

REQUEST FOR LEGISLATIVE ACTION

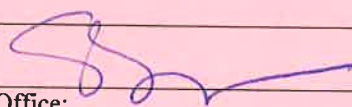
Completed by County Counselor's Office:

Res/Ord No.: 18572

Sponsor(s): Crystal Williams

Date: July 21, 2014

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding the Lease of Fifteen Patrol Vehicles for the Sheriff's Department to Landmark Dodge of Independence, Missouri and Financing of these vehicles to Mears Motor Leasing of Orlando, FL under the terms and conditions of Invitation to Bid No. 42-14.</u></p>															
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Amount authorized by this legislation this fiscal year:</td> <td style="width: 20%; text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Vehicles will be paid for in Arrears. Three year Lease; Annual Payment Amount \$186,154.46 will not be due till next year; Three year total cost \$558,463.38 subject to appropriation of annual budget.</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): 17883, April 23, 2012</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$					
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PRIOR LEGISLATION	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>															
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Anessa Culbertson, Senior Buyer, 881-3465</p>															
REQUEST SUMMARY	<p>The Sheriff's Department has requested the Lease of Fifteen Patrol Vehicles. The Purchasing Department issued Invitation to Bid No. 42-14 in response to this request.</p> <p>A total of 27 notifications were distributed. Six responses were received; of those five are considered non-responsive.</p> <p style="text-align: center;"><u>LANDMARK DODGE - MEARS</u></p> <p style="text-align: center;">FINANCE FOR VEHICLES AND EMERGENCY EQUIPMENT WITH COST OF INSTALLATION</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 20%;">Total Amount Funded with Interest</th> <th style="width: 20%;">Number of Payments</th> <th style="width: 10%;">APR</th> <th style="width: 15%;">Transaction Underwriting Fee</th> <th style="width: 35%;">Annual Payment Amount</th> </tr> </thead> <tbody> <tr> <td>\$558,463.38</td> <td>3 Annual in Arrears</td> <td>4.25%</td> <td>N/A</td> <td>\$186,154.46</td> </tr> <tr> <td colspan="4">Delivery Time After Receipt of First Annual Payment in January 2015</td> <td>Upon Availability</td> </tr> </tbody> </table>	Total Amount Funded with Interest	Number of Payments	APR	Transaction Underwriting Fee	Annual Payment Amount	\$558,463.38	3 Annual in Arrears	4.25%	N/A	\$186,154.46	Delivery Time After Receipt of First Annual Payment in January 2015				Upon Availability
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\$558,463.38	3 Annual in Arrears	4.25%	N/A	\$186,154.46												
Delivery Time After Receipt of First Annual Payment in January 2015				Upon Availability												

	<p>This is a three year lease agreement with an annual cost of \$185,000.00, for the first payment to be made in January 2015. After the third payment, these vehicles will become the property of the County. This is the second phase of leasing police vehicles. The last lease was done in 2012 with an annual cost of \$125,049.36. The primary difference in costs is that these vehicles are AWD to provide greater functionality; as well as purchasing all of the emergency equipment (light bars, alarms, shotgun rack), which is roughly \$9,200.00 per vehicle. The interest rate for this lease purchase is 4.25% versus 5.25% in 2012.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the Lease of Fifteen Patrol Vehicles for the Sheriff's Department to Landmark Dodge of Independence, Missouri as the lowest and best bid received.</p>	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	The Abstract of Bids received, the Award Recommendation from the Sheriff's Department and the pertinent pages of Landmark's bid documents.	
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 7/17/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**OFFICE OF THE
JACKSON COUNTY SHERIFF**

Res. 18572

**SHERIFF MIKE SHARP COLONEL HUGH L. MILLS
COLONEL BEN C. KENNEY**

TO: Anessa Culbertson/ Jackson County Purchasing
FROM: Captain Dave Epperson
DATE: 06/10/2014
SUBJECT: Award Memorandum for 42-14, lease of patrol vehicles

Anessa,

The Jackson County Sheriff's Office would like to accept the bid submitted by Landmark Dodge, 1900 South Noland Rd Independence Missouri to provide a lease for fifteen (15) 2014 Dodge Charger, All Wheel Drive (AWD) vehicles. We select Mears Motor Leasing, 3905 El Ray Rd Orlando, Florida as the financier. Mears Motor Group will also finance the cost of emergency equipment, provided by our current supplier 911 Customs, as part of the overall financing. The above entities were selected because Landmark Dodge was the sole bidder for vehicles, Mears Motor Leasing provided an economical finance plan and 911 Customs is the current supplier of emergency equipment to the Sheriff's Office.

