from fund

File #: 25-459, Version: 0

001-1403-56085 to 001-1403-56230 to accommodate the estimated 2025 quantities at the known contracted pricing. The availability of funds for any estimated purchases for this service in 2026 is subject to annual appropriations.

FINANCIAL IMPACT:**NO** ☐

Amount	Fund	Department	Line-Item Detail
170,000	001	1403	56230

YES ☒**ACTION NEEDED:** AWARD A CONTRACT**ATTACHMENTS:**

RFP#57-25