

REQUEST FOR LEGISLATIVE ACTION




Completed by County Counselor's Office:

Res/Ord No.: 19631

Sponsor(s): Dennis Waits

Date: October 30, 2017

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting the transfer of funds within the General Fund, and Awarding a Three Year Contract for Plexar Custom Phone Service for the Information Technology Department with AT&T of Kansas City, Missouri as a Sole Source purchase.</u></p>																												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$49,537.80</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$49,537.80</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$49,537.80</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>From:</td> <td></td> </tr> <tr> <td>001-5101-56435 General Fund, Non-Departmental, Telephone Maintenance</td> <td>\$10,250</td> </tr> <tr> <td>To:</td> <td></td> </tr> <tr> <td>001-5101-56430 General Fund, Non-Departmental, Telephone Utility</td> <td>\$10,250</td> </tr> <tr> <td>Funding Summary:</td> <td></td> </tr> <tr> <td>001-5101-56430 General Fund, Non-Departmental, Telephone Utility</td> <td>\$43,395.11</td> </tr> <tr> <td>002-5102-56430 Health Fund, Non-Departmental, Telephone Utility</td> <td>\$619.22</td> </tr> <tr> <td>004-5104-56430 Special Road & Bridge Fund, Non-Departmental, Telephone Utility</td> <td>\$5,523.47</td> </tr> <tr> <td>Total</td> <td>\$49,537.80</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>The cost for 2017 is \$49,537.80. The total cost for the 3-year contract is \$148,613.40.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$49,537.80	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$49,537.80	Amount budgeted for this item * (including transfers):	\$49,537.80	Source of funding (name of fund) and account code number:		From:		001-5101-56435 General Fund, Non-Departmental, Telephone Maintenance	\$10,250	To:		001-5101-56430 General Fund, Non-Departmental, Telephone Utility	\$10,250	Funding Summary:		001-5101-56430 General Fund, Non-Departmental, Telephone Utility	\$43,395.11	002-5102-56430 Health Fund, Non-Departmental, Telephone Utility	\$619.22	004-5104-56430 Special Road & Bridge Fund, Non-Departmental, Telephone Utility	\$5,523.47	Total	\$49,537.80
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 18546, June 16, 2014 , 16742 Oct. 27, 2008</p>																												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Kyle Brack, Senior Buyer, 881-3265</p>																												
<p>REQUEST SUMMARY</p>	<p>Jackson County Information Technology Department has utilized the Plexar Phone Service with AT&T for many years as a Sole Source purchase. During the transition to the current VoIP phone system, it was determined that a certain number of phones remain as hardwired devices in case of power outages for access to the 911 system. AT&T is the only source for these phones.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Chief Financial Officer recommends the award of a three year Contract for Plexar Phone Services for the Information Technology Department to AT&T of Kansas City, Missouri as a Sole Source purchase.</p>																												

	The Chief Financial Officer also requests the transfer of \$10,250 within the General Fund budget as follows:	
		FROM: TO:
	001-5101-56435 General Fund, Non-Departmental, Telephone Maintenance	\$10,250
	001-5101-56430 General Fund, Non-Departmental, Telephone Utility	\$10,250
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals – No Goals – Sole Source Purchase <input checked="" type="checkbox"/> WBE Goals – No Goals – Sole Source Purchase <input checked="" type="checkbox"/> VBE Goals – No Goals – Sole Source Purchase	
ATTACHMENTS	Memorandum from Information Technology and pertinent pages from the AT&T contract	
REVIEW	Department Director: 	Date: 10/29/2017
	Finance (Budget Approval): <i>If applicable</i> 	Date: 10/25/17
	Division Manager: 	Date: 10/26/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date: October 25, 2017 RES # 19631

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
General Fund - 001			
<u>5101 - Non-Departmental</u>	<u>56435 - Telephone Maint.</u>	<u>10,250</u>	
<u>5101 - Non-Departmental</u>	<u>56430 - Telephone Utility</u>		<u>10,250</u>

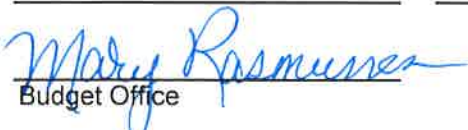
Fiscal Note:

This expenditure was included in the Annual Budget.

PC#

Date: October 26, 2017 RES #

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
General Fund - 001		
<u>5101 - Non-Departmental</u>	<u>56430 Telephone Utility</u>	<u>\$ 43,394</u>
Health Fund - 002		
<u>5102 - Non-Departmental</u>	<u>56430 Telephone Utility</u>	<u>\$ 620</u>
Special Road & Bridge Fund - 004		
<u>5104 - Non-Departmental</u>	<u>56430 Telephone Utility</u>	<u>\$ 5,524</u>
		<u>49,538</u>


Budget Office



**Department of
INFORMATION TECHNOLOGY**

(816) 881-3151

JACKSON COUNTY, MISSOURI

Res. 19631

415 E. 12TH STREET
KANSAS CITY, MO 64106

MEMORANDUM

10/16/17

TO: Kyle Brack
Michael Erickson *MSB*

FROM: Michael E. Lear

RE: Request for RLA for AT&T Plexar Custom Phone Service

For many years the County had its phone service with AT&T using a service called Plexar. During the transition to VOIP, it was determined that a certain number of phones remain as hardwired devices.