The total cost of the vehicles, including emergency equipment and financing, will be \$514,155.00, with a term of three years at 4.25 % interest and an annual payment of \$186,154.46. Mears Motor Leasing has agreed to defer payments on the above vehicles until 2015.

Respectfully,

A handwritten signature in black ink, appearing to read "Capt D. Epperson".

Mears

Res. 18572

9.0 QUOTATIONS

A. Finance Lease Purchase of Patrol Vehicles

Total Amount Funded	Number of Payments	APR	Transaction Underwriting Fee	Annual Payment Amount
\$ 376,155.00	3 Annual in Advance	4.25 %	\$ —	\$ 133,297.32
	3 Annual in Arrears	4.25%	—	\$ 136,190.23

Delivery Time After Receipt of First Annual Payment: 90-120

B. Finance Emergency Equipment with Cost of Installation

Total Amount Funded	Number of Payments	APR	Transaction Underwriting Fee	Annual Payment Amount
\$ 138,000	3 Annual in Advance	4.25 %	\$ —	\$ 48,902.64
	3 Annual in Arrears	4.25%	—	\$ 49,963.91

Delivery Time After Receipt of First Annual Payment: 90-120

C. Finance for Vehicles and Emergency Equipment with Cost of Installation

Total Amount Funded	Number of Payments	APR	Transaction Underwriting Fee	Annual Payment Amount
\$ 514,155	3 Annual in Advance	4.25 %	\$ —	\$ 182,200.20
	3 Annual in Arrears	4.25%	—	\$ 186,154.46

Delivery Time After Receipt of First Annual Payment: 90-120

1st Payment Due 360 Days SEE FORD INC

SIGNATURE: <i>Larry Wilson</i>	DATE: <i>6-2-14</i>
NAME: <i>LARRY WILSON</i> (Print or Type)	PHONE: <i>816-651-7967</i>
TITLE: <i>FLEET MGR</i> (Print or Type)	CELL: <i>816-651-6769</i>
COMPANY NAME: <i>LANAMARK</i> (Print or Type)	FAX: <i>816-833-0948</i>
WEB ADDRESS: (Print or Type)	
EMAIL: <i>LANAMARK@DORIS20YARD.COM</i> (Print or Type)	

ABSTRACT OF BIDS

NO	DESCRIPTION	UNIT	QTY	Municipal Leasing Consultants		SunTrust Equipment Finance Leasing		Merchants Fleet Management		Landmark Dodge		Commerce Bank	
				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	Option A. Total Amount Funded			376,155.00	376,155.00	376,155.00	376,155.00	No bid	376,155.00	No bid	No bid		
	Option A. Finance Lease Purchase of Patrol Vehicles Annual Payment Amount			129,515.52	129,020.98	132,297.32	No bid	No bid	132,297.32	No bid	No bid		
	Option B. Total Amount Funded			138,000.00	138,000.00	138,000.00	138,000.00	No bid	138,000.00	No bid	No bid		
	Option B. Finance Emergency Equipment with Cost of Installation Annual Payment Amount			47,515.36	NONE	48,902.64	No bid	No bid	48,902.64	No bid	No bid		
	Option C. Total Amount Funded			514,155.00	514,155.00	514,155.00	558,129.30	558,129.30	514,155.00	514,155.00	514,155.00		
	Option C. Finance for Vehicles and Emergency Equipment with Cost of Installation Annual Payment Amount			177,030.88	174,988.04	182,615.40	182,615.40	182,615.40	182,200.20	176,236.66	176,236.66		

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED

ON: June 3 2014 BY


 CLERK OF THE LEGISLATURE

 PURCHASING

A CONTRACT for FINANCE A LEASE PURCHASE OF FIFTEEN PATROL VEHICLES AND EMERGENCY EQUIPMENT WITH THE COST OF INSTALLATION for the Sheriff's Department.

A Contract between Jackson County Missouri ("County") and the undersigned ("Contractor"), collectively referred to as the "parties". The term "offer" as used herein refers to Contractor's offer made in response to this Bid Number. The parties agree as follows in consideration of the mutual covenants contained herein.

This Contract shall be binding when it is signed by the County's Purchasing Officer and/or Accounting Officer as required by SEC. 50.660 RSMo., and shall run from such date until all parties are satisfied unless it is sooner terminated as provided elsewhere herein

This Contract consists of: (1) Contractor's offer, including those papers which Contractor submitted with or expressly incorporated in its offer as a part thereof, to the extent the terms of such papers were expressly or impliedly accepted by the County, or were modified in writing with the express or implied consent of the parties; (2) written modification to this Contract signed by the County's Purchasing Officer and consented to expressly or impliedly by Contractor. This Contract represents the entire agreement between the parties in regard to this Bid Number. All modifications to this Contract must be in writing signed by the County's Purchasing Officer.

The laws of the State of Missouri and Jackson County, Missouri govern this Contract. This Contract shall be binding upon and to the benefit of the successor and assignees of the parties. The Contractor shall not assign this Contract or any monies payable hereunder without the prior written consent of the County. Contractor is an independent contractor of the County and shall indemnify the County for loss, damage or liability which the County incurs to the extent that such results proximately from the negligence or violation of Contractor or its employees, agents or subcontractors.

In regard to any goods which are included in the sale hereunder, Contractor makes to the County the warranties provided in Article Two of the Uniform Commercial Code of the State of Missouri to the extent that they apply by the terms thereof.

The County gives each of its employees an employee identification card having thereon a photograph of the employee. The County will not pay for any goods and/or services delivered by Contractor to any persons who did not present to Contractor at the time of delivery their County Identification Cards and who were not in fact authorized to receive delivery.

The County will pay to Contractor the applicable pricing quoted by Contractor in its offer for any goods and/or services whose purchase was ordered by the County's Purchasing Officer in consequence of the County's acceptance of Contractor's offer. The County will make good faith effort to make payment within thirty (30) days after the latest of: (1) the date of proper delivery to the County; (2) the date of acceptance by the County; (3) the date when the receiving department has received from the Contractor a correct and complete invoice showing the pertinent County Purchase Order Number(s). Payment may be withheld by the County to protect itself from actual or potential loss which has resulted or may result from the Contractor's non-performance of any of its duties required hereunder.

Contractor warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.

If the County awarded this Contract, would the Contractor sell under the prices and terms of this Contract to any Municipal, County, Public Utility, Hospital, or Educational Institution having membership in the Mid-America Council of Public Purchasing and located within the greater Kansas City Metropolitan Trade Area? (All deliveries are to be F.O.B. Destination and there shall be no obligation on the part of any member of such Council to utilize this Contract).

(Check one) Yes No Initials _____ Minimum order, if applicable\$ B10

ALL PAGES OF THIS INVITATION TO BID ARE EXPRESSLY MADE A PART OF THIS CONTRACT. The format of this Contract has been approved by the County Counselor's Office. Signature of vendor as indicated below MUST BE COMPLETED before contract can be awarded:

CONTRACTOR'S NAME: LANDMARK DODGE PHONE NO: 816-651-6767
ADDRESS: 1900 S VOLANA INDEP MO FAX NO: 816-833-0948
NAME OF AUTHORIZED AGENT (print or type): LARRY WILSON DATE: 5-30-14
SIGNATURE OF AUTHORIZED AGENT: Larry Wilson TITLE: FLEET MGR
EMAIL ADDRESS OF AUTHORIZED AGENT: LANDMARKDODGE2@YAHOO.COM
FEDERAL ID NO: 43-1646570 and/or SOCIAL SECURITY NO: _____

SPECIFY: MINORITY OWNED (MBE): _____ WOMAN OWNED (WBE): _____ (Check If Applicable)

JACKSON COUNTY MISSOURI BY Q. TROY THOMAS, DIRECTOR OF FINANCE AND PURCHASING

SIGNATURE OF Q. TROY THOMAS: _____ DATE: _____