These phones would be operative in the event of a long term power outage as 911 phones. This renewal agreement establishes a three year agreement for the continuation of the existing service.

The costs of the agreement is \$11.60 per line, with estimated monthly features cost of \$ 4.28 per line and taxes and fees of \$5.29 per line making the estimated cost \$ 49,537.80 per year.

The allocation of the funds for the project is divided roughly along the lines of use.

Transfer from:		Transfer to:	
001-5101-56435	\$10,250	001-5101-56430	\$10,250

Expenses:	
001-5101-56430	\$ 43,395.11
002-5102-56430	\$ 619.22
004-5104-56430	\$ <u>5,523.47</u>
TOTAL	\$ 49,537.80

The total three year cost of the contract is \$ 148,613.40



**UNIVERSAL EXTENSION – 12 STATES
AMENDMENT TO SERVICE AGREEMENT
FOR AT&T ILEC PLEXAR SERVICE
PROVIDED PURSUANT TO CUSTOM TERMS**

AT&T MA Reference No. 20110616-0007

CNUM# / ECATS# / AT&T Contract ID# of pre-existing Contract (**must be included**): 20141008-8505
 Case Number# / SPP# (if applicable): ICBPS 301395 IMS 621976.1
 Billing Telephone Number(s) (BTNs) / Account Telephone Number(s) (ATNS) (**required**): 816 881-1001

Customer ("Customer")	AT&T ("AT&T")
JACKSON COUNTY MISSOURI	AT&T means the applicable Service Provider identified in the Agreement

This amendment ("Amendment") modifies the parties' pre-existing Confirmation of Service Order, Letter of Election, Pricing Schedule or other service agreement referenced above ("Service Agreement") and is effective on the date on which the last party signs this Amendment ("Effective Date"). This Amendment extends the term for the existing Service Agreement ("Service Agreement Term"), and minimum term or commitment for each of the Services ("Minimum Payment Period"), regardless of how such terms are referred to in the Service Agreement, but only for the services set forth in Section 1 of this Amendment ("Services"). If any other services are covered by the Service Agreement, such services shall not be affected by this Amendment.

This Amendment is available to existing customers with an unexpired Service Agreement Term or with a Service Agreement Term which expired less than 6 months prior to the Effective Date of this Amendment. Where the Service Agreement term is **unexpired**, this Amendment extends the existing Service Agreement Term and Minimum Payment Period. Where the Service Agreement Term is **expired**, this Amendment establishes a new Service Agreement Term and Minimum Payment Period. This Amendment is not available to Customers who seek E-rate funding for the Services provided under the Service Agreement, as modified by this Amendment.

Except as expressly set forth below, all other terms and conditions of the Service Agreement (including any associated master agreement or Business Services Agreement) apply.

1. SERVICE

States	Service Name
Arkansas, Kansas, Missouri	Plexar-II Service; Plexar-I Service, Plexar Express, Plexar-Custom
Oklahoma	Plexar-II; Plexar-I, Plexar Express, Plexar-Custom
Texas	Plexar-II; Plexar-I Service, Plexar Express, Plexar-Custom

2. EXTENSION PERIOD

Service Agreement Term and Minimum Payment Period Extension	Additional 36 months following the existing Service Agreement Term, or, if Service Agreement Term is expired, the Effective Date of this Amendment
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3. EARLY TERMINATION CHARGES

Early Termination Charges do not apply if migrating to qualifying AT&T Service, as set forth in the applicable Service Publication.

**AMENDMENT TO SERVICE AGREEMENT
FOR AT&T ILEC PLEXAR SERVICE**

4. CUSTOMER'S EXISTING SERVICE COMPONENTS, QUANTITIES AND RATES

The existing Services covered by this Amendment shall be the Service Components and quantities that were covered by the Customer's Service Agreement and were still in service as of the Effective Date of this Amendment, and the rates for such Services as specified in the Customer's Service Agreement will apply during the Service Agreement Term.

Rates in the Customer's Service Agreement for the Services identified in this section will be deemed to be applicable to such Services during the period, if any, between the expiration of the applicable Minimum Payment Period and the earlier of (i) the Effective Date of this Amendment or (ii) the date Customer's rates for the Services were increased to month-to-month Service Publication rates. No credit will be granted with respect to any Service Publication rates charged to Customer between the expiration of the applicable Minimum Payment Period and the Effective Date of this Amendment.

New system common blocks are not permitted under the Service Agreement, as modified by this Amendment.

Customer (by its authorized representative)	AT&T (by its authorized representative)
By:	By:
Printed or Typed Name:	Printed or Typed Name:
Title:	Title:
Date:	Date: